



**MINUTES OF THE JULY 21, 2020 MEETING OF THE BOARD OF TRUSTEES OF THE  
HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

<p><b><u>BOARD PRESENT:</u></b>          Mr. Ron Bergmann, <i>Treasurer</i>          Mr. Fu-Tien Chiou, <i>Secretary</i>          Mr. Joe Czarske, <i>President</i>          Dr. James Flores, Board Advisor          Mr. La Velle Gates, Board Member          Mr. Bob Irlen, Board Advisor          Ms. Ann Lee, Ph.D, Board Member          Mr. Christopher Patay, <i>Vice-President</i>          Ms. Paul Quiroz, Board Member          Dr. Monica Sifuentes, Board Member          Ms. Kim Vuong, Board Member</p> <p><b><u>BOARD ABSENT:</u></b>          Mr. Jeffrey Herrera, Board Member          Dr. Bobbie Rendon-Christensen, Board Member          Ms. Latisha Taylor, Board Member</p> <p><b><u>STAFF PRESENT:</u></b>          Ms. Patricia Del Monico, Executive Director          Ms. Nancy Spiegel, Director of Information &amp; Development          Mr. Vincente Miles, Director of Community Services          Ms. LaWanna Blair, Director of Early Childhood Services          Mr. Mike Ikegami, Director of IT          Mr. Richard Malin, Manager of IT          Ms. Jennifer Lauro, Executive Assistant          Mr. Jesus Jimenez, Executive Team Assistant</p>	<p><b><u>GUESTS:</u></b>          Ms. Adriana Garcia          Ms. Adriana Copa          Ms. Amelia Castellanos          Ms. Bertha Jimenez          Ms. Blanca Hernandez          Ms. Celia Pena          Ms. Cendy Topete          Ms. Diana Martinez          Ms. Dora Vasquez          Ms. Elia Lopez          Ms. Fabiola Medina          Ms. Angela Robles          Ms. Gilberta Castellanos          Ms. Guadalupe Magdaleno          Ms. Guadalupe Nolasco          Ms. Guadalupe Izquierdo          Ms. Magdalena Garcia          Ms. Irma Ramirez          Ms. Ivon Muniz Diaz          Ms. Juliana Martinez          Ms. Kathy Platnick          Ms. Silvia Macias          Ms. Lucy Jao Ong          Ms. Luz Maria Ortiz Ortega          Ms. Marbella Carrillo          Ms. Maria Zavala          Ms. Maria Ortuno          Ms. Martha De La Torre          Ms. Martha Gascon          Ms. Mayra Jimenez          Ms. Minerva Flores          Ms. Monica Joya          Ms. Norma Gonzalez          Ms. Paula Martinez          Ms. Raquel Brizuela          Ms. Ronke Atane, Service Provider          Ms. Sayra Reyes-Tapia          Ms. Silvia Cadena          Ms. Silvia Lopez          Ms. Teresa Hernandez          Ms. Teresa Hernandez Ramirez          Ms. Vianey Gomes          Ms. Brianna Reynoso, SCDD          Ms. Julianne Mesdary, DDS          Ms. Megan Mitchell, DDS</p>
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## **CALL TO ORDER**

Mr. Czarske called the Board to order at 6:30 p.m.

## **PRESIDENT'S REPORT**

Mr. Czarske welcomed Board members, guest and staff.

Mr. Czarske stated that he was hopeful our second Board meeting using a virtual platform would proceed without any technical challenges. He advised we have been working to learn more about the technology and we want to thank everyone for their understanding in this matter.

Mr. Czarske encouraged any visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the Chat.

## **PRESENTATION OF MINUTES**

Mr. Fu-Tien Chiou presented the minutes of the May 19, 2020 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

**The MINUTES OF THE MAY 19, 2020 BOARD MEETING were received and filed.**

## **PRESENTATION OF FINANCIALS**

Mr. Bergmann the financial statements for the months of May and June which had been included in the board packet provided to all Board members and posted for the general public on the HRC website.

Mr. Bergmann referred the Board to slide 5 of the board presentation and advised the Projected Annual Expenses for Regular POS is based on actual expenditures through May and estimated costs of new programs, growth, pending service provider rate changes, and COVID-19 related expenditures. Mr. Bergmann also referred the Board to slide 6 of the board presentation and presented the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities for Fiscal Year 2019-2020.

**The FINANCIALS were received and filed.**

## **EXECUTIVE REPORT**

### **1. CONGRATULATIONS KIM:**

Ms. Del Monico congratulated Board Member Kim Vuong who has been honored with the Jerry Stein Independent Living Award by the Disabled Resource Center.

### **2. 2020/2021 BUDGET:**

Ms. Del Monico referred the Board to the Budget Summary information provided in the board packet and briefly reviewed and discussed the FY 2020-2021 budget for developmental services.

### **3. BUDGET TRAILER BILL:**

Ms. Del Monico provided a brief summary of two important changes to the budget trailer bill that were regarding the modification of the Penal Code related to diversion for regional center clients charged with various crimes and the modification of the W&I Code requiring IPPs to be held no later than 7 days after a request is submitted.

