



WELCOME



Harbor Developmental Disabilities Foundation

November 15, 2022



NOVEMBER MEETING OF THE BOARD OF TRUSTEES

TUESDAY, November 15, 2022 @ 6:30 p.m.
Via ZOOM Webinar

https://us06web.zoom.us/webinar/register/WN_pIXMcsF_ShmbKjIGRtNILg

A G E N D A

1. **CALL TO ORDER & INTRODUCTIONS.....CHRISTOPHER PATAY, President**
2. **MINUTES OF THE SEPTEMBER 20, 2022 MEETING.....DAVID GAUTHIER, Secretary**
3. **TREASURER'S REPORT.....DR. JAMES FLORES, Treasurer**
4. **EXECUTIVE REPORT*.....PATRICK RUPPE, Executive Director**
 - Presentation: 2023 Draft HRC Performance Plan by Thao Mailloux, Director of Information & Development
5. **COMMITTEE REPORTS:**
 - a) **ARCA.....JOE CZARSKE, LIAISON**
 - b) **AUDIT.....JOE CZARSKE, CHAIRPERSON**
 - c) **BOARD DEVELOPMENTJOE CZARSKE, CHAIRPERSON**
 - d) **BOARD PLANNING.....KIM VUONG, CHAIRPERSON**
 - e) **CLIENT ADVISORY.....DAVID GAUTHIER, CHAIRPERSON**
 - f) **CLIENT SERVICES.....PATRICIA JORDAN, CHAIRPERSON**
 - g) **COMMUNITY RELATIONS.....ANN LEE, Ph.D, CHAIRPERSON**
 - h) **RETIREMENT.....DR. JAMES FLORES, CHAIRPERSON**
 - i) **SELF-DETERMINATION.....ANTOINETTE PEREZ, LIAISON**
 - j) **SERVICE PROVIDER ADVISORY.....ANGELA RODRIGUEZ, CHAIRPERSON**
6. **PUBLIC INPUT/ANNOUNCEMENTS**
7. **CLOSED SESSION.....CHRISTOPHER PATAY, President**
8. **ADJOURNMENT – 8:00 p.m.**



MINUTES

September 20, 2022



David Gauthier, HDDF Secretary



MINUTES OF THE SEPTEMBER 20, 2022 MEETING OF THE HDDF BOARD OF TRUSTEES

<p><u>BOARD PRESENT:</u> Mr. Ron Bergmann, Board Advisor Mr. Gordon Cardona, Board Member Mr. Fu-Tien Chiou, Board Advisor Dr. James Flores, <i>Treasurer</i> Dr. Marco Garcia, Board Member Mr. LaVelle Gates, Board Advisor Mr. David Gauthier, <i>Secretary</i> Mr. Jeffrey Herrera, Board Member Ms. Patricia Jordan, Board Member Ms. Ann Lee, Ph.D, <i>Vice-President</i> Mr. Christopher Patay, <i>President</i> Ms. Angie Rodriguez, Board Member Ms. Kim Vuong, Board Member</p>	<p><u>STAFF PRESENT:</u> Mr. Patrick Ruppe, Executive Director Ms. LeeAnn Christian, HRC Consultant Mr. Vincente Miles, Manager of Emergency Services Ms. Judy Wada, Chief Financial Officer Ms. Thao Mailloux, Director of Information & Development Ms. Heather Diaz, Director of Community Services Ms. Antoinette Perez, Director of Children’s Services Ms. Judy Samana Taimi, Director of Adult Services Ms. Mary Hernandez, Director of Case Management Support Services Mr. Mike Ikegami, Director of Information Technology Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Department Assistant Executive Office Mr. Fernando Nunez, LRA Interpreter</p>
<p><u>BOARD ABSENT:</u> Mr. Joe Czarske, Board Member Ms. Jackie Solorio, Board Member Ms. Laurie Zaleski, Board Member</p>	<p><u>STAFF ABSENT:</u> Ms. LaWanna Blair, Director of Early Childhood Services</p>
<p><u>GUESTS:</u> Ms. Jaime Van Dusen, DDS Ms. Monserrat Palacios, DDS Ms. Celia Pena, HRC Parent Ms. Mayra Jimenez, HRC Parent Ms. Martha DeLaTorre, HRC Parent Ms. Ivon Munoz, HRC Parent Ms. Adriana Garcia, HRC Parent Ms. Maria Zavala, HRC Parent Ms. Leonor Silvia Macias, HRC Parent Ms. Eva Alva, HRC Parent Ms. Guadalupe Costilla, HRC Parent</p>	<p><u>GUESTS continued:</u> Ms. Silvia Cadena, HRC Parent Ms. Amelia Castellanos, HRC Parent Ms. Bertha Jimenez, HRC Parent Ms. Tiffany DeLaTorre, HRC Parent Ms. Mariela Garcia, HRC Parent Ms. Gilberta Castellanos, HRC Parent Ms. Elia Lopez, HRC Parent Ms. Roseli Torres, HRC Parent Ms. Martha Gascon, HRC Parent Ms. Yazmin Torres, HRC Parent</p>

CALL TO ORDER

Mr. Patay called the Board to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Patay welcomed Board members, guest and staff; Mr. Patay took roll call of Board Members and HRC Staff and a quorum was established.

Mr. Patay reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Patay encouraged all visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the zoom raise your hand feature.

Mr. Patay announced that our annual Board Retreat and Recognition Dinner will be held on Saturday, October 15, 2022 at HRC in Conference Rooms A1/2 from 9:00 am to 2:00 pm and will focus on Harbor's Strategic Planning, Mission and Vision. A Recognition Dinner, along with a Photo Shoot of the Board will be held following the retreat with details to follow.

Mr. Patay reminded the Board Members that our next regular business meeting of the Board will be on November 15, 2022.

Mr. Patay advised that we will now proceed with our regular agenda.

PRESENTATION OF MINUTES

Mr. Gauthier presented the draft minutes of the September 20, 2022 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

The MINUTES OF THE SEPTEMBER 20, 2022 BOARD MEETING were received and filed.

PRESENTATION OF FINANCIALS

Dr. Flores reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2021-22, dated May 2022
- Harbor Regional Center Functional Expense Summary, dated May 2022
- Harbor Regional Center POS Contract Summary, dated May 2022
- Harbor Regional Center Line Item Report, dated May 2022
- Harbor Regional Center Monthly Financial Report Fiscal Year 2021-22, dated June 2022
- Harbor Regional Center Functional Expense Summary, dated June 2022
- Harbor Regional Center POS Contract Summary, dated June 2022
- Harbor Regional Center Line Item Report, dated June 2022
- Harbor Regional Center Monthly Financial Report Fiscal Year 2021-22, dated July 2022
- Harbor Regional Center Functional Expense Summary, dated July 2022

- Harbor Regional Center POS Contract Summary, dated July 2022
- Harbor Regional Center Line Item Report, dated July 2022
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2021-22

EXECUTIVE REPORT

1. BUDGET UPDATES:

Mr. Ruppe updated the Board on the status of the 2022-23 fiscal year calling in to attention the majority of funding was provided for funding of caseload reductions.

2. CONTRACT FOR APPROVAL – OPERATIONS – PROFESSIONAL SERVICES: D’ESCOTO WEST FOR TENANT IMPROVEMENTS TO EXISTING BUILDING C/TORRANCE:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Mr. Ruppe informed the Board that space has become available in existing Building C at our Torrance location to accommodate for recent growth we are experiencing due to increased hiring. For the space to work for our use, tenant improvements will be required to create new suites that will accommodate a total of 2 teams, consisting of 21 service coordinators, 2 managers and 2 team assistants. Total funding is not to exceed \$470,900.00. A vote is required for the approval of this contract to proceed with the necessary tenant improvements.

Ms. Jordan moved to approve the Operations Contract for Professional Services with D’Escoto West for tenant improvements to existing Building C at the Torrance location in the projected amount of \$470,900.00 and Mr. Herrera seconded the motion, which was unanimously approved by the Board, with no opposition. Ms. Rodriguez abstained.

3. HDDF FIRST AMENDMENT TO THE SEVENTH RESTATEMENT OF BYLAWS:

Mr Ruppe called the Board’s attention to the recently updated bylaws provided in their Board packets and advised that the bylaws need to be amended to address a new DDS requirement that states we are now required to have a process that documents how we help to facilitate a Board members’ understanding and participation in carrying out his or her duties as a trustee. Mr. Ruppe explained that even though our Board does a good job in helping one another to understand Board materials, this amendment addresses the issue when the typical peer to peer support is not sufficient. A vote is required for the approval of this first amendment to the seventh restatement of our bylaws.

Ms. Vuong moved to approve the first amendment to the HDDF Seventh Restatement of Bylaws and Mr. Herrera seconded the motion, which was unanimously approved by the Board with no opposition or abstentions.

4. LEGISLATION TO WATCH:

Mr. Ruppe referred the Board to four new pieces of legislation that may affect the developmental disability services system and summarized the key highlights of each bill that involves ‘eligibility criteria’, ‘conservatorship’, ‘purchase of service disparity reporting’ and the intention to create a ‘law enforcement advisory committee’. Mr. Ruppe indicated that he will continue to watch this legislation and provide additional updates to the Board when available.

5. **MEDI-CAL APPLICATION 2022:**

Mr. Ruppe reminded the Board that during the 2019-20 fiscal year, regional centers were required to submit an application to become an enrolled MediCal provider requiring all current and new Board of Trustees to submit specific personal information to the state. Mr. Ruppe informed that because HRC has had more than a cumulative 50% turnover in our Board we are required to submit a new application to revalidate our enrollment and we will be reaching out to those members to gather required information for submittal to ensure HRC maintains good standing as an enrolled MediCal provider.

6. **MISSION | VISION | GUIDING VALUES:**

Mr. Ruppe reminded the Board that ongoing planning of Harbor Regional Center's Mission and Vision continue as HRC's Mission and Vision statements are key ideas that help us set the course for our agency. Mr. Ruppe informed that our Mission and Vision statements were last reviewed and updated in 2010 and 2011, however since that time our community has seen significant growth and changes, resulting in the need to review our Mission and Vision statements to ensure they are still reflective of our values.

Mr. Ruppe advised that several Board members participated in discussion with our Board Planning Committee who has taken the lead on this project with collaboration from Dr. LeeAnn Christian. Mr. Ruppe informed that Dr. Christian has worked in the field of developmental disabilities for more than thirty-five years with a focus of consulting work with many nonprofit Boards helping in the facilitation of vision, mission, guiding values and strategic goals.

Mr. Ruppe introduced Dr. Christian who provided the Board with an overview of the work completed by the Board Planning Committee over the past month.

Mr. Ruppe advised that as a result of Board participation and collaboration with Dr. Christian the Board Planning Committee has drafted the recommended Vision Statement, Mission Statement and Guiding Values that were provided in the Board packet for final review by the Board tonight. A vote is required for approval of the recommendations.

Ms. Jordan moved to approve the recommended changes to HRC's Mission Statement, Vision Statement and Guiding Values as proposed by the Board Planning Committee and Ms. Rodriguez seconded the motion, which was unanimously approved by the Board with no opposition.

7. **HOLIDAY GIVING:**

Mr. Ruppe announced that HRC is beginning our campaign to provide assistance to families in need during the holidays. Mr. Ruppe asked the Board to consider a gift from the Harbor Help Fund in the amount of \$60,000.00 with which we will purchase gift cards for distribution to our families that would most benefit from hard times befalling them. Mr. Ruppe thanked the Board in advance for their continued support of our holiday giving campaign.

Dr. Flores moved to approve a donation of \$60,000 from the Harbor Help Fund for the purchase of gift cards for HRC's holiday giving campaign and Ms. Jordan seconded the motion, which was unanimously approved by the Board, with no opposition or abstentions.

8. EMERGENCY PREPAREDNESS presentation:

Mr. Ruppe called the Board's attention to Mr. Vincente Miles, Manager of Emergency Services who made a presentation to the Board on Emergency Preparedness.

COMMITTEE REPORTS

A. ARCA

In Chairperson Mr. Czarske's absence, Mr. Ruppe summarized the main topics of the August in person meeting and noted that the conversation focused primarily on review of the financials and all of the new Trailer Bill Language (TBL). The next meeting is scheduled for October 20-21 in San Diego.

B. AUDIT

In Chairperson Mr. Czarske's absence, Ms. Wada advised that our Auditors AGT have begun working on the fiscal year 2021-22 independent audit and will present a draft to the Audit Committee in December then bring a final draft to the January meeting.

C. BOARD DEVELOPMENT

In Chairperson Mr. Czarske's absence, Mr. Ruppe indicated that the Board Development Committee met on August 10th and welcomed new Committee Members David Gauthier and Dr. Jim Flores. Mr. Ruppe reported that the Committee discussed the new DDS requirements for Board Composition as well as ongoing Board recruitment and how a new Board training schedule is needed for 2023. The next meeting is scheduled for October 12, 2022.

D. BOARD PLANNING

Mr. Patay advised that the Board Planning Committee report was provided during Mr. Ruppe's Executive Report on the various meetings held by the Committee to draft an updated Mission Statement, Vision Statement and new Guiding Values.

E. CLIENT ADVISORY

Chairperson Mr. Gauthier informed that the Client Advisory Committee met on August 13, 2022 and were provided updates on the DDS Budget for 2022-23, on various social rec opportunities and on updates of the Self Determination Program. The next meeting is scheduled for November 12, 2022.

F. CLIENT SERVICES

New Chairperson Ms. Jordan was not present for the August 23rd meeting, so Ms. Taimi, Director of Adult Services reported that the Committee met and were provided a training on Cultural Competency presented by Ms. Cristina Mercado, HRC Manager of Rights and Quality Assurance. The next meeting is scheduled for October 25, 2022.

G. COMMUNITY RELATIONS

Chairperson Dr. Ann Lee reported that the Committee met on August 10th and primarily focused on Back to School Outreach and then identified and discussed potential areas of focus and topics of interest for future meetings. The next meeting is scheduled for October 12, 2022.

H. RETIREMENT

Chairperson Mr. Chiou reported on the Retirement Plan Balances as of June 30, 2022.

I. SELF-DETERMINATION ADVISORY

Self-Determination Liaison Ms. Perez advised the Board that the Self-Determination Advisory Committee continues to meet monthly via zoom and provided an update on the July meeting and announced how the Self-Determination Program reached a milestone of having 100 Live participants! The next meeting is scheduled for October 6, 2022 and will be focused on recruitment of new members.

J. SERVICE PROVIDER ADVISORY

Chairperson Angie Rodriguez reported that the Committee met on August 2, 2022 and summarized the highlights of the meeting that focused mainly on the expectations of a new Sub-Committee that will work in collaboration with a representative from HRC to coordinate meetings within their group for disseminating information that affects their particular service and to address and discuss service specific concerns and or changes that affect all service providers. Ms. Rodriguez also reported that the Committee were updated on the budget, rate study implementation, alternative services, HCBS and emergency readiness and preparedness. The next meeting is scheduled for October 4, 2022.

PUBLIC COMMENT

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to five minutes in order to accommodate everyone.

Mr. Patay indicated that we had two (2) attendees request to address the Board through the Raise Your Hand feature this evening.

CLOSED SESSION

Mr. Patay advised that there will be no executive session tonight.

ADJOURNMENT 8:30 p.m.

Mr. Patay thanked all those who participated in our Board meeting tonight.

Submitted by: _____

David Gauthier, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation



FINANCIALS



Dr. James Flores, HDDDF Treasurer

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2022-23
Aug-22**

	FY 2022-23 D-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 37,452,581	\$ 2,377,786	\$ 5,713,318	\$ 37,621,944	\$ (169,363)
Operating Expenses	9,965,101	635,344	1,874,783	10,357,975	(392,874)
less other income	(167,370)	(13,089)	(34,095)	(167,370)	-
Total Operations	<u>47,250,312</u>	<u>3,000,041</u>	<u>7,554,005</u>	<u>47,812,549</u>	<u>(562,237)</u>
Purchase of Service					
Regular*	338,462,765	19,396,655	36,493,805	322,798,612	15,664,153
Compliance with HCBS Regulations	622,672	-	-	622,672	-
less other income	(2,144,015)	(178,125)	(356,793)	(2,144,015)	-
Subtotal Regular	<u>336,941,422</u>	<u>19,218,530</u>	<u>36,137,012</u>	<u>321,277,269</u>	<u>15,664,153</u>
CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>
Total Purchase of Service	<u>337,041,422</u>	<u>19,218,530</u>	<u>36,137,012</u>	<u>321,377,269</u>	<u>15,664,153</u>
TOTAL	\$ 384,291,734	\$ 22,218,571	\$ 43,691,017	\$ 369,189,818	\$ 15,101,916
% of Budget	100.00%	5.78%	11.37%	96.07%	

* The letter of intent for the D-1 amendment was received from DDS on September 9, 2022.

The allocation for Regular Operations Base Funding was increased from FY 2021-22 to FY 2022-23 by 13.6%. DDS indicated that 50% of funds for Community Placement Plan/Community Resource Development Plan (CPP/CRDP) and Language Access and Cultural Competency were allocated in the D-1 and that regional centers will receive the remaining funds based on approved plans in a later amendment.

* The allocation for Regular Purchase of Service (POS) was increased by 18.8% compared to FY 2021-22.

The initial POS Expenditure Projection (PEP) for FY 2022-23 will be based on October 2022 year-to-date actuals and is due to DDS in December 2022.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Aug-22**

	FY 2022-23 D-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 134,342,239	\$ 9,133,193	\$ 18,104,936	\$ 109,182,343	\$ 127,287,279	\$ 7,054,960
Day programs	96,225,763	6,217,860	11,316,350	80,556,124	91,872,475	4,353,288
Other purchased services	107,894,763	4,045,602	7,072,519	96,566,340	103,638,858	4,255,905
HCBS Compliance	622,672	-	-	622,672	622,672	-
TOTAL PURCHASE OF SERVICE	339,085,437	19,396,655	36,493,805	286,927,479	323,421,284	15,664,153
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	100,000	\$ 100,000	\$ -
Salaries and Related Expenses:						
Salaries	28,723,998	1,847,670	4,219,601	24,651,500	28,871,101	(147,103)
Employee health and retirement benefits	8,317,065	506,946	1,433,104	6,906,221	8,339,325	(22,260)
Payroll taxes	411,518	23,170	60,613	350,905	411,518	-
Total Salaries and related expenses	37,452,581	2,377,786	5,713,318	31,908,626	37,621,944	(169,363)
Operating expenses:						
Facility Rent	4,992,492	413,469	1,240,406	3,752,086	4,992,492	-
Equipment and facility maintenance	695,333	57,805	84,978	610,355	695,333	-
Equipment purchases	791,716	39,238	42,099	749,618	791,716	-
General	1,185,711	40,857	53,240	1,525,345	1,578,585	(392,874)
Communication	679,225	45,354	97,034	582,191	679,225	-
Contract and consultant fee	150,405	4,074	8,949	141,456	150,405	-
General office expenses	479,663	6,640	136,498	343,166	479,663	-
Staff travel	135,850	98	98	135,752	135,850	-
Legal fees	142,221	-	638	141,584	142,221	-
Printing	338,133	6,529	23,995	314,138	338,133	-
Insurance	293,275	13,570	179,141	114,134	293,275	-
Accounting fees	60,800	7,500	7,500	53,300	60,800	-
Board expenses	20,277	209	209	20,068	20,277	-
Total Operating expenses	9,965,101	635,344	1,874,783	8,483,192	10,357,975	(392,874)
TOTAL OPERATIONS	47,417,682	3,013,130	7,588,100	40,391,819	47,979,919	(562,237)
TOTAL EXPENSES	\$ 386,603,119	\$ 22,409,786	\$ 44,081,906	\$ 327,419,297	\$ 371,501,203	\$ 15,101,916
Revenues:						
ICF SPA Income	\$ (2,144,015)	\$ (178,125)	\$ (356,793)	\$ (1,787,222)	\$ (2,144,015)	-
Other income	(167,370)	(13,089)	(34,095)	(133,275)	(167,370)	-
TOTAL REVENUES	\$ (2,311,385)	\$ (191,215)	\$ (390,889)	\$ (1,920,496)	\$ (2,311,385)	-
TOTAL	\$ 384,291,734	\$ 22,218,571	\$ 43,691,017	\$ 325,498,801	\$ 369,189,818	\$ 15,101,916

Client Caseload

Month End Caseload

17,113

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Aug-22**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2022-23	D-1	Reg POS	\$ 336,318,750	\$ 36,137,012	\$ 300,181,738	\$ 284,517,585	\$ 15,664,153
		CPP/CDRP/START	100,000	-	100,000	100,000	-
		HCBS Compliance	622,672	-	622,672	622,672	-
		TOTAL	<u>\$ 337,041,422</u>	<u>\$ 36,137,012</u>	<u>\$ 300,904,410</u>	<u>\$ 285,240,257</u>	<u>\$ 15,664,153</u>
2021-22	C-3	Reg POS	\$ 283,199,754	\$ 253,663,675	\$ 29,536,079	\$ 10,068,533	\$ 19,467,546
		CPP/CDRP/START	2,535,000	-	2,535,000	2,535,000	-
		HCBS Compliance	1,373,394	113,160	1,260,234	1,260,234	-
		TOTAL	<u>\$ 287,108,148</u>	<u>\$ 253,776,835</u>	<u>\$ 33,331,313</u>	<u>\$ 13,863,767</u>	<u>\$ 19,467,546</u>
2020-21	B-4	Reg POS	\$ 251,586,411	\$ 244,122,566	\$ 7,463,845	50,000.00	\$ 7,413,845
		CPP/CDRP	794,841	402,205	392,636	392,635.93	-
		HCBS Compliance	514,630	187,623	327,007	327,007.00	-
		TOTAL	<u>\$ 252,895,882</u>	<u>\$ 244,712,394</u>	<u>\$ 8,183,488</u>	<u>\$ 769,643</u>	<u>\$ 7,413,845</u>

HARBOR REGIONAL CENTER
LINE ITEM REPORT
Aug-22

	FY 2022-23 D-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 134,342,239	\$ 9,133,193	\$ 18,104,936	\$ 109,182,343	\$ 127,287,279	\$ 7,054,960
430** Day Programs	96,225,763	6,217,860	11,316,350	80,556,124	91,872,475	4,353,288
6505* Transportation	10,759,074	457,625	904,389	9,167,062	10,071,451	687,623
650** Other Services	97,135,689	3,587,977	6,168,130	87,399,278	93,567,408	3,568,281
Various COVID-19 Related	-	-	-	-	-	-
TBD HCBS Compliance	622,672	-	-	622,672	622,672	-
Subtotal Regular POS	<u>339,085,437</u>	<u>19,396,655</u>	<u>36,493,805</u>	<u>286,927,479</u>	<u>323,421,284</u>	<u>15,664,153</u>
Revenue						
20090 ICF SPA Income	(2,144,015)	(178,125)	(356,793)	(1,787,222)	(2,144,015)	-
TOTAL PURCHASE OF SERVICE	<u>336,941,422</u>	<u>19,218,530</u>	<u>36,137,012</u>	<u>285,140,257</u>	<u>321,277,269</u>	<u>15,664,153</u>
Community Placement & Program Development						
32010 Start Up	-	-	-	-	-	-
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	28,723,998	1,847,670	4,219,601	24,651,500	28,871,101	(147,103)
2503- Benefits	8,728,583	530,116	1,493,717	7,257,126	8,750,843	(22,260)
Subtotal Salaries & Benefits	<u>37,452,581</u>	<u>2,377,786</u>	<u>5,713,318</u>	<u>31,908,626</u>	<u>37,621,944</u>	<u>(169,363)</u>
Operating Expenses						
30020 Equipment Maint	364,912	19,956	39,913	324,999	364,912	-
30030 Facility Rental	4,890,567	413,469	1,240,406	3,650,161	4,890,567	-
30035 Facility Rent Subleases	101,925	-	-	101,925	101,925	-
30040 Facility Maint	330,421	37,848	45,065	285,356	330,421	-
30050 Communication	679,225	45,354	97,034	582,191	679,225	-
30060 General Office Exp	196,538	4,598	15,785	180,753	196,538	-
30070 Printing	338,133	6,529	23,995	314,138	338,133	-
30080 Insurance	293,275	13,570	179,141	114,134	293,275	-
30090 Utilities	16,924	1,970	3,556	13,368	16,924	-
30110 Data Processing Maint	258,539	25	116,932	141,607	258,539	-
30123 Interest/Bank Expense	7,662	47	225	7,437	7,662	-
30140 Legal Fees	142,221	-	638	141,584	142,221	-
30150 Board of Dir. Exp	20,277	209	209	20,068	20,277	-
30160 Accounting Fees	60,800	7,500	7,500	53,300	60,800	-
30170 Equipment Purchases	791,716	39,238	42,099	749,618	791,716	-
30180 Contr/Consult Services	150,405	4,074	8,949	141,456	150,405	-
30184 Clinical Services	93,952	-	-	93,952	93,952	-
30185 Employee Conferences	49,868	2,400	2,400	47,468	49,868	-
30220 Travel in State	35,850	-	-	35,850	35,850	-
30223 Staff Mileage	100,000	98	98	99,902	100,000	-
30230 ARCA Dues	100,573	-	-	100,573	100,573	-
30240 General Expenses	548,444	38,457	50,839	497,605	548,444	-
30241 Disparities, Language Access	392,874	-	-	785,748	785,748	(392,874)
Subtotal Operating Expenses	<u>9,965,101</u>	<u>635,344</u>	<u>1,874,783</u>	<u>8,483,192</u>	<u>10,357,975</u>	<u>(392,874)</u>
Other Revenue						
20040 Interest Income	(29,598)	(2,373)	(5,310)	(24,288)	(29,598)	-
20050 Other Income	(4,803)	(400)	(585)	(4,218)	(4,803)	-
20055 Other Income-Subleases	(88,099)	(7,151)	(21,454)	(66,645)	(88,099)	-
20100 ICF SPA Admin Fee	(44,870)	(3,165)	(6,746)	(38,124)	(44,870)	-
Subtotal Other Revenue	<u>(167,370)</u>	<u>(13,089)</u>	<u>(34,095)</u>	<u>(133,275)</u>	<u>(167,370)</u>	<u>-</u>
TOTAL OPERATIONS	<u>47,250,312</u>	<u>3,000,041</u>	<u>7,554,005</u>	<u>40,258,544</u>	<u>47,812,549</u>	<u>(562,237)</u>
TOTAL	<u>\$ 384,291,734</u>	<u>\$ 22,218,571</u>	<u>\$ 43,691,017</u>	<u>\$ 325,498,801</u>	<u>\$ 369,189,818</u>	<u>\$ 15,101,916</u>
% of Budget	100.00%	5.78%	11.37%	84.70%	96.07%	3.93%

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2022-23
Sep-22**

	FY 2022-23 D-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 37,452,581	\$ 2,534,546	\$ 8,247,864	\$ 37,621,944	\$ (169,363)
Operating Expenses	9,965,101	556,972	2,431,755	10,357,975	(392,874)
less other income	(167,370)	(12,282)	(46,377)	(167,370)	-
Total Operations	<u>47,250,312</u>	<u>3,079,236</u>	<u>10,633,242</u>	<u>47,812,549</u>	<u>(562,237)</u>
Purchase of Service					
Regular*	338,462,765	20,636,356	57,130,161	322,798,612	15,664,153
Compliance with HCBS Regulations	622,672	-	-	622,672	-
less other income	(2,144,015)	(210,763)	(567,556)	(2,144,015)	-
Subtotal Regular	<u>336,941,422</u>	<u>20,425,593</u>	<u>56,562,605</u>	<u>321,277,269</u>	<u>15,664,153</u>
CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>
Total Purchase of Service	<u>337,041,422</u>	<u>20,425,593</u>	<u>56,562,605</u>	<u>321,377,269</u>	<u>15,664,153</u>
TOTAL	\$ 384,291,734	\$ 23,504,830	\$ 67,195,847	\$ 369,189,818	\$ 15,101,916
% of Budget	100.00%	6.12%	17.49%	96.07%	

* The letter of intent for the D-1 amendment was received from DDS on September 9, 2022.

The allocation for Regular Operations Base Funding was increased from FY 2021-22 to FY 2022-23 by 13.6%. DDS indicated that 50% of funds for Community Placement Plan/Community Resource Development Plan (CPP/CRDP) and Language Access and Cultural Competency were allocated in the D-1 and that regional centers will receive the remaining funds based on approved plans in a later amendment.

* The allocation for Regular Purchase of Service (POS) was increased by 18.8% compared to FY 2021-22.

The initial POS Expenditure Projection (PEP) for FY 2022-23 will be based on October 2022 year-to-date actuals and is due to DDS in December 2022.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Sep-22**

	FY 2022-23 D-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 134,342,239	\$ 8,545,427	\$ 26,650,363	\$ 100,636,916	\$ 127,287,279	\$ 7,054,960
Day programs	96,225,763	6,056,605	17,372,955	74,499,519	91,872,475	4,353,288
Other purchased services	107,894,763	6,034,324	13,106,843	90,532,015	103,638,858	4,255,905
HCBS Compliance	622,672	-	-	622,672	622,672	-
TOTAL PURCHASE OF SERVICE	339,085,437	20,636,356	57,130,161	266,291,123	323,421,284	15,664,153
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	100,000	\$ 100,000	\$ -
Salaries and Related Expenses:						
Salaries	28,723,998	1,908,843	6,128,443	22,742,658	28,871,101	(147,103)
Employee health and retirement benefits	8,317,065	602,534	2,031,476	6,307,849	8,339,325	(22,260)
Payroll taxes	411,518	23,170	87,945	323,573	411,518	-
Total Salaries and related expenses	37,452,581	2,534,546	8,247,864	29,374,080	37,621,944	(169,363)
Operating expenses:						
Facility Rent	4,992,492	414,172	1,654,577	3,337,915	4,992,492	-
Equipment and facility maintenance	695,333	29,730	114,708	580,625	695,333	-
Equipment purchases	791,716	4,049	46,147	745,569	791,716	-
General	1,185,711	19,359	72,599	1,505,986	1,578,585	(392,874)
Communication	679,225	42,282	139,316	539,909	679,225	-
Contract and consultant fee	150,405	2,655	11,605	138,801	150,405	-
General office expenses	479,663	14,746	151,244	328,419	479,663	-
Staff travel	135,850	1,966	2,065	133,785	135,850	-
Legal fees	142,221	1,698	2,336	139,885	142,221	-
Printing	338,133	4,955	28,950	309,183	338,133	-
Insurance	293,275	13,570	192,711	100,564	293,275	-
Accounting fees	60,800	4,900	12,400	48,400	60,800	-
Board expenses	20,277	2,888	3,097	17,180	20,277	-
Total Operating expenses	9,965,101	556,972	2,431,755	7,926,220	10,357,975	(392,874)
TOTAL OPERATIONS	47,417,682	3,091,518	10,679,618	37,300,301	47,979,919	(562,237)
TOTAL EXPENSES	\$ 386,603,119	\$ 23,727,874	\$ 67,809,780	\$ 303,691,424	\$ 371,501,203	\$ 15,101,916
Revenues:						
ICF SPA Income	\$ (2,144,015)	\$ (210,763)	\$ (567,556)	\$ (1,576,459)	\$ (2,144,015)	\$ -
Other income	(167,370)	(12,282)	(46,377)	(120,993)	(167,370)	-
TOTAL REVENUES	\$ (2,311,385)	\$ (223,044)	\$ (613,933)	\$ (1,697,452)	\$ (2,311,385)	\$ -
TOTAL	\$ 384,291,734	\$ 23,504,830	\$ 67,195,847	\$ 301,993,971	\$ 369,189,818	\$ 15,101,916

Client Caseload

Month End Caseload

17,278

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Sep-22**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2022-23	D-1	Reg POS	\$ 336,318,750	\$ 56,562,606	\$ 279,756,144	\$ 264,091,991	\$ 15,664,153
		CPP/CDRP/START	100,000	-	100,000	100,000	-
		HCBS Compliance	622,672	-	622,672	622,672	-
		TOTAL	<u>\$ 337,041,422</u>	<u>\$ 56,562,606</u>	<u>\$ 280,478,816</u>	<u>\$ 264,814,663</u>	<u>\$ 15,664,153</u>
2021-22	C-3	Reg POS	\$ 283,199,754	\$ 257,334,101	\$ 25,865,653	\$ 6,398,107	\$ 19,467,546
		CPP/CDRP/START	2,535,000	-	2,535,000	2,535,000	-
		HCBS Compliance	1,373,394	228,820	1,144,574	1,144,574	-
		TOTAL	<u>\$ 287,108,148</u>	<u>\$ 257,562,921</u>	<u>\$ 29,545,227</u>	<u>\$ 10,077,681</u>	<u>\$ 19,467,546</u>
2020-21	B-4	Reg POS	\$ 251,586,411	\$ 244,144,783	\$ 7,441,628	50,000.00	\$ 7,391,628
		CPP/CDRP	794,841	452,205	342,636	342,636.00	-
		HCBS Compliance	514,630	187,623	327,007	327,007.00	-
		TOTAL	<u>\$ 252,895,882</u>	<u>\$ 244,784,611</u>	<u>\$ 8,111,271</u>	<u>\$ 719,643</u>	<u>\$ 7,391,628</u>

HARBOR REGIONAL CENTER
LINE ITEM REPORT
Sep-22

	FY 2022-23 D-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 134,342,239	\$ 8,545,427	\$ 26,650,363	\$ 100,636,916	\$ 127,287,279	\$ 7,054,960
430** Day Programs	96,225,763	6,056,605	17,372,955	74,499,519	91,872,475	4,353,288
6505* Transportation	10,759,074	938,626	1,843,015	8,228,436	10,071,451	687,623
650** Other Services	97,135,689	5,095,698	11,263,828	82,303,580	93,567,408	3,568,281
Various COVID-19 Related	-	-	-	-	-	-
TBD HCBS Compliance	622,672	-	-	622,672	622,672	-
Subtotal Regular POS	<u>339,085,437</u>	<u>20,636,356</u>	<u>57,130,161</u>	<u>266,291,123</u>	<u>323,421,284</u>	<u>15,664,153</u>
Revenue						
20090 ICF SPA Income	(2,144,015)	(210,763)	(567,556)	(1,576,459)	(2,144,015)	-
TOTAL PURCHASE OF SERVICE	<u>336,941,422</u>	<u>20,425,593</u>	<u>56,562,605</u>	<u>264,714,664</u>	<u>321,277,269</u>	<u>15,664,153</u>
Community Placement & Program Development						
32010 Start Up	-	-	-	-	-	-
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	28,723,998	1,908,843	6,128,443	22,742,658	28,871,101	(147,103)
2503- Benefits	8,728,583	625,704	2,119,421	6,631,422	8,750,843	(22,260)
Subtotal Salaries & Benefits	<u>37,452,581</u>	<u>2,534,546</u>	<u>8,247,864</u>	<u>29,374,080</u>	<u>37,621,944</u>	<u>(169,363)</u>
Operating Expenses						
30020 Equipment Maint	364,912	22,620	62,533	302,379	364,912	-
30030 Facility Rental	4,890,567	414,172	1,654,577	3,235,990	4,890,567	-
30035 Facility Rent Subleases	101,925	-	-	101,925	101,925	-
30040 Facility Maint	330,421	7,110	52,175	328,246	330,421	-
30050 Communication	679,225	42,282	139,316	539,909	679,225	-
30060 General Office Exp	196,538	8,211	23,995	172,543	196,538	-
30070 Printing	338,133	4,955	28,950	309,183	338,133	-
30080 Insurance	293,275	13,570	192,711	100,564	293,275	-
30090 Utilities	16,924	2,391	5,947	10,977	16,924	-
30110 Data Processing Maint	258,539	4,050	120,982	137,557	258,539	-
30123 Interest/Bank Expense	7,662	95	319	7,343	7,662	-
30140 Legal Fees	142,221	1,698	2,336	139,885	142,221	-
30150 Board of Dir. Exp	20,277	2,888	3,097	17,180	20,277	-
30160 Accounting Fees	60,800	4,900	12,400	48,400	60,800	-
30170 Equipment Purchases	791,716	4,049	46,147	745,569	791,716	-
30180 Contr/Consult Services	150,405	2,655	11,605	138,801	150,405	-
30184 Clinical Services	93,952	-	-	93,952	93,952	-
30185 Employee Conferences	49,868	2,475	4,876	44,992	49,868	-
30220 Travel in State	35,850	1,605	1,605	34,245	35,850	-
30223 Staff Mileage	100,000	361	459	99,541	100,000	-
30230 ARCA Dues	100,573	-	-	100,573	100,573	-
30240 General Expenses	548,444	16,884	67,723	480,721	548,444	-
30241 Disparities, Language Access	392,874	-	-	785,748	785,748	(392,874)
Subtotal Operating Expenses	<u>9,965,101</u>	<u>556,972</u>	<u>2,431,755</u>	<u>7,926,220</u>	<u>10,357,975</u>	<u>(392,874)</u>
Other Revenue						
20040 Interest Income	(29,598)	(4,155)	(9,465)	(20,133)	(29,598)	-
20050 Other Income	(4,803)	(130)	(715)	(4,088)	(4,803)	-
20055 Other Income-Subleases	(88,099)	(4,732)	(26,186)	(61,913)	(88,099)	-
20100 ICF SPA Admin Fee	(44,870)	(3,265)	(10,011)	(34,859)	(44,870)	-
Subtotal Other Revenue	<u>(167,370)</u>	<u>(12,282)</u>	<u>(46,377)</u>	<u>(120,993)</u>	<u>(167,370)</u>	<u>-</u>
TOTAL OPERATIONS	<u>47,250,312</u>	<u>3,079,236</u>	<u>10,633,242</u>	<u>37,179,307</u>	<u>47,812,549</u>	<u>(562,237)</u>
TOTAL	<u>\$ 384,291,734</u>	<u>\$ 23,504,830</u>	<u>\$ 67,195,847</u>	<u>\$ 301,993,971</u>	<u>\$ 369,189,818</u>	<u>\$ 15,101,916</u>
% of Budget	100.00%	6.12%	17.49%	78.58%	96.07%	3.93%

**Harbor Developmental Disabilities Foundation
Harbor Help Fund**

**Statement of Activities
Fiscal Year 2022-23**

	FY 2020-21 TOTAL	FY 2021-22 TOTAL	FY 2022-23	
			Qtr Ending Sept 30, 2022	FY 2022-23 YTD TOTAL
Income				
Donations				
Employee Donations	\$ 11,091	\$ 13,042	\$ 3,358	\$ 3,358
Employee Donations - masks	480	-	-	-
Gift cards - in kind	-	7,000	-	-
General Donations	11,660	33,131	10,579	10,579
Staff Appreciation Day	-	-	-	-
Holiday Donations	61,423	25,338	-	-
Needy Families Campaign	12,993	150	-	-
Total Donations	<u>97,646</u>	<u>78,661</u>	<u>13,937</u>	<u>13,937</u>
Interest	<u>351</u>	<u>(1,685)</u>	<u>(644)</u>	<u>(644)</u>
Total Income	<u>97,997</u>	<u>76,976</u>	<u>13,293</u>	<u>13,293</u>
Expenses				
Holiday Giving Campaign	487	68,600	-	-
Needy Families - Gift cards	83,071	37,675	1,800	1,800
Other expense	-	250	-	-
Grants to Clients	-	600	-	-
Total Expenses	<u>83,558</u>	<u>107,125</u>	<u>1,800</u>	<u>1,800</u>
Net Increase/(Decrease)	<u>\$ 14,439</u>	<u>\$ (30,149)</u>	<u>\$ 11,493</u>	<u>\$ 11,493</u>
Beginning Balance	\$ 220,774	\$ 235,214	\$ 205,064	\$ 205,064
Income	97,997	76,976	13,293	13,293
Expenses	<u>83,558</u>	<u>107,125</u>	<u>1,800</u>	<u>1,800</u>
Ending Balance	<u>\$ 235,214</u>	<u>\$ 205,064</u>	<u>\$ 216,557</u>	<u>\$ 216,557</u>
Ending Balance Detail				
Cash	\$ 102,847	\$ 94,344	\$ 108,309	\$ 108,309
CD	100,342	98,070	97,398	\$ 97,398
Gift card inventory	31,675	12,150	10,350	\$ 10,350 ^A
Receivables	<u>350</u>	<u>500</u>	<u>500</u>	<u>\$ 500</u>
Total Balance	<u>\$ 235,214</u>	<u>\$ 205,064</u>	<u>\$ 216,557</u>	<u>\$ 216,557</u>

^A Needy Families Campaign includes gift cards purchased but not yet distributed.



EXECUTIVE REPORT



Patrick Ruppe, HRC Executive Director

November 15, 2022



STRATEGIC PLANNING

THANK YOU!

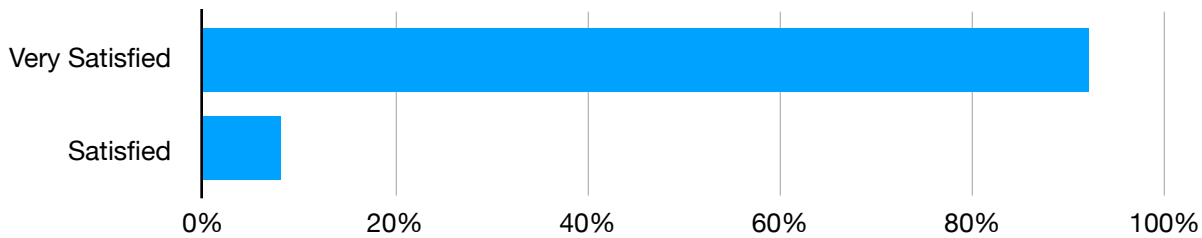
HDDE BOARD OF TRUSTEES



**Harbor Regional Center
Board of Trustee's Strategic Planning Retreat
Post-Retreat Survey Results (n=13)
November 1, 2022**

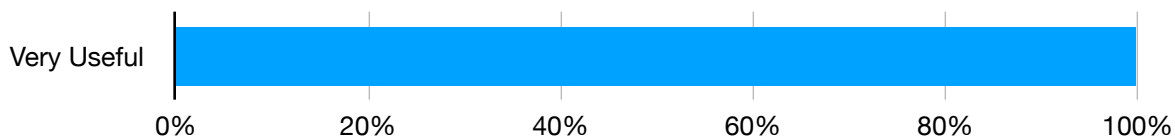
After the HRC Board of Trustee's held its Strategic Planning Retreat, a survey was sent to all Board members and executive leadership staff who attended. What follows are the results of the six-question survey, which was completed by 13 individuals.

Overall, how satisfied were you with the retreat?



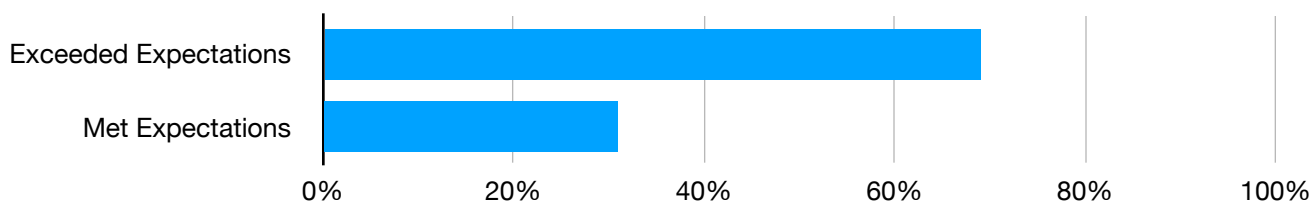
Comments: Well-organized; fun; everyone shared their thoughts and voted on their ideas.

How useful was the retreat in identifying strategic focus areas for HRC?



Comments: Identifying focus areas helps with agency-wide buy-in; good review and then group work.

How well did the retreat meet your expectations?



Comments: Productive; proactive; fun.

Open-ended Questions

What was your favorite part of the day? Collaboration; interacting with each other; connection with each other; time spent in group sessions; activities and ice breakers.

What could have been done better? Increase rotation of group activities so everyone had a chance to speak with more people; keep the same people in the breakout groups; spend more time on what's worked or been done in the past to address some of the focus areas; use a microphone next time so it's easier to hear; more time in breakout groups.

Other comments and/or suggestions. Great reminder of important work that lies ahead of us; nice hearing other people's perspectives; happy HRC is taking steps to have alignment across the agency.



CASELOADS



HARBOR REGIONAL CENTER Caseload Report

Year	Caseload* (June 30th)	Δ	Individuals Served**	% of Caseload
2011-12	11,105		12,091	
2012-13	11,463	3.2%	12,947	112.9%
2013-14	11,642	1.6%	13,203	113.4%
2014-15	12,053	3.5%	13,677	113.5%
2015-16	12,382	2.7%	14,223	114.9%
2016-17	13,110	5.9%	14,800	112.9%
2017-18	14,015	6.9%	15,789	112.7%
2018-19	14,828	5.8%	16,712	112.7%
2019-20	15,064	1.6%***	16,794	111.5%
2020-21	15,885	5.5%	17,787	112.0%
2021-22	16,933	6.6%	19,123	112.9%
2022-23				
9/30/22 Actual	17,293	2.1%		
6/30/23 Projected	18,029	6.5%	20,361	112.9%

* DDS "Monthly Consumer Caseload Report" as of June 30 of each year.

** Purchase of Services Expenditures and Demographic Data Report

*** FY 2019-20 COVID-19 SOE declared 3/12/2020.

	FY 2019-20			FY 2020-21			FY 2021-22			FY 2022-23
RC	A-1	Variance	Δ%	B-1	Variance	Δ%	C-1	Variance	Δ%	D-1
Alta	\$37,018,000	\$3,150,000	8.5%	\$40,168,000	\$2,435,000	6.1%	\$42,603,000	\$914,000	2.1%	\$43,517,000
Central Valley	\$32,286,000	\$3,484,000	10.8%	\$35,770,000	\$2,481,000	6.9%	\$38,251,000	\$2,932,000	7.7%	\$41,183,000
East Bay	\$31,581,000	\$3,711,000	11.8%	\$35,292,000	\$2,480,000	7.0%	\$37,772,000	\$137,000	0.4%	\$37,909,000
Eastern LA	\$18,361,000	\$1,710,000	9.3%	\$20,071,000	\$1,182,000	5.9%	\$21,253,000	\$1,079,000	5.1%	\$22,332,000
F. Lanterman	\$16,434,000	\$1,683,000	10.2%	\$18,117,000	\$544,000	3.0%	\$18,661,000	\$633,000	3.4%	\$19,294,000
Far Northern	\$13,522,000	\$1,392,000	10.3%	\$14,914,000	\$722,000	4.8%	\$15,636,000	\$309,000	2.0%	\$15,945,000
Golden Gate	\$15,540,000	\$822,000	5.3%	\$16,362,000	\$910,000	5.6%	\$17,272,000	\$465,000	2.7%	\$17,737,000
Harbor	\$22,400,000	\$2,741,000	12.2%	\$25,141,000	\$2,453,000	9.8%	\$27,594,000	\$81,000	0.3%	\$27,675,000
Inland	\$53,561,000	\$6,507,000	12.1%	\$60,068,000	\$3,049,000	5.1%	\$63,117,000	\$3,737,000	5.9%	\$66,854,000
Kern	\$15,140,000	\$2,754,000	18.2%	\$17,894,000	\$1,736,000	9.7%	\$19,630,000	\$195,000	1.0%	\$19,825,000
North Bay	\$14,990,000	\$1,412,000	9.4%	\$16,402,000	\$603,000	3.7%	\$17,005,000	\$273,000	1.6%	\$17,278,000
North LA	\$38,635,000	\$5,964,000	15.4%	\$44,599,000	\$4,107,000	9.2%	\$48,706,000	\$943,000	1.9%	\$49,649,000
Orange County	\$33,441,000	\$2,812,000	8.4%	\$36,253,000	\$1,568,000	4.3%	\$37,821,000	\$343,000	0.9%	\$38,164,000
Redwood Coast	\$7,619,000	\$500,000	6.6%	\$8,119,000	\$343,000	4.2%	\$8,462,000	\$241,000	2.8%	\$8,703,000
San Andreas	\$27,266,000	\$1,904,000	7.0%	\$29,170,000	\$1,119,000	3.8%	\$30,289,000	\$95,000	0.3%	\$30,384,000
San Diego	\$44,010,000	\$5,312,000	12.1%	\$49,322,000	\$3,467,000	7.0%	\$52,789,000	\$3,899,000	7.4%	\$56,688,000
San Gabriel/Pomona	\$21,186,000	\$1,565,000	7.4%	\$22,751,000	\$856,000	3.8%	\$23,607,000	\$1,413,000	6.0%	\$25,020,000
South Central	\$26,644,000	\$4,132,000	15.5%	\$30,776,000	\$1,345,000	4.4%	\$32,121,000	\$1,361,000	4.2%	\$33,482,000
Tri-Counties	\$23,658,000	\$2,984,000	12.6%	\$26,642,000	\$1,332,000	5.0%	\$27,974,000	\$1,266,000	4.5%	\$29,240,000
Valley Mountain	\$23,584,000	\$2,441,000	10.4%	\$26,025,000	\$1,985,000	7.6%	\$28,010,000	\$1,505,000	5.4%	\$29,515,000
Westside	\$15,054,000	\$1,207,000	8.0%	\$16,261,000	\$299,000	1.8%	\$16,560,000	\$623,000	3.8%	\$17,183,000
TOTAL	\$531,930,000	\$58,187,000	10.9%	\$590,117,000	\$35,016,000	5.9%	\$625,133,000	\$22,444,000	3.6%	\$647,577,000
Caseloads										
All RCs May Revision							371,388	29,097	7.8%	400,485
HRC 6/30 A, FY22-23 P	15,064	821	5.5%	15,885	1,048	6.6%	16,933	1,096	6.5%	18,029



**2023 HDDE
BOARD PRESENTATION &
TRAINING PLAN**



2023 HDDF Board Meeting Proposed Presentations & Training Plan

2023	TOPIC	STAFF/TRAINER	TIMING
January 17	Audit & National Core Indicators (NCI)	AGT Auditors & Thao Mailloux, Director of Info & Dev	20 min (BM)
February 21	Strategic Planning	Patrick Ruppe, Executive Director	2 hours (BT)
March 21	Intake Overview (Numbers & Process)	LaWanna Blair, Director of Early Childhood Services & Ashley Brown, Client Services Manager	20 min (BM)
April 18	Living Options & Level of Care Assessment & Employment	Heather Diaz, Director of Community Services, Mercedes Lowery, Provider Relations Specialist, Elizabeth Garcia-Moya, Resource Development Manager & Brenda Bane, Provider Relations Specialist	2 hours (BT)
May 16	Self-Determination Program Overview	Antoinette Perez, Director of Children & Adolescent Services, Katy Granados, Client Services Manager & Participant Choice Specialist	20 min (BM)
June 20	Conflict of Interest (COI), Whistleblower, Board Governance & Implicit Bias	Mary Hernandez, Director of Client Support Services & Cristina Mercado, Manager of Quality & Rights Assurance	2 hours (BT)
July 18	Legal & Forensic Issues	Judy Taimi, Director of Adult Services	20 min (BM)
September 19	Performance Contract	Thao Mailloux, Director of Information & Development	20 min (BM)
October TBD	TBD	TBD	4-6 hours
November 21	Educational Advocacy	Antoinette Perez, Director of Children & Adolescent Services	20 min (BM)

*BM = Regular Business Board Meeting

*BT = Board Training, closed to public





2023 HDDE
BOARD MEETING SCHEDULE





HDDF 2023 MEETINGS OF THE BOARD OF TRUSTEES

January 17, 2023	Regular Business Meeting
February 21, 2023	Board Training
March 21, 2023	Regular Business Meeting
April 18, 2023	Board Training
May 16, 2023	Annual Business Meeting; election of officers
June 20, 2023	Board Training
July 18, 2023	Regular Business Meeting
August	No Meeting
September 19, 2023	Regular Business Meeting
October Board Retreat	(TBD) (no business conducted); a Saturday selected by the Board from 9:00 am to 3:00 pm; Board Recognition Dinner follows
November 21, 2023	Regular Business Meeting
December	No Meeting

Regular Business meetings of the Board are held on the Third Tuesday of the months of January, March, May, July, September and November and are open to the public where visitors are welcome to attend. The meetings begin at **6:00 pm to 8:00 pm**, and will be held via Zoom Webinar until further notice. The Executive Office emails the board packet to you one week prior to each regular business meeting.

Training meetings of the Board are held in the months of February, April and June and are not open to the public. The meetings begin at **6:00 pm to 8:00 pm**. The Board does not meet in August and December.



HEARTS FOR THE HOLIDAYS

Are you, your friends & family or your organization interested in Holiday giving?

Please consider donating to the Harbor Help Fund in support of individuals with Developmental disabilities in need.

To donate, please visit our website at:

www.harborrc.org/support-harbor-help-fund

HRC is a private, non-profit 501(c)(301) organization. Donations made to the HHF may be tax deductible.



PRESENTATION
On
2023 HRC Performance Plan
By
Thao Mailloux, Director of
Information & Development





HARBOR
REGIONAL
CENTER

DRAFT 2023 PERFORMANCE PLAN PROYECTO DE PLAN DE DESEMPEÑO PARA 2023

BOARD OF TRUSTEES MEETING | REUNIÓN DE LA JUNTA DIRECTIVA

NOVEMBER 15, 2022 | 15 DE NOVIEMBRE DE 2022

-
- What is the Performance Contract?
 - Why is it Important?
 - Review 2021 Year End Data
 - Current Efforts with Community Input
- ¿Qué es el contrato de desempeño?
 - ¿Por qué es importante?
 - Revisión de los datos de fin de año de 2021
 - Esfuerzos actuales con aportaciones de la comunidad

MEETING AGENDA | ORDEN DEL DÍA DE LA REUNIÓN

WHAT IS A PERFORMANCE CONTRACT? ¿QUÉ ES UN CONTRATO DE DESEMPEÑO?

- Every year, Department of Developmental Services (DDS) contracts with regional centers in California to serve individuals with developmental disabilities.
- DDS and regional centers develop a performance contract (agreement) to help measure how each regional center delivers services according to the Lanterman Developmental Disabilities Services Act.
- There are measures that are related to Public Policy, as well as Compliance.
- Cada año, el Departamento de Servicios del Desarrollo (*Department of Developmental Services, DDS*) contrata a los Centros Regionales de *California* para atender a las personas con discapacidades de desarrollo.
- El *DDS* y los Centros Regionales desarrollan un contrato (acuerdo) de desempeño para ayudar a medir la forma en que cada Centro Regional presta los servicios de acuerdo con la *Ley Lanterman* sobre las Discapacidades del Desarrollo (*Lanterman Developmental Disabilities Services Act*).
- Hay medidas que están relacionadas con la política pública, así como con el cumplimiento.

WHY IS IT IMPORTANT? ¿POR QUÉ ES IMPORTANTE?

- The Lanterman Act identifies many reasons why performance plans are important.
- The contract is based on different outcomes areas determined by DDS.
- Our community's input is vital to help HRC prioritize areas of performance and helps us to better serve our community's unique needs.
- La Ley *Lanterman* identifica muchas razones por las que los planes de desempeño son importantes.
- El contrato se basa en diferentes áreas de resultados determinadas por el *DDS*.
- Las aportaciones de nuestra comunidad son vitales para ayudar al *HRC* a priorizar las áreas de desempeño y nos ayudan a servir mejor a las necesidades únicas de nuestra comunidad.



HOW IS SUCCESS MEASURED? ¿CÓMO SE MIDE EL ÉXITO?



DDS reviews baseline and end of year information to evaluate performance.

1. The outcome has improved over the prior year's baseline, or
2. The performance exceeds the statewide average, or
3. The performance equals a standard that has been defined by DDS.

El *DDS* revisa la información de referencia y de fin de año para evaluar el desempeño.

1. El resultado ha mejorado con respecto a la referencia del año anterior, o
2. El desempeño supera la media estatal, o
3. El desempeño es igual a un estándar que ha sido definido por el *DDS*.

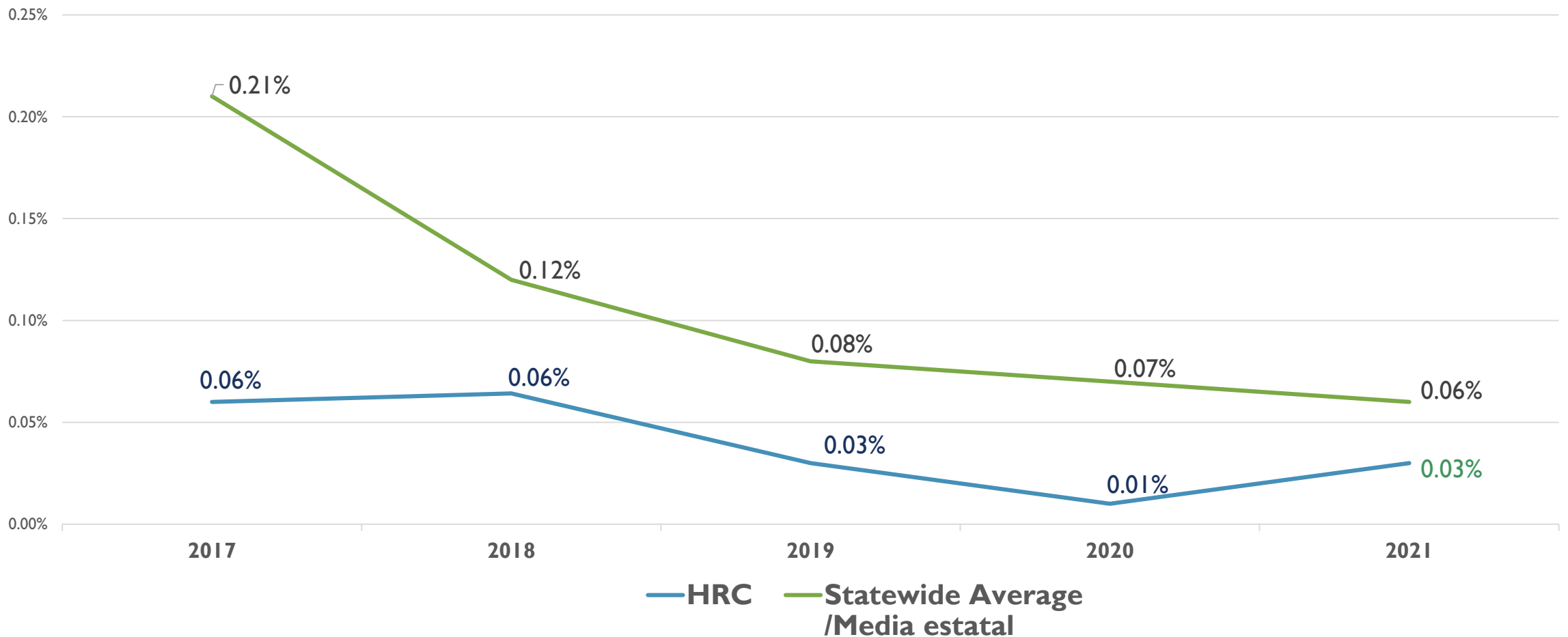


PUBLIC POLICY PERFORMANCE MEASURES
MEDIDAS DE DESEMPEÑO DE LAS POLÍTICAS PÚBLICAS



2021 DATA – NUMBER OF PERSONS IN DEVELOPMENTAL CENTERS

DATOS DE 2021: NÚMERO DE PERSONAS EN CENTROS DE DESARROLLO



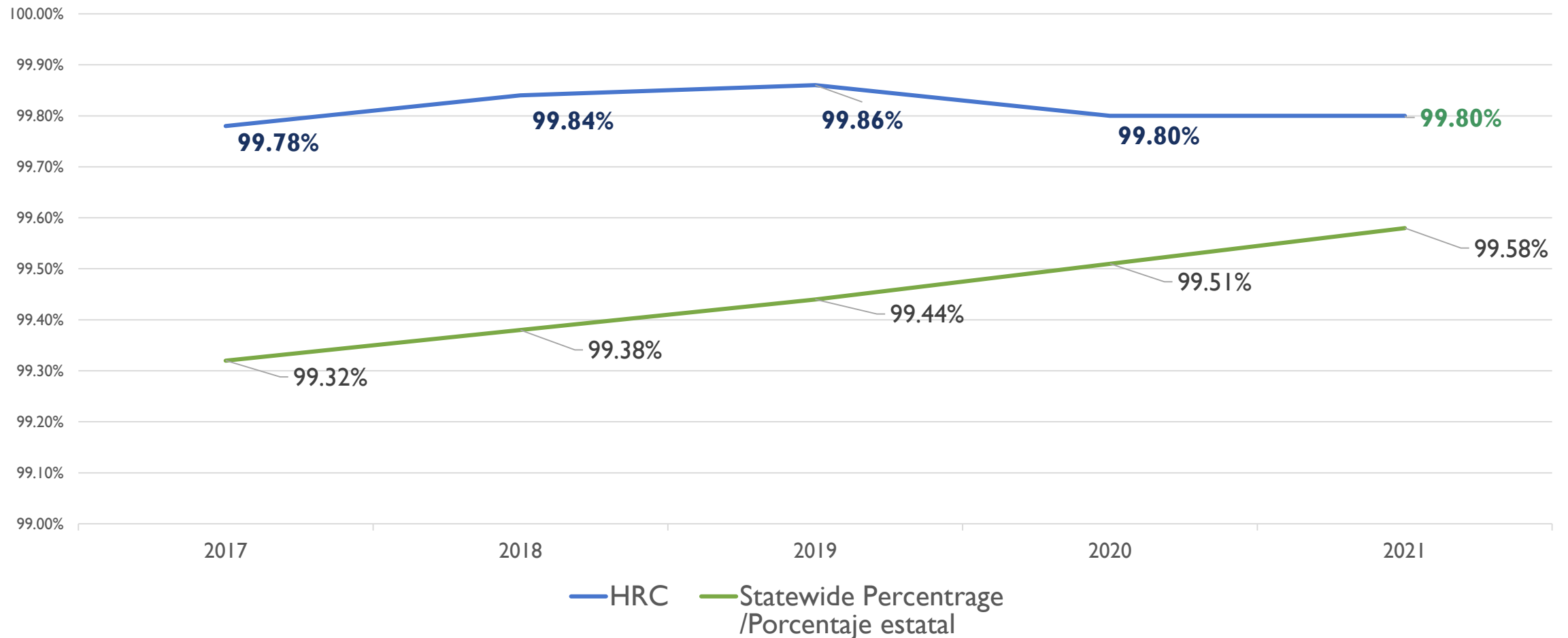
OUR CURRENT EFFORTS

NUESTROS ESFUERZOS ACTUALES

- Developing needed resources in the community
 - Enhanced Behavior Supports Homes (EBSHs)
- Provide specialized services for people who have moved from state developmental center
- Desarrollo de los recursos necesarios en la comunidad
 - Hogares de apoyos al comportamiento enfocados (*Enhanced Behavior Supports Homes, EBSH*)
- Provisión de servicios especializados para las personas que se han trasladado desde el centro de desarrollo estatal

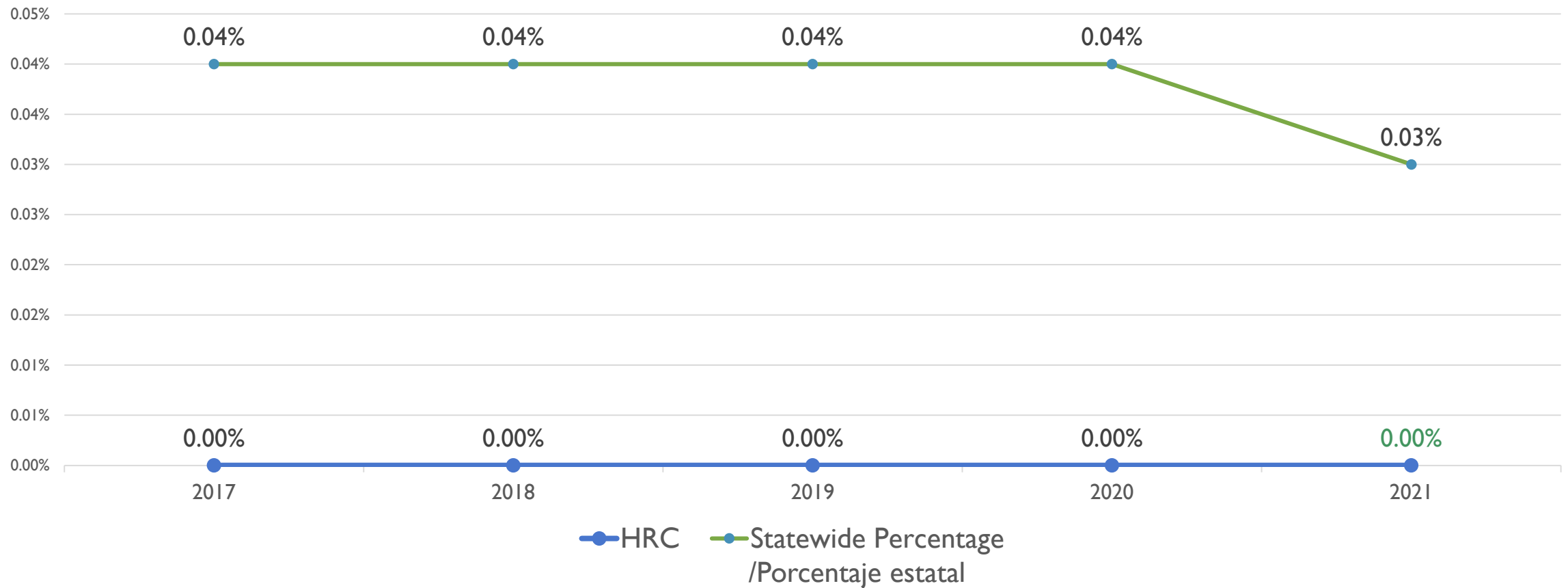
2021 DATA – CHILDREN RESIDING WITH FAMILY

