

**Harbor Regional Center**  
**Board Development Committee Meeting**

February 9, 2022

**Meeting Minutes**

In attendance: Chris Patay (Board President), Paul Quiroz, Ann Lee (Board Vice-President),  
LaVelle Gates, Patrick Ruppe (Executive Director) and Jennifer Lauro (Executive  
Assistant)

Absent: Joe Czarske (Chair), Ron Bergmann

**Minutes:**

The Board Development Committee held a meeting on February 9, 2022 at 3:00 pm via zoom to update review and discuss the following topics:

1. Board Recruitment
2. Submitted Board Application

**Next Meeting:** Scheduled for March 9, 2022

**Harbor Regional Center**  
**Board Development Committee Meeting**

March 8, 2022

**Meeting Minutes**

In attendance: Chris Patay, Ron Bergmann, Joe Czarske (Chair), Paul Quiroz, Ann Lee, LaVelle Gates, Fu-Tien Chiou, Patrick Ruppe (Executive Director), and Jennifer Lauro (Executive Assistant)

**Minutes:**

The Board Development Committee held a meeting on March 8, 2022 at 11:00 am via Zoom to interview a candidate to be seated on the Board.

- In response to HRC's 2021/2022 Board Composition needs, the Board Development Committee conducted an interview of Gordon Cardona, who is a client of Harbor Regional Center.
- The Board Development Committee will bring Mr. Cardona's candidacy to the March meeting. If elected, Mr. Cardona's term of service will be through June 30, 2024.

**Next Meeting:** Scheduled for April 13, 2022



**OFFICIAL ELECTION BALLOT**

**March 15, 2022  
Board of Trustees**

The Board Development Committee is pleased to recommend the following candidates to serve on the Board.

If elected, the term of service for the following Board members will be July 1, 2022 to June 30, 2024

| <b>NAME</b>    | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> |
|----------------|------------|-----------|----------------|
| Gordon Cardona |            |           |                |

**Harbor Regional Center**  
**Joint Meetings of the Board Planning & Community Relations Committees**  
**\*update\***

**Board Planning Committee Members:** Kim Vuong, Chair, Client and Board Member; Ann Lee, Board Member; Dee Prescott, Service Provider, Easter Seals Southern California; April Rehrig, Parent; Jackie Solorio, Parent/Board Member; Thao Mailloux, Director of Information and Development; Patrick Ruppe, Executive Director

**Community Relations Committee Members:** Ann Lee, Chair, Board Member; Kim Vuong, Client and Board Member; Jackie Solorio, Parent; April Rehrig, Parent; Dee Prescott; Service Provider, Easter Seals Southern California; Thao Mailloux, HRC Director of Information and Development, Patrick Ruppe, HRC Executive Director

There will be a JOINT MEETING of the Board Planning and Community Relations Committees on March 31, 2022 at 2:00 pm, via Zoom.

Meeting Topics include:

- Purpose and scheduling of committee meetings
- Updates regarding Grassroots Day
- Review of HRC's Mission and Vision statements

**REMINDER! Harbor Regional Center is holding our Demographic & Expenditure Data Public Meeting on two different days as follows:**

**March 23rd, 2022 10am-12pm - Diversity/POS Expenditure Public Meeting**

**Register in advance for this webinar:**

**[https://us06web.zoom.us/webinar/register/WN\\_AoMklBatRqGHNsCmPvxHeQ](https://us06web.zoom.us/webinar/register/WN_AoMklBatRqGHNsCmPvxHeQ)**

**March 30th, 2022 6-8pm - Diversity/POS Expenditure Public Meeting**

**Register in advance for this webinar:**

**[https://us06web.zoom.us/webinar/register/WN\\_ui7saWLVsv-du8tzK6pAkA](https://us06web.zoom.us/webinar/register/WN_ui7saWLVsv-du8tzK6pAkA)**

**Or go to our website here: <https://www.harborrc.org/expenditure-demographic-data>**

**This is the SAME MEETING, just offered on two different days for your convenience.  
Both meetings will offer simultaneous Spanish interpretation**

**Harbor Regional Center**  
**Client Advisory Committee**  
**February 17, 2022 via ZOOM**

**Minutes**

**Members Present:** Debbie Howard, Kelly Sutton, Mead Duley, Deaka McClain and Kim Vuong.

**HRC Staff Present:** Kris Zerhusen

**Other:** None

**Call to Order & Minutes Approved**

Meeting was called to order and commenced at 3:02 p.m.

Minutes for 011/13/2021 were reviewed but not approved, as attendees need for a quorum were not met.

**Welcome**

Discussion about changing the meeting dates for future meetings from Saturdays to a weekday/night. Consensus was that due to member's schedules that holding the meetings on Saturdays is the best option. This meeting was held on a weekday afternoon with five members in attendance. Some members could not remain in the entire committee meeting due to other obligations.

**CAC Member Updates**

Deaka: She attended **DDS Client Advisory Committee** meeting virtually, on February 10, 2022. Deaka is the Vice Chair for this committee. The main topic of the meeting was Special Incident Reporting (SIR). The current guidelines regarding reporting were reviewed. Deaka provided details of certain incidents that would require a report. Deaka provided examples of various incidents/scenarios when an SIR would be made and submitted to an RC/DDS. Concern was raised about how reporting certain incidents might infringe upon the rights of an individual.

Deaka also reported that she has completed 2 terms as a representative for this committee and November would be her last meeting in this capacity. Deaka will send the recruitment flyer to Kris that can be posted. She said that procedure dictates that the HRC Executive Director needs to approve of the next representative. Deaka recommended fellow HRC CAC member Kim Vuong be considered. Kim indicated that she is interested.

Deaka met with the **HRC Client Advisory Committee** on 1/25/2022. Deaka reported that the State Council report on SDP was reviewed. Information was presented on the following topics: Diversity and Inclusion, Forensic supports, Agreements made with School Districts and the Self Determination Program. Jonanthony Aliamo from Disability Rights of CA presented information about in home COVID testing and where to obtain testing kits. The next meeting is scheduled on 2/22/2022.

### **HRC Updates**

Kris Zerhusen provided updates on recent changes to HRC Infrastructure: New SCs added, new teams being developed, promotions in DCS, PCS hired. Updated members on the Self Determination Program, that many clients and family members are being added to this program. Reported on new day programs that have opened and the development that is in process of vendorizing Forensic supports. SCs are following up with SIRs and a case management training is scheduled on the topic of Special Incident Reporting and follow up responsibilities.

Face to face meetings for clients who live independently with SLS supports and individuals who reside in licensed homes are to resume on 3/9/2022 with SCs and other support staff continuing to engage in practices that follow Local County and State health and safety protocols. If a client resides at home with family and they would like to hold a face to face meeting, SCs will abide by their request.

For the remainder of the meeting, an upcoming HRC Self Advocacy Conference was discussed. Ideas on how the committee members would assist were

presented. The members are excited about this topic. They would also like to take the opportunity at the conference to recruit/provide information about the HRC CAC to build membership. More details and planning to follow.

2022 Calendar dates for CAC Meeting were discussed and voted on with dates being:

05/14/2022 at the Long Beach site or ZOOM

08/13/2022 at the Torrance site or ZOOM

11/12/2022 at the Long Beach site or ZOOM

It was discussed that if CAC meetings were to resume to meet in person that there should also be an option to participate virtually for those not comfortable meeting in person.

Requested presentation for next CAC meeting:

- Cori Reifman to present on wages, benefits, and CalABLE.

### **Adjournment**

Meeting adjourned at 4: 45 PM.



## Client Services Committee |

---

Meeting date | time January 25, 2022 | 6 PM | Meeting location ZOOM

### ATTENDEES

|                                  |                        |
|----------------------------------|------------------------|
| Oanh “Kim” Vuong<br>(Individual) | Lucy Paz (Interpreter) |
| Deaka McClain (Individual)       | Fu-Tien Chiou (Parent) |
| Patricia Jordan (Individual)     | Antoinette Perez (HRC) |
| April Rehrig (Parent)            | Judy Taimi (HRC)       |
| Guadalupe Nolasco (Parent)       |                        |

### AGENDA TOPICS

---

Time allotted | 6 PM to 7 PM | Agenda topic *Personal Care Policy* | Presenter *Antoinette Perez*

- Antoinette presented the Personal Care draft policy to the committee to solicit feedback prior to the board review.
- HRC has been funding for personal care services for approximately 6 years
  - It’s a flexible service; catch all, authorizing through our general standards policy for those with significant behaviors, community integration, and college supports
  - This policy will not change our progress, it will simply show what we are doing
  - May help with appeal to In Home Supportive Services (IHSS)
  - Some of the Supported Living Supports (SLS) can be funded in conjunction with Personal care services. The main support will be SLS with built in supports through Personal care.
- The committee read the draft policy together.
  - Question by April: What is the difference between respite services and personal care services?
    - Personal care services is providing direct care to the individual and respite is providing the caregiver a break.
- The committee suggested adding a statement in the policy regarding difference of respite and personal care to avoid any confusion regarding this service.
- POLICY:
  1. IHSS provides personal assistance; exceptions for personal care services to be funded in the interim while the individual and their family are in the process of accessing supports through IHSS. Personal care services can also be used in conjunction with IHSS so long as the needs have been assessed for this support.
  2. There is a tool to assess the need for services and the service coordinator will be able to easily use this tool to assess the need for this support and be documented in the individual’s Individual Person-centered Plan (IPP).



3. This service is not authorized during times when the individual does not need it.
  4. This support will be funded if additional support is needed for the individual such as a 2:1, etc.
  5. This support can also be available short-term for community integration
  6. Personal care to be provided for individual's with severe and intense behaviors due to their disability
- The committee agreed with the Personal care draft policy with the one change added description as mentioned above.

---

**Time allotted** | 7 PM to 8 PM | **Agenda topic** *Topics for the Committee* | **Presenter** *Judy Taimi*

- The committee discussed various topics that were important for the committee to learn and review for this year.
  - Diversity and Inclusion
    - Focus on bringing awareness to the local law enforcement regarding people with developmental disabilities
      - Conversations regarding policy and protocols for local law enforcements
  - Mental Health Services
    - PET team: need more than just the PET team, is the PET available to individuals over 21
    - Difficulty for individuals and their support system accessing services specific to mental health diagnosis
    - Mental health department not available to assist due to our individuals developmental disability
  - Forensic Support
    - For individuals under 18, is CASA involved as they are good advocates and understands how to support our individuals.
  - Attorney
    - Educational Needs
    - Fair Hearing representations

Next Meeting: February 22, 2022 at 6 PM via ZOOM



## Client Services Committee |

---

Meeting date | time February 22, 2022 | 6 PM | Meeting location ZOOM

### ATTENDEES

|                                  |                         |
|----------------------------------|-------------------------|
| Oanh “Kim” Vuong<br>(Individual) | Lucy Paz (Interpreter)  |
| Deaka McClain (Individual)       | Fu-Tien Chiou (Parent)  |
| Patricia Jordan (Individual)     | Monica Diaz (HRC Staff) |
| Mia Lomedico (Parent)            | Judy Taimi (HRC Staff)  |
| A Garcia (Service Provider)      |                         |

### AGENDA TOPICS

---

Time allotted | 6 PM to 7 PM | Agenda topic *Employment Services* | Presenter *Judy Taimi*

- Employment first Initiative: HRC has been working in collaboration with service providers who have a desire to have competitive employment. Regardless of the severity of a client’s disability, we are promoting and providing this opportunity to every client.
- We are partnering clients with a service provider to build skills and meet their goals.
- Paid internship program: Allows companies/employers to give clients an opportunity to be complete the same responsibilities as any other salary staff.
- Paid out of HRC’s budget system – we provide payment to agencies who support clients in finding an employment of their choosing. This can be in any environment the client is interested in and based on goals and their dream job setting- hospitals, offices, etc.
- PIP allows our individuals to showcase their skills; Clients who have been part of the PIP program have become successfully employed.
- Recent changes to PIP: As of July 2022, DDS has changed the way PIP is funded.
- Internships used to be paid as a dollar amount of \$10,400 (per internship/per year).
- With the changes made in July 2021, PIP is now calculated as 1,040 hours per year.
- POS were converted with the help of accounting department.
- Workers comp and payroll tax is to be included to the hourly wage; the total will then be multiplied by the 1040 hours allotted for the internship.
- This is not a set amount, it can vary for each internship placement.
- This hourly amount is determined by the employer.
- An additional change as of July 2021 is that HRC is now providing incentive payments for PIP. HRC has already noticed an increase in internships after this addition. The goal for the 30/60 day incentive

is not only to find internships but to maintain them and eventually have clients be competitively employed.

- Competitive Integrative Employment Incentives (CIE): A lot of clients have been employed in clinics, stores, etc. incentives have been put in place to support ; rates have also increased
- As of July 2021; incentives are to allow supportive agencies in hiring skilled job coaches to support our clients in their work setting.
- This service is trial and error; we can increase or decrease hours of job coaching depending on the clients skills and support needs.
- The goal is to decrease hours as we would like to see our clients increase their independence and eventually perform their job duties with minimal to no assistance.
- Judy explained how incentives work; supportive employment agency receives payment for their services not the employer
- Job coaching is not mandatory/requirement.
- Job coaching: There are different levels of support. If this is a new employment, client may need 100% job coaching to perform all job duties; eventually with time, these supports may decrease.
- This can change depending on the needs of the client. Example: changes in job duties may require additional support.
- Accommodations are made for clients as long as the need is there.
- How to become vendored; Judy has shared with the group that this information can be found in our website and all necessary forms can be found online as well.