### **4. CONTRACT APPROVAL:**

Ms. Del Monico advised that the Lanterman Act requires any regional center contract which exceeds \$250,000.00 be approved by the regional center board. Typically our clinical contracts are in excess of this threshold amount so we are requesting your approval for our clinical service contract. Ms. Del Monico referred the Board and visitors to the contract for approval as follows:

The Columbus Organization  
Contract Period: July 1, 2019 to June 30, 2021  
Projected Annual Amount: not to exceed \$1,750,000.00  
Description of Services: Professional Services

**Mr. Chiou moved to approve the Purchase of Service Contract for Professional Services, in the projected annual amount and not to exceed \$1,750,000.00 and Mr. Gates seconded the motion, which was unanimously approved by the Board.**

**5. INSURANCE SCHEDULE:**

Ms. Del Monico referred the Board to the annual schedule of HRC insurance coverage including information concerning type of coverage, coverage limits and annual premiums.

**6. CONTINUING HRC COVID-19 INFORMATION AND ACTIVITIES:**

Ms. Del Monico reported briefly reviewed with the Board several graphs depicting COVID-19 impact on regional center clients. Ms. Del Monico also updated the board on HRC's activities for and distribution of Personal Protective Equipment (PPE), food certificate distribution and on our diaper drive.

**7. NON-RESIDENTIAL SERVICES:**

Ms. Del Monico advised DDS has continued to re-issue directives as well as "guidance" memoranda because typical operations in the developmental services system seem unlikely to be reestablished in the near term. Ms. Del Monico referred the Board to a list of all of the directives and their extension dates so far, and emphasized the need for more clarity from DDS as to the future funding for non-residential services.

**8. "RE-ENTRY" ACTIVITIES:**

Ms. Del Monico briefly summarized the preliminary DDS draft re-engagement materials and highlighted that the thought of full re-engagement, even over time and taking precautions into account has risks which must be addressed.

**9. EMPLOYMENT UPDATES:**

Ms. Del Monico shared with the Board the most current data provided by DDS concerning HRC's continued efforts in assisting our clients find and maintain competitive integrated employment in accordance with the HRC Employment First Policy.

**10. PURCHASE OF SERVICE EXPENDITURE DATA:**

Ms. Del Monico informed the Board that we plan to repeat our presentation of the Purchase of Service Expenditure Data on Thursday, August 27, 2020 at 3:00 pm and encouraged all Board members to participate.

**11. HRC ADDITIONAL SUPPORTS FOR FAMILIES DURING THE COVID-19 SOE:**

Ms. Del Monico updated the Board on the various additional supports HRC has provided for families during the COVID-19 pandemic. Ms. Del Monico thanked all HRC staff in recognition of their extraordinary work on behalf of all of our clients and their families.

**COMMITTEE REPORTS**

**A. ARCA**

Mr. Czarske reported that we have been kept advised of all of the various activities taking place in Sacramento by the staff of our ARCA office, but all in-person meetings for the foreseeable future have been cancelled.

**B. AUDIT**

Mr. Gates reported that we had our second audit with AGT who are just starting the audit of FY 2019-20. AGT and HRC staff are working toward completing the audited financial statements for the January 2021 board meeting.

**C. BOARD DEVELOPMENT**

Mr. Czarske reported that there has been no meeting of the Board Development Committee.

**D. BOARD PLANNING**

Ms. Spiegel stated that the Board Planning Committee met on July 7, 2020 via Zoom and discussed performance plan outcomes and the status of disparity funded projects.

**E. CLIENT ADVISORY**

Mr. Czarske reported that the Client Advisory Committee has not met; the next meeting is scheduled for August 15, 2020.

**F. CLIENT SERVICES**

Ms. Blair reported that the Client Service Committee met on May 27, 2020 via Zoom and discussed the structure of future meetings in that they may be continued indefinitely via video platform. The next meeting is scheduled for June 24, 2020 via Zoom.

**G. COMMUNITY RELATIONS**

Ms. Spiegel advised that the Community Relations Committee met on July 9, 2020 via Zoom and discussed 'responding to a pandemic'. The Committee also discussed legislation and advocacy.

**H. RETIREMENT**

Mr. Chiou reported that the Retirement Committee will review the report for the quarter ending June 30, 2020 shortly. The report will be presented at the September Board meeting.

**I. SELF-DETERMINATION ADVISORY**

Ms. Perez advised the Board that the Self-Determination Advisory continues to meet monthly via Zoom and provided an update on the May and June meetings.

**J. SERVICE PROVIDER ADVISORY**

Mr. Quiroz reported that the Service Provider Advisory Committee met on June 2, 2020 and discussed HRC's response to the COVID-19 pandemic and the many DDS Directives related to COVID.

**PUBLIC COMMENT**

Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

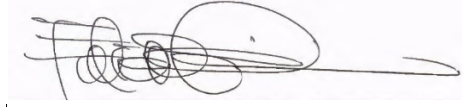
Mr. Czarske indicated that sixteen attendees requested to address the Board through the Zoom Chat and invited each in turn to address the Board.

**EXECUTIVE SESSION**

Mr. Czarske advised that there will be no executive session tonight.

**ADJOURNMENT**

Mr. Czarske thanked all those who participated in our Board meeting tonight. The next meeting of our Board will be on September 15, 2020 via Zoom Webinar. A link to the Webinar will be posted on our website one week prior to the meeting.



Submitted by: \_\_\_\_\_

Fu-Tien Chiou, Secretary  
Board of Trustees  
Harbor Developmental Disabilities Foundation