DATOS DE 2021: NIÑOS QUE VIVEN CON LA FAMILIA



2021 DATA – CHILDREN RESIDING IN FACILITIES WITH 7+ BEDS

DATOS DE 2021: NIÑOS QUE VIVEN EN CENTROS CON MÁS DE 7 CAMAS



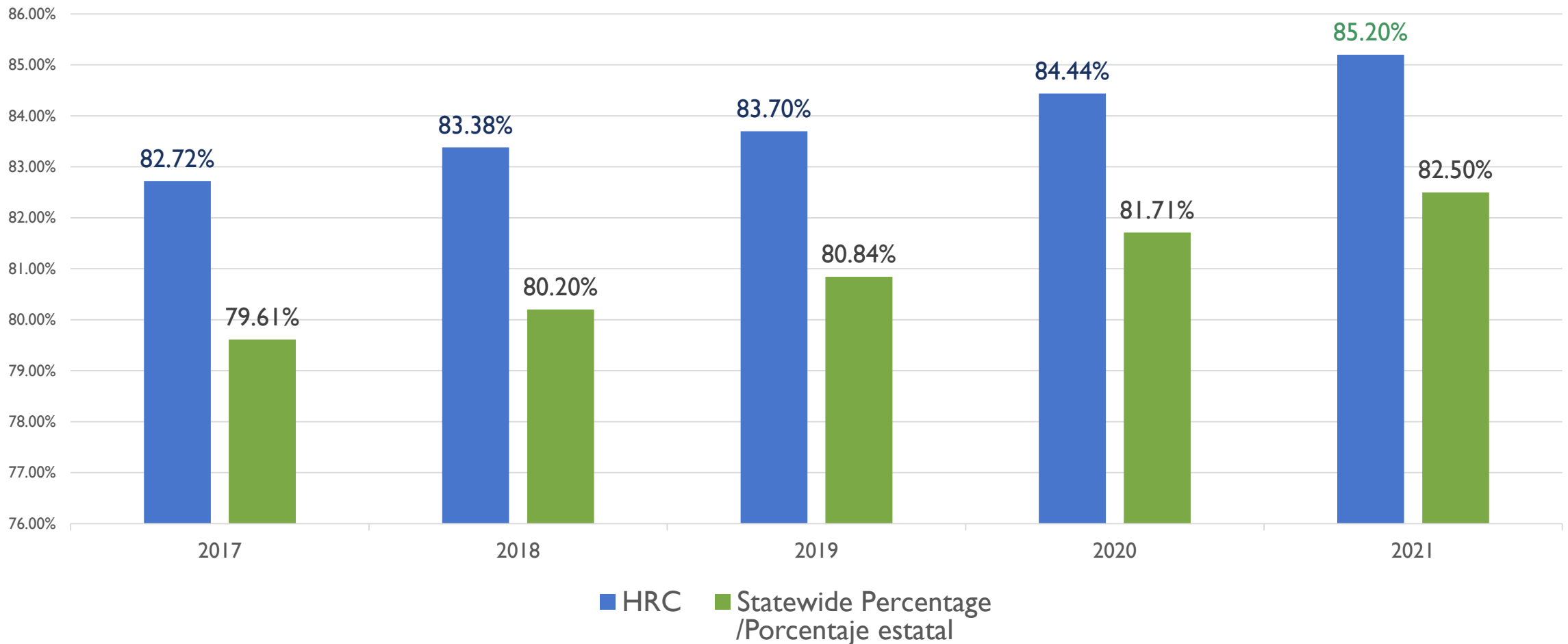
OUR CURRENT EFFORTS

NUESTROS ESFUERZOS ACTUALES

- Connect families with local resources to meet needs
 - Families that need more support to navigate services can receive more support from Parent Mentors
 - Increase access to informative and educational materials
 - Support groups
 - Family Resource Centers
 - Trainings and Workshops
 - Expanded regional center funded services like respite, personal assistance, and crisis intervention
- Conectar a las familias con los recursos locales para satisfacer las necesidades.
 - Las familias que necesiten más apoyo para desenvolverse en los servicios pueden recibir más apoyo de los Padres Mentores (*Parent Mentors*).
 - Aumentar el acceso a materiales informativos y educativos.
 - Grupos de apoyo
 - Centros de Recursos para Familias
 - Capacitaciones y talleres
 - Ampliación de los servicios financiados por el Centro Regional, como el relevo, la asistencia personal y la intervención en caso de crisis

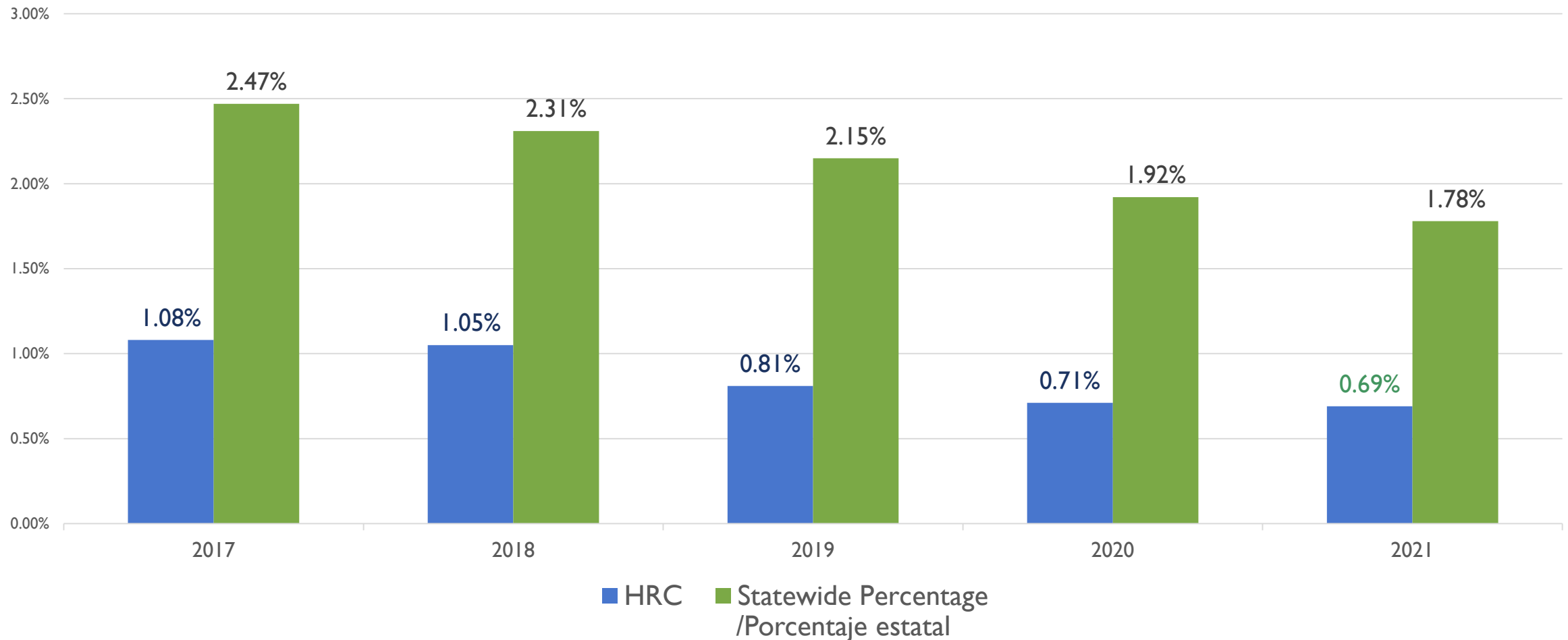
2021 DATA – TOTAL ADULTS RESIDING IN HOME SETTINGS

DATOS DE 2021: TOTAL DE ADULTOS QUE VIVEN EN EL HOGAR



2021 DATA – ADULTS RESIDING IN FACILITIES WITH 7+ BEDS

DATOS DE 2021: ADULTOS QUE VIVEN EN CENTROS CON MÁS DE 7 CAMAS



OUR CURRENT EFFORTS

NUESTROS ESFUERZOS ACTUALES

- Increasing in-home supports through respite and personal assistance
- Crisis support services to assist those with complex or severe needs
- Tailored day services to help people stay successful in a secondary education
- Developing needed resources in the community
 - Independent Living Services providers
 - Enhanced Behavioral Services Homes (EBSHs)
- Aumentar los apoyos en el hogar mediante el relevo y la asistencia personal.
- Servicios de apoyo en caso de crisis para ayudar a las personas con necesidades complejas o graves
- Servicios diurnos adaptados para ayudar a las personas a seguir con éxito la educación secundaria
- Desarrollar los recursos necesarios en la comunidad
 - Proveedores de servicios de vida independiente
 - Hogares de servicios conductuales enfocados (*Enhanced Behavioral Services Homes, EBSH*)

2020-2021 DATA – EMPLOYMENT

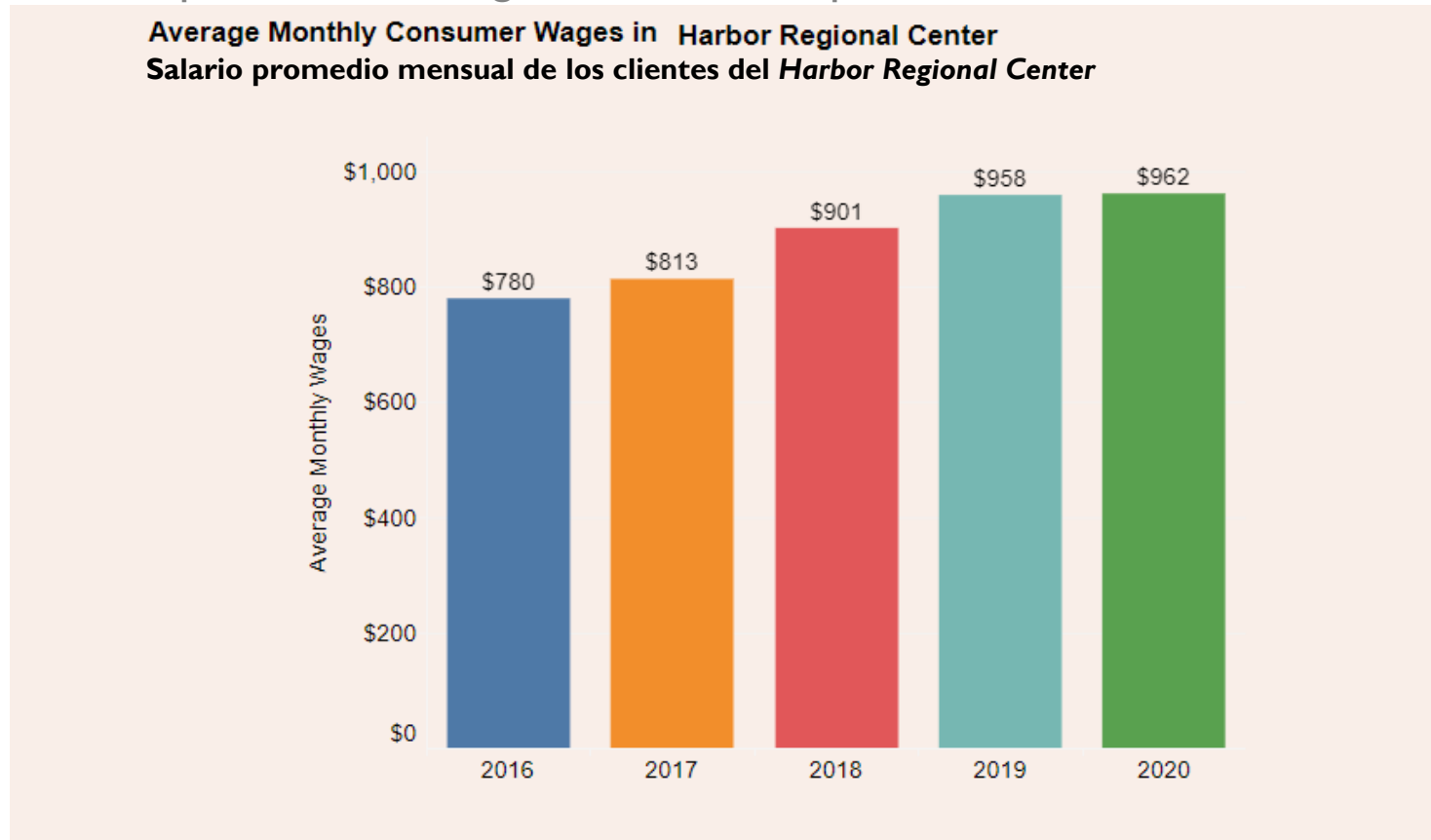
DATOS DE 2020-2021 : EMPLEO

Paid Internship Program		2020		2021	
		CA Average	HRC	CA Average	HRC
Data Source: Paid Internship Program Survey					
Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program		8	26	6	29
Percentage of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program		9%	20%	14%	40%
Average hourly or salaried wages for adults who participated in a Paid Internship Program		\$13.31	\$12.68	\$14.25	\$13.77
Average hours worked per week for adults who participated in a Paid Internship Program		16	18	17	19
Incentive Payments					
Data Source: Competitive Integrated Employment Incentive Program Survey					
Average wages for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made		\$13.52	\$13.49	\$14.81	\$14.57
Average hours worked for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made		21	24	23	24
Total number of Incentive payments made for the fiscal year for the following amounts:	\$1,500	22	36	17	28
	\$1,250	28	37	19	33
	\$1,000	34	54	33	73

2020-2021 DATA – EMPLOYMENT

DATOS DE 2020-2021 : EMPLEO

- DDS maintains Performance Data for all regional centers / El DDS mantiene los datos de desempeño de todos los Centros Regionales: <https://www.dds.ca.gov/rc/dashboard/performance-contracts/>



OUR CURRENT EFFORTS

NUESTROS ESFUERZOS ACTUALES

- Developing supported employment programs to assist clients to integrate into various industries
- Working with collaborative partners to develop an FMS for Paid Internship Program (PIP)
- Continue to offer trainings and workshops about College 2 Career and Paid Internship Program
- Host employment fairs
- Desarrollar programas de empleo con apoyo para ayudar a los clientes a integrarse en diversas industrias
- Trabajar con socios colaboradores para desarrollar un FMS para el Programa de Prácticas Remuneradas (*Paid Internship Program, PIP*).
- Seguir ofreciendo capacitaciones y talleres sobre *College 2 Career* y el Programa de Prácticas Remuneradas.
- Albergar ferias de empleo.

2021 DATA – REDUCING DISPARITIES & IMPROVING EQUITY IN POS EXPENDITURES DATOS DE 2021: REDUCIR LAS DISPARIDADES Y MEJORAR LA EQUIDAD EN LOS GASTOS DE POS

- Annual expenditures by **residence type** and **ethnicity**
- Gastos anuales por **tipo de residencia** y **etnia**

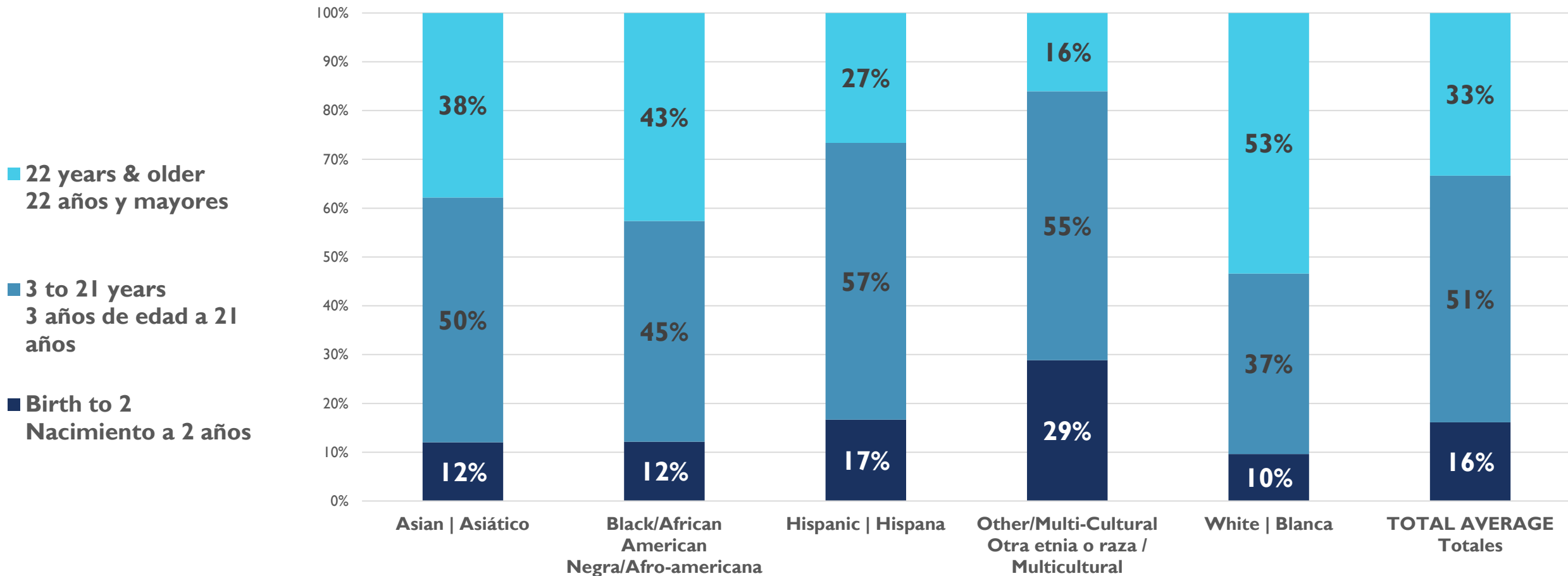
Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and ethnicity

Residence Type	American Indian or Alaska Native		Asian		Black/African American		Hispanic		Native Hawaiian or Other Pacific		White		Other	
	19-20	20-21	19-20	20-21	19-20	20-21	19-20	20-21	19-20	20-21	19-20	20-21	19-20	20-21
Home	🟡 0.74	✅ 0.80	🟡 0.64	🟡 0.64	🟡 0.64	🟡 0.61	🟡 0.63	🟡 0.63	🟡 0.68	🟡 0.67	🟡 0.62	🟡 0.60	🟡 0.58	🟡 0.56
ILS/SLS	✅ 0.85	✅ 0.89	✅ 0.87	🟡 0.75	✅ 0.79	✅ 0.80	✅ 0.76	✅ 0.80	❌ 0.08	❌ 0.39	🟡 0.71	✅ 0.78	✅ 0.80	✅ 0.76
Institutions	N/A	N/A	N/A	N/A	❌ 0.16	❌ 0.38	🟡 0.66	🟡 0.51	N/A	N/A	✅ 0.81	❌ 0.36	N/A	N/A
Medical	❌ 0.46	N/A	✅ 0.83	✅ 0.80	✅ 0.93	✅ 0.93	🟡 0.68	✅ 0.77	✅ 1.00	✅ 1.00	✅ 0.86	✅ 0.78	🟡 0.68	N/A
Residential Care	✅ 0.82	✅ 0.87	✅ 0.96	✅ 0.88	✅ 0.95	✅ 0.87	✅ 0.95	✅ 0.88	✅ 0.96	✅ 0.89	✅ 0.95	✅ 0.86	✅ 0.95	✅ 0.91
Other	N/A	N/A	✅ 0.84	✅ 0.94	✅ 0.92	✅ 0.87	🟡 0.70	🟡 0.75	❌ 0.05	N/A	✅ 0.88	🟡 0.66	🟡 0.65	❌ 0.44

2021 DATA – REDUCING DISPARITIES & IMPROVING EQUITY IN POS EXPENDITURES

DATOS DE 2021: REDUCIR LAS DISPARIDADES Y MEJORAR LA EQUIDAD EN LOS GASTOS DE POS

Age Groups by Ethnicity | Grupos de edad por etnia



2021 DATA – REDUCING DISPARITIES & IMPROVING EQUITY IN POS EXPENDITURES

DATOS DE 2021: REDUCIR LAS DISPARIDADES Y MEJORAR LA EQUIDAD EN LOS GASTOS DE POS

- Percent of total annual POS Expenditures by **ethnicity** and **age** | Porcentaje del gasto total anual en POS por **etnia** y **edad**

Age Group (Grupo de edad)	Measure (Medida)	American Indian or Alaska Native (Indio americano o nativo de Alaska)		Asian (Asiático)		Black/African American (Negro/Afroamericano)		Hispanic (Hispano)		Native Hawaiian or Other Pacific Islander (Nativo de Hawai o de otras islas del Pacífico)		White (Blanco)		Other Ethnicity or Race (Otra etnia o raza)	
		2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
Birth to 2 (Nacimiento a 2 años)	Consumers (Clientes)	0%	0%	10%	9%	8%	8%	44%	44%	0%	0%	11%	11%	27%	28%
	Expenditures (Gastos)	0%	0%	11%	11%	8%	8%	44%	46%	0%	0%	12%	10%	25%	26%
3 to 21 (3 a 21 años)	Consumers (Clientes)	0%	0%	12%	12%	10%	10%	46%	47%	0%	0%	15%	14%	16%	17%
	Expenditures (Gastos)	1%	0%	14%	11%	11%	12%	40%	47%	0%	0%	20%	16%	14%	13%
22 and older (22 años y mayores)	Consumers (Clientes)	0%	0%	14%	13%	14%	14%	33%	34%	1%	1%	31%	31%	7%	7%
	Expenditures (Gastos)	0%	0%	13%	13%	13%	13%	24%	24%	1%	1%	44%	43%	6%	6%

CURRENT INITIATIVES INICIATIVAS ACTUALES

- Expanding Outreach & Support to Individuals, Families & Community
- Increasing Collaboration with Community Partners
- Strengthening Education & Training
- Publication & Information Sharing in a Variety of Languages
- Ampliar la difusión y el apoyo a los individuos, las familias y la comunidad
- Aumentar la colaboración con los socios comunitarios
- Fortalecer la educación y la capacitación
- Las publicaciones y la información se comparten en varios idiomas

SERVICIOS DE RELEVO

HARBOR REGIONAL CENTER

Cuidar de un ser querido con una discapacidad del desarrollo puede ser una tarea muy difícil. Todos necesitamos un descanso de vez en cuando. Los centros regionales pueden ayudar con este descanso a través de los servicios de relevo.

¿Qué son los servicios de relevo?
Cuidar de un ser querido con una discapacidad del desarrollo puede ser una tarea muy difícil. Todos necesitamos un descanso de vez en cuando. Los centros regionales pueden ayudar con este descanso a través de los servicios de relevo.

El relevo es una herramienta que les permite a los padres a:

- Tener descanso temporal de la provisión de cuidado.
- Disponer de tiempo para su cuidado personal.
- Disponer de tiempo para hacer mandados y asistir a citas.
- Atender a otras necesidades familiares.

tiempo

SELF DETERMINATION

El Self-Determination (SD) es una herramienta que permite a las personas tomar decisiones sobre sus vidas. Esto incluye elegir dónde vivir, trabajar y recibir servicios.

¿Qué es el Self-Determination?
El Self-Determination (SD) es una herramienta que permite a las personas tomar decisiones sobre sus vidas. Esto incluye elegir dónde vivir, trabajar y recibir servicios.

Las personas que participan en el SD pueden:

- elegir dónde vivir, trabajar y recibir servicios.
- elegir qué servicios quieren recibir.
- elegir cómo quieren recibir los servicios.
- elegir con quién quieren recibir los servicios.
- elegir cuándo quieren recibir los servicios.
- elegir cómo quieren pagar los servicios.

empleo

HARBOR REGIONAL CENTER

El empleo es una herramienta que les permite a las personas vivir de manera independiente. Ofrece una variedad de opciones de empleo, como el empleo competitivo, el autoempleo y el empleo con apoyo.

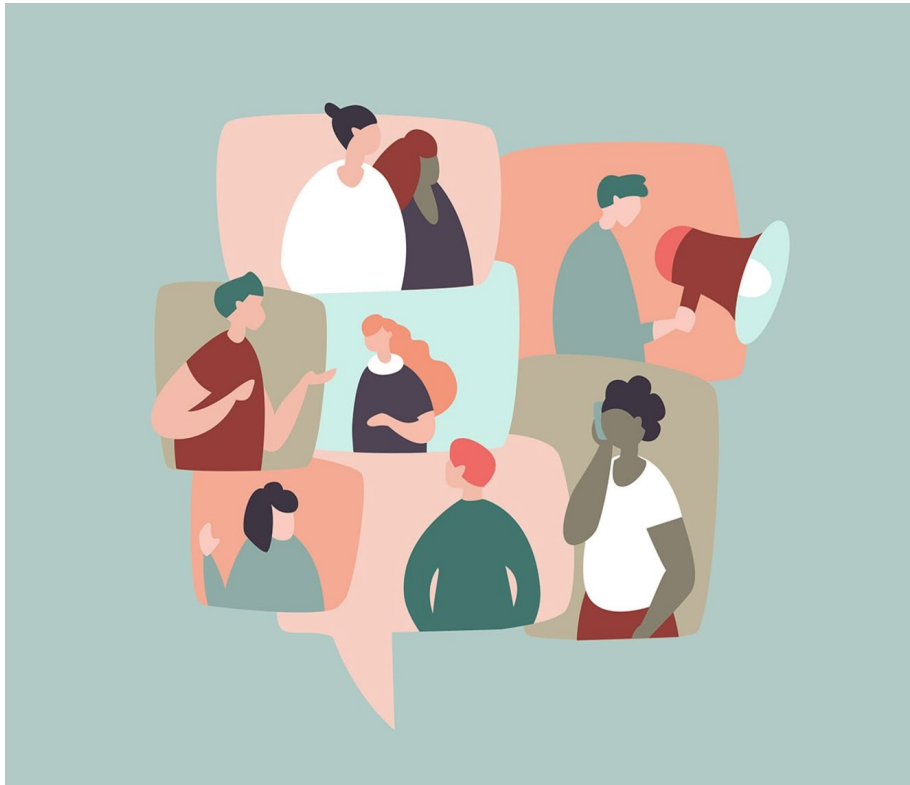
¿Qué es el empleo?
El empleo es una herramienta que les permite a las personas vivir de manera independiente. Ofrece una variedad de opciones de empleo, como el empleo competitivo, el autoempleo y el empleo con apoyo.

El empleo puede ser:

- Empleo competitivo (Competitive Employment)
- Autoempleo (Self-Employment)
- Empleo con apoyo (Supported Employment)

QUESTIONS & COMMENTS

PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

Introduzca sus aportaciones o comentarios en el chat.

Si desea intervenir, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org



COMPLIANCE MEASURES MEDIDAS DE CUMPLIMIENTO



2021 COMPLIANCE MEASURES

MEDIDAS DE CUMPLIMIENTO EN 2021



Unqualified Independent Audit Completed (Realización de una auditoría independiente sin reservas)



Substantially Compliant with DDS Fiscal Audit (Cumplimiento sustancial con la auditoría fiscal del *DDS*)



Vendor Audits Requirement Met (Cumplimiento de los requisitos de los proveedores de auditoría)



Operated Within Budget (Operación dentro del presupuesto)



Participated in the Federal Waiver (Participación en la exención federal)

2021 COMPLIANCE MEASURES MEDIDAS DE CUMPLIMIENTO EN 2021

2019

99%

100%

100%

86%

2020

99%

100%

100%

86%

2021

99%

100%

100%

87.2%

Client Development Evaluation Report & Early Start Report are Updated as Required (El informe de evaluación del desarrollo del cliente y el informe de *Early Start* se actualizan según se necesite)

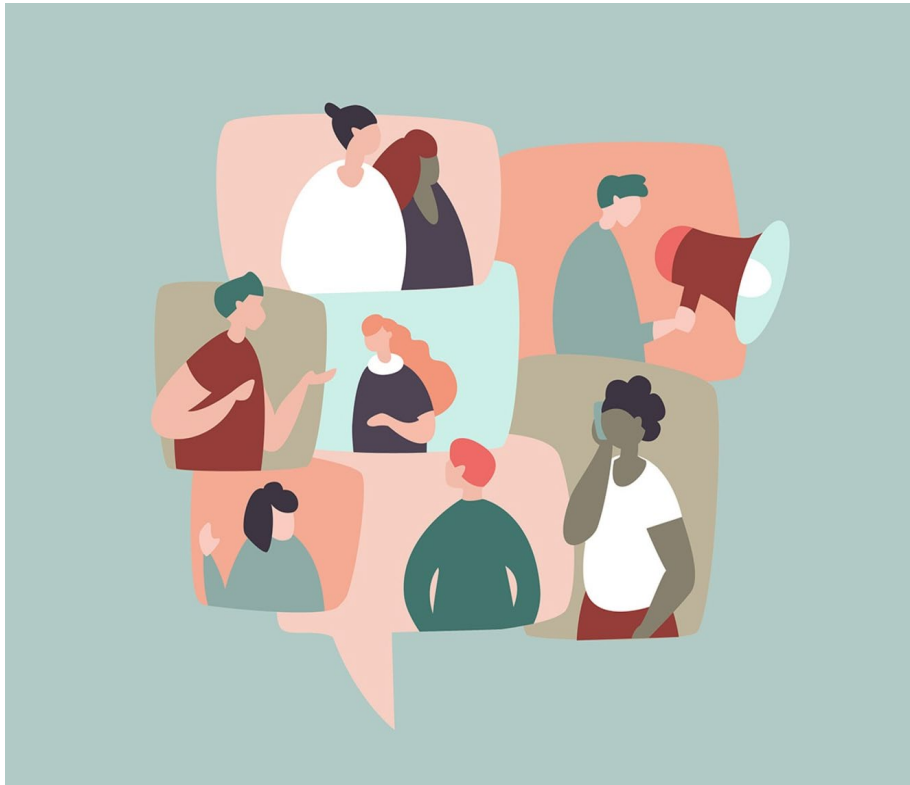
Intake/Assessment Timelines for clients Age 3 or older (Plazos de admisión/evaluación para clientes de 3 años o más)

Individual Program Plan (IPP) Requirements (Requisitos del Plan de Programa Individualizado, [IPP])

Individual/Family Service Plan (IFSP) Requirements (Requisitos del Plan de Servicios Individualizado para la Familia [IFSP])

QUESTIONS & COMMENTS

PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

We will try to accommodate as many speakers as we can for the remainder of our time together.

Introduzca sus aportaciones o comentarios en el chat.

Si desea intervenir, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

Intentaremos dar cabida al mayor número de oradores posible durante el tiempo que nos queda.

 publicinput@harborrc.org

COMMITTEE REPORTS

• ARCA	Joe Czarske, Chair
• Audit	Joe Czarske, Chair
• Board Development	Joe Czarske, Chair
• Board Planning	Kim Vuong, Chair
• Client Advisory	David Gauthier, Chair
• Client Services	Patricia Jordan, Chair
• Community Relations	Ann Lee, Chair
• Retirement	James Flores, Chair
• Self-Determination	Antoinette Perez, Liaison
• Service Provider Advisory	Angie Rodriguez, Chair





HDDF BOARD DEVELOPMENT COMMITTEE
November 9, 2022
AGENDA

ATTENDEES:

Chris Patay, Board President
Ann Lee, Board Vice-President
David Gauthier, Board Secretary
Jim Flores, Board Treasurer
Joe Czarske, Past President
Patrick Ruppe, HRC Executive Director
Jennifer Lauro, Executive Assistant

The Board Development Committee was updated via email on November 9, 2022 regarding the following items:

1. Trustee terms
2. Board Recruitment needs
3. Potential Candidate status
4. FY 2022-23 Officer Terms
5. FY 2023-24 Recruiting needs

The next meeting of the Board Development Committee is scheduled for 3:00 pm on December 14, 2022.

