



Harbor Regional Center

BOARD DEVELOPMENT COMMITTEE MEETING MINUTES

April 12, 2023

IN ATTENDANCE:	
Joe Czarske	Chair & Past President
Chris Patay	HDDF Board President
Ann Lee, Ph.D.	HDDF Board Vice President
Dr. Jim Flores	HDDF Board Treasurer
Patrick Ruppe	HRC Executive Director
Jennifer Lauro	HRC Executive Assistant

ABSENT:	
David Gauthier	HDDF Board Secretary

Meeting Minutes:

The Board Development Committee held a meeting on April 12, 2023 at 3:00 pm via Zoom to review the following:

- Review of Board Advisor Ron Bergmann's Application to return to the Board as a voting member, to which it was recommended to bring Mr. Bergmann's candidacy to the May meeting 16, 2023 Board meeting.
- Review of Official Election Ballot for the election of one new member and three returning members, who if elected the term of service will be July 1, 2023 to June 30, 2025. The official ballot will be voted on at the May 16, 2023 Board meeting.
- Mr. Ruppe reviewed the Board Composition and Term status with the Board and the committee selected the Slate of Officers for fiscal year 2023-24 that will be brought to the May 16, 2023 meeting for a vote.
- Mr. Ruppe advised that board recruitment continues and he is working to bring forward another candidate for the committee to interview at the May 10 board development committee meeting, if available.

Next Meeting: Scheduled for May 10, 2023.



OFFICIAL ELECTION BALLOT

**May 16, 2023
Board of Trustees**

The Board Development Committee is pleased to recommend the following candidates to serve on the Board.

If elected, the term of service for the following Board members will be July 1, 2023 to June 30, 2025

NAME	YES	NO	ABSTAIN
Eber Bayona			
Ron Bergmann			
Fu-Tien Chiou			
LaVelle Gates			
Ramon Gonzalez			



OFFICIAL BALLOT

MAY 16, 2023 –MEETING OF THE BOARD OF TRUSTEES

ELECTION OF OFFICERS
FOR
FISCAL YEAR 2023-24

INSTRUCTIONS: Please cast your vote for (1) one candidate in each of the following categories or in accordance with bylaws 4.2 (a) wherein it also states that nominations may be made from the floor please write in your choice in the space provided. The following candidates have been recommended to the Board by the Board Development Committee:

<u>FOR THE OFFICE OF:</u>		YES	NO	ABSTAIN
PRESIDENT	JOSEPH CZARSKE	_____	_____	_____
VICE-PRESIDENT	LAVELLE GATES	_____	_____	_____
SECRETARY	DAVID GAUTHIER	_____	_____	_____
TREASURER	DR. JAMES FLORES	_____	_____	_____

FLOOR NOMINEES (IF ANY):

PRESIDENT _____

VICE-PRESIDENT _____

SECRETARY _____

TREASURER _____



Harbor Regional Center

BOARD DEVELOPMENT COMMITTEE MEETING MINUTES

May 10, 2023

IN ATTENDANCE:	
Joe Czarske	Chair & Past President
Chris Patay	HDDF Board President
David Gauthier	HDDF Board Secretary
Patrick Ruppe	HRC Executive Director
Jennifer Lauro	HRC Executive Assistant

ABSENT:	
Ann Lee, Ph.D.	HDDF Board Vice President
Dr. Jim Flores	HDDF Board Treasurer

Meeting Minutes:

The Board Development Committee held a meeting on May 10, 2023 at 3:00 pm via Zoom to interview a candidate to be seated on the Board.

- Mr. Ruppe reviewed the Board Composition and Term status with the Board.
- In response to HRC's 2023/2024 Board Composition needs, the Board Development Committee conducted an interview of Ramon Gonzalez, an individual served by Harbor Regional Center.
- The Board Development Committee will bring Mr. Gonzalez candidacy to the May meeting. If elected, Mr. Gonzalez's term of service will be through June 30, 2025.

Next Meeting: The Committee will not meet at the next scheduled meeting on June 14, 2023. The next meeting will be on July 12, 2023.

Harbor Regional Center (HRC) Community Relations Committee April 12, 2023

Committee Members Present: Ann Lee, Chair, Board Member; Dee Prescott, Co-Chair, Service Provider, Easter Seals Southern California; April Rehrig, Community Partner; Laurie Zaleski, Parent and Board Member; Thao Mailloux, HRC Director of Information and Development.

Members Absent: April Stover, Service Provider, Ability First

Legislative Advocacy

Thao Mailloux shared that the annual event, coordinated by ARCA, took place virtually this year on March 29, 2023 and a majority of the regional centers across the state participated in this event. HRC participated in seven meetings with local legislative representatives, sharing a few meetings with neighboring Los Angeles County Regional Centers. There were seven individuals representing HRC during these meetings. Assemblymember Gipson was unable to attend Grassroots Day, however, on April 10, 2023, SLARC and a few members from HRC's team met with Assemblymember Gipson's office to continue their efforts in advocating for positive change in the Regional Center system.

During the legislative meetings, each team expressed the importance of stabilizing Regional Center Service Coordination by requesting the updating of the Core Staffing Formula. This request highlighted the support received from Assemblymember Joaquin Arambula. The Regional Centers also advocated for the support of the AB 649 (Wilson), to repeal an administrative appeal mandate. Other key topics of focus were to further advance the implementation of the provider rate reform and the repeal of fees on families.

During the meetings, HRC highlighted the importance and the impact services had for the individuals we serve in our community by sharing a video of Bryan, a young 22 year-old participant of SVS, who shared his story and how his participation in his program has shaped his life experiences. It gave representatives a way to visually hear and connect with what regional centers, in partnership with service providers, hope to achieve. Members of the team shared their experiences and voices related to how services have supported their family members, how as a service coordinator it was important to build relationships with families, and as a service provider, the challenges that are faced daily.

HRC leveraged social media to bring awareness to the legislative efforts made at the onset of Grassroots Day and at the end of the day. In addition, HRC was able to continue to build momentum by further posting screenshots of the virtual meetings and thanking the legislators/their offices for their time. Assemblymember Lowenthal's (AD69) office reposted one of HRC's post on Instagram. The social media efforts yielded engagement with 1,745 accounts on Facebook and Instagram. Thao Mailloux developed an infographic fact sheet that contained HRC's Mission and a summary of HRC's demographics, which were sent to each of the Assembly and Senate Districts in our catchment area after the meetings to further establish connections with the offices and representatives.

HRC in the Community – Building on the Connections

To further build upon the legislative advocacy progress made during Grassroots Day, on April 7, 2023, Thao Mailloux and Jasmin Maravilla, HRC's Public Information Specialist, attended the Torrance Chamber of Commerce: State of the State event. During the event, Senator Steven Bradford (SD35), Senator Ben Allen (SD24), and Assemblymember Al Muratsuchi (AD66) spoke about their key priorities. Thao and Jasmin met with Senator Allen and Assemblymember Muratsuchi, as well as district office representatives from Senator Bradford's office. In addition to speaking with George Chen, Mayor of Torrance, many connections were made with local businesses and organizations. Each individual expressed positive knowledge of and their continued support for Harbor Regional Center.

On April 8, 2023, HRC continued their community outreach efforts by having a booth at Assemblymember Gipson's Annual Autism Awareness 5K Run/Walk, which took place in Wilmington, CA. HRC is looking to increase opportunities throughout the year for legislative advocacy and outreach.

There was discussion about HRC's participation in community events. There has been an increase in requests for HRC to attend and participate in a variety of resource fairs and events. Thao also shared that HRC recently collaborated with the Cambodian Association of America (CAA) in Long Beach for the Cambodian New Year Parade/Festival; however, HRC participated as a partner to CAA and shared their booth, rather than having a booth separately. This was a new approach to bridging connections with communities. HRC was able to meet the families served by CAA and share information about HRC and our services in Cambodian/Khmer.

Committee members were delighted to hear the achievements of HRC in building relations with the community, expressed positivity regarding HRC's social media and website enhancements over the past several years, and are looking forward to HRC's efforts for the summer. There was discussion about May being Mental Health Awareness Month and Ann shared upcoming events that DMH – Take Action LA was coordinating. HRC is scheduled to participate in a few events in collaboration with DMH. Some committee members were looking forward to sharing the DMH resources as part of Mental Health Awareness Month. Committee members will continue to look for opportunities where HRC can participate and will share with Thao.

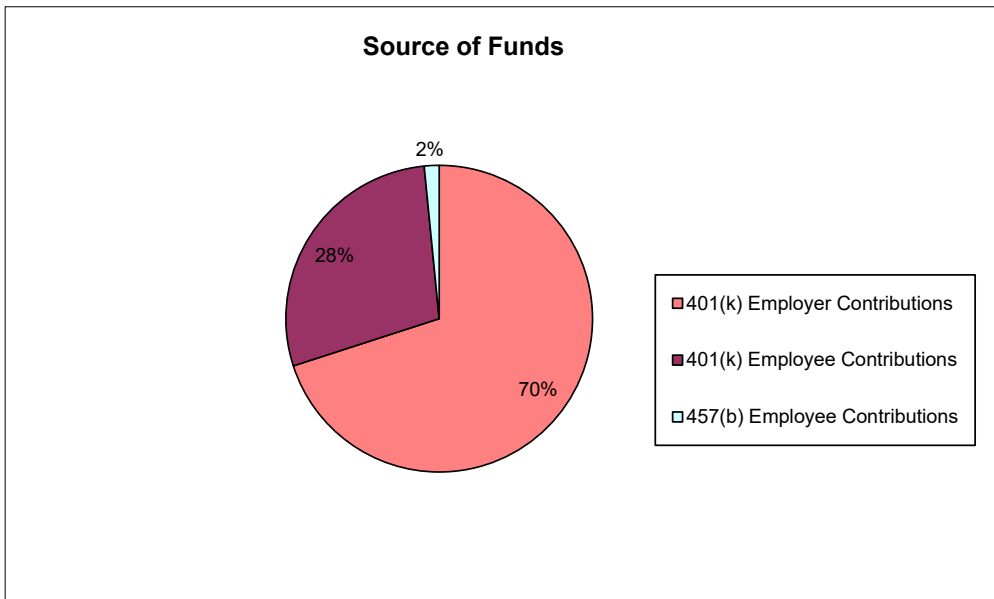
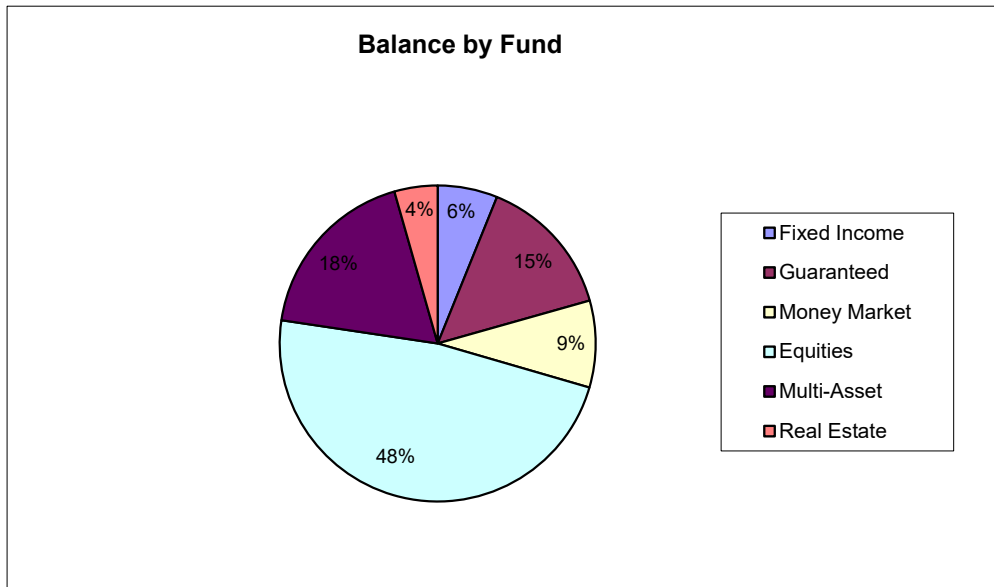
Committee members also participated in a discussion about changing the meeting time for future meetings. The next Community Relations Meeting is scheduled to occur virtually on June 14, 2023.

**Harbor Regional Center
Retirement Plan Balances as of 3-31-2023**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$2,696,267	\$993,726	\$30,911	\$3,720,903
Guaranteed	\$5,251,879	\$2,886,832	\$666,351	\$8,805,062
Money Market	\$4,330,685	\$1,053,503	\$9,741	\$5,393,929
Equities	\$20,320,671	\$8,686,087	\$63,386	\$29,070,144
Multi-Asset	\$8,180,674	\$2,721,210	\$169,683	\$11,071,567
Real Estate	<u>\$1,752,475</u>	<u>\$922,360</u>	<u>\$10,164</u>	<u>\$2,684,999</u>
Total	\$42,532,651	\$17,263,718	\$950,235	\$60,746,604

* Plan Balances include active and terminated employees still in the Retirement Plan.

