

Harbor Regional Center

Client Advisory Committee

May 17, 2014 Meeting Minutes

Members Present: Wesley Dale-Chairperson; Deaka McClain-Co-Chairperson; Rita Teodoro-Secretary/Treasurer; Constance Leuck; Michelle Roach; Danielle Schorr; Debbie Howard; Matt Cox; Karen Tripp

HRC Staff Present: Brent Fryhoff

Life Steps staff present: Janelle Reyes-Tenorio

Call to Order & Minutes Approved

Wesley Dale called the meeting to order at 1:06 p.m. Wesley introduced the minutes of the February 15, 2014 meeting that were unanimously approved by the committee members.

Harbor Regional Center Update

Brent Fryhoff reported that the budgeting process for Regional Centers for the next fiscal year is essentially a stay in place budget. Income is a little higher than expected in California. The May revise has come out and the governor has stated that he is not going to restore any of the previous cuts made. Families and advocates are sending letters to the governor with the hopes that maybe we will be successful at getting partial restoration if not full restoration.

The Lanterman Coalition Policy Initiative: The main goal is to close the door on all state wide developmental centers. They are asking for 5% increase to the legislature for services for people with developmental disabilities.

Employment Initiative for the DDS population: The federal government would like to close all sheltered workshops across the nation by the year 2017. They do not want clients making sub minimal wages in segregated places. The goal is to have people with developmental disabilities in competitive jobs making at least minimum wage or better. It is unacceptable for the DD population to make less than this. Harbor Regional Center has taken this initiative very seriously and there is a huge push to get our clients minimum wage or better jobs in the community.

Nancy Spiegel, Director of Information and Development for Harbor Regional Center, is sending out e-bulletins every month and everyone should be receiving them if they are on the electronic mailing list.

40 Year Friends and Family Celebration was held on Saturday May 10th and was a huge success. All CAC members have been invited to the HRC 40th Anniversary Celebration of Partners on June 3rd. The event will be held at the Long Beach Museum of Art.

**HRC Client Advisory Committee Meeting
February 15, 2014 Minutes
Page 2**

CAC Outreach

Connie Leuck reported the recent visit to Cole Inclusion Center on 19th street in Long Beach from ACCESS Services. Brent Fryhoff coordinated visits to 3 different Day Programs to troubleshoot the location of the programs and address concerns with clients. These visits occurred on May 16th 2014. The two representatives from ACCESS Transportation were the same two who presented at the last CAC meeting back in February. ACCESS is going to expedite standing orders for all new Access clients who attend these particular day programs. ACCESS now has a better idea of the type of places our clients attend daily and the importance of getting to these places on time.

Review of CAC By-Laws

Brent Fryhoff read and reviewed the revised Harbor Regional Center Client Advisory Council By-laws for the second time this year. CAC Members gave additional feedback to the membership guidelines, election process, and term of office, attendance, and voting in new members. CAC By-laws will be revised for the third time with the input from CAC members by Brent Fryhoff and read again at the next meeting that will be held on August 16, 2014.

Discussion of CAC Future Events

CAC members would like to have a Thanksgiving Potluck at the November meeting and possibly a guest speaker. CAC members have not determined who will present at the November meeting. There has been talk about having someone from College to Career present or a Supported Employment Agency.

CAC Elections

Wesley Dale announced that he will be resigning from his position as CAC Chairperson and ARCA Representative. Wesley let the CAC members know that he has been very busy with a new job and no longer has the time to commit. Wesley has nominated Marvin Malito to take his place as acting Chairperson and all CAC members present agreed to vote Marvin in as the Chairperson at the next meeting in August. Marvin Malito currently sits on the HRC Board of Trustees and has been reporting the CAC updates.

Adjournment

Wesley Dale adjourned the meeting at 3:08 p.m.

HRC Client Advisory Committee Meeting
February 15, 2014 Minutes
Page 3

Next CAC Meeting

The next Client Advisory Meeting will be held on Saturday August 16th, 2014 at the Harbor Regional Center Torrance Office from 1:00 p.m. – 3:00 p.m.

**Harbor Regional Center
Service Provider Advisory Committee
Minutes: June 17, 2014**

Members Present: Paul Quiroz, Cambrian Homecare, Mary Grace Lagasca, InJOY Life Resources; Dee Prescott, Easter Seal Southern California; Pam Ryan; Canyon Verde; Donna Koenig, Oxford Healthcare; Harry Van Loon, ARC-Long Beach; Terri Nishimura, Pediatric Therapy Network; Rick Franco, Mentor Network; Luigi Grimaldi, Alliance Human Services; Clare Grey, South Bay Vocational Services

HRC Staff Present: Colleen Mock, HRC Community Services Director; Judy Wada, HRC Chief Financial Officer; Barbara del Monico, HRC Resource Center Manager

Presentation of HRC Resource Center Service Provider Training Materials:

Ms. Barbara del Monico reviewed service provider client training materials on Assistive Technology and distributed a bibliography on assistive technology. She also distributed client training information of safety on the internet and preventing cyber bullying.