Harbor Regional Center (HRC) Community Relations Committee October 12, 2022

Committee Members Present: Ann Lee, Chair, Board Member; Terri Nishimura, Community Member; Dee Prescott; Service Provider, Easter Seals Southern California; April Rehrig, Community Member; Thao Mailloux, HRC Director of Information and Development, and Patrick Ruppe, HRC Executive Director.

Welcome and Opening Round

Committee members participated in Introductions and an Opening Round. The Community Relations Committee is a standing committee of Harbor Regional Centers' Board of Trustees.

Outreach - Holidays

Thao Mailloux presented on Harbor Regional Center's outreach efforts for the upcoming holiday season. The Board of Trustees' approval of \$60,000 for this year's holiday campaign will allow HRC to purchase gift cards for individuals and their families in need, who can really benefit. HRC Family Resource Center will host a Holiday Shopping Event in December to provide more opportunities for individuals with limited support and families to receive gifts this year. The goal is to find sponsors and donors that can assist with contributions to make the event successful. In order to reach our goal, our team will do a great amount of outreach to get more donations for the individuals we serve and their families. Committee members discussed some resources HRC may research to support this event. Service Coordinators (SCs) will be responsible to refer individuals they know will benefit the most from this event.

Upcoming Meetings and Areas of Focus

The members of the committee reviewed the purpose and responsibilities of the committee. Committee members will promote, develop, and maintain relationships with clients, families, service providers, and community organizations as well as, educate clients, families, service providers, and community organizations about HRC and HRC services.

Committee members will focus on strengthening partnerships with elected officials in the coming year. The goal is to connect with new legislators that will join our catchment area, per district, and per region. After the mid-elections, the committee will determine whom the new elected legislators are, and how we can build partnerships with them. An idea the committee discussed was to host a lunch to outreach the legislators, and invite individuals we serve to share their stories. Support of individuals, families, HRC staff, HRC Board members and service providers are vital to the growth of our service delivery system. HRC will continue to recruit for participants for the upcoming Grassroots Day on April 18, 2023, coordinated by ARCA. HRC was successful in connecting and getting commitment from some local representatives during the 2022 Grassroots Day.

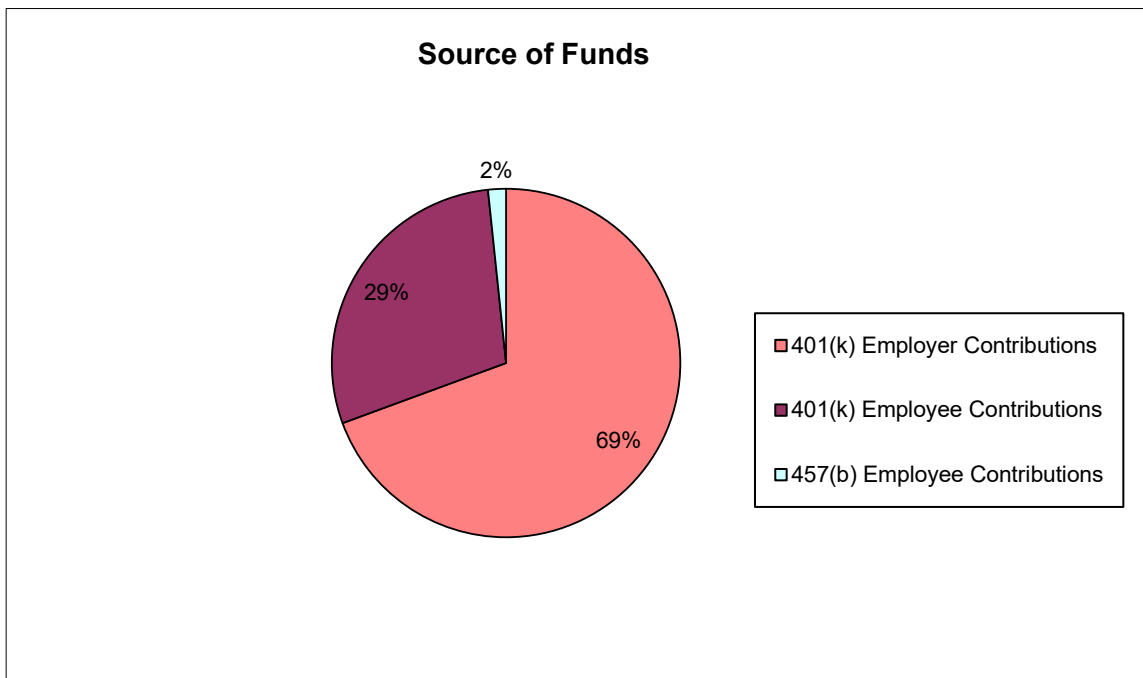
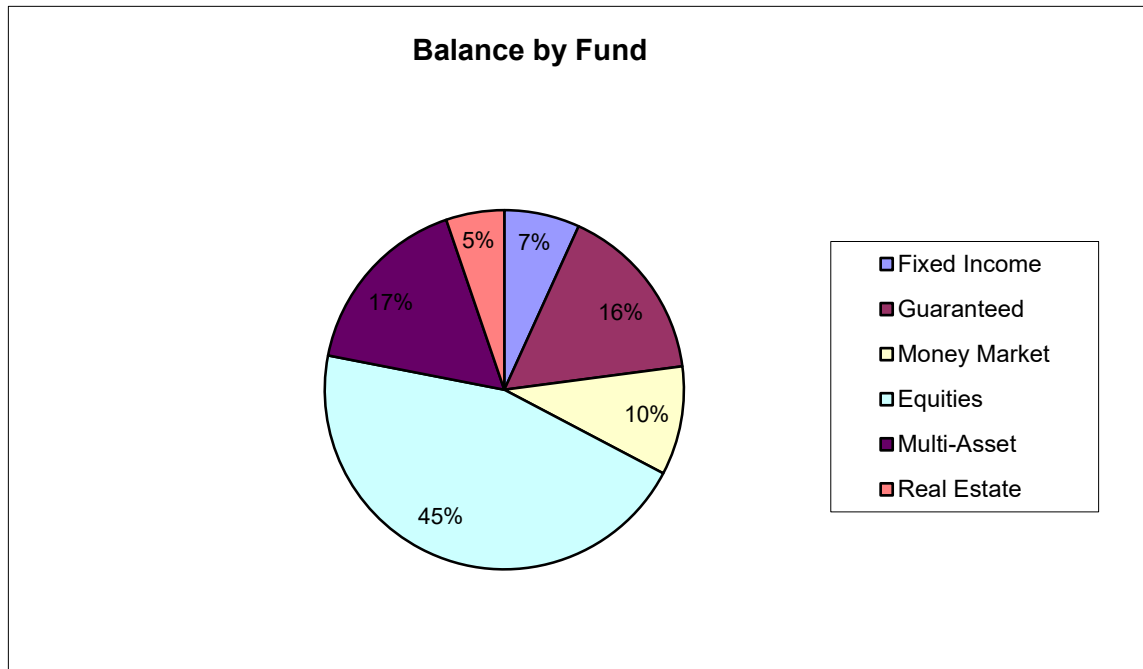
Committee members also discussed other initiatives that promote partnerships with HRC. HRC is developing forums to recruit more regional center staff, as well as support the recruitment of direct support professionals. These efforts will promote employment on various levels. The HRC Case Management Job Fair is scheduled on November 5, 2022 and the Service Provider Job Fair is scheduled on November 12, 2022, hosted at HRC Torrance office.

The next Community Relations Meeting is scheduled to occur virtually on February 8, 2023 at 5pm. There will be no meeting in December.

**Harbor Regional Center
Retirement Plan Balances as of 9-30-2022**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$2,628,372	\$1,037,305	\$25,601	\$3,691,278
Guaranteed	\$5,146,480	\$2,938,761	\$673,254	\$8,758,495
Money Market	\$4,290,483	\$1,020,264	\$9,573	\$5,320,320
Equities	\$17,118,369	\$7,471,940	\$48,927	\$24,639,236
Multi-Asset	\$6,692,190	\$2,244,380	\$135,214	\$9,071,785
Real Estate	<u>\$1,823,910</u>	<u>\$1,014,424</u>	<u>\$9,738</u>	<u>\$2,848,072</u>
Total	\$37,699,805	\$15,727,073	\$902,308	\$54,329,186

* Plan Balances include active and terminated employees still in the Retirement Plan.
 ** Employee Contributions include **\$1,655,859** in Rollover funds.

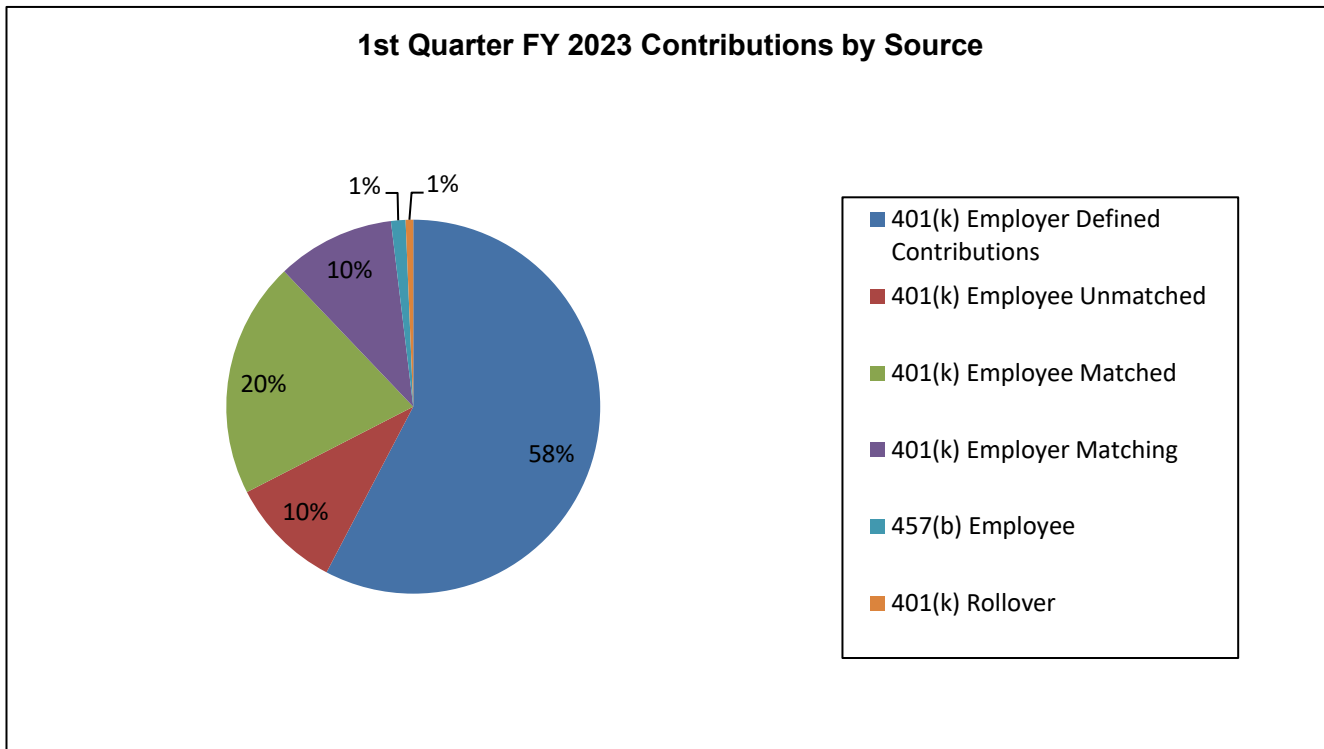


**Harbor Regional Center
Retirement Plan Balances as of 9-30-2022**

	<u>401(k)</u>	<u>457(b)</u>	
Fund Balance 6/30/22	\$54,711,882	\$892,803	
Activity 7/1/22 - 9/30/22			
Distributions	(\$351,290)	\$0	
Contributions	<u>\$1,237,544</u>	<u>\$15,730</u>	
Net	\$55,598,136	\$908,533	
Fund Balance 9/30/22	\$53,426,878	\$902,308	
Gain/(Loss)	(\$2,171,258)	(\$6,225)	
% Gain/(Loss) for the Period	-3.97%	-0.70%	
<u>Participants</u>			
Active Employees in Retirement Plan	372	3	60%
Terminated Employees in Retirement Plan	244	5	40%
Active Employees Total Balance	\$33,886,610	\$234,145	63%
Terminated Employees Total Balance	\$19,540,268	\$668,164	37%
<u>Loan Information</u>			
	<u>9/30/22</u>		
Employees with Loans			
Active Employees with Loans	27		
Terminated Employees with Loans	<u>6</u>		
Total	33		
Average Balance Amount	\$3,656		
Loan Value Total	\$120,661		

**Harbor Regional Center
Retirement Plan Balances as of 9-30-2022**

	<u>401(k)</u>	<u>457(b)</u>
<u>Contributions</u>		
Employer		
Defined (10%)	\$722,830	\$0
Matching (50% of Employee Matched)	\$128,001	\$0
Employee		
Matched (up to 6%)	\$256,001	\$0
Rollover	\$8,220	\$0
Unmatched	\$122,492	\$15,730
Total	\$1,237,544	\$15,730
Employees Contributing	252	
Average deferral percentage	6.66%	



HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
September 7, 2022

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05PM on Wednesday, September 7, 2022 via Zoom. Quorum was not established.

Committee Member Present

Rosalinda Garcia, Parent
Johnanthony Alaimo, Office of Client Rights Advocacy Representative
Linda Chan Rapp, Parent
Deaka McClain, Client

HRC Staff Present

Antoinette Perez – Director of Children’s Services
Jessica Sanchez- Participant Choice Specialist
Johnny Granados- Participant Choice Specialist
Bryan Sanchez- Participant Choice Specialist
Judy Taimi- Director of Adult Services
Aurelio Lopez- Service Coordinator
Lizbeth Moreno- Service Coordinator

SCDD Staff Present

Albert Feliciano

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal

Visitors

Naomi Hagel (Phoenix facilitation)
Olivia
Shelia Jordan Jones, Independent Facilitator
Jamie Van Dusen, Department of Developmental Services
Reiko Umeda, Independent Facilitator
Jennifer St. Jude, Autism Society of Los Angeles
Kathy Daigle, Parent
Oanh Vuong, Client
Maria Zavala, Parent

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
September 7, 2022

Lucy Paz, Interpreter

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

July 6, 2022 minutes were posted for review. Linda addressed the corrections that can be made to minutes. Minutes were not approved due to not meeting quorum, but corrections to minutes were made.

Harbor Regional Center Monthly Updates:

Johnny Granados presented the SDP data in a graph format via an “HRC SDP” Power Point presentation shared via Zoom.

- Soft Roll Out Participants
 - Total Participants Selected: **129**
 - Remained in SDP: **83**
 - Withdrew: **37**
 - Moved out of State: **4**
 - Inactivated/Not DD: **3**
 - Transferred Out (to another RC): **2**
- Completed PCPs 77; 22 within the soft rollout and 55 from 7/2021 to 08/2022
- Certified Budgets 135; 34 within the soft rollout and 101 from 7/2021 to 08/2022
- Spending Plans 98; 29 within the soft rollout and 69 from 7/2021 to 08/2022
- SDP Live 100; 29 within the soft rollout and 71 from 7/2021 to 08/2022
- SDP by Ethnicity: 26 Latino participants, 33 White/Caucasian participants, 10 African-American/Black participants, 1 Filipino participants, 1 Korean participant, 1 Guamanian, 7 multi-cultural, 5 other, 4 Other Asian, and 2 Chinese participants, 4 Asian Indian, 6 Biracial.
- SDP by Language: 79 English speaking participants, 1 Korean-speaking participant, and 20 Spanish-speaking participants.
 - Total Participants fully orientated 493 (75 are in the follow up stages, 150 have chosen to withdraw and 195 in the unknown stage)
- Questions/Comments:
 - Clarification about what “unsure” participants meant was requested. It was clarified “unsure” referred to participants who did not know whether to move forward with SDP
 - It was requested to know if families who chose to withdraw indicated why. Various reasons were provided (i.e. satisfied with traditional services, process too complicated)
 - Kathy Daigle provided input about her personal experience with SDP

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
September 7, 2022

- Fair Hearings:
 - No updates with fair hearing at this time

- RFP update: Phoenix Facilitation
 - Contract has not been signed. If contract not signed by October, HRC will revisit RFP

Partner Updates:

Office of Clients and Rights Advocacy – Johnanthony Alaimo

- Information about Fall Fun Festival was shared. Event to take place Sunday October 9th. Link was shared:
<https://thinkers4autism.org/events/fall-fun-festival-2/>

SCDD- Albert Feliciano

- Due to a committee member leaving, SDCC will seek to fill position by October
- Shared information on statewide trainings. Link was shared:
<https://scdd.ca.gov/sdp-orientation/>
- Information on Law Contest was shared

Statewide Updates:

- Rosalinda shared concerns about insufficient training for service coordinators regarding SDP. There is consideration to hire outside agencies to assist in SDP training
- Discussed state's intent to address disparities for participants that speak other languages besides English

Public Comments:

- Inquiry about how social recreational services are assessed. Information was given on how RC assesses and includes it in the budget
- Information on SDP and IF training was provided. Link was shared:
<https://www.AutismLA.org/1/IFMentorTraining>
- Information about [TASKCA.org](https://www.taskca.org) was shared
- Asked if RC vendors can also be hired under SDP. It was answered that it is possible
- Question about vendors not wanting to be part of SDP was raised. It was answered that vendors/providers are not obligated to participate in SDP

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
September 7, 2022

Next meeting: October 5, 2022 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:30 PM.

