

**Harbor Regional Center
Board Development Committee
April, 2013**

There are four Trustees who are eligible for another one-year term and an additional four Trustees who are eligible for at least another two year term as follows:

- Eligible for a one year term: Bob Bethel, Fu Tien Chiou, Karen Kinnebrew, Mariano Sanz
- Eligible for a two year term: Joe Czarske, Wesley Dale, David Gauthier, Wendy Sorel

These Trustees will be presented at the April meeting and re-election ballots will be available at the annual Board meeting in May.

In addition, a slate of officers for next fiscal year is presented as follows:

- President: Karen Kinnebrew
- Vice President: Mariano Sanz
- Secretary: Fu-Tien Chiou
- Treasurer: Wendy Sorel

Nominations may be made from the floor at the April Board meeting and elections will take place at the annual meeting in May.

The Board Development Committee is continuing to recruit new candidates for the Board and hopes to have nominations for recommendation at the next Board meeting.

The Board Retreat is scheduled to take place here in our Torrance Office on Saturday, June 1 beginning at 9:00 a.m. and the Board Recognition Dinner will take place on the evening of June 1 at Terranea. Board members should mark their calendars for this event. Materials will be provided to all Board members prior to the Retreat.

Client Services Committee

March 26, 2013

In attendance: Fu Tien Chen, Mei Young, Mei Lin..., David Gauthier Claudia De Marco and Mary Hernandez

The topic of this meeting focused on the assessment tool known as the California Quality Assessment Project – National Core Indicators (NCI)

- Began as the Life Quality Assessment in 1998
- New laws required DDS to implement a validated quality assessment
- Purpose of NCI – collaboration between ID/DD agencies
- Assess how well public DD systems serve clients
- 35 states are currently using- CA joined in 2009
- Phase 1 - Data Collection was done by face to face interviews for adult clients and with written surveys mailed to families
- Reporting period was May 2010- June 2011
- Adult survey – 400 HRC clients – 8,400 total – resulted in 882 page report posted on DDS website
- Domains surveyed : individual outcomes, health, welfare and rights and system performance
- Phase 2 – Adult Family Survey- families were surveyed on delivery of services, families were allowed to write open ended comments- mailed to family homes – 354 were HRC families- produced a 449 page report
- Phase 3 – Children/Family survey – was recently released- survey was mailed – surveyed services received and the service delivery system

Use of the NCI – used as a tool for identifying areas for quality improvement, measured against other Regional Centers as well as other systems in other states

Client Services Committee will begin a project, examining selected indicators and discussing ideas to improve performance and perception.

Next Client Services Meeting will be held on April 23, 2013 at 6 p.m. with a focus on the HRC Resource and Assistive Technology Center.

**Harbor Regional Center
Service Provider Advisory Committee
Minutes: March 19, 2013**

Members Present: Kristine Engels, Life Steps Foundation, Chair; Rhiannon Acree, Cambrian Homecare, Mary Grace Lagasca, InJOY Life Resources; Barbara Schlosser; Sarah Sanders, California Mentor; Dee Prescott, Easter Seal Southern California; Nancy Langdon; Canyon Verde; Tanya San Roman, Carey Smith, PRIDE Industries; Luigi Grimaldi, Alliance Human Services; Jaspn Snow, Keolis Transit America; Clare Grey, South Bay Vocational Center

HRC Staff Present: Colleen Mock, HRC Community Services Director; Judy Wada, HRC Chief Financial Officer; Mary B. Stevens, HRC Fiscal Review Specialist Kristina Zerhusen, HRC Resource Center Assistant Manager

Presentation of HRC Resource Center Service Provider Training Materials:

Ms. Kristina Zerhusen reviewed leisure and quality of life training materials for clients that is available for check out through the HRC Resource Center.

Budget Update:

Ms. Wada, HRC CFO reviewed the Fiscal Year 11-12 budget. Harbor Regional Center did not end with a deficit but it is anticipated that there will still remain a deficit statewide.

For Fiscal Year 12-13, at this time Harbor Regional Center is projected to have a \$14 million deficit. There is an anticipated case flow problem throughout the state and HRC may experience this case flow as an issue June/13. If services are provided, the service provider will be paid but the payments may be delayed due to lack of funds.

Ms. Wada also reviewed the projected Governor's budget for Fiscal Year 13-14/

HRC Update:

Ms. Judy Wada introduced Ms. Mary Stevens, the new HRC Fiscal Review Specialist for Harbor Regional Center.

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Ms. Wada announced that the termination of service form has been added to the Request for Funds form so there will only be one form for both.

She also announced that now the Accounting Department now emails the Purchase Orders every Friday. The goal will be to have the Purchase Orders emailed daily

Ms. Mock announced the remaining dates for the 2013 Service Provider Advisory Meetings:
May 21, 2013
September 17, 2013
November 19, 2013