



MINUTES OF THE APRIL 16, 2013 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Fu-Tien Chiou, Board Member
Mr. Joe Czarske, Vice President
Ms. Kristine Engels, Board Member
Mr. Doug Erber, Board Member
Mr. David Gauthier, Secretary
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Karen Kinnebrew, Board Member
Mr. Mariano Sanz, Board Member

BOARD ABSENT:

Mr. Robert Bethel, Board Member
Mr. George Bird, Past President
Mr. Jeffrey Brower, Board Member
Mr. Wesley Dale, Board Member
Dr. James Flores, Board Member
Mr. John Rea, President
Dr. Roberta Rendon-Christensen, Board Member
Ms. Wendy Sorel, Treasurer

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director, Information & Development
Ms. Colleen Mock, Director, Community Services
Ms. Mary Hernandez, Director, Adolescent & Adult Services
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Mr. Allan Smith, DDS
Mr. Mead Duley, HRC Client
Ms. Jaclyn Feldman, HRC Speech Therapist
Mr. Marcus Lewis, Aide to Ms. Patricia Jordan
Mr. Sang Lee, EKPTO

CALL TO ORDER

The Board Meeting was called to order at 6:45 p.m. by Mr. Czarske.

PRESIDENT'S REPORT

- a. Mr. Czarske led in the Pledge of Allegiance.
- b. Mr. Czarske welcomed Board members, guests and staff.
- c. Mr. Czarske asked for members and guests to introduce themselves.
- d. Mr. Czarske requested that the record reflect the Executive Committee met on April 2, 2013 to prepare the agenda for this board meeting.
- e. Mr. Czarske reminded the Board that the next Board Meeting is scheduled for May 21, 2013 in the morning.
- f. Mr. Czarske announced that there will be no regular business meeting in June. Instead, the Board will meeting on Saturday, June 1, 2013 for our annual spring Board Retreat.

APPROVAL OF THE MINUTES OF THE MARCH 19, 2013 BOARD MEETING. Ms. Kinnebrew moved to accept the MARCH 19, 2013 minutes of the Board meeting, and Mr. Chiou seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Ms. Wada reviewed the following financial statements: Harbor Regional Center Monthly Financial Report Fiscal Year 2012-13, Feb-13; Harbor Regional Center Functional Expenditures Feb-13; Harbor Regional Center Line Item Report Feb-13.

Mr. Sanz moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. 2011-2012 BUDGET:

Ms. Del Monico updated the Board on the 2011-2012 budget and informed that ARCA staff drafted a report of comparison data comparing POS budget to allocation for last fiscal year.

2. 2012-2013 BUDGET:

Ms. Del Monico briefly reported on the 2012-2013 budget and called the Board's attention to the cash flow asking for a resolution to extend Harbor Regional Center's line of credit with City National Bank.

Mr. Sanz moved to resolve that Harbor Regional Center extend its line of credit with City National Bank. The principal amount will be increased to \$36,000,000 from July 1, 2013 until October 1, 2013, or the effective date of the State of California budget for the fiscal year 2013-14; and \$15,000,000, thereafter, to manage cash flow requirements as needed. Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board

3. PROPOSED BUDGET FOR FY 2013-2014:

Ms. Del Monico provided the Board with information on when the Senate Subcommittee on Health and Human Services will be heard. Ms. Del Monico will report back to the Board at the May meeting on the outcome of the hearings. Ms. Del Monico asked that the Board read the revised ARCA budget position report that was provided in the Board packet.

4. AUTISM INSURANCE

Ms. Del Monico advised the Board of the ARCA budget position and differing Orange County Regional Center position concerning proposed trailer bill language related to regional center support for insurance co-payment to behavioral health treatment services as opposed to all interventions covered by private insurance. Ms. Del Monico informed the Board that this and any new development will continue to be watched and reported to the Board.

5. EARLY START:

Ms. Del Monico reported to the Board that ARCA has a sponsored proposal to reinstate the Early Start program. The Alliance of California Autism Organizations, along with ARC and UCP, are supporting ARCA's proposal to restore Early Start eligibility criteria and service levels to pre-2009 criteria. Ms. Del Monico will keep the Board advised as to the progress of this movement.

6. AB 1089:

Ms. Del Monico summarized the position of Assembly Bill 1089 and advised that ARCA is opposing this bill. Ms. Del Monico recommended to the Board that HRC take an official oppose position on this bill as well as send a letter to the author of the bill informing him of our opposition.

Mr. Gauthier moved to draft a letter in opposition of Assembly Bill 1089. Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board.

7. DIVERSITY - UPDATE:

Ms. Del Monico brought the Board up to date on the status of the diversity bills that were provided in the Board packet and informed that all diversity bills are now amended to include substantive provisions. Ms. Del Monico will continue to keep the Board informed in this matter.

8. PRESENTATION

Ms. Colleen Mock, Director of Community Services and Jaclyn Feldman, a HRC Speech Therapist gave a presentation on Harbor Regional Center's speech and language development programs.

Ms. Kinnebrew moved to approve the Executive Report. Ms. Engels seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

a) AUDIT

Ms. Kinnebrew reported that the committee submitted the 990 because no responses were received. Additionally, Ms. Kinnebrew reported that they will continue contracting with Auditors Lautzie and Lautzie who will return to HRC in October.

b) BOARD DEVELOPMENT

In Mr. Bird's absence, Ms. Del Monico reported that a slate of officers will be included in the May Board packet for voting. Ms. Del Monico asked the Board to submit any new nominations for officers and reminded the Board that the June Retreat is scheduled for June 1, 2013 and the topic of discussion will be Post-Secondary Services.

c) CLIENT ADVISORY

Ms. Mock informed the Board that CAC will be co-sponsoring an adult fair and that a College to Career meeting was scheduled for May 21, 2013.

d) **CLIENT SERVICES**

Mr. Chiou summarized the Committee's meeting of Tuesday, March 26, 2012 and stated that the next meeting is scheduled for Tuesday, April 23, 2013.

e) **COMMUNITY & FINANCIAL DEVELOPMENT**

In Dr. Rendon-Christensen's absence, Ms. Spiegel informed the Board that there is no new news to report since the last March meeting.

f) **SERVICE PROVIDER ADVISORY**

Ms. Engels reported that they had a meeting to discuss the budget. The next meeting is scheduled for May 21, 2013.

g) **BOARD PLANNING**

In Ms. Sorel's absence, Ms. Spiegel reported that the Board Planning Committee did not meet this month, but Ms. Patricia Jordan is now a new member of this committee.

h) **RETIREMENT**

In Mr. Bethel's absence, Ms. Wada informed the Board that they will receive the next Retirement Plan Performance Report on March 31, 2013.

i) **ARCA**

Mr. Czarske reported on the outcome of the March ARCA Board of Directors and Executive Committee meetings.

j) **HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen informed the Board that the Spring Fundraiser sponsored by the Rotary Club on March 15, 2013 at the Comedy and Magic Club in Hermosa Beach was a success. Mr. Irlen announced that HOPE's focus will now be on fundraising activities for the affordable housing markets.

Mr. Sanz moved to accept the committee reports and Ms. Kinnebrew seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

None

The meeting adjourned at 8:25 p.m.

Submitted by:



Mr. G. David Gauthier, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees