



MINUTES OF THE JANUARY 21, 2014 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. George Bird, Board Member
Mr. Fu-Tien Chiou, Secretary
Mr. Joe Czarske, ARCA Representative
Mr. Wesley Dale, Board Member
Ms. Kristine Engels, Board Member
Mr. James Flores, Board Member
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Karen Kinnebrew, President
Mr. Marvin Malito, Board Member
Mr. Mariano Sanz, Vice President
Mr. John Rea, Past President
Ms. Wendy Sorel, Treasurer

BOARD ABSENT:

Mr. Douglas Erber, Board Member
Ms. Patricia Jordan, Board Member

GUESTS:

Mr. Jeff Brower, client
Mr. Mead Duley, client
Mr. Tiburcio Maldonado, guest
Ms. Rocio Maldonado, client
Ms. Catalina Carrillo, client

GUESTS, cont'd:

Ms. Maria Gonzalez, client
Ms. Olivia Magdaleno, client
Mr. Guillermino Maldonado, guest
Ms. Maria E. Ortuno, parent
Ms. Anna Dominguez, client
Mr. Efrain Dominguez, parent
Ms. Gabriela Nunez, parent
Mr. Javier Nunez, parent
Ms. Carolina Carcano, parent
Mr. Carlos Hernandez, parent
Ms. Maria Ocampo, client
Ms. Alexci Ocampo, student
Ms. Elizabeth Ocampo, student
Ms. Annie Ishihara, HRC counselor

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Colleen Mock, Director, Community Services
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Mary Hernandez, Director, Adolescent & Adult Services
Ms. Cheryl Perez, Executive Assistant

CALL TO ORDER

Ms. Kinnebrew called the Board Meeting to order at 6:33p.m.

PRESIDENT'S REPORT

- a. Ms. Kinnebrew led in the Pledge of Allegiance
- b. Ms. Kinnebrew wished everyone a Happy New Year, welcomed Board Members, guests and staff.
- c. Ms. Kinnebrew asked the Board Members and guests to introduce themselves.
- d. Ms. Kinnebrew informed the Board that the Executive Committee met on January 7, 2014 to prepare the agenda for this board meeting.

- e. Ms. Kinnebrew advised the Board that the Executive Committee is recommending that we change our meeting schedule such that all of the HDDF Board meetings take place in the evenings beginning at 6:30 p.m., (with a light dinner available prior to the meeting). These meetings will continue to be on the 3rd Tuesday of the month.

Mr. Chiou moved to change the HDDF Board of Trustees meeting schedule such that all meetings will take place in the evening beginning at 6:30 p.m. on the 3rd Tuesday of the month, and Mr. Rea seconded the motion, which was approved by the Board.

- f. Ms. Kinnebrew asked the Board to consider establishing a “holiday schedule”. The Executive Committee is seeking a change whereby we discontinue the meeting in November but meet; instead, in December and for December only, the meeting will be conducted on the 1st Tuesday of the month.

Mr. Rea moved to accept the new HDDF Board of Trustees “holiday schedule” change to discontinue the November meeting and instead meet on the first Tuesday of December. Mr. Sanz seconded the motion, which was approved by the Board.

- g. Ms. Kinnebrew reminded the Board of their fiduciary and important duty to attend all meetings and asked the Board members to renew their commitment to HRC and to also contact the Executive office in those rare occasions that they are unable to attend a meeting.

- h. Ms. Kinnebrew informed the Board that the Executive Committee is recommending that we have a Board training session on the evening of the third Tuesday in February. This training session will take the place of the Board retreat and there will not be a regular business meeting in February.

Mr. Chiou moved to have a Board Training Session on February 18, 2014, in place of the regular Board meeting. Mr. Flores seconded the motion, which was approved by the Board.

APPROVAL OF THE MINUTES OF THE NOVEMBER 19, 2013 BOARD MEETING. Ms. Engels moved to accept the NOVEMBER 19, 2013 minutes of the Board meeting, and Mr. Sanz seconded the motion, which was approved by the Board.

TREASURER’S REPORT

In Ms. Sorel’s absence, Ms. Wada reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report Fiscal Year 2013-14, dated Oct-13 and Nov-13; the Harbor Regional Center Functional Expenditures dated Oct-13 and Nov-13 and the Harbor Regional Center Line Item Report dated Oct-13 and Nov-13.

Mr. Czarske moved to approve the Treasurer’s Report for Harbor Regional Center and Mr. Sanz seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. 2013/2014 BUDGET UPDATE:

Ms. Del Monico reviewed the first Sufficiency of Allocation Report, which was included in the board packet prior to the meeting for review. Discussion followed.