** Employee Contributions include **\$1,932,728** in Rollover funds.

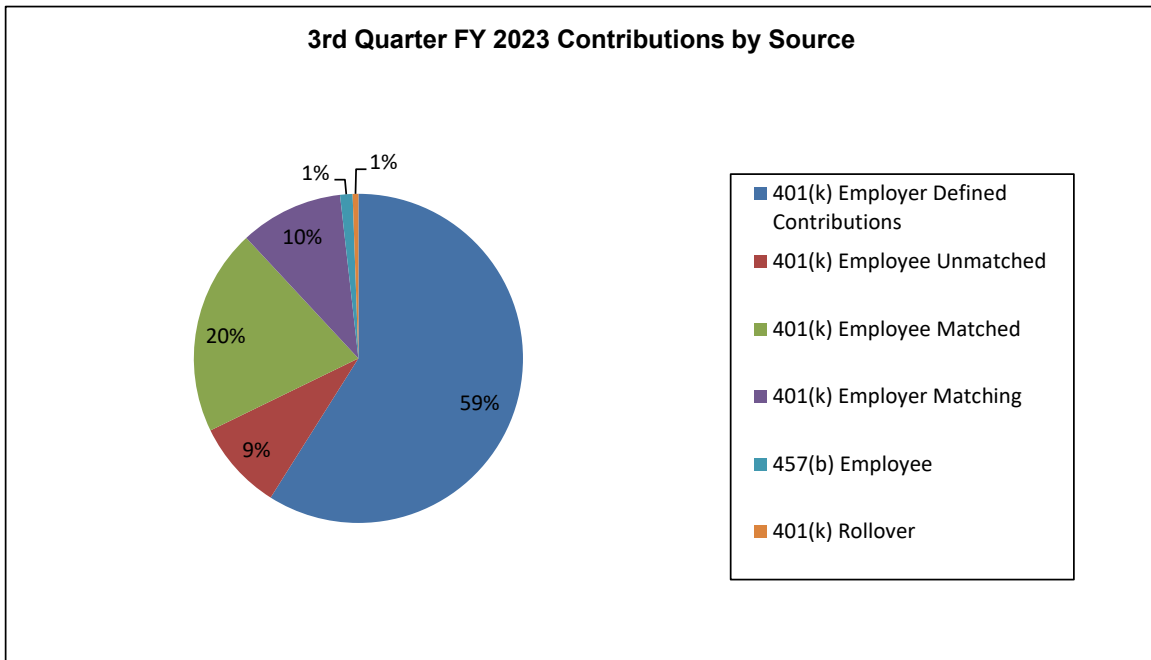


**Harbor Regional Center
Retirement Plan Balances as of 3-31-2023**

	<u>401(k)</u>	<u>457(b)</u>	
Fund Balance 12/31/22	\$57,645,690	\$918,944	
Activity 1/1/23 - 3/31/23			
Distributions	(\$1,230,909)	\$0	
Contributions	<u>\$1,006,687</u>	<u>\$12,470</u>	
Net	\$57,421,468	\$931,414	
Fund Balance 3/31/23	\$59,796,369	\$950,235	
Gain/(Loss)	\$2,374,901	\$18,821	
% Gain/(Loss) for the Period	4.12%	2.05%	
 <u>Participants</u>			
Active Employees in Retirement Plan	395	3	61%
Terminated Employees in Retirement Plan	254	5	39%
Active Employees Total Balance	\$38,518,606	\$289,988	64%
Terminated Employees Total Balance	\$21,277,763	\$660,248	36%
 <u>Loan Information</u>			
	<u>3/31/23</u>		
Employees with Loans			
Active Employees with Loans	28		
Terminated Employees with Loans	<u>5</u>		
Total	33		
Average Balance Amount	\$2,688		
Loan Value Total	\$88,713		

**Harbor Regional Center
Retirement Plan Balances as of 3-31-2023**

	<u>401(k)</u>	<u>457(b)</u>
<u>Contributions</u>		
Employer		
Defined (10%)	\$600,838	\$0
Matching (50% of Employee Matched)	\$103,350	\$0
Employee		
Matched (up to 6%)	\$206,699	\$0
Rollover	\$5,745	\$0
Unmatched	<u>\$90,054</u>	<u>\$12,470</u>
Total	\$1,006,687	\$12,470
Employees Contributing	263	
Average deferral percentage	6.44%	



HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 5, 2023

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:07PM on Wednesday April 5, 2023 via Zoom. Quorum was established.