Ms. Colleen Mock distributed the most recent DDS Safety Net information and reminded the service providers that there are excellent staff and client trainings available on the website.

Ms. Mock also shared two recently released reports on autism that discussed the frequency of occurrence nationwide and innovative autism programs.

Budget Update

Ms. Judy Wada provided an overview of the current year regional center budget that has over a \$100 million deficit statewide. Ms. Wada reported that Harbor Regional Center has enough cash on hand to pay the June claims.

Self-Determination Program Update

Ms. Mock provided an update on the Self-Determination Program. DDS must submit the waiver application no later than December 31, 2014. Once the waiver is approved, this program will be available for up to 2,500 participants during the first three years of the program. Ms. Mock distributed a frequently asked questions sheet developed by DDS.

Minimum Wage Trailer Bill Language

Ms. Mock reviewed the Trailer Bill Proposal that commencing July 1, 2014. The rate adjustment shall be specific to payroll costs associated with any increase necessary to adjust employee pay to the new State minimum wage, and not used as a general wage enhancement for employees paid above the minimum wage.

DDS will only be collecting data for those rates set by DDS. They are allowing service providers 60 days after the effective date of the minimum wage increase to submit cost data which must be submitted no later than 9/2/14. The cost data used will be the 4th quarter of 2013 (October-December)

The regional centers will collect data from all negotiated rate vendors who request a rate increase. The information to be included in service provider request has not yet been finalized. Regional Centers may negotiate a rate adjustment with providers with of the miscellaneous service codes when the rate adjustment is necessary in order to pay employees no less than a minimum wage and only for the purpose of adjusting payroll costs associated with the minimum wage increase.

Ms. Mock distributed the HRC Minimum Wage 2014 Worksheet Instructions that is located on the service provider section of the HRC website which is www.harborrc.org. Completed worksheets need to be returned by email to Ms. Mock no later than 9/2/14.

HRC Update:

Ms. Wada announced that HRC has completed going paperless for approximately 15% of their caseload. She also announced that there is a pilot where the Purchase of Service Request is completed in Virtual Chart so the service provider will not receive a paper or email copy. We will look at providing updates of new authorizations to service providers on a weekly basis.

Ms. Colleen Mock thanked all of the service providers who participated in the HRC Family and Friends 40th anniversary event on Saturday, 5/10/14 the Torrance office.

The next Service Provider Advisory Meetings in 2014 are scheduled at 10 am the following dates:

August 19, 2014
October 21, 2014
December 16, 2014

**Harbor Regional Center
Board Planning Committee
Minutes:
June 13, 2014**

Present: Wendy Sorel, Patricia Jordan, Ron Bergman, Mary Grace Lagasca, Nancy Spiegel

HRC 40th Anniversary

Wendy congratulated Nancy and HRC for two successful anniversary celebration events, Family and Friends Celebration, and Celebration of Our Partners. Appreciation also goes to Wendy Sorel and husband Doug Richards, and Ron and Sue Bergman, who volunteered together at the Family and Friends Event. And kudos go to Mary Grace for the recognition of her program, InJOY Life Resources, as an exceptional Service Provider Partner, at the Partners' brunch. Photos of both events are posted on the Harbor Regional Center facebook page.

HRC Performance Plan 2014

The committee reviewed mid- year data on HRC's and statewide performance on desired outcomes. HRC continues to achieve all outcomes by improving over our previous baseline, and exceeding the statewide averages.

HRC Performance Plan 2015

Nancy outlined the activities of the next couple months for development of a 2015 Performance Plan. Before this plan is submitted to DDS, HRC will engage in a public process to review our progress to date, review draft plans for continued progress in 2015, and obtain input from clients, family members, and service providers. Ron commented that seeing HRC's progress over time as well as for the state as a whole gives our community an opportunity to see the high level view of service outcomes.

- A draft plan will be presented at committee meetings occurring over the summer months, for community input.
- The plan will also be shared in the HRC E-News, which has thousands of readers, and the website.
- The public meeting to present the plan for board approval will be at the September meeting of the Board of Trustees on 9/16/14.
- Once approved by the Board, it will be submitted to DDS for their approval.

Planning Other Initiatives

HRC departments are currently entering into their own performance planning processes for fiscal year 2014-15. It was suggested that we identify one or two agency wide initiatives for coordinated efforts. Examples of possible initiatives supported by this committee are transition planning for adolescence to adulthood, and prevention of developmental disabilities through an awareness campaigns to be determined; For example, the selected campaign could focus on prevention of head injuries via bicycle helmets or proper use of car seats, prevention of brain injuries post-drowning through water safety, etc. This would involve outreach to the community with public information through activities such as special events or contests. The committee would be interested in assisting with marketing and suggested working with community organizations such as public schools.