---

**Time allotted | 7 PM to 8 PM | Agenda topic *Open Discussion* | Facilitator *Judy Taimi***

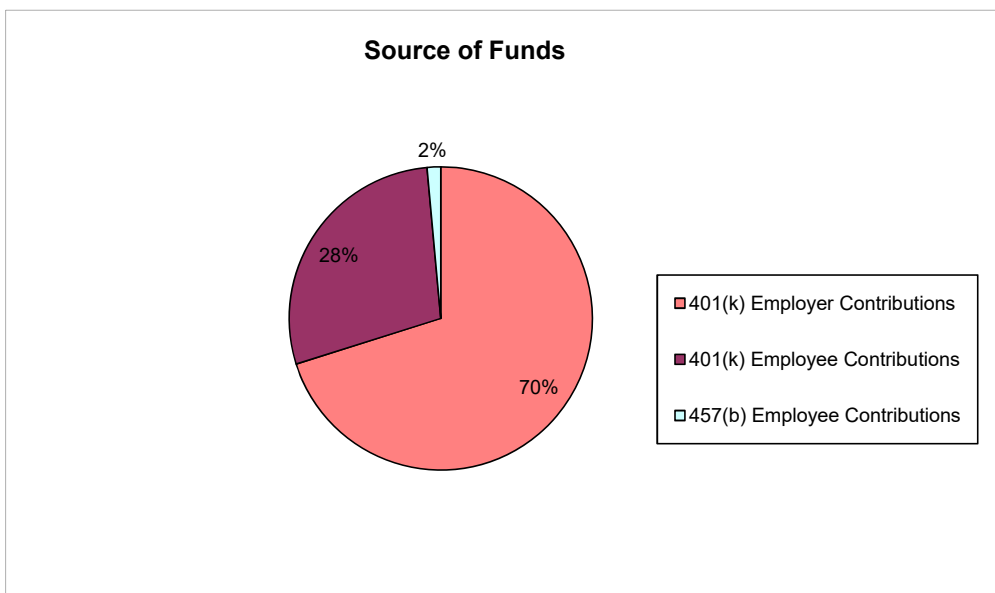
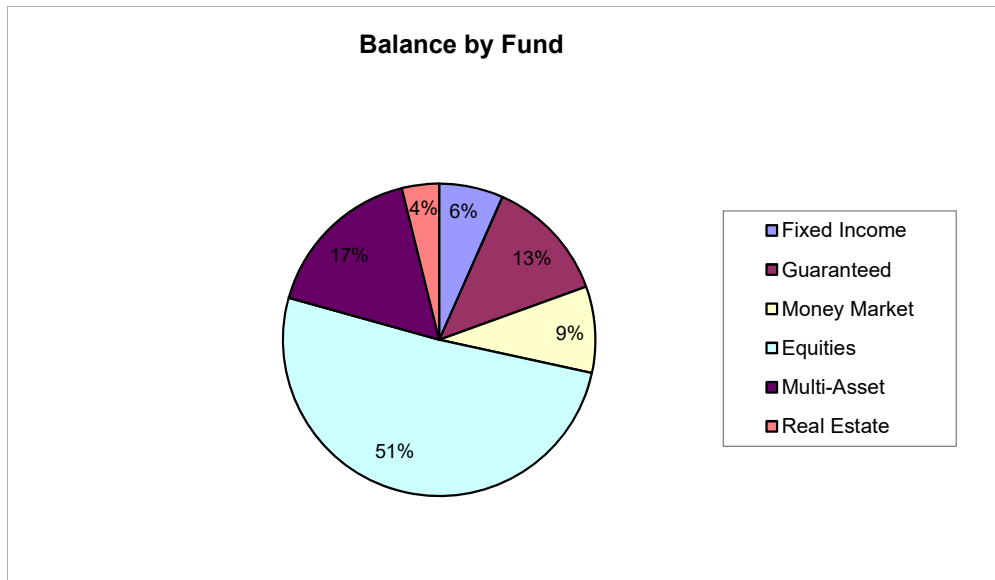
- Judy is currently working on topics to be discussed on our platform
- Some of those topics include Law enforcement, Mental Health; providing more awareness to our communities; there are conversations happening with Long Beach city Police at this time.
- Expanding these conversations in other surrounding cities
- Next month (at our next meeting) our clinical team will be providing an overview on clinical support and services for our clients. You will be able to provide feedback.
- Our meetings will be topic focused; one topic/idea at a time to support HRC in bettering their services.
- April was able to connect with LB city police department; we would like to invite law enforcement group from LB city to present at our next meeting if everyone is in agreement.
- Two presenters next month. HRC Mental health/ clinical team and LB police department.
- Attorneys that can support on IEP / hearings – OCRA has represented some of our individuals; bringing more understanding to these topics.
- OCRA has resources on their website; this can be a great resource for our clients and families.
- We are collaborating with learning rights: they provide support to low income monolingual families.
- HRC typically will refer to OCRA; OCRA will decide if they take on a case and are able to support.
- Parent mentor is available to our families; resource center.
- We will have HRC's clinical team and April's resource presenting next month at our committee meeting.

Next Meeting: March 22, 2022 at 6 PM via ZOOM

**Harbor Regional Center  
Retirement Plan Balances as of 12-31-2021**

|              | <b>401(k)<br/>Employer<br/>Contributions</b> | <b>401(k)<br/>Employee<br/>Contributions</b> | <b>457(b)<br/>Employee<br/>Contributions</b> | <b>Total Balance</b> |
|--------------|--|--|--|----------------------|
| Fixed Income | \$2,962,937                                  | \$1,143,432                                  | \$25,016                                     | \$4,131,385          |
| Guaranteed   | \$4,621,635                                  | \$2,710,433                                  | \$652,954                                    | \$7,985,022          |
| Money Market | \$4,468,163                                  | \$1,080,355                                  | \$9,536                                      | \$5,558,053          |
| Equities     | \$22,239,097                                 | \$9,374,794                                  | \$57,074                                     | \$31,670,965         |
| Multi-Asset  | \$7,759,579                                  | \$2,541,447                                  | \$151,568                                    | \$10,452,594         |
| Real Estate  | <u>\$1,578,544</u>                           | <u>\$813,400</u>                             | <u>\$7,635</u>                               | <u>\$2,399,579</u>   |
| <b>Total</b> | <b>\$43,629,954</b>                          | <b>\$17,663,861</b>                          | <b>\$903,783</b>                             | <b>\$62,197,598</b>  |

\* Plan Balances include active and terminated employees still in the Retirement Plan.  
 \*\* Employee Contributions include **\$1,418,057** in Rollover funds.

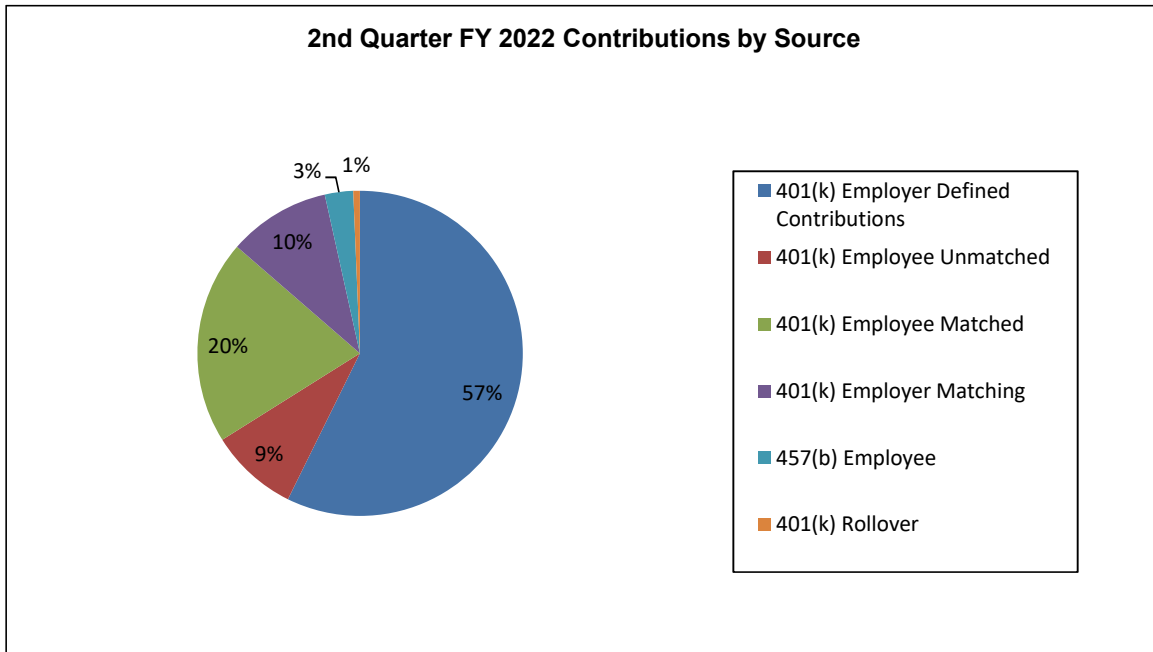


**Harbor Regional Center  
Retirement Plan Balances as of 12-31-2021**

|   | <u>401(k)</u>       | <u>457(b)</u>    |     |
|---|---------------------|------------------|-----|
| <b>Fund Balance 9/30/21</b>             | <b>\$58,093,213</b> | <b>\$886,120</b> |     |
| Activity 10/1/21 - 12/31/21             |                     |                  |     |
| Distributions                           | (\$237,557)         | (\$22,979)       |     |
| Contributions                           | <u>\$875,940</u>    | <u>\$25,376</u>  |     |
| Net                                     | \$58,731,595        | \$888,518        |     |
| <b>Fund Balance 12/31/21</b>            | <b>\$61,293,815</b> | <b>\$903,783</b> |     |
| Gain/(Loss)                             | \$2,562,220         | \$15,265         |     |
| % Gain/(Loss) for the Period            | 4.41%               | 1.72%            |     |
| <b><u>Participants</u></b>              |                     |                  |     |
| Active Employees in Retirement Plan     | 358                 | 4                | 61% |
| Terminated Employees in Retirement Plan | 228                 | 4                | 39% |
| Active Employees Total Balance          | \$41,355,513        | \$273,153        | 67% |
| Terminated Employees Total Balance      | \$19,938,302        | \$630,629        | 33% |
| <b><u>Loan Information</u></b>          |                     |                  |     |
|   | <u>12/31/21</u>     |                  |     |
| Employees with Loans                    |                     |                  |     |
| Active Employees with Loans             | 26                  |                  |     |
| Terminated Employees with Loans         | <u>5</u>            |                  |     |
| Total                                   | 31                  |                  |     |
| Average Balance Amount                  | \$5,663             |                  |     |
| Loan Value Total                        | \$175,552           |                  |     |

**Harbor Regional Center  
Retirement Plan Balances as of 12-31-2021**

|                                    | <u>401(k)</u>   | <u>457(b)</u>   |
|------------------------------------|-----------------|-----------------|
| <b><u>Contributions</u></b>        |                 |                 |
| Employer                           |                 |                 |
| Defined (10%)                      | \$516,487       | \$0             |
| Matching (50% of Employee Matched) | \$91,505        | \$0             |
| Employee                           |                 |                 |
| Matched (up to 6%)                 | \$183,010       | \$0             |
| Rollover                           | \$5,891         | \$0             |
| Unmatched                          | <u>\$79,047</u> | <u>\$25,376</u> |
| Total                              | \$875,940       | \$25,376        |
| Employees Contributing             | 243             |                 |
| Average deferral percentage        | 6.80%           |                 |



HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
January 5, 2022

**Opening:**

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:00PM on Wednesday, January 5<sup>th</sup>, 2022 via Zoom. Quorum was established at start of meeting.

**Committee Member Present**

Rosalinda Garcia, Parent  
Deaka McClain, Client  
David Oster, Client  
Johnanthony Alaimo, Office of Client Rights Advocacy Representative  
Linda Chan-Rapp, Parent  
Miriam Kang, Parent  
Juliana Martinez, Parent

**Committee Members Absent**

Sunghee Park, Parent (BBT)  
Patricia Jordan, Client

**HRC Staff Present**

Antoinette Perez – Director of Children’s Services  
Judy Taimi - Director of Adult Services  
Donna Magana - Client Services Manager  
Ashley Brown – Client Services Manager  
Katy Granados- Client Services Manager  
Liz Cohen-Zeboulon – Client Services Manager  
Bjoern Peterson– Client Services Manager  
Johnny Granados - Participant Choice Specialist  
Jessica Sanchez - Participant Choice Specialist

**SCDD Staff Present**

Sofia Cervantes  
Joe Hernandez

**Visitors**

Lucy Paz (Interpreter)    Jamie Van Dusen(DDS)    Sue Gavin    Kevin Iguanzo    Vianey Gomez    Reiko Umeda  
Irma Plata                      Angela Robles                      Adriana Garcia    Jennifer Styzens (Behavior and Education)

**Abbreviations**

HRC: Harbor Regional Center  
IF: Independent Facilitator  
PCP: Person-Centered Plan  
SCDD: State Council on Developmental Disabilities  
SDP: Self-Determination Program  
DVU: Disability Voices United  
FMS: Financial Management Service  
DDS: Department of Developmental Services  
RFP: Request for Proposal

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
January 5, 2022

**Welcome**

Introductions of committee members and guests – Via Chat on Zoom

**Approval of Minutes:**

Quorum was established; 7 committee members present during the zoom meeting. November 3, 2021 minutes posted and available for viewing on HRC website. Meeting minutes were approved – Deaka motioned first and David Oster seconded this motion. The rest of the committee voted to approve the minutes via Zoom chat. Meeting minutes successfully approved.

**Harbor Regional Center Monthly Updates: Antoinette Perez, Director Children’s Services:**

Antoinette noted that the current data regarding the various stages of SDP is still being put together as HRC is working on refining the internal tracking system. Participant Choice Specialist have been hired which will be assisting with SDP data tracking, the state will possibly award funds for a third position and in the process of hiring.

- HRC currently has 51 clients live in the program.
- 2 Participant Choice Specialist (Johnny Granados and Jessica Sanchez)

**Questions/ Comments-**

- Miriam asked to obtain clarification of the role for participant choice specialist. Antoinette stated they will not carry caseload, they will be responsible that internal and external things are up to date: ensure staff is properly trained with all things SDP and participant directive services or anything non-traditional, ensure the community is well informed. Antoinette also explained they would make sure there are appropriate resources or materials to make sure success of programs.
- David stated that likes the growth SDP is currently demonstrating.

**Fair Hearings:**

- 1 fair hearing request in November, HRC prevailed and it was related to how HRC decides on the dollar amount put in a budget. DDS directive to use the average cost for the service and that is what HRC did. The family disagreed because the family would like for the dollar amount of preferred program to be used, which is above 3x the average cost. Judge agreed with HRC with using the average cost in budget.

**Questions/Comments-**

- Rosalinda inquired about the possibly obtaining the type of service for future reference. Antoinette shared it was a service in reference to social skills.
- Deaka inquired after the family did not prevail in fair hearing, what happened to the budget? Antoinette shared that the dollar amount originally proposed and can be used, as they want.
- **RFP Update**
  - Rosalinda was in touch with Angela Woods and provided Linda’s contact information in preparation of the launch of RFP. Angela had a couple of questions and wanted to get more clarification in order to move forward with process. Per Rosalinda, Linda Chan Rapp will be representing the committee.
  - Linda confirmed she has already responded to Angela and provided clarification of the format of sample flow chart for the coaching program .It was suggested to use the one



HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
January 5, 2022

used by DDS as it was already translated in multiple languages. However, one thing missing in the flow chart due to it being developed so early on in SDP. Was the importance of the PCP. Flow chart did not clearly share how the PCP was a major piece driving SDP. Linda suggested to insure information is included in the updated flow chart. A formal response will be written by Linda to Angela and CC Rosalinda.

**Statewide Updates:**

- No new updates from last meeting.

**Partner Updates:**

Office of Clients and Rights Advocacy – Johnanthony Alaimo

- Offered information for those that are interested in COVID in home testing kits being provided by LA County. However may be temporally pausing and changing how test will be received in the future.  
<https://covid19.lacounty.gov/la-county-holiday-home-test-collection-program/>
- (562) 623-9911 - Number for the Office of Clients' Rights Advocacy

**Questions/Comments-**

- Linda inquired how people can go about requesting in home testing kits once the program is live. John Anthony clarified this is strictly through LA county itself and for their residents. Registration can be completed through the link provided via the chat.
- Miriam shared that she works for an OC District and she received an e-mail stating school district employees can obtain in home test by showing their ID at local school. Linda inquired if they were rapid test that were being provided or lab test. Miriam was unsure of the information.
- John Anthony reported the testing information he provided were not rapid test and it was lab test that had to be returned to the lab.
- Deaka requested clarification regarding the testing availability provided by John Anthony, "test provided by the county aren't in home rapid test, you are told where to go by the county to obtain your testing kit". John Anthony explained the intent of the program was for people to register and have the test mailed, however due to lack of staff they may set up testing locations to pick up test and drop off, at no cost.

State Council – Sofia Cervantes and Joe Hernandez (SCDD SDP Manager)

- Sofia attended on behalf of Feliciano who was out however introduced Joe Hernandez as the SCDD SDP Manager.
- Sofia shared there is an IF training online and self-paced if anyone is interested. A Flyer will be provided on the chat and she encouraged for those interest to contact her for additional information.
- Joe Hernandez- provided summary of his background supporting the DD population in Northern California. DDS is collaborating with SCDD to create a SDP training modules to help with breaking down information to be easier to comprehend and in a plain language. The intent is also to be more targeted into different segments: PCP, FMS, IF, Spending plan/ Budgets and an overview to help everyone along the way as the previous training was overwhelming. This will help move the SDP program forward, the goal will be in 7 language and virtual. These trainings are not to replace the RC orientations this is to work in collaboration and it will count as an orientation per DDS.
- [Sofia.Cervantes@scdd.ca.gov](mailto:Sofia.Cervantes@scdd.ca.gov) / [joseph.hernandez@scdd.ca.gov](mailto:joseph.hernandez@scdd.ca.gov)

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
January 5, 2022

**Questions/Comments-**

- Rosalinda thanked Joe for participating in meeting she expressed gratitude for the increase efforts of collaboration between SCDD and DDS. The new training models are welcomed due to the confusing information that has been provided over the years of SDP due to so much overwhelming information.
- Rosalinda inquired about Joe's exact role as it pertains to SDP and when he can provided support. Joe shared that his main role currently is focusing in creating and facilitating the training modules. The deadline for trainings to be completed is March 2022. A lot of community partners have provided information to ensure training modules are up to date along with the DDS guidelines. His second part of his role after training modules are completed is to look into each RC operates and ensure communication can be disseminated and avoid barriers within the community. His overall role is a partner and ensure RC's are on the same page.
- Linda wanted to get clarification regarding the language that are target for the modules, Joe will provided information at a later time as that information is not available. Additionally, Linda inquired if all 7 training modules will be available or will only the English one be available at first. Joe shared hopefully all 7 will be ready by March, if not all at least the English one will be provided. Due to the time it takes for the translation, some modules may be available later.
- Linda also inquired if state council still doing their monthly e-blast to share when the training modules are available. Joe confirmed once the trainings modules are ready everyone will be informed however he is unsure of the e-blast providing information as he is not overseeing task.
- Juliana inquired in what language would the training modules be provided and how will families be informed of when they are ready and available. Additionally, if Spanish will be one of the language provided. Joe confirmed Spanish will be one of the languages and communications will go out when training is up and running.
- David expressed excitement SDP is being easier to access and the increase of collaboration. He asked if Joe was in charge of State council, he clarified he was not in charge of state council only the training for SDP.
- Deaka shared that she reached out to state council regarding available IF training, however she has not heard back from anyone.
- Katy inquired if Joe will have a southern California partner to help with RC collaboration; Joe confirmed that he will be the contact as the SCDD SDP manager and partnering with all RC staff.
- Joe shared that once training modules are completed there will be a public viewing of them to allow people to provide public comments. They will be living modules due to constant changes in law and policies.
- Linda asked where the public viewing will be held, Joe shared it will be in a live training and public will provide feedback and an e-mail will be provided to also provide feedback.
- Rosalinda inquired if all training information online, Sofia confirmed all information is online and the training is available in English and Spanish.
- Rosalinda also inquired about the shortage of IF available and if there is any progress in increasing availability. Sofia confirmed that is the ongoing feedback provided, the efforts to strengthen IF, and increase more IF, SCDD continues to increase training and roundtables to provide the support.
- David shared that his IF has also shared there is shortage. Sofia encouraged committee to discuss what are the barriers IF are facing and what recommendations can be made for support.

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
January 5, 2022

**Public Comments:**

- Deaka asked clarification regarding the RFP updates, if it was about the proposal regarding how to allocate money provided to the committee. Rosalinda confirmed Deaka was correct.
- Juliana asked for an update on how many clients are live with SDP, Rosalinda shared there are 51 live clients.
- Vianey inquired of RC will be assisting families with childcare while attending the IF training mentioned by SCDD. Antoinette shared RC will be supportive if a family wants to attend a training, childcare will be provided as that is needed.
- Linda shared information outside of SDP, she wanted to share to increase inclusion. Linda shared the Matthew Foundation which sponsors a special football and cheer clinic **SuperFest** for individuals with DD wherever the Superbowl is held. The clinics are staffed by professionals, this year it will be held in LA and the Ram cheerleaders will lead clinic. <https://www.themattthewfoundation.org/super-fest.html>
- Kevin Inguanzo – This was Kevin’s mother it is her first time attending and she wanted to know how to register for SDP. Katy shared that family can contact SC and they will be provided with dates and times of orientations. 1x English and 1x Spanish alternating dates in the month. January 13<sup>th</sup> English 3-6 and January 27 Spanish 3-6PM, SC can enroll in training.
- Deaka requested the dates be e-mailed to members as she has people who are interested in attending. Deaka also inquired that she knows someone who is interested in obtaining information about SDP however not part of our RC, if they are able to attend our orientation meetings. Katy shared it is always best they attend their RC orientation to ensure they have their own RC current information. Antoinette reported RC will accept orientations from outside RC.
- Katy provided January- April orientation date link
  - <https://www.harborrc.org/family-training/self-determination-program>

**Next meeting:** February 2, 2022 via Zoom 6PM-8PM

**Adjournment, Conclusion**

Meeting was adjourned at 6:57 PM.  
Minutes submitted by Donna Magaña

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
February 2, 2022

**Opening:**

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:00PM on Wednesday, February 2, 2022 via Zoom. Quorum was established at start of meeting.

**Committee Member Present**

Rosalinda Garcia, Parent  
Deaka McClain, Client  
David Oster, Client  
Johnanthony Alaimo, Office of Client Rights Advocacy Representative  
Linda Chan-Rapp, Parent  
Miriam Kang, Parent  
Julianna Martinez, Parent

**Committee Members Absent**

Sunghee Park, Parent (BBT)  
Patricia Jordan, Client

**HRC Staff Present**

Judy Taimi - Director of Adult Services  
Josephina Cunningham – Client Services Manager  
Donna Magana - Client Services Manager  
Ashley Brown – Client Services Manager  
Katy Granados- Client Services Manager  
Jessica Guzman-Client Services Manager  
Liz Cohen-Zeboulon – Client Services Manager  
Bjoern Peterson – Client Services Manager  
Jessica Sanchez- Participant Choice Specialist  
Johnny Granados- Participant Choice Specialist

**HRC Staff Absent**

Jessica Eich – Client Services Manager  
Patrick Rupee - Executive Director  
Antoinette Perez – Director of Children’s Services  
LaWanna Blair - Director of Early Childhood Services

**SCDD Staff Present**

Albert Feliciano

**SCDD Staff Absent**

Brianna Reynoso  
Christofer Arroyo  
Lia Cervantes Lerma

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
February 2, 2022

**Abbreviations**

HRC: Harbor Regional Center  
IF: Independent Facilitator  
PCP: Person-Centered Plan  
SCDD: State Council on Developmental Disabilities  
SDP: Self-Determination Program  
DVU: Disability Voices United  
FMS: Financial Management Service  
DDS: Department of Developmental Services  
RFP: Request for Proposal

**Visitors**

|                        |                       |                      |              |                     |
|------------------------|-----------------------|----------------------|--------------|---------------------|
| Lucy Paz (Interpreter) | Jamie Van Dusen (DDS) | Paul Quiroz          | Elia Lopez   | Angela Robles       |
| Whitney Williams       | Reiko Sakuma Umeda    | Gilberta Castellanos |              | Amelia Castellanos  |
| Shelia Jones           | Maria Chavez          | Maria Zavala         | Vianey Gomes | Martha DeLa Torre   |
| Irma Castellanos       | Ivon Muniz            | Jihan Katuli         | Olaf Luevano | Santiago Villalobos |

**Welcome**

Introductions of committee members and guests – Via Chat on Zoom

**Approval of Minutes:**

Quorum was established; 7 committee members present during the zoom meeting. January 5, 2022 minutes posted and available for viewing on HRC website. Linda noted changes – page 1 under action item (Committee Members Present) the spelling of **Julianna** also on page 3 under action item (State Council- Sofia Cervantes and Joe Hernandez) the second bullet the spelling of the word self-paced was corrected. In relation to the content of the minutes, no concerns identified. Meeting minutes were approved as corrected – Deaka motioned first and David Oster seconded this motion. The rest of the committee voted to approve the minutes via Zoom chat. Meeting minutes successfully approved.

**Harbor Regional Center Monthly Updates: Katy Granados Children’s Client Services Manager:**

Katy presented the SDP data in a graph format and an “HRC SDP” Power Point presentation was shared on the screen.

- Soft Roll Out Participants
  - Total Participants Selected: **129**
    - Remained in SDP: **88**
    - Withdrew: **34**
    - Moved out of State: **3**
    - Inactivated/Not DD: **3**
    - Transferred Out (to another RC): **1**
  - Completed PCPs 48; 28 within the soft rollout and 20 from 7/2021 to 1/2022
  - Certified Budgets 76; 33 within the soft rollout and 43 from 7/2021 to 1/2022
  - Spending Plans 53; 28 within the soft rollout and 25 from 7/2021 to 1/2022
  - SDP Live 52; 28 within the soft rollout and 24 from 7/2021 to 1/2022
    - Total Participants fully orientated 349
- Questions/Comments:

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
February 2, 2022

- Rosalinda requested to elaborate on the role of the Participant Choice Specialist for those participants that are new to this group. Katy reviewed the role of the Participant Choice Specialist, she reported DDS granted 2-3 positions for each Regional Center and the purpose is to make sure that we are trainings our staff and our providers to move forward with the implementation of SDP. At this time, they are in the training phase and their role is still under review.
- Deaka asked to clarify the “soft-rollout” category. Katy clarified that the “soft-rollout” includes those selected through the lottery in 2018.
- Rosalinda expressed the soft-rollout participants have experienced delays in moving forward with SDP due to the abundance of information provided and families possibly feeling overwhelmed as oppose to the general launch. Since more participants are moving forward since July 2021 which confirms that all of our training efforts have been effective.
- The presentation continued with an emphasis on Skills 4 Care; Katy Granados and Paul Quiroz
  - 16 referrals have been made
    - 13 English speaking
    - 3 Spanish speaking
    - 13 from the Children Dept., 2 Adults and 1 from Early Childhood
    - Reason for referral was primarily due to identification of IFs (9), 7 were due to FMS, 4 due to PCP questions and 1 due to Spending Plans
    - Questions made from the parent; 10 FMS, 9 IFs, 3 Spending Plan, 4 PCP and 3 hiring providers
    - Current status
      - 14 pending
      - 1 moved out the area
      - 1 live with SDP
- Questions/Comments:
  - Linda asked Paul to elaborate on the FMS referral understanding the role of the FMS, as well as identifying an FMS. Paul shared they focused on providing the families with a list of the FMS and holding the families accountable to follow up with their contacts. They also assisted the families with the screening process by sharing examples of what questions the families should ask the FMS. They also assisted the families with the screening process by sharing examples of what questions the families should ask the FMS. Linda asked what is their take on availability of IFs in HRC’s area? Paul shared it is a challenge since there are limited IFs in this area. Linda agreed that the limited availability is a challenge. Linda asked if it is appropriate for Skills 4 Care to hold a list of IFs. Rosalinda stated that every family experience varies and it would be within DDS role to develop such list. Judy expressed that HRC is not able to vet these providers and directed the group to the State Council website since they have a statewide list of IFs.
  - Linda shared the committee has discussed highlighting success stories. Rosalinda asked HRC staff to provide guidance to identify such families to be part of this discuss. Judy shared we can connect with our families that have gone live to identify families that are interested in presenting on this platform. Rosalinda mentioned that there are members of this committee that are currently live. It was agreed Linda would share their story followed by Miriam and then David Oster. Whitney Williams mentions via the chat that a great way to track progress would be by looking into those who are going into their year two or three of SDP.

HARBOR REGIONAL CENTER  
**Self Determination Advisory Committee**  
Meeting Minutes  
February 2, 2022

- Linda asked Paul to clarify the questions made from the parents. Paul clarified that despite the reason for referral, many families had many more questions. Rosalinda asked if Paul could work on the development of FAQ.
- RFP update: Rosalinda shared the update has been posted and the deadline is February 15 at 5 PM.
- Katy introduced our new Participant Choice Specialists: Jessica Sanchez and Johnny Granados. Recruitment for the third PCS is in progress.
- The Committee agreed to invite both coaching and non-coaching participants to share their success stories. Deaka asked if she would be presenting since she supports an SDP participant. Linda and Rosalinda clarified that this focused on the coaching to help participants go live for SDP.
- Linda asked if Paul could reach out to the family that they supported through Skills 4 Care to go live with SDP to present following the committee members. Rosalinda shared that the best approach would be for the families HRC Service Coordinator make connect with them directly and invite them. Katy shared we will also focus on the two and three year SDP participants.

**Statewide Updates:**

Rosalinda shared there is a new Directive in regards to the SDP Goods and Services. The FMS contact list was also updated and both have been posted on the DDS website. DDS also updated their budget tools as well and an FAQ.

**Partner Updates:**

Office of Clients and Rights Advocacy – Johnanthony Alaimo

- No particular updates, but urged everyone to order their free COVID-19 tests from the federal government. Johnanthony highlighted the services OCRA offers. He also offered contact information for individuals who have questions or need further guidance.

State Council – Albert Feliciano

- Albert shared California SCDD will be hosting four training series that will be taking place on Monday February 7 at 10 AM (English) and February 14 at 10 AM (Spanish) which will focus on Regional Center Services & IPP Strategies. On February 28 at 10 AM (English) and March 7 (Spanish) will focus on Disparities in Regional Center Services. Albert agreed to send Save the Date flyers to Katy to share with this group.

**Public Comments:**

- Sheila Jones shared she is an IF in our area and is experiencing challenges with receiving payment from HRC since e-billing is requested. Judy agreed to connect with Sheila to resolve this issue.
- Deaka shared she will be presenting at the CDC meeting and requested these notes.

**Next meeting:** March 2<sup>nd</sup>, 2022 via Zoom 6PM-8PM

**Adjournment, Conclusion**

Meeting was adjourned at 7:35 PM.

Minutes submitted by Jessica Guzman

**Harbor Regional Center  
Service Provider Advisory Committee  
February 1, 2022 10:00 am  
Virtual via Zoom Meeting**

**Committee Participants**

| <b>Member Name</b>       | <b>Organization</b>        |
|--------------------------|----------------------------|
| Paul Quiroz, Chairperson | Cambrian Homecare          |
| Alex Saldana             | Oxford Healthcare          |
| Angie Rodriguez          | Social Vocational Services |
| Dee Prescott             | Easter Seals               |
| Patricia Flores          | Life Steps Foundation      |
| Alex Saldana             | Oxford Healthcare          |
| Christine Grant          | Dungarvin CA.              |
| Anthony MacConnell       | Dungarvin CA.              |
| Donna Gimm               | Mentor Network             |
| Scott Elliott            | ICAN California            |
| Lindsey Stone            | ICAN California            |
| Ben Espitia              | Goodwill Industries        |
| Nancy Langdon            | Canyon Verde               |
| Amy Miller               | InJoy Life Resources       |
| Stephani Anderson        | Momentum PTN               |
| Nicolle Cash             |                            |
| Shea Matherly            | ARC Long Beach             |
| April Stover             | Ability First              |
| Helen Dolas              | Able Arts                  |
| Maria Ortiz              | Pathpoint                  |
| Glenda Lang              | Options for Birth & Family |
| Melvin Randolph          | Westview Services          |
| Shir                     | Able Arts                  |
| Marina Margaryan         | Westview Services          |

**HRC Staff Participating**

| <b>Staff Name</b>     | <b>Title</b>                            |
|-----------------------|---|
| Patrick Ruppe         | Executive Director                      |
| Heather Diaz          | Director of Community Services          |
| Judy Wada             | Chief Financial Officer                 |
| Nancy Spiegel         | Director of Information and Development |
| Thao Mailloux         | Director of Information and Development |
| Leticia Mendoza       | Community Services Department Assistant |
| Mercedes Lowery       | Community Services Manager              |
| Steve Goclowski       | Clinical Services Manager               |
| Elizabeth Garcia-Moya | Community Services Manager              |
| Judy Taimi            | Director of Adult Services              |



|                |  |
|----------------|--|
| Mary Hernandez | Director of Case Management Support Services |
| LaWanna Blair  | Director of Early Childhood Services         |
| Ute Czettel    | Controller                                   |
| Tes Castillo   | Assistant Controller                         |

**Call to Order**

Paul Quiroz called the meeting to order at 10:04 a.m. Total of 37 participants.

**HRC Updates:**

Heather Diaz, Community Services Director shared the 2022 meeting schedule to ensure everyone has dates on calendar. Heather also encouraged the group to participate or send one representative for the Re-Organization of HRC SPAC in the following categories:

- Existing provider subgroups by service category from Residential, Day programs, Transportation, Early Start, Respite, Clinical
- Search for 1 SPAC member to be on the SPAC board remains

**Review of National Core Indicators**

Thao Mailloux, Director of Information and Development provided information on The National Core Indicators, Adult Family Survey and Family Guardian Survey 2019-20 results. This tool has been used nationally by public developmental disabilities agencies to measure and track effectiveness of services as reported by individuals served based on various categories. Surveys have been used since 2010 in California. The Department of Developmental Services (DDS) contracts with State Council on Developmental Disabilities (SCDD) to conduct annual surveys on these measures in California. Surveys are conducted annually and the Adult Family Survey and Family Guardian Survey were mailed to applicable families.

For the Adult Family Survey 2019-20, 597 responses belonged to HRC families. In this survey, results for several categories are reviewed such as Access, Choice, Community Participation, Information & Planning, and Satisfaction. HRC results were within the range of California average. Families overall satisfaction with their service coordinators and service providers were great, including families reported feeling culturally respected and supported. Client participation in the community exceeded the state average.

The Family Guardian Survey reflects 125 responses for HRC. In reviewing the similar categories of Access, Choice, Community Participation, Information & Planning, and Satisfaction. HRC met all but one benchmark. Survey responses reflected an increase in satisfaction compared to prior years. Information on survey results can be found on HRC website <https://www.harborrc.org/audits-and-reports>. Recommendations & Questions can be sent to [publicinput@harborrc.org](mailto:publicinput@harborrc.org).

**Upcoming DDS Statewide Survey**

Leslie Morrison representative from DDS presented information on upcoming provider survey Spring 2022, California will conduct a survey of all agencies employing Direct Support Professional (DSPs). Overview of residential, non-residential, in-home supports. One survey per provider. Basic Information data from provider employers to gather benefits from Human

Resources and payroll data for 2021 year not direct DSP information. Purpose of survey:

- Collect quantitative information about factors impacting the DSP workforce
- Provide insight to potential improvement opportunities
- Evaluate impact of current initiatives

NCI tool being utilized for this survey. DSP primary job responsibility is to provide support, help with skills development, supervision and personal assistance to individuals with disabilities. Paid staff members who spend at least 50% of their hours doing direct service tasks; Full-time & part-time DSP's providing residential, in-home and/or non-residential supports. Providers are strongly encouraged to participate. The importance of survey is to study why the DSP workforce is experiencing challenges such as turnover, vacancy rates which can impact the lives of the clients we serve. Multiple stakeholders have expressed support for learning more about the employment of DSP's.

Benefit to the survey is for reliable data will inform policy, design recruitment and retention efforts, and examine the impact of rate increases over time. NCI tool used in 26 other states. This allows for comparison with other states. Tool is tailored for California in the following areas: Compensation, Agency profile, Payroll data, Bonuses and Overtime, Benefits, Recruitment & Retention staff Front-line Supervisors. Surveys are also to look at how the rate study will impact. Survey also includes COVID supplements. Sample questions of surveys were provided on presentation. Survey period is 6-8 weeks in mid spring 2022 and will be sent by email to providers. Providers were encouraged to update email addresses to regional center. One survey per agency, CEO is the most appropriate to complete. For more information contact: [DSPWorkForce@dds.ca.gov](mailto:DSPWorkForce@dds.ca.gov)

### **Budget Updates**

Judy Wada provided updates of the FY 2021-2022 Purchase of Service Expenditures Projection (PEP). State-wide & HRC comparison, HRC surplus is \$14,482,118. Projections do not include the current rate study implementation rate increase since we do not know yet what impact will have. HRC's PEP projection by category. Our largest amount is 40% for Out of home residential setting, followed next by Day programs & transportation for adult clients. Governor's Budget released January 10<sup>th</sup>. Current fiscal year overall for Community Services \$10,387,266 going up to \$11,918,702 for FY2022-2023 an increase of 5%. Budget review by the legislature to be approved around June 15th.

FY 2022-2023 Governor's Budget Highlights Update:

- Rate model Implementation
- Social Recreation and Camp
- DSP Training & Development
- START Services
- Lanterman Act Provisional Eligibility
- Performance Incentives
- RC Service Coordinators & Caseloads
- Information Technology Modernization –last update was 1984

New Policy Items are to lower the client caseloads.

- Adding support in Children's and Early Start Coordination
- Communication Assessments for Deaf Clients
- Subminimum Wage Phase-out Pilot for work programs. Three year pilot program.
- Federal Compliance
- Enrolling Service Providers as Medicaid Providers. DDS working on what resources are needed for providers.

### **Community Services Reorganizations, Outreach and Covid**

Heather Diaz provided update on the Community Services Department staff team reorganization. Three Different Teams =One Department

- Provider Relations Team
- Vendorization & Resource Development
- Clinical Services Team

Providers were encouraged to contact their program liaisons for any questions.

### **Rate Study**

Heather Diaz shared all the work DCS staff has done recently for completing rate study for service providers and report information sent to DDS. New rates to be effective 4/1/22. Judy shared that these are updates of rate models published 2019, a 25% increase to providers. Rate differences will be based on geographic area where services are provided.

### **Steve Goclowski**

Steve Goclowski shared information on community outreach with Law Enforcement Partnerships. In collaboration of HRC staff psychologist, Forensic Specialist. HRC is hopeful this meetings and trainings will help better understand individuals with disabilities when they interact.

- HRC has held meetings with Torrance PD Mental Evaluation team (MET)
- Training presentation with Long Beach PD
- LA Sheriff's Department's RAMP Unit (Risk Assessment Management Program)
- Collaboration Opportunities (LA Area RC's and SCDD)

### **HRC Vaccine Clinics**

Steve provided update on the partnerships with following agencies to provide vaccinations: ROADS Foundation /Colleen D. Mock Clinic, Oxford Healthcare, Long Beach Health & Human Services. HRC is very appreciate of all the support received from this agencies for clients, families, providers and staff.

Steve also informed committee of upcoming HRC sponsored virtual conference on the topic Developmental and Sexuality by National Recognized Speakers. Conference is for children, adults, families, providers and staff. Save the Date April 28-30, 2022.

Judy Wada reminded the committee HRC hosts COVID testing weekly for the community. Encouraged providers to send staff and take advantage of this resource. Test results are given within 48hours.

### **Remembering Harry Van Loom**

Patrick Ruppe honored Harry Van Loom Executive Director at ARC Long Beach for all the 38 years of dedication and contribution to services he provided to clients and regional centers. He's sense of humor will be missed. A moment of silence in remembrance of Harry was dedicated by the committee.

Patrick Ruppe recognized Nancy Spiegel, HRC Director of Information and Development for her 41 years of dedication to HRC. Nancy will be retiring this month and will be greatly missed by HRC and SPAC committee members.

### **Adjournment**

Next committee meeting is scheduled for April 5, 2022

Meeting adjourned at 11:05 a.m.