Committee Member Present

Rosalinda Garcia, Parent
Deaka McClain, Client
Jamie Temple, Office of Client Rights Advocacy Representative
SungHee Park, Parent/Independent Facilitator
Kyungshi Choi, Parent
Maria Elena Walsh, HRC
David Oster, Client

HRC Staff Present

Patrick Ruppe – Executive Director
Antoinette Perez – Director of Children’s Services
Jessica Sanchez- Participant Choice Specialist
Aurelio Lopez- Participant Choice Specialist
Bryan Sanchez- Participant Choice Specialist
Johnny Granados – Client Service Manager
Tim’an Ford – Peer Advocate
Thao Mailoux – Director of Information and Development

SCDD Staff Present

Albert Feliciano

Visitors

Naomi Hagel, Phoenix Facilitation
Abraham Flores Rojo, Phoenix Facilitation
Helen Reese, Phoenix Facilitation
Santiago Villalobos, Phoenix Facilitation
Jamie Van Dusen, Department of Developmental Services
Shelia Jordan Jones, Independent Facilitator
Reiko Umeda, Independent Facilitator
Selvin Arevalo, GT Independence FMS
Tamra Pauly, Independent Facilitator
Katherine Manriquez, Parent
Yolanda Gomez, Parent
Martha Gutierrez, Parent
Tanya Talley, Parent
Carmela Barrera, Guest
Nancy Gomez, Guest
Grace Robinson, Guest

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 5, 2023

Ileana Lopez, Parent
Angela Barnes, Parent/Independent Facilitator
Fernando Nunez, Interpreter

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

- Minutes of March 1, 2023 were reviewed and approved.

Harbor Regional Center Monthly Updates:

Aurelio Lopez presented recent DDS directives and Jessica Sanchez presented the SDP data in a graph format via an updated “HRC SDP” Power Point presentation shared via Zoom.

- Soft Roll Out Participants
 - Total Participants Selected: **129**
 - Remained in SDP: **79**
 - Withdrew: **38**
 - Moved out of State: **4**
 - Inactivated/Not DD: **4**
 - Transferred Out (to another RC): **3**
- Completed PCPs 115; 25 within the soft rollout and 90 from 7/2021 to 4/2023
- Certified Budgets 185; 34 within the soft rollout and 151 from 7/2021 to 4/2023
- Spending Plans 142; 28 within the soft rollout and 114 from 7/2021 to 4/2023
- SDP Live 138; 28 within the soft rollout and 110 from 7/2021 to 4/2023
- SDP by Ethnicity: 33 **Latino** participants, 51 **White/Caucasian** participants, 10 **African-American/Black** participants, 4 **Filipino** participants, 1 **Korean** participant, 1 **Guamanian**, 8 **multi-cultural**, 6 **other**, 4 **Other Asian**, and 3 **Chinese** participants, 6 **Asian Indian**, 6 **Biracial**, 3 **Vietnamese**, 2 **Japanese**

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 5, 2023

- SDP by Language: 112 English speaking participants, 1 Korean-speaking participant, and 24 Spanish-speaking participants, and 1 Japanese-speaking participant.
 - Total Participants fully orientated 705 (102 are in the follow up stages, 236 are in the unknown stage, 229 have decided to withdraw)
 - HRC Budget Range: \$3,000 - \$430,000
 - Shared Phoenix Facilitation LLC support for SDP

- Phoenix Facilitation LLC Updates
 - Referral data of February and March were provided.
 - Breakdown of referral demographics was shared.

- Questions/Comments:
 - HRC reminded committee of implementation funds for FY 22-23.
 - HRC provided breakdown of past implementation funds.
 - HRC requesting committee decide on how to utilize implementation funds by next committee meeting.
 - Questions about IF training was asked.
 - Clarification of a Request For Proposal (RFP) was given.
 - IF/parent would like to explore more agencies/supports/options for implementation funds

- Fair Hearings:
 - No updates with fair hearing at this time

Statewide Updates:

- Further Statewide information can be found on the website's Q&A

Partner Updates:

Office of Clients and Rights Advocacy

- No updates at this time

SCDD- Albert Feliciano

- SDP training every Mondays at 10am: <https://scdd.ca.gov/sdp-orientation/>
- Statewide orientations offered in three languages: English, Spanish, Vietnamese
- New revised SCDD Professional Conduct Policy for LVAC members.

Public Comments:

- An IF shared her positive experiences with working with HRC
- Another IF shared positive experience and spoke highly of an HRC service coordinator

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 5, 2023

- One family member shared their lengthy transition time into SDP. HRC agreed to follow up with family to address issues.
- Question asked if an HRC Peer Advocate can be part of SDP. HRC addressed that a Peer Advocate can be part of SDP.
- Comment made regarding the importance of IF's staying informed with SDP changes.
- FMS requested HRC spending plans contain specific information. HRC agreed.

Next meeting: May 3rd, 2023 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:10 PM.

Minutes submitted by Bryan Sanchez

Harbor Regional Center
Service Provider Advisory Committee (SPAC)
 April 4, 2023 10:00 a.m.
 Virtual via Zoom Meeting

Committee Participants

Member Name	Organization
Angie Rodriguez	SVS
Armand Garcia	Life Steps Foundation
Alex Saldana	Oxford Services
April Stover	Ability First
Ariel Elizarraras	Dungarvin Norwalk
Baldo Paseta	Ideal Transit
Christine Grant	Dungarvin
Dee Prescott	Easter Seals
La Tasha Bellard	Easter Seals
Doris Bell	Ambitions
Lindsey Stone	ICAN CA
Shea Matherly	ARC Long Beach
Maria Ortiz	Pathpoint
Nancy Langdon	Canyon Verde
Sharon Oh	Share Speech
Veretta Boatner	Ca Mentor
Anthony McConnell	Dungarvin
Cindi Raimondi	ABLE
Brian Lockhart	Ca Mentor
Tiffany de la Torre	24 HR Home Care
Alicia Chavira	Ideal Transportation
Karla Salinas Reyes	Life Steps Foundation
Donna Gimm	Ca Mentor
Tiki Thompson	Person Centered Options
Glenda Lang	Options for Birth & Family Services
Elaine Winkler	CBEM LLC
Stephani Anderson	Momentum
Melvin Randolph	Westview
Catherine	Not listed
Pat Ball	Moneta Learning Center
Vivi Santillan	Not listed
Leslie Ramirez	Not listed
Wendy Meza Flores	Not listed
Elsa Vasquez	Not listed
Marcus Cota	Not listed
Johana	Not listed

HRC Staff Participating

Staff Name	Title
Patrick Ruppe	Executive Director
Mercedes Lowery	Community Services Manager
Steve Gocłowski	Clinical Services Manager
Elizabeth Garcia-Moya	Manager of Resource Development
Leticia Mendoza	Department Assistant Community Services
Ute Czammel	Controller
Judy Wada	Chief Financial Officer
April Burns	Department Assistance Finance
LaWanna Blair	Director of Early Childhood
Judy Taimi	Director of Adult Services
Mary Hernandez	Director of Case Management Support Services
Karine Paulan	Manager of Rights and Quality Assurance
Sylvia Olvera	Physician Clinical Services

Call to Order

Angie Rodriguez, Chair called meeting at 10:03 a.m.

Sub-Committee Updates

Angie Rodriguez and SPAC Chair Members. The subgroups recently hosted individual sub-committee meetings to discuss current issues and concerns.

- **Doris Bell – Presented in behalf of Darlene W- Residential Chair** - provided an update on topics they discussed at the last meeting held on 3/15/2023:
 - Continue to have challenges hiring staff
- **Diane Sanka- Day Programs Chair** — provided an update on topics they discussed at the last meeting held on 3/30/23.
 - Transportation to day program challenges continue for some clients.
 - Shared information for the upcoming CA. Disability Advocacy Seminar on 4/25/23 – 4/27/23. Some scholarships are available for clients interested. Additional information on website <https://thearcca.org/conference/>
- **Lindsey Stone- Supported Employment Chair**-provided an update on topics discussed at the last meeting held on 3/23/23.
 - CARF certification process
 - Shared information & flyer for the upcoming El Camino Job Fair on 4/19/2023. Ages 16-24. For service providers interested in reserving a table to participate at the job fair, must RSVP using the QR code on the flyer.
 - Lindsey looks forward to the next HRC SEP provider meeting on April 20th with Brenda Bane.
- **Armand Garcia –Presented in behalf of Robert T. –SLS / ILS Chair** - provided update on meeting held on with SLS providers and for now no updates.
- **Sharon Oh – Early Start Chair** was present but unavailable to speak due to voice restriction. She will provide an update at the next SPAC meeting.
- **Paul Quiroz–Support Services, Chair** – Not in attendance
- **Baldo Paseta- Transportation Chair**- Not in attendance

COVID AND SIRS

Mary Hernandez, shared the latest DDS directive regarding Ending SIRC reporting for COVID-19 & MPOX cases. Service providers are no longer required to submit reports to Regional Centers effective 4/3/2023. The state of public emergency for COVID-19 ended on 2/28/23. The federal public emergency will also expire 5/11/2023.

Karine Paulan, shared the March 2023 vendor summary data of SIR timelines. HRC is at the 82% range in comparison to other regional centers. Karine reminded the committee to ensure they are including the client UCI numbers, vendor number & all details when submitting SIRs to HRC.

Mary also reminded the committee about the upcoming Medicaid Waiver Audit in the summer.

El Camino Job Fair

Lindsey Stone encouraged the committee for those interested to attend El Camino Job Fair coming up on 4/19/2023. Ages 16-24. Several employment agencies will be there and will provide information process of the referrals.

HRC Purchase of Authorization Process

Judy Wada shared a presentation overview of the Administration /Accounting Purchase of Authorization (POS) process with the committee.

- Accounting staff review the POS Request and enter information in the Uniform Fiscal System (UFS— DDS's accounting system) which generates the Purchase Order and authorization number. UFS bridges to Virtual Chart so the SC can see the approved POS Request with the authorization number.
- New Purchase Orders are automatically emailed weekdays at approximately 4:00 PM.
- The software that distributes the Purchase Orders also generates an Excel report listing current open POS authorizations. The open authorization report is emailed with the Purchase Orders.
- The email is sent encrypted from HarborAuth@harborrc.org to the provider's eBilling Administrator unless another email address is provided. HRC recommends that providers use a generic email address to receive POS' so more than one person can view the email inbox, rather than assigning one individual.
- Any questions or want to check/change the email address receiving Purchase Orders, email: hrcaccounting@harborrc.org.

Representative Payee

Judy Wada shared a presentation of HRC new Representative Payee service provider agency New Leaf effective May 1, 2023.

- ▶ Reason why the switch needs to happen
 - Social Security will not allow TMS to take on any new HRC clients (distance is more than 75 mile radius)
 - HRC is no longer to be rep payee for any individuals
- ▶ What will change?
 - Clients/families/service providers and/or SCs will contact New Leaf directly about SSI/SSA benefits and other income. SCs will notify New Leaf of any changes.
 - New Leaf will complete Medi-Cal redeterminations as needed.
 - HRC is transferring information to New Leaf so payments can follow the schedules in place.
 - SC's are working on spend downs of balances over or near \$2,000.

- Changes will affect clients in residential settings:
 - P&I will increase from \$200 to \$300 in terms of the amount that will be held at the home
 - The timing of payments:
 - Board & Care - New Leaf sends the client's share for board & care on the 10th (if signed up for direct deposit, they'll receive payments on the 5th)
 - P & I – New Leaf sends on the 10th (if signed up for direct deposit, they'll receive payment on the 5th). P&I payment is not based on ledgers or receipts. Occasionally New Leaf may request that the home submit ledgers or receipts.
- **Timeline**
 - HRC letters regarding transfer of payeeship (English, Spanish, and Tagalog) were mailed to clients/families/homes week of 3/27/23
 - New Leaf will send Welcome Packets to clients/families/homes the week of 4/10/23
 - In June-July New Leaf will offer onsite workshops for clients, families, service providers, and HRC staff. To be held at HRC in Torrance and Long Beach offices.

Personal and Incidentals & New Regulations & Pins

Mercedes Lowery shared the latest update regarding masking guidelines in day program & residential settings:

- All Adult and Senior Care (ASC) Program Licensees
Updates to Masking Guidance
- On March 3, 2023, the California Department of Public Health (CDPH) announced updated masking recommendations for ASC facilities pursuant to the CDPH Guidance for the Use of Face Masks. These updates are effective April 3, 2023.
- As a reminder, there may be masking requirements for facility staff that are more strict than the CDPH Guidance for the Use of Face Masks (See also COVID-19 Prevention Non-Emergency Regulations and Cal/OSHA's standards for Aerosol Transmissible Diseases (ATD). Licensees should follow the strictest requirements.
- **End to COVID-19 Vaccine Requirement for Workers in ASC Facilities**
- On March 3, 2023, CDPH announced that the State Public Health Officer Order, Adult Care Facilities and Direct Care Worker Vaccine Requirement, will be rescinded effective April 3, 2023.
- CCLD will release an updated Provider Information Notice (PIN) that reflects these updates. Please continue to monitor the [CCLD homepage](#) for updated information regarding COVID-19.

This topic brought up a group discussion regarding the conflicted information provided by the CDPH, CCLD & DDS. Patrick will provide updates as soon as they are received from CDPH.

Mercedes reminded the residential service providers to contact the service coordinators regarding P&I sufficient funds to be available for clients for community outings.

HCBS, CPP approved projects and grants

Elizabeth Garcia Moya gave update on HCBS:

- Intellectability agency held Person-Centered Thinking training. ALO Consultation: HCBS the Basics, 1:1 consultations with providers those needing extra support in addition the Remediation clinics.

- HRC continues to provide ongoing support trainings to service providers and weekly clinics. Trainings offered in both Torrance & Long Beach offices. Providers must register by emailing the Team Assistant Rosa.Olea@harborrc.org.
- As of April 17th, Brian Carrillo is the new HCBS Specialist in the Community Service Department.

Title 17, Section 54330 Reporting Changes

Elizabeth Garcia Moya reminded service providers of the Title 17 Regulations requirements regarding changes to their service provider files. Service providers must notify the vendoring regional center **30 days** prior to any change in any of the following:

- Ownership
- Location
- The vendor's required license, certificate, registration, credential or permit.

The vendor shall notify in writing the vendoring regional center and all user regional centers at least **60 days**:

- Before it discontinues providing services and any modifications to the program design or service

How to report a Change:

- To notify HRC of a change, please submit a letter to VendorRequests@harborrc.org
- Agency letterhead must include the vendor number/s, effective date and specify the change/s you are requesting such as:
 - Address
 - Ownership
 - Updating Contacts
 - Tax status / Tax-ID
 - E-Billing

HRC CPP Approve Projects and Process

Letters of Interests Submission for the following:

- Tailored Day Services (TDS)
- Residential Licensed Home-4I
- Coordinated Family Support (CFS)

Request for Proposals:

- Financial Management Services (FMS)
- Enhanced Behavioral Supports Home (EBSH)-Children & Adults
- Day Program
- Gender Inclusive Licensed Home-4I
- Family Home Agency-FHA
- Deaf & Hard of Hearing Licensed Home-4I
- Behavior Respite Services
- Housing Development Organization (HDO) for the acquisition of a family home for the development of an ARFPSHN

Information above posted on the HRC website. Providers are encouraged to apply.

Early Start Trainings

Steve Goclowski presented on the current Reimbursement for Early Start Service Provider Training administered through CA DDS under the American Rescue Plan Act (ARPA) Funds.

- Staff time reimbursement for attending training:

- Actual cost of staff time spent up to maximum of \$50/hour, whichever is lower
- Reimbursement for cost of training (though many are free)
- Training must be at least one hour in duration
- Approved trainings can be found at:
 - <https://earlystartneighborhood.org/professional-development/list-of-trainings/>
- Providers wanting to provide trainings not on the list may submit a training request to:
 - <https://app.smartsheet.com/b/form/8fc56f102e744e6d9df048270e3d9e22>

Permissible topics:

- Cultural competency and cultural humility in the delivery of services
- Reflective practice and supervision
- Recognizing Adverse Childhood Experiences (ACEs) and Toxic Stress
- Recognizing and addressing implicit bias in oneself, and in service delivery
- Supporting early childhood inclusive practices
- Online trainings permissible
- Travel and lodging to attend trainings *not* reimbursable

Providers are encouraged to apply by contacting Steve.Goclowski@harborrc.org.

- HRC Website link to info:

<https://www.harborrc.org/pod/2023-early-start-training-reimbursement-program>

- ▶ HRC Welcomes new staff Physician, Dr. Sylvia Olvera.

Next Meeting scheduled for 6/6/2023

Meeting Adjourn 11:13 a.m.