Minutes submitted by Bryan Sanchez

DRAFT

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 5, 2022

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at **6:05PM** on Wednesday, October 5, 2022 via Zoom. Quorum was not established.

Committee Member Present

Rosalinda Garcia, Parent
Miriam Kang, Parent
SungHee Park, Parent
Johnanthony Alaimo, Office of Client Rights Advocacy Representative

HRC Staff Present

Antoinette Perez – Director of Children’s Services
Judy Taimi- Director of Adult Services
Jessica Sanchez- Participant Choice Specialist
Bryan Sanchez- Participant Choice Specialist
Aurelio Lopez- Participant Choice Specialist
Johnny Granados- Client Service Manager

SCDD Staff Present

Albert Feliciano

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee

Visitors

Naomi Hagel, Phoenix Facilitation
Alex Garzon, Phoenix Facilitation
Abraham Flores Rojo, Phoenix Facilitation
Helen Reese, Phoenix Facilitation
Jamie Van Dusen, Department of Developmental Services
Monserrat Palacios, Department of Developmental Services
Danielle Alvarado, Independent Facilitator
Carla Lehmann, Independent Facilitator
Reiko Umeda, Independent Facilitator

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 5, 2022

Tamara Pauly, Independent Facilitator
Kathy Daigle, Parent
Maria Zavala, Parent
Lucy Paz, Interpreter
Alma Morales
Olivia
Sandy

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

September 7, 2022 minutes were posted for review. Minutes were not approved due to not meeting quorum.

Harbor Regional Center Monthly Updates:

Aurelio Lopez presented the SDP data in a graph format via an “HRC SDP” Power Point presentation shared via Zoom.

- Soft Roll Out Participants
 - Total Participants Selected: **129**
 - Remained in SDP: **83**
 - Withdrew: **37**
 - Moved out of State: **4**
 - Inactivated/Not DD: **3**
 - Transferred Out (to another RC): **2**
- Completed PCPs 77; 22 within the soft rollout and 55 from 7/2021 to 08/2022
- Certified Budgets 135; 34 within the soft rollout and 101 from 7/2021 to 08/2022
- Spending Plans 98; 29 within the soft rollout and 69 from 7/2021 to 08/2022
- SDP Live 100; 29 within the soft rollout and 71 from 7/2021 to 08/2022
- SDP by Ethnicity: 28 **Latino** participants, 37 **White/Caucasian** participants, 10 **African-American/Black** participants, 1 **Filipino** participants, 1 **Korean** participant, 1 **Guamanian**, 7 **multi-cultural**, 5 **other**, 4 **Other Asian**, and 2 **Chinese** participants, 4 **Asian Indian**, 6 **Biracial**.
- SDP by Language: 84 English speaking participants, 1 Korean-speaking participant, and 21 Spanish-speaking participants.
 - Total Participants fully orientated 612 (95 are in the follow up stages, 181 have chosen to withdraw and 230 in the unknown stage)
- Questions/Comments:
 - Question asked about why PCP’s completed was the fewest of the milestones. HRC shared that PCP’s are not a requirement thus may explain the relatively lower count.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 5, 2022

- Clarification was asked regarding “Quarter” as used in the power point. Quarter was defined as 3 months (i.e. Quarter 1 = January – March)
- Questions were raised regarding 099 Pre-Enrollment supports and its implementation. HRC discussed 099 services including the two options for services (Option A & Option B), its dates of implementation, and how it is being addressed at the RC. Link to directive was shared:
https://www.dds.ca.gov/wp-content/uploads/2022/07/Person_Centered_Planning_and_Self_Directed_Supports_Guidance_07282022.pdf
- Fair Hearings:
 - No updates with fair hearing at this time
- RFP update: Phoenix Facilitation
 - Contract is ready to be signed. Founder introduced herself and her team. An exploration of services to be rendered by Phoenix was provided in detail.

Partner Updates:

Office of Clients and Rights Advocacy – Johnanthony Alaimo

- Information about webinar event for Black/African-American families was shared: Navigating SDP
<https://www.disabilityrightsca.org/post/conference-demolishing-stigma-reclaiming-power-measuring-success-disability-in-the-black>

SCDD- Albert Feliciano

- Update regarding vacancy was shared, have received many applications. HRC shared flyer developed to promote awareness of vacancy.
- Weekly trainings Mondays 10AM: Self-Advocates
- Trainings for Independent Facilitators was shared:
https://myemail.constantcontact.com/You-re-Invited--FREE-Independent-Facilitator-Mentor-Training--Est--invitado--Capacitaci-n-GRATUITA-para-mentores-de-facilitadore.html?soid=1101516639438&aid=SJu16j_tV8c

Statewide Updates:

- No updates at this time.

Public Comments:

- Clarity regarding up to what date Option A can be used regarding 099 Pre-Enrollment supports was requested. It was clarified that last date to use Option A is January 31, 2023

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 5, 2022

- Asked if new SDAC volunteer could be a service provider/vendor. SDCC shared anyone is welcomed to apply.
- Information about opportunities for Autism Society Leadership trainings was shared: <https://www.autism-society.org/about-the-autism-society/>
- Positive experience regarding SDP process was shared by IF new to HRC.

Next meeting: November 2, 2022 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:00 PM.
Minutes submitted by Bryan Sanchez

DRAFT

Harbor Regional Center
Service Provider Advisory Committee (SPAC)
 October 4th, 2022 10:00 a.m.
 Virtual via Zoom Meeting

Committee Participants

Member Name	Organization
Angie Rodriguez	SVS
Paul Quiroz	Cambrian Homecare
Dee Prescott	Easter Seals
Robert Turner	Life Steps Foundation
Lindsey Stone	ICAN CA
Jesse Hansen	Dungarvin
Melvin Randolph	Westview Services
Anthony MacConnell	Dungarvin
Diane Sanka	Easter Seals
Robert Turner	Life Steps FD
Darlene Williams	Ambitions CA
Alex Saldana	Oxford Services
Ben Espitia	Goodwill Industries
Christine Grant	Dungarvin
Catherine B.	Integrated Life
Amy Miller	Injoy Life Resources
April Stover	Ability First
Patty Solorzano	Oxford Services
Alicia Chavira	Ideal Transit
Brian Lockhart	Mentor /Sevita
Tiffany De La Torre	24hr Homecare
Sharon Oh	Speech Language
Ryan Reager	CA. Mentor
Shea Matherly	ARC Long Beach
Elizabeth Ho	CBEM
Tiki Thompson	Person Centered Options
Stephani Anderson	Momentum
Nancy Langdon	Canyon Verde
Jesse Cantlay	
Andres Esqueda	Comfort Transportation

HRC Staff Participating

Staff Name	Title
Heather Diaz	Director of Community Services
Judy Wada	Chief Financial Officer
Patrick Ruppe	Executive Director
Mercedes Lowery	Community Services Manager

Steve Goclowski	Clinical Services Manager
Elizabeth Garcia-Moya	Community Services Manager
Leticia Mendoza	Dept. Assistant
Judy Taimi	Director of Adult Services
Thao Mailloux	Director of Information
Ute Czemmell	Controller
Tes Castillo	Assistant Controller
Vincente Miles	Manager, Emergency Preparedness Coordination
Mary Hernandez	Director of Case Management Support Services
Karine Paulan	Manager of Rights and Quality Assurance
LaWanna Blair	Director of Early Childhood
Brenda Bane	Provider Relations Specialist
Juan Carlos Aguila	Psychologist Consultant

Call to Order

Angie Rodriguez, Chair called the meeting at 10:03 a.m.

Sub-Committee Introductions

Angie Rodriguez re-introduce the new SPAC Chair Committee Members. The Sub-Committee Chairs will work in collaboration with a representative from HRC to coordinate meetings. The groups have started to schedule individual sub-committees meetings this month. Sub-Committee shared the current challenges to hire and retain staff. Employment strategies discussed such as hosting a job fair event for the public. Media advertisement and at the local college sites will be beneficial. HRC offered the utilization of either the Torrance or Long Beach offices for hosting job fair.

- Baldo Paseta –Transportation service
- Darlene Williams –Residential service
- Diane Sanka- Day Program
- Lindsey Stone – Supported Employment service
- Robert Turner- Supported Living service
- Paul Quiroz –Support Services
- Sharon Oh -Early Start service

Responding to Mental Health Needs of HRC client

Dr. Juan Carlos Aguila, Ph.D. provided a presentation of the mental health deluge and how several HRC clients have been impacted by the Covid crisis. Also reminded participants that they too are not alone along with their staff. The loss in-person day program, recreational program and simply the changes to their lives day to day.

Dr. Aguila shared a few points to look out for:

- A client may show mental health symptoms they have shown in the past or new ones you've never seen or expected.
- A client may show symptoms that by themselves are not a mental health diagnosis (ex boredom, restlessness, existential issues)

- Always take suicidal and homicidal ideation seriously, even if a client is known to seek attention often from others
- Clients who being socially connected to others often talk to themselves

Preventing a Crisis:

- Take note of situations that trigger clients into a crisis such as specific circumstance people, other clients, staff or family members.
- Teach clients to Self-Care, not just Self-Soothe if possible scheduling every week events
- Teach de-escalation techniques to client who can do so (ex. relaxation, deep-breathing). This can be difficult to teach once a client goes into a crisis.

Your response to crisis:

- You are not expected to conduct a mental health evaluation. However you should connect them to someone who can do so:
 - 911
 - Psychiatric Mobile Response Teams
 - ER
 - Local Police and Sheriff
- Not all clients in crisis need to be 5150'd
- Reminder to complete SIR form in response to crisis so HRC can work as a team to assist clients.
- HRC is here to assist service providers. A team of consultants as well as MH and Health committees (MD, nurses, psychological staff, pharmacist, BCBA and Forensic Liaison)
- CBEM crisis service provider who operates 24/7

SIR's

Mary Hernandez reminded service providers to submit the new DDS SIR forms. Effective 10/1/22 new fields on SIR reporting form are mandatory for reporting medication errors. Definitions were reviewed such as (missed dose, wrong dose, wrong person, wrong time, wrong medication, wrong route, documentation error, other). Forms are available to download on HRC website.

Alternative Services Sunset 12/31/22

Judy Wada and Mercedes Lowery provided an update on Alternative Non-Residential Services definition Traditional vs Alternative services. Overview regarding billing. If client changes from ASDM to traditional in mid-month, providers will bill using the new ASDM monthly rate. If client wants a combination of traditional and alternative services, providers should bill using the ASDM service rate. Only one authorization can billed per client per month.

Alternative Service Authorizations

- Alternative Service Authorizations must end 12/31/22
- Starting 10/1/22 new alternative service authorizations will end on 12/31/22 and corresponding Traditional Services authorizations will be created.

Rate Study Implementation Acceleration

- 25% of difference between March 31, 2022 rate and applicable rate model /benchmark rate. April 1, 2022 rates done.
- 50% of difference between March 31, 2022 rate and applicable rate model /benchmark rate. January 1, 2023.

- Full implementation of rate models with 2 payment components: 90% of applicable rate model /benchmark rate, qualify incentive program up to 10% -July 1, 2024.
- Service providers offering alternative services: HRC Community services department will be sending out a Re-Engagement Plan to service providers on their plans resuming traditional services, including service delivery modalities and the barriers to resuming to traditional services including staffing vacancies and client choice.
- HRC is expressing the need for program to staff up effective 11/1/22. To allow for more cohesive planning amongst the day programs, transportation agencies and case management for those client resuming traditional services in-person and on-site.
- Re-Engagement plan forms are to be completed and submitted to email HRCCCommunityServices@harborrc.org

Transportation Returning to Traditional Services

Heather Diaz, Mercedes Lowery and Brenda Bane provided update regarding Transportation Options. Contract transportation is not able to meet the demands of the increase in clients resuming Traditional scheduled at day programs. HRC is exploring all transportation options and rates, including:

- Day program offering transportation
- Residential Providers offering transportation
- Participant-Directed Transportation
- Generic resources –Public transit, Paratransit, Access
- Reimbursed at per miler rate not to exceed rate paid by regional center to its own employees (IRS standard business rate, 62.5 cents 7/1/22-12/31/22)

Tailored Day Services

Heather Diaz provided update on HRC currently exploring options within Tailored Day Services as described in the Trailer Bill. Disability Thrive hosting a webinar on October 5th, 2022, time 3:00pm. Registration website: [Webinar.DisabilityThriveInitiative.org](https://www.disabilitythrive.org/webinar)

HCBS Progress Update and Grants:

Elizabeth Garcia Moya provided update on the progress for HRC service providers.

- 26 Service providers have been officially validated
- 109 service provider files have been reviewed and uploaded to the DDS portal out of 331 providers
- DDS to release directives regarding the next steps for service providers that have **not** submitted their validation or remediation form supporting documentation. HCBS Final Rule by March 17, 2023
- HRC HCBS Specialist has been hosting weekly workshops to help support service providers with the Remediation and Validation form and document process.
- HRC receive approval from DDS for the use of the HCBS funding plan to help support compliance with HCBS Final Rule.
- HRC will be working with two consulting groups to provide an array of trainings and support for service providers. First training will begin the week of November 7th. Training will be in-person at HRC for residential providers for level 2 & 3.

Emergency Readiness & Preparedness

Vincente Miles, Manager of Emergency Preparedness Coordination reminded committee of the upcoming The Great California Shake Out scheduled on October 20, 2022 and encourage service providers to participate and register at <https://www.shakeout.org/california>. This is also a good time for providers to review their current disaster plans.

Meeting Adjourn 11:25 a.m.



PUBLIC COMMENT

- ❖ We have arrived at the time on the agenda for public comment.
- ❖ **Participants should now turn the “interpreter” icon at the bottom of your screen back to English.**
- ❖ To ask the Board a question, please use the **RAISE YOUR HAND feature**. To make a comment, please use the CHAT feature
- ❖ We request that you please limit your comments to 5 minutes.

THANK YOU!

CONTACT INFO

❖ **To contact the Executive Office:**

Patrick Ruppe, Executive Director	(310) 543-0632
Jennifer Lauro, Executive Assistant	(310) 543-0632
Jesus Jimenez, Bilingual Executive Office Assistant	(310) 543-0606

❖ **To contact our Board**, submit an email to:

publicinput@harborrc.org

❖ **To locate your Service Coordinator:**

<https://www.harborrc.org/post/contact-our-staff>

❖ **To file a complaint** about HRC, or one of our employees or service providers and or to request a Fair Hearing, go to:

<https://www.harborrc.org/complaints>



INFORMACIÓN DE CONTACTO

❖ Para contactar a la Oficina Ejecutiva:

Patrick Ruppe, Director ejecutivo	(310) 543-0632
Jennifer Lauro, Asistente ejecutivo	(310) 543-0632
Jesús Jimenez, Asistente bilingüe de la Oficina Ejecutiva	(310) 543-0606

❖ Para ponerse en contacto con nuestra Junta, envíe un correo electrónico a: publicinput@harborrc.org

❖ Para localizar a su Coordinador de servicios visite: <https://www.harborrc.org/post/contact-our-staff>

❖ Para presentar una queja sobre el HRC, or uno de nuestros empleados, proveedores de servicios, o para solicitar una audiencia imparcial, vaya a: <https://www.harborrc.org/complaints>





CLOSED SESSION



There is NO Closed Session this meeting



ADJOURNMENT



Next Business Meeting of the Board

January 17, 2023