

**Harbor Regional Center
Policy
Transparency and Access to Public Information**

Harbor Regional Center is committed to assisting our clients, families and service providers to be well-informed, active and successful participants in the developmental disabilities service delivery system. We believe in openness, and in providing timely, accurate and comprehensive information to our clients, families, service providers, board, staff and the general public. This policy is established to promote transparency and accountability, and to ensure timely access to public information.

Harbor Regional Center (HRC) shall provide access on its public website to information including but not limited to:

- independent annual audit reports
- reports of fiscal audits and program reviews conducted by the Department of Developmental Services (DDS)
- various reports submitted by HRC to DDS
- Service provider information
- HRC Purchase of Service and other Board Policies
- Meeting agendas and approved minutes of the HRC Board of Trustees
- Bylaws of the HRC Board of Trustees
- HRC's annual Performance Plan and year-end progress report

HRC's Office of Information and Development will also provide access to other public information which may not be included on our website, or to assist members of our community who may not have immediate access to the internet. All information which is required pursuant to state and federal law including but not limited to information regarding requests for proposals and awards, service provider rates, regional center audits and contracts shall be provided expeditiously or timely access to such information will be made available.

This policy should not be construed to authorize production of confidential client information that is protected by law from disclosure.

Approved by the Board of Trustees, Harbor Regional Center, June 2011