2. GOVERNOR'S BUDGET:

Ms. Del Monico called the Boards attention to the DDS budget highlights report which was included in their packet. Ms. Del Monico reviewed the points of interest regarding the Governor's proposals. Discussion followed. Ms. Del Monico reported that ARCA is currently working budget positions and these will be included in future Board packets.

3. DDS DIRECTOR UPDATE:

Ms. Del Monico announced that Mr. Santi Rogers has been appointed as the new DDS Director. Mr. Rogers is currently serving as the Executive Director of San Andreas Regional Center and has supported individuals with developmental disabilities for over 45 years. The Governor simultaneously announced the appointment of Mr. John Doyle as Chief Deputy Director of the Department of Developmental Services.

4. CONTINUING PROBLEMS IN THE DC'S:

Ms. Del Monico updated the Board on the recent situations involving Porterville, Lanterman and Fairview Developmental Centers. Ms. Del Monico will keep the board informed.

5. DC TASKFORCE UPDATE:

Ms. Del Monico called the Boards attention to the final report that was included in the board packet which was submitted to the Legislature on January 13 regarding the future of the developmental centers. Ms. Del Monico briefly reviewed the details of the report. Discussion followed.

6. UPDATE IN THE MATTER OF RAYMOND C.:

Ms. Del Monico reminded the Board about the matters of John C. and Michelle K. Ms. Del Monico called the Board's attention to the petitions for review by the California Supreme Court. Ms. Del Monico will keep the Board advised in this matter.

7. UPDATE ON SELF-DETERMINATION:

Ms. Del Monico advised the Board that Disability Rights California has developed a briefing paper which provides information related to the implementation of the new law of Senate Bill 468. Ms. Del Monico referred the Board to the briefing paper which was included in the Board packet for further review.

8. PRESENTATION:

Ms. Judy Wada, HRC Chief Financial Officer, introduced Mr. Alex Wilson who shared information about the new document management system, and gave a demonstration of Laserfiche and HRC's progress in "going paperless".

Mr. Rea moved to approve the Executive Report and Mr. Flores seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

a) **AUDIT**

Ms. Wada reported that the committee met to review the schedule and proposals for the F.Y. 2013-14.

b) **CLIENT ADVISORY**

Mr. Dale reported that the committee met on November 16th. The Committee welcomed two new members; Mr. Marvin Malito and Mr. Tim Holmes. Ms. Elizabeth Stroh updated the committee on the current budget issues. The next meeting is scheduled for February 15th.

c) **CLIENT SERVICES**

Mr. Chiou informed the Board that no meeting was held in December and the next meeting is scheduled for Tuesday, January 28th.

d) **COMMUNITY & FINANCIAL DEVELOPMENT**

Ms. Spiegel announced that the Family & Friends Event is scheduled for Saturday, May 10, 2014 here at HRC Torrance and the Celebration of Our Partner “Brunch” scheduled for Tuesday, June 3, 2014; 11:00am to 2:00pm at the Long Beach Museum of Art. Ms. Spiegel briefly reviewed the outcome of the Holiday Giving Campaign for 2013 and thanked those that participated.

e) **SERVICE PROVIDER ADVISORY**

Ms. Engels reported that the Committee met on November 19, 2013. Ms. Engels announced that there was a review of the current training materials available in the Resource Center and Mr. Alex Wilson conducted a presentation of Laserfiche. The next meeting is scheduled for February 18th.

f) **BOARD PLANNING**

Ms. Sorel reported that the committee met on January 10th the topics of discussion were the related to the HRC Diversity Plan and the HRC Performance Plan Outcomes as well as the HRC 40th Anniversary planning.

g) **RETIREMENT**

Mr. Czarske reviewed the Harbor Regional Center Retirement Plan Performance report dated September 30, 2013.

h) **ARCA**

Mr. Czarske advised that the ARCA meeting had just taken place and there will be further information provided especially related to budget matters.

i) **HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen announced that no meeting was held in December and the next Board meeting is scheduled for Thursday, January 30, 2014.

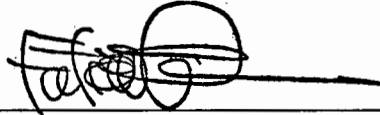
Mr. Sanz moved to accept the committee reports and Ms. Engels seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

Mr. Maldonado, a guest, advised the Board of concerns within the Hispanic community about expenditure patterns posted by the regional centers.

The meeting adjourned at 8:15 p.m.

Submitted by: _____



Mr. Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees