



MAY MEETING OF THE BOARD OF TRUSTEES

TUESDAY, May 21, 2024 @ 6:00 pm

Torrance Office | Conference Rooms A1&2

A G E N D A

- 1. CALL TO ORDER & INTRODUCTIONS.....JOSEPH CZARSKE, President**
- 2. MINUTES OF THE *MARCH 19, 2024* MEETING.....DAVID GAUTHIER, Secretary**
- 3. TREASURER'S REPORT.....DR. JAMES FLORES, Treasurer**
- 4. EXECUTIVE REPORT*.....PATRICK RUPPE, Executive Director**
 - Board Approval: Borrowing Resolution with City National Bank Line of Credit
 - Board Approval: (4) Purchase of Service Transportation Contracts, (1) Purchase of Service Professional Services Contract with Columbus, (1) Purchase of Service Contract CCP Start-Up Funding with Universal Support, Inc. and (1) Purchase of Service Contract for Building E Furniture
 - Board Approval & Presentation: '24-25 Performance Contract', presented by Thao Mailloux, Director of Information & Development
- 5. COMMITTEE REPORTS:**
 - a) **ARCA.....JOSEPH CZARSKE, HRC REPRESENTATIVE**
 - b) **AUDIT.....FU-TIEN CHIOU, CHAIRPERSON**
 - c) **BOARD DEVELOPMENT*.....JOSEPH CZARSKE, CHAIRPERSON**
 - d) **BOARD PLANNING.....LAURIE ZALESKI, CHAIRPERSON**
 - e) **CLIENT ADVISORY.....DAVID GAUTHIER, CHAIRPERSON**
 - f) **CLIENT SERVICES.....PATRICIA JORDAN, CHAIRPERSON**
 - g) **COMMUNITY RELATIONS.....ANN LEE, Ph.D, CHAIRPERSON**
 - h) **RETIREMENT.....DR. JAMES FLORES, CHAIRPERSON**
 - i) **SERVICE PROVIDER ADVISORY.....ANGELA RODRIGUEZ, CHAIRPERSON**
 - j) **SELF DETERMINATION ADVISORY.....ANTOINETTE PEREZ, LIAISON**
- 6. PUBLIC COMMENT/INPUT**
- 7. CLOSED SESSION.....JOSEPH CZARSKE, President**
 - 1) Labor Contract Negotiations
 - 2) Employee Salaries and Benefits
- 8. ADJOURNMENT – 8:00 p.m.**

***indicates action**



**MINUTES OF THE MARCH 19, 2024 MEETING OF THE BOARD OF TRUSTEES
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

<p><u>BOARD PRESENT:</u> Mr. Eber Bayona, Board Member Mr. Gordon Cardona, Board Member Mr. Fu-Tien Chiou, Board Member Mr. Joe Czarske, <i>President</i> Dr. James Flores, <i>Treasurer</i> Mr. LaVelle Gates, <i>Vice-President</i> Mr. Ramon Gonzalez, Board Member Ms. Patricia Jordan, Board Member Ms. Ann Lee, Ph.D, Board Member Ms. Laurie Zaleski, Board Member</p> <p><u>BOARD ABSENT:</u> Mr. Ron Bergmann, Board Member Mr. David Gauthier, <i>Secretary</i> Ms. Angela Rodriguez, Board Member Ms. Jacquelyn Solorio, Board Member Mr. Chris Patay, Board Advisor</p> <p><u>STAFF PRESENT:</u> Mr. Patrick Ruppe, Executive Director Ms. Judy Wada, Chief Financial Officer Ms. Elizabeth Garcia-Moya, Director of Community Services Ms. Mary Hernandez, Director of Case Management Support Services Ms. Judy Samana Taimi, Director of Adult Services Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Department Assistant Executive Office</p> <p><u>STAFF ABSENT:</u> Ms. Thao Mailloux, Director of Information & Development Ms. Antoinette Perez, Director of Children’s Services</p>	<p><u>INTERPRETERS:</u> Mr. Fernando Nunez, LRA Spanish Interpreter Ms. Jan Seeley, LRA ASL Interpreter</p> <p><u>GUESTS:</u> Ms. Monserrat Palacios, DDS Mr. Albert Feliciano, SCDD Ms. Nishanthi Kurukulas, DRC Ms. Tiffany De La Torre, Service Provider Ms. Akarsha Gulukota, Service Provider Ms. Sarah Thaopaset, Service Provider Ms. Arianne Rawson, HRC Parent Ms. Alejandra Medina, HRC Staff Ms. Alonna Grigsby, HRC Staff Ms. Angeles Rivera, HRC Staff Ms. Asha Carrier, HRC Staff Ms. Ashley Brown, HRC Staff Ms. Cameryn Miller, HRC Staff Ms. Cammy Rosset, HRC Staff Ms. Elizabeth Lopez, HRC Staff Ms. Eveline Gonzalez, HRC Staff Ms. Priscilla Angel, HRC Staff Ms. Rossell Robles, HRC Staff Ms. Saïdy Espadas, HRC Staff Ms. Shannen Cruz, HRC Staff Ms. Veronica Santiago, HRC Staff Ms. Virginia Padilla, HRC Staff</p>
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CALL TO ORDER

Mr. Czarske called the Board to order at 6:03 p.m.

PRESIDENT’S REPORT

Mr. Czarske welcomed Board members, guests and staff; Mr. Czarske took roll call of Board Members and a quorum was established.

Mr. Czarske reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Czarske encouraged all visitors who wished to address the Board at the end of our meeting during the time we have set aside for public comment to make a request through the zoom raise your hand feature.

Mr. Czarske announced that our next Board meeting in April will be an in-person training at our Torrance location and not a regular business meeting. The next regular business meeting of the Board will be on May 21, 2024 and in person at the Torrance location in conference rooms A1&2.

Mr. Czarske reminded the Board that at our November regular business meeting, in-person meetings will resume beginning in May, July, September and November at our Torrance location. Zoom will not be available.

Mr. Czarske announced that at this time we will move the Board Development Committee Report forward on our agenda for a vote on re-elections of members.

BOARD DEVELOPMENT COMMITTEE REPORT | RE-ELECTIONS

Mr. Czarske called the Board's attention to the Re-Election Ballot provided in the Board packet and indicated that prior to moving on to the regular agenda we will have a re-election of Board members whose terms end June 30th. Mr. Czarske asked the Board members to use the raise your hand feature to denote a vote of the following members: Gordon Cardona (2 years), Dr. James Flores (2 years) and Ms. Laurie Zaleski (2 years).

Mr. Czarske called upon each Board member to vote and each member voted to re-elect the above members for the additional terms indicated. All members were in favor.

PRESENTATION OF MINUTES

In Mr. Gauthier's absence, Mr. Ruppe presented the draft minutes of the January 16, 2024 meeting of our Board which were included in the board packet and posted for the general public on the HRC website. **The MINUTES OF THE JANUARY 16, 2024 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

Dr. Flores reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated Nov 2023
- Harbor Regional Center Functional Expense Summary, dated Nov 2023
- Harbor Regional Center POS Contract Summary, dated Nov 2023
- Harbor Regional Center Line Item Report, dated Nov 2023
- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated Dec 2023
- Harbor Regional Center Functional Expense Summary, dated Dec 2023
- Harbor Regional Center POS Contract Summary, dated Dec 2023
- Harbor Regional Center Line Item Report, dated Dec 2023
- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated Jan 2024
- Harbor Regional Center Functional Expense Summary, dated Jan 2024
- Harbor Regional Center POS Contract Summary, dated Jan 2024
- Harbor Regional Center Line Item Report, dated Jan 2024
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2023-24

EXECUTIVE REPORT

1. STRATEGIC PLAN PROGRESS REPORT:

Mr. Ruppe provided the Board with an Executive Summary of Harbor Regional Center Strategic Plan Progress Report for September 1, 2023 to December 31, 2023 and announced that HRC is on track to fully accomplish all thirteen (13) goals and objectives identified as targets for this year. Mr. Ruppe thanked his team and advised the Board that he will continue to update them and our community on progress.

2. CONTRACT FOR BOARD APPROVAL – PURCHASE OF SERVICE | TRANSPORTATION BROKER | RIDE HEALTH, INC.:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe indicated that HRC engaged with Ride Health, Inc. a Transportation Broker who will be vendored with HRC to develop routing and time schedules for the transport of individuals to and from their day program; conduct monitoring and quality assurance activities; perform safety reviews; and assist HRC in implementing contracted transportation services. The vendor will specifically provide Coordinated Portal Access, Passenger Portal Access,

Managed Ride Scheduling, Ride Reports, Fleet Dispatch Management, Third-Party Transportation Network Management and Ride Support for Harbor Regional Center participants. The Transportation Broker will work with HRC's four (4) currently vendored contract transportation providers. The contract period is for April 1, 2024 through March 31, 2027 with a projected annual amount of approximately \$1,740,000 to \$3,600,000.

Dr. Flores moved to approve the Purchase of Service Contract with Ride Health, Inc. as a Transportation Broker vendor who will have a projected annual amount of approximately \$1,740,000 to \$3,600,000 and Mr. Gates seconded the motion, which was unanimously approved by the Board with one abstention and no opposition.

3. HRC SERVICE POLICY (UPDATED)S - SOCIALIZATION, LEISURE/RECREATIONAL SERVICES, CAMPING SERVICES, EDUCATIONAL SERVICES & NON-MEDICAL THERAPIES SERVICES:

Mr. Ruppe called the Board's attention to the updated Harbor Regional Center Service Policy on Socialization, Leisure/Recreational Services, Camping Services, Educational Services and Non-Medical Therapies Services that was provided in their Board packet and reviewed the updates with the Board. After review, Mr. Ruppe informed that a vote is required to approve the updated service policy.

Mr. Gates moved to approve the updated Harbor Regional Center Socialization, Leisure/Recreational Services, Camping Services, Educational Services and Non-Medical Therapies Service Policy and Dr. Flores seconded the motion, which was unanimously approved by the Board.

4. CASELOAD RATIOS:

Mr. Ruppe called the Board's attention to the Caseload Ratios for Fiscal Year 2021-2024 provided in their Board packet and submitted to DDS on March 10, 2024. Mr. Ruppe reviewed the caseload ratio numbers with the Board and reported that overall our ratios are trending downward.

5. ANNUAL PURCHASE OF SERVICE MEETING:

Mr. Ruppe reported that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers to compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data on our website for public view and it is now being analyzed and summarized so that we will have current data to report to our community. The dates for the Purchase of Service Expenditure public meetings are as follows:

- March 25, 2024 beginning at 6:00 pm via zoom webinar. This meeting will be conducted in Spanish, with English and American Sign Language Interpretation. Register in advance for this webinar: [Meeting Registration - Zoom](#)
- March 27, 2024 beginning at 6:00 pm via zoom webinar. This meeting will be conducted in English, with Spanish and American Sign Language Interpretation. Register in advance for this webinar: [Meeting Registration - Zoom](#)

Interpretation in other languages are available and registrants are encouraged to inform Harbor Regional Center of their language preference/need.

6. HARBOR REGIONAL CENTER CULTURAL EVENTS:

Mr. Ruppe announced that Harbor Regional Center will be hosting a Cambodian New Year Resource Fair on April 5, 2024 from 4:00 pm to 7:00 pm at our Long Beach office location and encouraged all Board Members, Staff and Guests to participate if available.

7. INTAKE OVERVIEW presentation:

Ms. LaWanna Blair, Director of Early Childhood Services made a presentation to the Board on Early Start and Lanterman Intake eligibility updates.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske, ARCA Representative for Harbor summarized the key highlights of the January meetings.

B. CLIENT ADVISORY

In Mr. Gauthier's absence, Ms. Tiami reported that the Committee met on February 14, 2024 where the Committee was shown a presentation by Vincente Miles, Manager on Emergency Services, specifically on the proposed safety and evacuation plans in development.

C. CLIENT SERVICES

In Ms. Jordan's absence, Ms. Taimi reported that the Committee met on January 23, 2024 where the Committee reviewed and discussed services available to our individuals when attending post-secondary education.

D. RETIREMENT

Dr. Flores, Chair of the Retirement Committee reported on the Retirement Plan for the quarter ending December 31, 2023.

E. SELF-DETERMINATION ADVISORY

In Ms. Perez's absence, Ms. Taimi advised the Board that the Self-Determination Advisory Committee continues to meet monthly via zoom and provided an update on the December, January and February meetings.

F. SERVICE PROVIDER ADVISORY

In Ms. Rodriguez's absence, Ms. Garcia-Moya reported that the Committee met on February 6, 2024 and summarized the highlights of the meeting.

PUBLIC COMMENT

Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to five minutes in order to accommodate everyone.

Mr. Czarske indicated that we had one attendee request to address the Board through the Raise Your Hand feature this evening.

ADJOURNMENT 7:54 p.m.

Mr. Czarske thanked all those who participated in our Board meeting tonight.

Submitted by: _____

David Gauthier, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation

Harbor Developmental Disabilities Foundation
Harbor Help Fund

Statement of Activities
Fiscal Year 2023-24

	FY 2022-23 TOTAL	FY 2023-24	
		Qtr Ending Mar 31, 2024	FY 2023-24 YTD TOTAL
Income			
Donations			
Employee Donations	\$ 12,035	\$ 3,331	\$ 8,244
In Kind Donations	9,616		2,000
General Donations	29,991	2,308	2,968
Holiday Donations	8,725	-	13,645
Needy Families Campaign	-	-	-
Total Donations	\$ 60,367	\$ 5,639	\$ 26,857
Interest & Other Income	\$ 1,247	324	3,222
Total Income	\$ 61,614	\$ 5,963	\$ 30,080
Expenses			
Holiday Giving - Gift Cards	\$ 79,420	-	39,400
Holiday Giving - Other		-	9,999
Needy Families - Gift cards	2,100	-	-
Gift Cards - Distribution		-	150
Gift Cards - In Kind		-	400
Other expense	-	-	39
Grants to Clients	1,200	-	6,550
Total Expenses	\$ 82,720	-	56,538
Net Increase/(Decrease)	\$ (21,106)	\$ 5,963	\$ (26,459)
Beginning Balance	\$ 205,065	151,537	183,959
Income	61,614	5,963	30,080
Expenses	82,720	-	56,538
Ending Balance	\$ 183,959	157,500	157,500
Ending Balance Detail			
Cash	\$ 85,679	52,905	52,905
CD	98,280	99,795	99,795
Gift card inventory Visa	-	700	700
Gift card inventory Other		1,600	1,600
Loans Receivables		2,500	2,500
Total Balance	\$ 183,959	157,500	157,500

A Gift cards purchased but not yet distributed.

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2023-24
Feb-24**

	FY 2023-24 E-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 44,137,914	\$ 3,182,552	\$ 26,669,000	\$ 44,137,914	\$ -
Operating Expenses	10,801,570	406,755	6,046,454	10,801,570	-
less other income	(118,754)	(12,594)	(67,201)	(118,754)	-
Total Operations	<u>54,820,730</u>	<u>3,576,713</u>	<u>32,648,253</u>	<u>54,820,730</u>	<u>-</u>
Purchase of Service					
Regular*	353,363,830	27,368,604	207,977,237	358,695,692	(5,331,862)
less other income	(1,700,000)	(131,645)	(1,128,352)	(1,700,000)	-
Subtotal Regular	<u>351,663,830</u>	<u>27,236,959</u>	<u>206,848,884</u>	<u>356,995,692</u>	<u>(5,331,862)</u>
CPP/CDRP/START**	100,000	-	-	1,100,000	(1,000,000)
Total Purchase of Service	<u>351,763,830</u>	<u>27,236,959</u>	<u>206,848,884</u>	<u>358,095,692</u>	<u>(6,331,862)</u>
TOTAL	\$ 406,584,560	\$ 30,813,672	\$ 239,497,137	\$ 412,916,422	\$ (6,331,862)
% of Budget	100.00%	7.58%	58.90%	101.56%	

* The Projected Annual Expenses for Regular POS is based on expenditures through February and estimated costs of new programs and growth. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. The Projected Expense remained steady compared to the prior month financial report.

** HRC's FY 2023-24 Community Placement Plan (CPP) & Community Resource Development Plan (CRDP) was approved by DDS on January 8, 2024. The allocation is pending.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Feb-24**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 135,046,164	\$ 10,450,361	\$ 82,011,774	\$ 55,072,085	\$ 137,083,859	\$ (2,037,695)
Day programs	84,378,739	10,928,477	50,652,141	34,999,778	85,651,919	(1,273,180)
Other purchased services	133,938,927	5,989,766	75,313,321	60,646,593	135,959,914	(2,020,987)
TOTAL PURCHASE OF SERVICE	353,363,830	27,368,604	207,977,237	150,718,455	358,695,692	(5,331,862)
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	1,100,000	\$ 1,100,000	\$ (1,000,000)
Salaries and Related Expenses:						
Salaries	33,999,346	2,446,873	20,547,604	13,451,742	33,999,346	-
Employee health and retirement benefits	10,138,568	735,679	6,121,396	4,017,172	10,138,568	-
Total Salaries and related expenses	44,137,914	3,182,552	26,669,000	17,468,914	44,137,914	-
Operating expenses:						
Facility Rent	5,357,259	175,353	3,980,819	1,376,440	5,357,259	-
Equipment and facility maintenance	1,241,905	56,702	400,826	841,079	1,241,905	-
Equipment purchases	564,100	14,882	247,315	316,785	564,100	-
General	1,683,953	55,282	330,175	1,353,778	1,683,953	-
Communication	813,159	49,036	514,320	298,839	813,159	-
Contract and consultant fee	197,113	(7,800)	-	197,113	197,113	-
General office expenses	392,948	22,012	146,385	246,563	392,948	-
Staff travel	55,031	4,563	29,040	25,991	55,031	-
Legal fees	61,334	19,389	33,106	28,228	61,334	-
Insurance	353,000	17,207	301,436	51,564	353,000	-
Accounting fees	57,400	-	55,400	2,000	57,400	-
Board expenses	24,368	130	7,631	16,737	24,368	-
Total Operating expenses	10,801,570	406,755	6,046,454	4,755,116	10,801,570	-
TOTAL OPERATIONS	54,939,484	3,589,307	32,715,454	22,224,030	54,939,484	-
TOTAL EXPENSES	\$ 408,403,314	\$ 30,957,911	\$ 240,692,691	\$ 174,042,485	\$ 414,735,176	\$ (6,331,862)
Revenues:						
ICF SPA Income	\$ (1,700,000)	\$ (131,645)	\$ (1,128,352)	\$ (571,648)	\$ (1,700,000)	-
Other income	(118,754)	(12,594)	(67,201)	(51,553)	(118,754)	-
TOTAL REVENUES	\$ (1,818,754)	\$ (144,239)	\$ (1,195,554)	\$ (623,200)	\$ (1,818,754)	-
TOTAL	\$ 406,584,560	\$ 30,813,672	\$ 239,497,137	\$ 173,419,285	\$ 412,916,422	\$ (6,331,862)

Month End Caseload

18,403

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Feb-24**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2023-24	E-1	Reg POS	\$ 351,663,831	\$ 206,838,884	\$ 144,824,947	\$ 150,156,808	\$ (5,331,861)
		CPP/CDRP/START	100,000	-	100,000	1,100,000	(1,000,000)
		HCBS Compliance	-	-	-	-	-
		TOTAL	<u>\$ 351,763,831</u>	<u>\$ 206,838,884</u>	<u>\$ 144,924,947</u>	<u>\$ 151,256,808</u>	<u>\$ (6,331,861)</u>
2022-23	D-3	Reg POS	\$ 367,557,895	\$ 295,379,868	\$ 72,178,027	\$ 6,974,105	\$ 65,203,922
		CPP/CDRP/START	2,100,000	140,000	1,960,000	1,960,000	-
		HCBS Compliance	622,672	194,700.00	427,972	427,972	-
		TOTAL	<u>\$ 370,280,567</u>	<u>\$ 295,714,568</u>	<u>\$ 74,565,999</u>	<u>\$ 9,362,077</u>	<u>\$ 65,203,922</u>
2021-22	C-4	Reg POS	\$ 287,633,810	\$ 259,554,409	\$ 28,079,401	\$ 4,077,799	\$ 24,001,602
		CPP/CDRP/START	2,635,000	2,403,713	231,287	675,759	(444,472) *
		HCBS Compliance	1,373,394	1,358,002	15,392	15,392	-
		TOTAL	<u>\$ 291,642,204</u>	<u>\$ 263,316,125</u>	<u>\$ 28,326,079</u>	<u>\$ 4,768,949</u>	<u>\$ 23,557,130</u>

* FY 2021-22 CPP Startup funds are pending for two Brilliant Corners projects. Brilliant Corners was originally approved to develop a children's home. The project has changed to an adult home with an increased cost of \$155,385. The second Brilliant Corners project to build an Enhanced Behavior Support Home (EBSH) received approval to increase cost by \$289,087. HRC is currently awaiting this additional allocation of \$444,472 by DDS.

Additionally, HRC and Frank D. Lanterman Regional Center (FDLRC) are working on a joint project to develop an EBSH. Brilliant Corners has been awarded \$800,000 in CPP Startup funds that DDS allocated to FDLRC. HRC initiated the contract and FDLRC will reimburse HRC.

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Feb-24**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 135,046,164	\$ 10,450,361	\$ 82,011,774	\$ 55,072,085	\$ 137,083,859	\$ (2,037,695)
430** Day Programs	84,378,739	10,928,477	50,652,141	34,999,778	85,651,919	(1,273,180)
6505* Transportation	10,225,776	894,007	6,160,058	4,220,013	10,380,071	(154,295)
650** Other Services	123,713,151	5,095,759	69,153,263	56,426,580	125,579,843	(1,866,692)
TBD HCBS Compliance	-	-	-	-	-	-
Subtotal Regular POS	<u>353,363,830</u>	<u>27,368,603.77</u>	<u>207,977,237</u>	<u>150,718,455</u>	<u>358,695,692</u>	<u>(5,331,862)</u>
Revenue						
20090 ICF SPA Income	(1,700,000)	(131,645)	(1,128,352)	(571,648)	(1,700,000)	-
TOTAL PURCHASE OF SERVICE	<u>351,663,830</u>	<u>27,236,959</u>	<u>206,848,884</u>	<u>150,146,808</u>	<u>356,995,692</u>	<u>(5,331,862)</u>
Community Placement & Program Development						
32010 Start Up	-	-	-	1,000,000	1,000,000	(1,000,000)
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>(1,000,000)</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	33,999,346	2,446,873	20,547,604	13,451,742	33,999,346	-
2503- Benefits	10,138,568	735,679	6,121,396	4,017,172	10,138,568	-
Subtotal Salaries & Benefits	<u>44,137,914</u>	<u>3,182,552</u>	<u>26,669,000</u>	<u>17,468,914</u>	<u>44,137,914</u>	<u>-</u>
Operating Expenses						
30020 Equipment Maint	447,759	20,482	197,651	250,108	447,759	-
30030 Facility Rental	5,357,259	175,353	3,980,819	1,376,440	5,357,259	-
30040 Facility Maint	794,146	36,220	203,176	590,970	794,146	-
30050 Communication	813,159	49,036	514,320	298,839	813,159	-
30060 General Office Exp	167,741	11,679	108,832	58,909	167,741	-
30070 Printing	130,244	4,128	29,421	100,823	130,244	-
30080 Insurance	353,000	17,207	301,436	51,564	353,000	-
30090 Utilities	19,906	1,168	14,071	5,835	19,906	-
30110 Data Processing Maint	197,801	4,000	16,835	180,966	197,801	-
30123 Interest/Bank Expense	7,500	5,166	6,647	853	7,500	-
30140 Legal Fees	61,334	19,389	33,106	28,228	61,334	-
30150 Board of Dir. Exp	24,368	130	7,631	16,737	24,368	-
30160 Accounting Fees	57,400	-	55,400	2,000	57,400	-
30170 Equipment Purchases	564,100	14,882	247,315	316,785	564,100	-
30180 Contr/Consult Services	197,113	(7,800)	-	197,113	197,113	-
30184 Clinical Services	112,752	17,823	35,043	77,709	112,752	-
30185 Employee Conf. & Tuition Rein	29,586	850	12,071	17,515	29,586	-
30220 Travel in State	25,031	2,478	14,614	10,417	25,031	-
30223 Staff Mileage	30,000	2,085	14,426	15,574	30,000	-
30230 ARCA Dues	104,595	-	-	104,595	104,595	-
30240 General Expenses	1,306,776	32,481	253,640	1,053,136	1,306,776	-
Subtotal Operating Expenses	<u>10,801,570</u>	<u>406,755</u>	<u>6,046,454</u>	<u>4,755,116</u>	<u>10,801,570</u>	<u>-</u>
Other Revenue						
20040 Interest Income	(28,238)	-	(9,913)	(18,325)	(28,238)	-
20050 Other Income	(3,804)	(2)	(71)	(3,733)	(3,804)	-
20055 Other Income-Subleases	(55,134)	(9,211)	(41,317)	(13,817)	(55,134)	-
20100 ICF SPA Admin Fee	(31,578)	(3,381)	(15,901)	(15,677)	(31,578)	-
Subtotal Other Revenue	<u>(118,754)</u>	<u>(12,594)</u>	<u>(67,201)</u>	<u>(51,553)</u>	<u>(118,754)</u>	<u>-</u>
TOTAL OPERATIONS	<u>54,820,730</u>	<u>3,576,713</u>	<u>32,648,253</u>	<u>22,172,477</u>	<u>54,820,730</u>	<u>-</u>
TOTAL	<u>\$ 406,584,560</u>	<u>\$ 30,813,672</u>	<u>\$ 239,497,137</u>	<u>\$ 173,419,285</u>	<u>\$ 412,916,422</u>	<u>\$ (6,331,862)</u>
% of Budget	100.00%	7.58%	58.90%	42.65%	101.56%	-1.56%

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2023-24
Mar-24**

	FY 2023-24 E-2	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 44,137,914	\$ 3,113,966	\$ 29,782,966	\$ 44,137,914	\$ -
Operating Expenses	11,477,935	644,861	6,691,315	11,477,935	-
less other income	(118,754)	(24,942)	(92,143)	(118,754)	-
Total Operations	<u>55,497,095</u>	<u>3,733,886</u>	<u>36,382,138</u>	<u>55,497,095</u>	<u>-</u>
Purchase of Service					
Regular*	378,253,743	30,279,122	238,256,359	358,578,135	19,675,608
Compliance with HCBS Regulations**	633,401	-	-	633,401	-
less other income	(1,700,000)	(162,658)	(1,291,011)	(1,700,000)	-
Subtotal Regular	<u>377,187,144</u>	<u>30,116,464</u>	<u>236,965,348</u>	<u>357,511,536</u>	<u>19,675,608</u>
CPP/CDRP/START**	1,100,000	-	-	1,100,000	-
Total Purchase of Service	<u>378,287,144</u>	<u>30,116,464</u>	<u>236,965,348</u>	<u>358,611,536</u>	<u>19,675,608</u>
TOTAL	\$ 433,784,239	\$ 33,850,350	\$ 273,347,486	\$ 414,108,631	\$ 19,675,608
 % of Budget	 100.00%	 7.80%	 63.01%	 95.46%	

* The Projected Annual Expenses for Regular POS is based on expenditures through March and estimated costs of new programs and growth. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. The Projected Expense remained steady compared to the prior month financial report.

** On April 22, 2024, HRC received the intent letter for the E-2 Allocation. The E-2 includes the allocation of the remaining 50% of Tuition Reimbursement Program Operations funds. \$640,365 was allocated in FY 2022-23. The E-2 also includes nearly \$25 million in Regular POS base funds, \$1 million in CPP/CDRP Start up funds, and HCBS Compliance funds.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Mar-24**

	FY 2023-24 E-2	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 144,621,775	\$ 10,972,178	\$ 92,983,952	\$ 44,115,039	\$ 137,098,991	\$ 7,522,784
Day programs	98,105,079	6,940,693	57,592,834	35,409,118	93,001,951	5,103,128
Other purchased services	135,526,889	12,366,252	87,679,573	40,797,619	128,477,193	7,049,696
TOTAL PURCHASE OF SERVICE	378,887,144	30,279,122	238,256,359	120,955,177	359,211,536	19,675,608
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 1,100,000	\$ -	\$ -	1,100,000	\$ 1,100,000	\$ -
Salaries and Related Expenses:						
Salaries	33,999,346	2,380,629	22,928,233	11,071,113	33,999,346	-
Employee health and retirement benefits	10,138,568	733,337	6,854,733	3,283,835	10,138,568	-
Total Salaries and related expenses	44,137,914	3,113,966	29,782,966	14,354,948	44,137,914	-
Operating expenses:						
Facility Rent	5,357,259	458,239	4,439,057	918,202	5,357,259	-
Equipment and facility maintenance	1,241,905	47,085	447,912	793,993	1,241,905	-
Equipment purchases	564,100	(8,094)	239,221	324,879	564,100	-
General	2,360,318	53,573	383,747	1,976,571	2,360,318	-
Communication	813,159	42,932	557,252	255,907	813,159	-
Contract and consultant fee	197,113	2,544	2,544	194,569	197,113	-
General office expenses	392,948	24,361	170,746	222,202	392,948	-
Staff travel	55,031	4,155	33,195	21,836	55,031	-
Legal fees	61,334	860	33,966	27,368	61,334	-
Insurance	353,000	17,206	318,643	34,357	353,000	-
Accounting fees	57,400	2,000	57,400	-	57,400	-
Board expenses	24,368	-	7,631	16,737	24,368	-
Total Operating expenses	11,477,935	644,861	6,691,315	4,786,620	11,477,935	-
TOTAL OPERATIONS	55,615,849	3,758,827	36,474,281	19,141,568	55,615,849	-
TOTAL EXPENSES	\$ 435,602,993	\$ 34,037,949	\$ 274,730,640	\$ 141,196,745	\$ 415,927,385	\$ 19,675,608
Revenues:						
ICF SPA Income	\$ (1,700,000)	\$ (162,658)	\$ (1,291,011)	\$ (408,989)	\$ (1,700,000)	-
Other income	(118,754)	(24,942)	(92,143)	(26,611)	(118,754)	-
TOTAL REVENUES	\$ (1,818,754)	\$ (187,600)	\$ (1,383,154)	\$ (435,600)	\$ (1,818,754)	-
TOTAL	\$ 433,784,239	\$ 33,850,350	\$ 273,347,486	\$ 140,761,145	\$ 414,108,631	\$ 19,675,608

Month End Caseload

18,468

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Mar-24**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2023-24	E-2	Reg POS	\$ 376,553,743	\$ 236,965,348	\$ 139,588,395	\$ 119,912,787	\$ 19,675,608
		CPP/CDRP/START	1,100,000	-	1,100,000	1,100,000	-
		HCBS Compliance	633,401	-	633,401	633,401	-
		TOTAL	<u>\$ 378,287,144</u>	<u>\$ 236,965,348</u>	<u>\$ 141,321,796</u>	<u>\$ 121,646,188</u>	<u>\$ 19,675,608</u>
2022-23	D-3	Reg POS	\$ 367,557,895	\$ 295,545,879	\$ 72,012,016	\$ 6,808,094	\$ 65,203,922
		CPP/CDRP/START	2,100,000	140,000	1,960,000	1,960,000	-
		HCBS Compliance	622,672	303,500.00	319,172	319,172	-
		TOTAL	<u>\$ 370,280,567</u>	<u>\$ 295,989,379</u>	<u>\$ 74,291,188</u>	<u>\$ 9,087,266</u>	<u>\$ 65,203,922</u>
2021-22	C-4	Reg POS	\$ 287,633,810	\$ 259,461,208	\$ 28,172,602	\$ 4,171,000	\$ 24,001,602
		CPP/CDRP/START	2,635,000	1,332,929	1,302,071	1,746,543	(444,472) *
		HCBS Compliance	1,373,394	1,370,593	2,801	2,801	-
		TOTAL	<u>\$ 291,642,204</u>	<u>\$ 262,164,730</u>	<u>\$ 29,477,474</u>	<u>\$ 5,920,344</u>	<u>\$ 23,557,130</u>

* FY 2021-22 CPP Startup funds are pending for two Brilliant Corners projects. Brilliant Corners was originally approved to develop a children's home. The project has changed to an adult home with an increased cost of \$155,385. The second Brilliant Corners project to build an Enhanced Behavior Support Home (EBSH) received approval to increase cost by \$289,087. HRC is currently awaiting this additional allocation of \$444,472 by DDS.

Additionally, HRC and Frank D. Lanterman Regional Center (FDLRC) are working on a joint project to develop an EBSH. Brilliant Corners has been awarded \$800,000 in CPP Startup funds that DDS allocated to FDLRC. HRC initiated the contract and FDLRC will reimburse HRC.

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Mar-24**

	FY 2023-24 E-2	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 144,621,775	\$ 10,972,178	\$ 92,983,952	\$ 44,115,039	\$ 137,098,991	\$ 7,522,784
430** Day Programs	98,105,079	6,940,693	57,592,834	35,409,118	93,001,951	5,103,128
6505* Transportation	10,841,769	901,719	7,061,777	3,216,036	10,277,813	563,956
650** Other Services	124,685,120	11,464,533	80,617,796	37,581,584	118,199,380	6,485,740
TBD HCBS Compliance	633,401	-	-	633,401	633,401	-
Subtotal Regular POS	<u>378,887,144</u>	<u>30,279,122.11</u>	<u>238,256,359</u>	<u>120,955,177</u>	<u>359,211,536</u>	<u>19,675,608</u>
Revenue						
20090 ICF SPA Income	(1,700,000)	(162,658)	(1,291,011)	(408,989)	(1,700,000)	-
TOTAL PURCHASE OF SERVICE	<u>377,187,144</u>	<u>30,116,464</u>	<u>236,965,348</u>	<u>120,546,188</u>	<u>357,511,536</u>	<u>19,675,608</u>
Community Placement & Program Development						
32010 Start Up	1,000,000	-	-	1,000,000	1,000,000	-
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TOTAL CPP/CDRP/START	<u>1,100,000</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>-</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	33,999,346	2,380,629	22,928,233	11,071,113	33,999,346	-
2503- Benefits	10,138,568	733,337	6,854,733	3,283,835	10,138,568	-
Subtotal Salaries & Benefits	<u>44,137,914</u>	<u>3,113,966</u>	<u>29,782,966</u>	<u>14,354,948</u>	<u>44,137,914</u>	<u>-</u>
Operating Expenses						
30020 Equipment Maint	447,759	18,542	216,193	231,566	447,759	-
30030 Facility Rental	5,357,259	458,239	4,439,057	918,202	5,357,259	-
30040 Facility Maint	794,146	28,543	231,719	562,427	794,146	-
30050 Communication	813,159	42,932	557,252	255,907	813,159	-
30060 General Office Exp	167,741	23,200	132,032	35,709	167,741	-
30070 Printing	130,244	3,023	32,444	97,800	130,244	-
30080 Insurance	353,000	17,206	318,643	34,357	353,000	-
30090 Utilities	19,906	1,162	15,233	4,673	19,906	-
30110 Data Processing Maint	197,801	-	16,835	180,966	197,801	-
30123 Interest/Bank Expense	7,500	-	6,647	853	7,500	-
30140 Legal Fees	61,334	860	33,966	27,368	61,334	-
30150 Board of Dir. Exp	24,368	-	7,631	16,737	24,368	-
30160 Accounting Fees	57,400	2,000	57,400	-	57,400	-
30170 Equipment Purchases	564,100	(8,094)	239,221	324,879	564,100	-
30180 Contr/Consult Services	197,113	2,544	2,544	194,569	197,113	-
30184 Clinical Services	112,752	8,850	43,893	68,859	112,752	-
30185 Employee Conf. & Tuition Rein	29,586	51	12,122	17,464	29,586	-
30220 Travel in State	25,031	233	14,847	10,184	25,031	-
30223 Staff Mileage	30,000	3,922	18,348	11,652	30,000	-
30230 ARCA Dues	120,093	-	-	120,093	120,093	-
30240 General Expenses	1,327,278	41,648	295,289	1,031,989	1,327,278	-
TBD Tuition Reimbursement Progra	640,365	-	-	640,365	640,365	-
Subtotal Operating Expenses	<u>11,477,935</u>	<u>644,861</u>	<u>6,691,315</u>	<u>4,786,620</u>	<u>11,477,935</u>	<u>-</u>
Other Revenue						
20040 Interest Income	(28,238)	(17,086)	(27,000)	(1,238)	(28,238)	-
20050 Other Income	(3,804)	-	(71)	(3,733)	(3,804)	-
20055 Other Income-Subleases	(55,134)	(4,606)	(45,922)	(9,212)	(55,134)	-
20100 ICF SPA Admin Fee	(31,578)	(3,250)	(19,150)	(12,428)	(31,578)	-
Subtotal Other Revenue	<u>(118,754)</u>	<u>(24,942)</u>	<u>(92,143)</u>	<u>(26,611)</u>	<u>(118,754)</u>	<u>-</u>
TOTAL OPERATIONS	<u>55,497,095</u>	<u>3,733,886</u>	<u>36,382,138</u>	<u>19,114,957</u>	<u>55,497,095</u>	<u>-</u>
TOTAL	<u>\$ 433,784,239</u>	<u>\$ 33,850,350</u>	<u>\$ 273,347,486</u>	<u>\$ 140,761,145</u>	<u>\$ 414,108,631</u>	<u>\$ 19,675,608</u>
% of Budget	100.00%	7.80%	63.01%	32.45%	95.46%	4.54%



EXECUTIVE REPORT



Patrick Ruppe,
HRC Executive Director
May 21, 2024



Fiscal Year 2024-25
State Budget
update



Department of Developmental Services

2024 May Revision Highlights



**Gavin Newsom
Governor
State of California**

**Mark Ghaly MD, MPH
Secretary
California Health and Human Services Agency**

**Nancy Bargmann
Director
Department of Developmental Services**

May 2024

DEPARTMENT OF DEVELOPMENTAL SERVICES

2024 MAY REVISION HIGHLIGHTS

The Department of Developmental Services (Department) is responsible for administering the Lanterman Developmental Disabilities Services Act (Lanterman Act). The Lanterman Act provides for the coordination and provision of services and supports to enable people who have or are at risk of having intellectual and developmental disabilities to lead more independent, productive, and integrated lives. Additionally, the Early Start Program provides services to infants and toddlers who have or are at risk of having a developmental disability. The Department carries out its responsibilities through contracts with 21 community -based, non-profit corporations known as regional centers, as well as through state-operated services.

The number of individuals served by regional centers in the community is expected to be 429,453 in the current year and increase to 465,165 in fiscal year (FY) 2024-25. In addition, the proposed budget supports capacity for 302 individuals that can be served through state-operated services.

2024 MAY REVISION SUMMARY

The 2024 May Revision includes \$15.4 billion total funds (TF) (\$10 billion General Fund [GF]) for FY 2024-25; a net increase of \$1.9 billion TF (\$2.0 billion GF) over the updated FY 2023-24 budget, which is a 14.5 percent TF increase.

In addition to caseload and utilization updates, the proposed FY 2024-25 budget includes the following adjustments:

- Reimbursement System Project (RSP) and Maintenance and Operation Costs (\$3.3 million GF): The Budget includes resources to complete the RSP and support maintenance and operations costs. This includes provisional language to make funding contingent upon approval of the Iterative Project Report by the Department of Technology. Additionally, \$5 million GF is reappropriated from the Budget Act of 2021 to correct a reappropriation included in the 2022 Budget Act.
- Uniform Fiscal System Modernization and the Consumer Electronic Records Management System Project Planning (\$6.4 million TF, \$6 million GF): The Budget includes one-time resources to continue planning for the Uniform Fiscal System Modernization (UFSM) and Consumer Electronic Records Management System (CERMS) project.

Due to lower revenue projections and a resulting increase in the budget problem, the May Revision proposes adjustments to prior investments to assist in closing the projected shortfall. These adjustments compared to the Governor's Budget include the following:

- Health and Safety Waiver Assistance (-\$4.4 million, -\$3 million GF): Reduction of ongoing resources related to providing consumers and families assistance in applying for health and safety waivers.

- Emergency Preparedness Resources (-\$1.1 million GF): Reduction of ongoing resources related to procuring emergency preparedness supplies and informational materials for individuals.
- Tribal Engagement for Early Start Services (-\$750,000 GF): Reduction of ongoing resources to align funding for this outreach initiative with current 2023-24 levels.
- Direct Service Professional Internship Program (-\$20 million GF): Revert one-time resources appropriated in the Budget Act of 2022 for the direct service professional internship program.

Additional proposed statutory changes address efficiencies in the number of assessments required for children referred for early intervention services who may be provisionally eligible for regional center services.

Program Highlights

(Dollars in Thousands)

	FY 2023-24*	FY 2024-25	Difference
Community Services Program			
Regional Centers	\$12,941,848	\$14,878,990	\$1,937,142
Total, Community Services	\$12,941,848	\$14,878,990	\$1,937,142
General Fund	\$7,626,916	\$9,596,982	\$1,970,066
Program Development Fund	\$434	\$434	\$0
Developmental Disabilities Services Account	\$150	\$150	\$0
Federal Trust Fund	\$57,470	\$57,338	(\$132)
Reimbursements	\$4,330,931	\$5,223,346	\$892,415
Mental Health Services Fund	\$740	\$740	\$0
HCBS ARPA	\$542,237	\$0	(\$542,237)
HCBS ARPA Reimbursements	\$382,970	\$0	(\$382,970)
State Operated Services			
Personal Services	\$260,198	\$281,128	\$20,930
Operating Expense & Equipment	\$66,986	\$60,425	(\$6,561)
Total, State Operated Services	\$327,184	\$341,553	\$14,369
General Fund	\$291,362	\$309,792	\$18,430
Lottery Education Fund	\$100	\$100	\$0
Reimbursements	\$35,722	\$31,661	(\$4,061)
Headquarters Support			
Personal Services	\$122,143	\$121,131	(\$1,012)
Operating Expense & Equipment	\$53,363	\$47,313	(\$6,050)
Total, Headquarters Support	\$175,506	\$168,444	(\$7,062)
General Fund	\$109,301	\$112,677	\$3,376
Federal Trust Fund	\$2,979	\$3,010	\$31
Program Development Fund	\$451	\$452	\$1
Reimbursements	\$53,487	\$51,794	(\$1,693)
Mental Health Services Fund	\$511	\$511	\$0
HCBS ARPA	\$6,523	\$0	(\$6,523)
HCBS ARPA Reimbursements	\$2,254	\$0	(\$2,254)
Total, All Programs	\$13,444,538	\$15,388,987	\$1,944,449
Total Funding			
General Fund	\$8,027,579	\$10,019,451	\$1,991,872
Federal Trust Fund	\$60,449	\$60,348	(\$101)
Lottery Education Fund	\$100	\$100	\$0
Program Development Fund	\$885	\$886	\$1
Developmental Disabilities Services Account	\$150	\$150	\$0
Reimbursements	\$4,420,140	\$5,306,801	\$886,661
Mental Health Services Fund	\$1,251	\$1,251	\$0
HCBS ARPA	\$548,760	\$0	(\$548,760)
HCBS ARPA Reimbursements	\$385,224	\$0	(\$385,224)
Total, All Funds	\$13,444,538	\$15,388,987	\$1,944,449

*FY 2023-24 includes \$1.3 million Control Section 19.565 funding

*FY 2023-24 does not include \$10.75 million for CPP reappropriation (GF).

**Program Highlights
(CONTINUED)**

	FY 2023-24	FY 2024-25	Difference
Caseloads			
State Operated Services	302	302	0
Regional Centers	429,453	465,165	35,712
Departmental Positions*			
State Operated Services	1,912.2	1,941.1	28.9
Headquarters	712.0	708.0	(4.0)

*Information is point-in-time and includes 6.5 legacy temp help

COMMUNITY SERVICES PROGRAM

FY 2023-24

Costs and Fund Sources

The FY 2023-24 updated regional center budget includes \$12.9 billion TF (\$7.6 billion GF), a net decrease of \$270.3 million TF (\$215.1 million GF) compared to the Governor’s Budget. This includes a projected decrease of \$251.2 million TF in purchase of services (POS) expenditures and a decrease of \$19.1 million TF in operations costs.

The FY 2023-24 updated budget reflects a net decrease of \$662.5 million TF (\$501.1 million GF), compared to the Enacted Budget.

Costs and Fund Sources <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Operations	\$1,418,953	\$1,399,835	(\$19,118)
Purchase of Services	\$11,772,089	\$11,520,915	(\$251,174)
Early Start Part C/Other Agency Costs	\$19,095	\$19,095	\$0
Early Start Family Resource Services	\$2,003	\$2,003	\$0
Total Costs	\$13,212,140	\$12,941,848	(\$270,292)
General Fund (GF)	\$7,842,039	\$7,626,916	(\$215,123)
<i>GF Match</i>	\$4,040,954	\$3,918,985	(\$121,969)
<i>GF Other</i>	\$3,801,085	\$3,707,931	(\$93,154)
Reimbursements	\$4,459,265	\$4,330,931	(\$128,334)
Program Development Fund	\$434	\$434	\$0
Developmental Disabilities Services Account	\$150	\$150	\$0
Mental Health Services Fund	\$740	\$740	\$0
HCBS ARPA	\$502,237	\$542,237	\$40,000
HCBS ARPA Reimbursements	\$349,805	\$382,970	\$33,165
Federal Funds	\$57,470	\$57,470	\$0
Fund Sources	\$13,212,140	\$12,941,848	(\$270,292)

Population

There is no change to the current year caseload from the Governor’s Budget.

Caseload	Governor’s Budget	May Revision	Difference
Active (Age 3 & Older)	359,280	359,280	0
Early Start (Birth through 35 Months)	61,647	61,647	0
Provisional Eligibility (Birth through Age 4)	8,526	8,526	0
Total Community Caseload	429,453	429,453	0

Regional Center Operations – Caseload

There is no change to the current year from the Governor’s Budget.

Operations – Caseload <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Staffing Expenditures	\$1,081,683	\$1,081,683	\$0
Federal Compliance	\$49,552	\$49,552	\$0
Projects	\$37,259	\$37,259	\$0
Intermediate Care Facility-Developmentally Disabled			
Quality Assurance Fees	\$1,677	\$1,677	\$0
Total Operations – Caseload	\$1,170,171	\$1,170,171	\$0

Regional Center Operations – Policy

There is no change to the current year Operations policy from the Governor’s Budget.

Operations – Policy <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Compliance with HCBS Requirements	\$4,044	\$4,044	\$0
Disparities Within the Developmental Services System	\$2,241	\$2,241	\$0
Early Start – Part C to B Transitions	\$3,167	\$3,167	\$0
Language Access and Cultural Competency	\$16,667	\$16,667	\$0
Reduced Caseload Ratio for Children through Age Five	\$153,212	\$153,212	\$0
UFSM & CERMS	\$9,830	\$9,830	\$0
Direct Service Professional Workforce Training and Development	\$4,300	\$4,300	\$0
Early Start Eligibility	\$9,835	\$9,835	\$0
Lanterman Act Provisional Eligibility Ages 0 through 4	\$16,289	\$16,289	\$0
Self-Determination Ongoing Implementation	\$7,800	\$7,800	\$0
Service Provider Rate Reform	\$21,147	\$21,147	\$0
PY ARPA Adjustment*	\$0	(\$19,118)	(\$19,118)
Total Operations – Policy	\$248,532	\$229,414	(\$19,118)

*There is a decrease of \$15.3 million in HCBS ARPA funding and a decrease of \$3.8 million in matching reimbursements due to prior year adjustment needed to balance the multi-year appropriation.

Regional Center Operations – Control Section 19.565 Augmentation

Control Section 19.565 of the 2023 Budget Act allocated \$250,000 GF for the Special Needs Network. There is no change from Governor’s Budget.

Purchase of Services (POS) – Caseload

Updated POS expenditures reflect a net decrease of \$233.0 million TF (\$144.6 million GF) compared to the Governor’s Budget. The table below displays adjustments by category from the Governor’s Budget.

Purchase of Services Caseload (Utilization and Growth) (Dollars in Thousands)			
	Governor’s Budget	May Revision	Difference
Community Care Facilities	\$3,165,034	\$3,027,256	(\$137,778)
Medical Facilities	\$44,100	\$44,270	\$170
Day Programs	\$1,477,872	\$1,436,180	(\$41,692)
Habilitation Services	\$139,467	\$133,642	(\$5,825)
<i>Work Activity Program</i>	\$10,234	\$7,792	(\$2,442)
<i>Supported Employment Program – Group</i>	\$76,175	\$73,372	(\$2,803)
<i>Supported Employment Program – Individual</i>	\$53,058	\$52,478	(\$580)
Transportation	\$438,599	\$459,756	\$21,157
Support Services	\$2,646,111	\$2,580,374	(\$65,737)
In-Home Respite	\$1,127,063	\$1,140,547	\$13,484
Out-of-Home Respite	\$49,144	\$48,069	(\$1,075)
Health Care	\$257,409	\$239,695	(\$17,714)
Miscellaneous Services	\$1,052,426	\$1,053,940	\$1,514
Intermediate Care Facility-Developmentally Disabled Quality Assurance Fees	\$9,514	\$9,989	\$475
Total POS – Caseload	\$10,406,739	\$10,173,718	(\$233,021)

POS – Policy

There is a net decrease of \$18.2 million TF (\$66.7 million GF) in policy-related expenditures compared to the Governor’s Budget. This is primarily driven by the following:

Updated Policies:

- Coordinated Family Support Services: Decrease of \$27.0 million TF (\$6.6 million GF) due to current trends in actual costs and utilization.
- Social Recreation and Camping Services: Increase of \$16.6 million TF (\$10.7 million GF) due to current trends in actual costs and utilization.
- Bilingual Differential for Direct Service Professionals under Ongoing Purchases of Services Items: Decrease of \$7.2 million TF (\$4.4 million GF) due to updated implementation assumptions.
- Direct Service Professional Workforce Training and Development: Decrease of \$3.0 million (\$2.0 million GF) due to updated implementation assumptions.

Purchase of Services – Policy <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Coordinated Family Support Services	\$36,000	\$9,000	(\$27,000)
Ongoing Purchase of Services Items	\$53,200	\$46,000	(\$7,200)
Social Recreation and Camping Services	\$19,766	\$36,342	\$16,576
Direct Service Professional Workforce Training and Development	\$2,975	\$0	(\$2,975)
Early Start Eligibility	\$13,208	\$13,208	\$0
Lanterman Act Provisional Eligibility Ages 0 through 4	\$56,540	\$56,540	\$0
Self-Determination Ongoing Implementation	\$3,395	\$3,395	\$0
Service Provider Rate Reform	\$1,179,266	\$1,179,266	\$0
PY ARPA Adjustment*	\$0	\$2,446	\$2,446
Total POS – Policy	\$1,364,350	\$1,346,197	(\$18,153)

*There is an increase of \$1.6 million in HCBS ARPA funding and an increase of \$917,000 in matching reimbursements due to prior year adjustment needed to balance the multi-year appropriation.

POS – Control Section 19.565 Augmentation

Control Section 19.565 of the 2023 Budget Act allocated \$1.0 million GF to the City of Stockton for the City of Stockton - People/Adults with Intellectual Disabilities Vocational Opportunities. There is no change from the Governor’s Budget.

HCBS American Rescue Plan Act (ARPA) Funding

Compared to the Governor’s Budget, there is a net increase of \$40.0 million in HCBS ARPA funding and \$33.2 million in matching reimbursements related to additional resources available as part of the statewide HCBS Spending Plan.

HCBS American Rescue Plan Act Funding <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
HCBS ARPA	\$502,237	\$542,237	\$40,000
HCBS ARPA Reimbursements	\$349,805	\$382,970	\$33,165
Total HCBS ARPA	\$852,042	\$925,207	\$73,165

Reimbursements

The updated current year reflects a net decrease of \$128.3 million in reimbursements compared to the Governor’s Budget. Adjustments are reflected in the table below. The main driver is a decrease in projected expenditures.

Reimbursements <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Home and Community-Based Services (HCBS) Waiver	\$3,002,014	\$2,880,811	(\$121,203)
HCBS Waiver Administration	\$23,198	\$22,995	(\$203)
Medicaid Administration	\$21,368	\$21,368	\$0
Targeted Case Management	\$362,478	\$374,891	\$12,413
Title XX Block Grant	\$213,421	\$213,421	\$0
(1) Social Services	\$136,264	\$136,264	\$0
(2) Temporary Assistance for Needy Families	\$77,157	\$77,157	\$0
Intermediate Care Facility-Developmentally Disabled State Plan Amendment	\$59,775	\$62,760	\$2,985
Intermediate Care Facility-Developmentally Disabled Quality Assurance Fees	\$10,352	\$10,827	\$475
1915(i) State Plan Amendment	\$614,779	\$598,863	(\$15,916)
Early Periodic Screening Diagnosis and Treatment	\$20,147	\$20,147	\$0
Behavioral Health Treatment Fee-for-Service	\$11,481	\$11,481	\$0
Self-Determination Program Waiver	\$120,252	\$113,367	(\$6,885)
Total Reimbursements	\$4,459,265	\$4,330,931	(\$128,334)

Federal Funds

There is no change compared to the Governor’s Budget.

Federal Funds <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Early Start Part C/Other Agency Costs	\$56,325	\$56,325	\$0
Foster Grandparent Program	\$1,145	\$1,145	\$0
Total Federal Funds	\$57,470	\$57,470	\$0

FY 2024-25

Costs and Fund Sources

The FY 2024-25 regional center budget includes \$14.9 billion TF (\$9.6 billion GF), a net increase of \$69.9 million TF (\$39.1 million GF) compared to the Governor’s Budget. This includes a projected \$22.4 million TF increase in regional center operations costs, and \$47.5 million TF increase in purchase of services expenditures.

Costs and Fund Sources <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Operations	\$1,525,140	\$1,547,494	\$22,354
Purchase of Services	\$13,262,166	\$13,309,714	\$47,548
Early Start Part C/Other Agency Costs	\$19,779	\$19,779	\$0
Early Start Family Resource Services	\$2,003	\$2,003	\$0
Total Costs	\$14,809,088	\$14,878,990	\$69,902
General Fund (GF)	\$9,557,907	\$9,596,982	\$39,075
<i>GF Match</i>	\$4,889,723	\$4,920,207	\$30,484
<i>GF Other</i>	\$4,668,184	\$4,676,775	\$8,591
Reimbursements	\$5,192,387	\$5,223,346	\$30,959
Program Development Fund/Parental Fees	\$434	\$434	\$0
Developmental Disabilities Services Account	\$150	\$150	\$0
Mental Health Services Fund	\$740	\$740	\$0
HCBS ARPA	\$0	\$0	\$0
HCBS ARPA Reimbursements	\$0	\$0	\$0
Federal Funds	\$57,470	\$57,338	(\$132)
Fund Sources	\$14,809,088	\$14,878,990	\$69,902

Population

The Department forecasts a net increase of **6,937** consumers compared to the Governor’s Budget.

Caseload	Governor’s Budget	May Revision	Difference
Active (Age 3 & Older)	377,898	386,987	9,089
Early Start (Birth through 35 Months)	68,338	66,186	(2,152)
Provisional Eligibility (Birth through Age 4)	11,992	11,992	0
Total Community Caseload	458,228	465,165	6,937

Regional Center Operations – Caseload

The budget year includes \$1.3 billion TF (\$918.5 million GF) for regional center operations, an increase of \$9.7 million (\$3.4 million GF decrease) compared to the Governor’s Budget. The increase is primarily attributed to anticipated caseload growth.

Operations – Caseload <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Staffing Expenditures	\$1,179,831	\$1,189,469	\$9,638
Federal Compliance	\$49,552	\$49,552	\$0
Projects	\$38,427	\$38,427	\$0
Intermediate Care Facility-Developmentally Disabled			
Quality Assurance Fees	\$1,762	\$1,850	\$88
Total Operations – Caseload	\$1,269,572	\$1,279,298	\$9,726

Regional Center Operations – Policy

The budget year includes \$268.2 million TF (\$187.9 million GF) for policies impacting regional center operations, an increase of \$12.6 million TF (\$9.3 million GF) compared to the Governor’s Budget.

Updated Policies:

- Reduced Caseload Ratio for Children through Age Five: Increase of \$8.0 million TF (\$5.2 million GF) due to updated service coordinator salary assumptions.
- UFSM & CERMS: Increase of \$2.7 million GF for one-time resources in FY 2024-25.
- Compliance with HCBS Requirements: Increase of \$1.7 million TF (\$1.1 million GF) due to updated caseload.
- Early Start Eligibility: Increase of \$287,000 GF due to updates in service coordinator salary assumptions.

Operations – Policy <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Compliance with HCBS Requirements	\$5,336	\$7,043	\$1,707
Disparities Within the Developmental Services System	\$2,241	\$2,241	\$0
Early Start – Part C to B Transitions	\$3,167	\$3,167	\$0
Language Access and Cultural Competency	\$16,667	\$16,667	\$0
Reduced Caseload Ratio for Children through Age Five	\$169,494	\$177,463	\$7,969
UFSM & CERMS	\$0	\$2,665	\$2,665
Direct Service Professional Workforce Training and Development	\$4,300	\$4,300	\$0
Early Start Eligibility	\$9,835	\$10,122	\$287
Lanterman Act Provisional Eligibility Ages 0 through 4	\$22,781	\$22,781	\$0
Self-Determination Ongoing Implementation	\$600	\$600	\$0
Service Provider Rate Reform	\$21,147	\$21,147	\$0
Total Operations – Policy	\$255,568	\$268,196	\$12,628

Purchase of Services (POS) Caseload

The budget year includes \$11.9 billion TF (\$7.6 billion GF) for purchase of services, an increase of \$44.8 million TF (\$31.4 million GF), compared to the Governor’s Budget.

The net increase is primarily due to updated expenditure trends in utilization of various budget categories, as shown below.

Purchase of Services Caseload (Utilization and Growth) <i>(Dollars in Thousands)</i>			
	Governor's Budget	May Revision	Difference
Community Care Facilities	\$3,554,398	\$3,460,336	(\$94,062)
Medical Facilities	\$52,007	\$52,696	\$689
Day Programs	\$1,556,827	\$1,538,687	(\$18,140)
Habilitation Services	\$143,238	\$137,381	(\$5,857)
<i>Work Activity Program</i>	\$7,804	\$4,782	(\$3,022)
<i>Supported Employment Program – Group</i>	\$74,264	\$71,270	(\$2,994)
<i>Supported Employment Program – Individual</i>	\$61,170	\$61,329	\$159
Transportation	\$566,919	\$630,440	\$63,521
Support Services	\$3,015,633	\$2,992,822	(\$22,811)
In-Home Respite	\$1,309,342	\$1,423,416	\$114,074
Out of Home Respite	\$52,626	\$52,060	(\$566)
Health Care	\$305,779	\$274,536	(\$31,243)
Miscellaneous Services	\$1,291,444	\$1,330,127	\$38,683
Intermediate Care Facility-Developmentally Disabled			
Quality Assurance Fees	\$9,514	\$9,989	\$475
Total POS – Caseload	\$11,857,727	\$11,902,490	\$44,763

POS – Policy

The budget year includes \$1.4 billion TF (\$862.1 million GF) for policies impacting regional center purchase of services, an increase of \$2.8 million TF (\$1.8 million GF) compared to the Governor’s Budget.

Updated Policies:

- Social Recreation and Camping Services: Increase of \$2.8 million TF (\$1.8 million GF) based upon projected caseload and utilization.

Purchase of Services – Policy			
<i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Ongoing Purchase of Services Items	\$53,200	\$53,200	\$0
Social Recreation and Camping Services	\$42,700	\$45,485	\$2,785
Direct Service Professional Workforce Training and Development	\$17,850	\$17,850	\$0
Early Start Eligibility	\$13,208	\$13,208	\$0
Lanterman Act Provisional Eligibility Ages 0 through 4	\$79,614	\$79,614	\$0
Self-Determination Ongoing Implementation	\$3,600	\$3,600	\$0
Service Provider Rate Reform	\$1,194,267	\$1,194,267	\$0
Total POS – Policy	\$1,404,439	\$1,407,224	\$2,785

Reimbursements

The budget year includes \$5.2 billion in reimbursements, an increase of \$31.0 million compared to the Governor’s Budget. Adjustments are reflected in the table below and the main drivers are increases in caseload and utilization.

Reimbursements <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Home and Community-Based Services (HCBS) Waiver	\$3,525,382	\$3,535,002	\$9,620
HCBS Waiver Administration	\$23,995	\$24,414	\$419
Medicaid Administration	\$21,368	\$21,368	\$0
Targeted Case Management	\$376,374	\$392,356	\$15,982
Title XX Block Grant	\$213,421	\$213,421	\$0
(1) <i>Social Services</i>	\$136,264	\$136,264	\$0
(2) <i>Temporary Assistance for Needy Families</i>	\$77,157	\$77,157	\$0
Intermediate Care Facility-Developmentally Disabled State Plan Amendment	\$58,741	\$61,675	\$2,934
Intermediate Care Facility-Developmentally Disabled Quality Assurance Fees	\$10,395	\$10,914	\$519
1915(i) State Plan Amendment	\$721,755	\$722,490	\$735
Early Periodic Screening Diagnosis and Treatment	\$19,798	\$19,798	\$0
Behavioral Health Treatment Fee-for-Service	\$11,481	\$11,481	\$0
Self-Determination Program Waiver	\$209,677	\$210,427	\$750
Total Reimbursements	\$5,192,387	\$5,223,346	\$30,959

Federal Funds

The budget year includes \$57.3 million in federal funds, a net decrease of \$132,000 compared to the Governor’s Budget reflecting an update in anticipated grant funding.

Federal Funds <i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Early Start Part C/Other Agency Costs	\$56,325	\$56,193	(\$132)
Foster Grandparent Program	\$1,145	\$1,145	\$0
Total Federal Funds	\$57,470	\$57,338	(\$132)

STATE OPERATED SERVICES

FY 2023-24

The FY 2023-24 updated state-operated services budget includes \$327.2 million TF (\$291.4 million GF), largely unchanged compared to the Governor’s Budget.

Facilities Update:

- Porterville Developmental Center: An increase of \$20,000 due to an update to the Lease Revenue Debt Service Bond.

Policy

- Control Section Adjustments: An increase of \$16,000 (\$15,000 GF) due to employee compensation adjustments.

Costs and Fund Sources <i>(Dollars in Thousands)</i>			
	Governor's Budget	May Revision	Difference
Personal Services	\$260,182	\$260,198	\$16
Operating Expenses and Equipment	\$58,705	\$58,705	\$0
Lease Revenue Bond	\$8,261	\$8,281	\$20
Total Costs	\$327,148	\$327,184	\$36
General Fund (GF)	\$291,327	\$291,362	\$35
<i>GF Match</i>	\$34,359	\$34,360	\$1
<i>GF Other</i>	\$256,968	\$257,002	\$34
Reimbursements	\$35,721	\$35,722	\$1
Lottery Fund	\$100	\$100	\$0
Fund Sources	\$327,148	\$327,184	\$36

FY 2024-25

The FY 2024-25 budget includes \$341.6 million (\$309.8 million GF), a decrease of \$7.0 million TF (\$3.7 million GF decrease) compared to the Governor’s Budget due to an update to the reimbursement rate for the STAR and CAST services, an updated phase-in of staff for the Complex Needs Residential Program, and Control Section adjustments.

Facilities Update:

- STAR: A fund shift of \$3.1 million from reimbursements to General Fund due to updated funding assumptions aligned with actual Federal Financial Participation.
- CAST: A fund shift of \$232,000 from reimbursements to General Fund due to updated funding assumptions aligned with actual Federal Financial Participation.

Policy

- Control Section Adjustments: An increase of \$22,000 (\$20,000 GF) due to employee compensation adjustments.
- Complex Needs Residential Program: A decrease of \$7 million GF due to revised development timeline of the homes and the related phased-in staffing assumptions.

Costs and Fund Sources			
<i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
Personal Services	\$284,624	\$281,128	(\$3,496)
Operating Expenses and Equipment	\$55,681	\$52,161	(\$3,520)
Lease Revenue Bond	\$8,264	\$8,264	\$0
Total Costs	\$348,569	\$341,553	(\$7,016)
General Fund (GF)	\$313,524	\$309,792	(\$3,732)
<i>GF Match</i>	\$34,945	\$31,661	(\$3,284)
<i>GF Other</i>	\$278,579	\$278,131	(\$448)
Reimbursements	\$34,945	\$31,661	(\$3,284)
Lottery Fund	\$100	\$100	\$0
Fund Sources	\$348,569	\$341,553	(\$7,016)

HEADQUARTERS

FY 2023-24

The FY 2023-24 budget includes \$175.5 million TF (\$109.3 million GF) and has no changes compared to the Governor’s Budget.

HCBS American Rescue Plan Act (ARPA) Funding

There are no changes in HCBS ARPA funding in the May Revision compared to the Governor’s Budget.

American Rescue Plan Act Funding			
<i>(Dollars in Thousands)</i>			
	Governor’s Budget	May Revision	Difference
HCBS ARPA	\$6,523	\$6,523	\$0
HCBS ARPA Reimbursements	\$2,254	\$2,254	\$0
Total HCBS ARPA	\$8,777	\$8,777	\$0

FY 2024-25

The FY 2024-25 revised budget includes \$168.4 million TF (\$112.7 million GF), a net increase of \$12 million TF (\$11.6 million GF) compared to the Governor’s Budget due to two budget change proposals and a reappropriation adjustment specifically for the RSP.

Finance Letters:

- UFSM and CERMS Project Planning: The Budget includes an increase of \$3.7 million (\$3.3 million GF) for continued project planning to allow DDS to complete the state’s required California Department of Technology Project Approval Lifecycle process.
- RSP and Maintenance and Operation Costs: The Budget includes \$3.3 million new GF and \$5.0 million reappropriated from Budget Act of 2021 to provide resources to complete the RSP and support maintenance and operations costs.



Harbor Regional Center
Strategic Plan *update*



HARBOR REGIONAL CENTER STRATEGIC PLAN PROGRESS REPORT

Period of Report: January 1 to March 31, 2024

Date of Report: May 15, 2024

EXECUTIVE SUMMARY

The Harbor Regional Center (HRC) Board of Trustees approved a Strategic Plan that identifies the focus areas, goals and objectives HRC is pursuing over the next three fiscal years. The Strategic Plan was approved on March 21, 2023 and execution of the Plan began July 1, 2023. Progress toward achieving the strategic goals and objectives is to be reported to, and evaluated by, the Board of Trustees on a quarterly basis. This represents the first progress report to the Board of Trustees.

For purposes of this summary, progress is reported using the color coding defined in the key below. Details for each of the focus areas, goals and objectives are found in the pages following this Executive Summary.

To date, progress on almost all Strategic Plan focus areas, goals and objectives is being made as expected. One area, is marked as "in progress" and another is marked as "slow progress". The accompanying progress report details the activities, achievements and challenges of implementing the Strategic Plan from January 1 to March 31, 2024.

KEY	
Green - On Track (proceeding as expected or completed within one month of targeted date)	On Track/Completed
Yellow - In Progress (work started within two or three months of targeted date)	In Progress
Red - Slow Progress (3+ months beyond targeted date or intentionally delayed)	Slow Progress

OVERALL PERFORMANCE

	On Track/Completed	In Progress	Slow Progress	TOTAL
Goals/Objectives this Period	11	1	1	13

PROGRESS AT A GLANCE

Strategic Focus Area One: Improve Individual and Family Experience and Satisfaction

Goal 1: Increase availability of information and communications to be more responsive and accessible to individuals and families.

Objective 1: Deliver high quality, responsive and accessible information to individuals and families through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines.

On Track

Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's delivery of information, including its accessibility and responsiveness, by June 30, 2026.

Year 1: Identify measures that provide input on HRC's information sharing and communication, gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Goal 2: Optimize individuals' and families' active engagement in the planning process to provide the best individualized services and supports.

Objective 1: Build infrastructure for HRC to become a more person-centered organization through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines.

On Track

Objective 2: Increase the percentage of individuals and families reporting whose feedback indicates HRC's case management staff were skilled in developing their person-centered service plans, and agree their plans are person-centered and meet their needs, by June 30, 2026.

Year 1: Identify measures that provide input on HRC's person-centered practices, especially person-centered service planning, and gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Strategic Focus Area Two: Enhance Service Coordination

Goal 1: Maintain customer-focused culture.

Objective 1: HRC staff will enhance and/or acquire new customer service skills through a formal customer service training program with a standard set of competencies through June 30, 2026.

Year 1: Identify standard set of competencies and develop training program; start staff training and including as part of new staff onboarding.

On Track

Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's customer service by June 30, 2026.

Year 1: Identify measures that provide input on HRC's customer service, gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Goal 2: HRC will enhance its organizational knowledge and adopt new best practices as needed.

Objective 1: Ensure ongoing learning opportunities for HRC staff to increase their knowledge, skills and abilities and enhance their job performance through June 30, 2026.

Year 1: Conduct a structured survey with staff about possible training topics for personal and professional growth; develop a plan for prioritizing the creation and implementation of new training opportunities.

On Track

Objective 2: Build a Community of Practice (CoP) for supporting individuals with developmental disabilities and their families, and incorporate new learning into the organization as appropriate through June 30, 2026.

Year 1: Determine the mission and goals of the CoP; build the core team and clearly delineate their main roles, identify members internal and external to HRC; create structure for engaging in regular communication and building the community; have a kick-off meeting by June 30, 2024.

Slow Progress

Strategic Focus Area Three: Resource Development

Goal 1: Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic and geographic needs.	
Objective 1: Utilize existing individual and family surveys and needs assessments and, as needed, conduct additional needs assessments to identify potential gaps in service delivery options that meet cultural, linguistic and geographic needs by December 31, 2023.	Completed
Objective 2: Develop an infrastructure for collecting and analyzing information about HRC's service providers and identifying potential gaps in cultural, linguistic and geographic needs by June 30, 2024.	In Progress
Objective 3: Develop targeted resources that increase service delivery options to meet cultural, linguistic and geographic needs through June 30, 2026.	
Year 1: Develop a total of ten (10) new residential, day, employment and/or ancillary support services to increase capacity.	On Track
Objective 4: Increase the percentage of individuals and families reporting satisfaction with the cultural diversity of HRC's service providers by June 30, 2026.	
Year 1: Identify measures that provide input on the cultural diversity of HRC's service providers, gather baseline data from NCI surveys and target areas for improvement; develop and conduct new HRC surveys and/or implement new surveys put forward by ARCA and/or DDS in this area and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.	On Track

Strategic Focus Area Four: Community Engagement

Goal 1: Facilitate individual and family collaboration and partnership with HRC.

Goal 2: Build trust with individuals, families, providers and the surrounding community.

Goal 3: Develop and maintain meaningful partnerships and connections.

Goal 4: Increase awareness of HRC's unique value.

Goal 5: Advocate for flexible and sustainable personalized services and supports.

Objective 1: Develop, implement and evaluate a comprehensive community engagement plan through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines and begin implementing the plan.

On Track

**HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT**

Period of Report: January 1 to March 31, 2024

Date of Report: May 15, 2024

STRATEGIC FOCUS AREA ONE: IMPROVE INDIVIDUAL AND FAMILY EXPERIENCE AND SATISFACTION

Goal 1: Increase availability of information and communications to be more responsive and accessible to individuals and families.				
Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status*
Objective 1: Deliver high quality, responsive and accessible information to individuals and families through June 30, 2026.	1.1 Develop and implement a three-year plan with timelines.	1.1 Ongoing development of three-year plan.	1.1 Details of three-year plan were written into the approved template. The draft plan is in final stages of development.	On Track
Objective 2: Increase the percentage of individuals and families reporting satisfaction with Harbor's delivery of information, including its accessibility and responsiveness, by June 30, 2026.	2.1 Identify measures that provide input on Harbor's information sharing and communication, gather baseline data from NCI surveys and target areas for improvement; develop and conduct new Harbor surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.	2.1 Develop new survey. 2.2 Develop and implement plan for distributing, collecting, analyzing and presenting survey results.	2.1 The Annual Individual and Family Experience and Satisfaction Survey was finalized in March 2024. 2.2. A plan has been developed and is being implemented to ensure distribution of this survey in May 2024.	On Track

Goal 2: Optimize individuals and families active engagement in the planning process to provide the best individualized services and supports.				
Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status
Objective 1: Build infrastructure for Harbor to become a more person-centered organization by June 30, 2026	1.1 Develop and implement a three-year plan with timelines.	1.1 Ongoing development of three-year plan.	1.1 Details of three-year plan were written into the approved template. The draft plan was submitted to the Executive Director in December 2023 and was approved in February 2024.	On Track
Objective 2: Increase the percentage of individuals and families whose feedback indicates that Harbor's Case Management staff were skilled in developing their person-centered service plan, and agree their plans are person-centered and meet their needs by June 30, 2026.	2.1 Identify measures that provide input on Harbor's person-centered practices, especially person-centered service planning, gather baseline data from NCI surveys and target areas for improvement; develop and conduct new Harbor surveys and/or implement new surveys put forward by ARCA and/or DDS in this area and begin evaluating results, identifying the baseline and setting targets for improvement for the new surveys.	2.1 Develop new survey. 2.2 Develop and implement plan for distributing, collecting, analyzing and presenting survey results.	2.1 The Person-Centered Service Planning Survey was finalized in March. 2.2. A plan has been developed and is being implemented to ensure distribution of this survey beginning with IPPs in July 2024.	On Track

*Key

Green - On Track (proceeding as expected or completed within one month of targeted date)
 Yellow - In Progress (work has started within two or three months of targeted date)
 Red - Slow Progress (3+ months beyond targeted date or intentionally delayed)

On Track/Completed
In Progress
Slow Progress

FOCUS AREA ONE: SUMMARY AND NEXT STEPS

Develop Three-Year Plans

- * The Information and Communication Plan continues to be in final stages of development and is on track to be submitted to the Executive Director for review and approval in the next reporting period.
- * The Person-Centered Organization Plan was approved by the Executive Director in February 2024. It will be provided to the Board of Trustees with this Progress Report.
- * Many components of both plans are already being implemented. For example:

Information and Communication

- Harbor's website redesign project began in February 2024. A full website review was completed to identify areas for improved accessibility.
- Harbor's brand style guide was finalized and approved in March 2024 and materials will be revised and/or newly developed in accordance with the guide.
- Several informational handouts, presentations, and resources were translated into Harbor's threshold languages and posted on Harbor's website for online dissemination this reporting period.

Person-Centered Organization

- 8 Harbor staff are certified Person-Centered Thinking (PCT) Trainers as of March 2024 and are now conducting PCT trainings.
- A new Person Centered Practices Manager position has been created to help implement the Person-Centered Organization Plan with an anticipated start date is May 2024.
- A Case Management Support Coordinator has also been hired and will support person-centered practice efforts and activities.
- 305 Harbor staff have completed the introductory PCT training. The goal remains to have all Harbor staff trained in PCT by June 30, 2024.

- * The Executive Director will continue updating the Executive Committee and Board of Trustees to ensure opportunities for input as needed and appropriate regarding the three-year plans.

Identify Measures for Individual and Family Satisfaction

- * The Strategic Plan includes the development of four individual and family satisfaction surveys for this and two other focus areas. With that in mind, Harbor's leadership team met on March 27, 2024, to finalize surveys and to coordinate efforts by following the similar timelines for the development, implementation process, analysis and evaluation of results for each survey.

- * Specific to the surveys being developed for this focus area, both surveys were finalized.
 - An Annual Individual and Family Experience and Satisfaction Survey was finalized and includes questions about communication and information, customer service, person-centered service planning and service provider diversity. The survey will be distributed to individuals and families in May 2024.
 - A Person-Centered Service Planning was finalized and is a short survey that will be distributed immediately after an individual's Individual Program Plan (IPP)/Person Centered Plan (PCP) meeting beginning with IPPs scheduled in July.
 - Internal and external video messages are being developed to inform Harbor staff and our community about the upcoming surveys.

- * In addition to the surveys included for development in the Strategic Plan, other surveys are being developed as a result of best practice and/or Regional Center Performance Measures that focus on individual and family satisfaction in areas other than this focus area. To that end, surveys focused on the experience and satisfaction of individuals and families who are involved in the Self-Determination Program (SDP) as well as those going through Harbor's intake process are being developed.
 - To date, the SDP Orientation Survey has been finalized and will be implemented at SDP orientations beginning in May 2024.

- * DDS continues to work with stakeholders on developing survey questions to measure individual and family satisfaction for Regional Center Performance Measures (RCPM) related to this focus area. Harbor staff are closely monitoring the work DDS is doing and will integrate questions as needed into future Harbor surveys.

**HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT**

Period of Report: January 1 to March 31, 2024

Date of Report: May 15, 2024

STRATEGIC FOCUS AREA TWO: ENHANCE SERVICE COORDINATION

Goal 1: Maintain customer-focused culture.

Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status*
Objective 1: Harbor staff will enhance and/or acquire new customer service skills through a formal customer service training program with a standard set of competencies through June 30, 2026.	1.1 Identify standard set of competencies and develop training program; start training staff and including as part of new staff onboarding.	1.1 Finalize competencies/ customer service standards. 1.2 Finalize customer service training plan.	1.1 Harbor's Universal Customer Service Standards were approved in December 2023, and have been distributed to all Harbor staff. 1.2 Harbor staff have worked with Moran Consulting to finalize the customer service training plan. Training is scheduled to begin in June 2024.	On Track
Objective 2: Increase the percentage of individuals and families reporting satisfaction with Harbor's customer service by June 30, 2026.	2.1 Identify measures/ indicators that reflect Harbor's customer service, gather baseline data from NCI surveys and set targets for improvement; develop and conduct new Harbor surveys and begin evaluating results, identifying baseline and setting targets for improvement for the new surveys.	2.1 Develop new survey. 2.2 Develop and implement plan for distributing, collecting, analyzing and presenting survey results.	2.1 The Customer Service Survey was finalized in March 2024. 2.2. A plan has been developed and is being implemented to ensure ongoing availability of this survey beginning in July 2024.	On Track

Goal 2: Harbor will enhance its organizational knowledge and adopt new best practices as needed.				
Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status*
Objective 1: Ensure ongoing learning opportunities for Harbor staff to increase their knowledge, skills and abilities and enhance their job performance through June 30, 2026.	1.1 Conduct a structured survey with staff about possible training topics for personal and professional growth; develop a plan for prioritizing the creation and implementation of new training opportunities, develop small work/discussion groups around special topics of interest for ongoing learning as desired by individual departments.	1.1 Conduct professional development survey. 1.2 Summarize and review results of professional development survey.	1.1 The professional development survey was conducted in January 2024. 1.2 Survey results were summarized and shared with Harbor staff in March 2024.	On Track
Objective 2: Build a Community of Practice (CoP) for supporting individuals with developmental disabilities and their families, and incorporate new learning into the organization as appropriate through June 30, 2026.	2.1 Determine the mission and goals of the CoP; build the core team and clearly delineate their main roles, identify members internal and external to Harbor; create structure for engaging in regular communication and building the community; have a kick-off meeting by the end of Year 1.	2.1 Develop mission and goals for CoP. 2.2 Build core team. 2.3 Identify CoP members. 2.4 Create structure for CoP communication and meeting guidelines.	2.1 - 2.4 Activities have not been completed within the anticipated timelines. The mission and goals for the CoP are currently under review to help Harbor get on track with this objective.	Slow Progress

***Key**

Green - On Track (proceeding as expected or completed within one month of targeted date)

Yellow - In Progress (work has started within two or three months of targeted date)

Red - Slow Progress (3+ months beyond targeted date or intentionally delayed)

On Track/Completed

In Progress

Slow Progress

FOCUS AREA TWO: SUMMARY AND NEXT STEPS

Customer-Focused Culture

- * Harbor staff continue working closely with Moran Consulting on the customer service goal.
 - The approved Harbor Universal Customer Service Standards include four overarching categories: Professionalism, Attitude, Respect and Communication. The Standards were shared with Harbor staff. They will also be posted throughout Harbor's common areas.
 - The training curriculum provided by Moran Consulting has been individualized for Harbor through the development of mock scenarios created by a cross section of staff to use during the training.
 - Training is scheduled to begin in June 2024.
 - Internal and external video messages are being developed to inform Harbor staff and our community about the Customer Service Survey.
-
- * The Strategic Plan includes the development of four individual and family satisfaction surveys for this and two other focus areas. With that in mind, Harbor's leadership team met on March 27, 2024, to finalize surveys and to coordinate efforts by following the similar timelines for the development, implementation process, analysis and evaluation of results for each survey.

Organizational Knowledge

Professional Development

- * The Professional Development Survey was conducted in January and results were summarized and shared with all Harbor staff in March 2024. There was a 60% response rate and the results are now being used to develop future professional development opportunities. The highest ranked topics across all staff included resilience, conflict management and resolution, mental health diagnoses for individuals served by Harbor, productivity and work-life balance, crisis intervention for the individuals served by Harbor, and critical thinking.

Community of Practice

- * Progress has been much slower than anticipated in this area, much internal discussion has taken place about how to build a successful CoP.
- CoP will focus on compliance with the Home and Community-Based Services (HCBS) Final Rule. The goal of Harbor's HCBS CoP would be to "move from paper to practice and use person-centered approaches to turn HCBS requirements into action".
- A consulting firm with expertise in developing CoPs, specifically in the areas of HCBS compliance and person-centered practices, has been identified.
- Harbor staff have been identified to serve on a steering committee to work on the details of the CoP.
- Timelines for CoP implementation have been revised and a kick-off meeting is planned for Fall 2024.
- The Executive Director will continue updating the Executive Committee and Board of Trustees.

**HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT**

Period of Report: January 1 to March 31, 2024

Date of Report: May 15, 2024

STRATEGIC FOCUS AREA THREE: INCREASE RESOURCE DEVELOPMENT

Goal 1: Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic, and geographical needs.

Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status*
Objective 1: Utilize existing individual and family surveys and needs assessments and, as needed, conduct additional needs assessments to identify potential gaps in service delivery options that meet cultural, linguistic, and geographic needs by December 31, 2023.	Not Applicable	Not Applicable	This objective was met by December 31, 2023.	Completed
Objective 2: Develop an infrastructure for collecting and analyzing information about Harbor's service providers and identifying potential gaps in cultural, linguistic, and geographic needs by June 30, 2024.	Not Applicable	2.1 Create the framework and timelines for a new system within Virtual Chart focused on collecting provider information. 2.2 Implement and evaluate beta version of the framework.	Activities have not been completed within the anticipated timelines, but progress is being made. 2.1-2.2 New features of Virtual Chart are now available to Harbor staff to help collect additional provider information. Plans are in place to collect data by the end of the fiscal year.	In Progress

Goal 1 (continued): Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic, and geographical needs.				
Objective 3: Develop targeted resources that increase service delivery options to meet cultural, linguistic, and geographic needs through June 30, 2026.	3.1 Develop a total of ten new residential, day, employment, and/or ancillary support services to increase capacity.	3.1 Ongoing resource development for the ten targeted services to develop by 6/30/24.	3.1 One additional resource was developed this reporting period, bringing the total resources developed this fiscal year to ten.	On Track
Objective 4: Increase the percentage of individuals and families reporting satisfaction with the cultural diversity of Harbor's service providers by June 30, 2026.	4.1 Identify measures that provide input on cultural diversity of Harbor's service providers, gather baseline data from NCI surveys and set targets for improvement; develop and conduct new Harbor surveys and/or implement new surveys put forward by ARCA and/or DDS in this area and begin evaluating results, identifying the baseline and setting targets for improvement for the new surveys.	2.1 Develop new survey questions. 2.2 Develop and implement plan for distributing, collecting, analyzing and presenting survey results.	2.1 The provider diversity questions were finalized in March 2024. 2.2 The questions were included in the Annual Individual and Family Experience and Satisfaction Survey that will be distributed in May 2024.	On Track

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Slow Progress

FOCUS AREA THREE: SUMMARY AND NEXT STEPS

Develop Infrastructure

- * Regarding the expansion of Virtual Chart to gather provider information, Harbor staff have prioritized the system's ability to gather information about the geographic areas (i.e., zip codes) where providers service individuals and families and the language capabilities of the providers' staff.
 - Harbor will be surveying all providers in May to gather needed information regarding geographic and language capacities.
 - Staff will utilize Virtual Chart to house data gathered from the survey to expand our knowledge of providers' language capacities.
- * Progress on this objective has been slower than anticipated for a variety of reasons.
 - Programming revisions to Virtual Chart are not fully controlled by Harbor and other revisions can take precedence over Harbor's requests (i.e., similar to SANDIS, which is administered by San Diego Regional Center; Virtual Chart is administered by Regional Center of Orange County).
 - A statewide project is underway to design a new uniform case management system for all 21 regional centers. As this new system (Client Electronic Records Management System - CERMS) is under development, enhancements to Virtual Chart have slowed dramatically.
- * Harbor staff continue to closely monitoring the work DDS is doing related to Regional Center Performance Measures (RCPM) specifically related to the choice of services available to individuals and families and the cultural, linguistic and geographic capabilities of service providers.
 - Regardless of any challenges or delays, Harbor is dedicated to collecting provider information that ensures we can submit information to DDS that is required as part of the Regional Center Performance Measures (RCPM).

Develop Resources

- * To date, Harbor has developed ten targeted resources to increase service delivery options that meet the cultural, linguistic and geographic needs of those we serve.
 - This reporting period, Harbor vended one respite provider.
 - As a reminder, prior targeted resources developed include: two residential care facilities, one day program, one respite provider, one behavioral services agency, a Financial Management Services (FMS), and three independent living services providers.
- * Of note in this area is that Harbor's resource development efforts are focused on two things: (1) on increasing service options and capacity based on identified existing gaps and (2) maintaining existing service options and capacity. At any given time, service providers are retiring or closing their businesses for various reasons. For purposes of the Strategic Plan, this report only includes progress on resource development that has increased Harbor's service options. However, other resources are being developed regularly to backfill for service options that have been lost.

Identify Measures for Individual and Family Satisfaction

- * The Strategic Plan includes the development of four individual and family satisfaction surveys for this and two other focus areas. With that in mind, Harbor's leadership team met on March 27, 2024, to finalize surveys and to coordinate efforts by following the similar timelines for the development, implementation process, analysis and evaluation of results for each survey.
- * Specific to the cultural diversity of providers -
 - Questions focused on the cultural diversity of providers were finalized and included in the larger annual survey for individuals and families, which will be distributed in May 2024.
- * DDS continues to work with stakeholders on developing survey questions to measure individual and family satisfaction for Regional Center Performance Measures (RCPM) related to this focus area. Harbor staff are closely monitoring the work DDS is doing and will integrate questions as needed into future Harbor surveys.

**HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT**

Period of Report: January 1 to March 31, 2024

Date of Report: May 15, 2024

STRATEGIC FOCUS AREA FOUR: STRENGTHEN COMMUNITY ENGAGEMENT

Goal 1: Facilitate individual and family collaboration and partnership with Harbor Regional Center.

Goal 2: Build trust with individuals, families, providers and the surrounding community.

Goal 3: Develop and maintain meaningful partnerships and connections.

Goal 4: Increase awareness of Harbor's unique value.

Goal 5: Advocate for flexible and sustainable personalized services and supports.

Objective	Year 1 Activities	Timeline for Current Period	Progress for Current Period	Status*
Objective 1: Develop, implement and evaluate a comprehensive community engagement plan through June 30, 2026	1.1 Develop a comprehensive community engagement plan that includes, at minimum: (a) the definition and identification of mission-driven models for effective engagement; (b) desired characteristics of strategic, mutually beneficial partnerships; (c) how Harbor's vision, mission and guiding values are embedded in all activities related to Harbor's community engagement; (d) strategies and timelines for facilitating collaboration and partnership with the individuals and families served by Harbor; (e) strategies and timelines for increasing the number and impact of opportunities that engage existing community partners; (f) strategies and timelines for increasing the number of new partnerships and impact of those partnerships; (g) strategies and timelines for increasing the community's awareness about Harbor and building trust; (h) strategies and timelines for legislative advocacy; and (i) criteria for evaluating the success of the multi-component plan. Begin implementing the plan.	1.1 Ongoing development of three-year plan.	1.1 Details of three-year plan were written into the approved template. The draft plan is in final stages of development.	On Track

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Slow Progress

FOCUS AREA FOUR: SUMMARY AND NEXT STEPS

Develop Three-Year Plan

- * The Community Engagement Plan is in the final stages of development and is expected to be submitted to the Executive Director for review and approval in the next reporting period.
- * It is important to note that while the community engagement plan is being developed, Harbor continues to engage our community in many ways, both new and familiar. Within this reporting period, community engagement activities included, but were not limited to:
 - Harbor hosted an Early Start conference for Harbor staff, providers and school districts
 - Cambodian New Year and Resource Fair
 - TransCen, a transition event focusing on transition-aged youth and employment
 - Listening sessions/focus groups in expanded geographic areas for our Spanish speaking individuals, families and community members
 - Hosted a meeting with State Senator Lena Gonzalez and gave her a tour of one of Harbor's employment providers
- * The Executive Director will continue updating the Executive Committee and Board of Trustees to ensure opportunities for input as needed and appropriate regarding the three-year plan.

Harbor Regional Center Person-Centered Organization Plan Approved 2-29-24

Strategic Plan Period: July 1, 2023 to June 30, 2026

Department Overseeing Plan: Case Management Support

STRATEGIC PLAN FOCUS AREA:
Individual and Family Experience and Satisfaction
STRATEGIC PLAN GOAL:
Goal 2: Optimize individuals' and families' engagement in the planning process to provide the best individualized services and supports.
STRATEGIC PLAN OBJECTIVE:
<p><u>Objective 1:</u> Build infrastructure for HRC to become a more person-centered organization through June 30, 2026.</p> <p><u>Year 1:</u> Develop and implement a three-year plan for embedding person-centered practices throughout HRC that includes, but is not limited to: (a) identifying and training internal Person-Centered Thinking (PCT) trainers; (b) All HRC staff complete the two-day PCT conceptual training. New employees complete the two-day PCT training within three months of their hire date. HRC is an active participant in ARCA's and DDS' discussions regarding Regional Center Performance Measures and incorporates recommended person-centered practices into HRC's infrastructure as appropriate.</p> <p><u>Year 2:</u> Ongoing implementation of three-year plan and revisions made to plan as needed. Internal PCT trainers are all certified. Internal Person-Centered Service Plan Facilitation Trainers are identified, trained and certified in alignment with DDS' Regional Center Performance Measure criteria. Case management staff begin training in person-centered service plan facilitation. New case management staff are trained in person-centered service plan facilitation within six months of their hire date. HRC continues to be an active participant in ARCA's and DDS' discussions regarding Regional Center Performance Measures and incorporates recommended person-centered plans. Begin offering two-day PCT training for individuals, families and service providers.</p> <p><u>Year 3:</u> Ongoing implementation of three-year plan, including a Community of Practice on person-centered practices. Revisions made to three-year plan as needed.</p>

PLAN COMPONENTS

A. Definitions

Person-Centered Thinking (PCT) refers to a mindset that aligns person centered values with our language, our assumptions, and our behaviors; it is the fundamental belief that all people bring value to the world and deserve our respect.

Person-Centered Service Facilitation Planning is a way to assist people needing services and supports to construct a plan that describes what they want and need in order to bring purpose and meaning to their life; person centered plans describe how to balance a person's preferences with support to stay healthy and safe.

Person-Centered Practice is the alignment of service resources and actions among staff and other people who work in a system offering support.

Community of Practice is a group of people who "share a concern or a passion for something they do and learn how to do it better as they interact regularly" (Wenger, 2013). A Community of Practice can evolve naturally because of the members' common interest in a particular domain or area, or it can be created deliberately with the goal of gaining knowledge related to a specific field. It is through the process of sharing information and experiences with the group that members learn from each other, and have an opportunity to develop personally and professionally (Lave & Wenger, 1991).

B. Identify, Train and Certify Internal Person-Centered Thinking (PCT) Trainers

Prior to adoption of HRC's Strategic Plan, the Department of Developmental Services (DDS) made available incentive dollars for regional centers with at least one certified PCT trainer per 10,000 individuals served.

Cristina Mercado has been a certified PCT trainer since 2019. To identify other HRC staff who could become certified PCT trainers, an informational recruitment session for Client Services Managers was held on November 16th, 2022. HRC staff were asked to submit their names if they were interested in becoming certified PCT trainers.

Eight staff were selected to go through the certification process as listed below. HRC has contracted with Helen Sanderson Associates to mentor the candidates, monitor completion of the required activities and support them through the certification process. In total, HRC will have nine certified PCT Trainers by March 2024.

PCT Trainers/ Candidates	Date First Requirement Met	Date Second Requirement Met	Certification Date or Expected Date
Cristina Mercado	-	-	2019
Katy Granados	May 2023	by September 2023	December 2023
Johnny Granados	May 2023	by September 2023	February 2024
Josephine Cunningham	June 2023	by November 2023	February 2024

PCT Trainers/ Candidates	Date First Requirement Met	Date Second Requirement Met	Certification Date or Expected Date
Latrina Fannin	June 2023	by November 2023	February 2024
Maria Fitzsimons	August 2023	by December 2023	February 2024
Daisy Bejarano	August 2023	by December 2023	February 2024
Erika Castillo	September 2023	by December 2023	February 2024
Erika Godoy	September 2023	by December 2023	February 2024

C. All HRC Staff Complete the PCT Conceptual Training

Prior to adoption of HRC’s Strategic Plan, PCT trainings were planned for all HRC staff. Helen Sanderson Associates is conducting the trainings and in consultation with them, it was decided that the content of the typical two-day training would be delivered across 6 half days to accommodate staff schedules. Trainings have been scheduled between the months of May 2023 and February 2024 for groups of 25 to 40 staff at each session.

By February 2024, approximately 276 staff are expected to have completed the training. The remaining approximate 212 staff will be completing training between March and June 2024. Beginning in March 2024, in anticipation of the eight HRC staff becoming certified PCT trainers, trainings will be conducted by HRC’s internal certified trainers in addition to Helen Sanderson Associates. Trainings will then be offered in-person as well as via Zoom and across full as well as partial days.

D. New Employees Complete the PCT Training within Three Months of Hire Date

Beginning in June 2024, PCT training will be added to the current training series of all new employees. PCT trainings will be offered as frequently as needed to ensure that all new employees complete the training within three months of their hire date.

E. Identify, Train and Certify Internal Person-Centered Service Plan Facilitation Trainers

Prior to adoption of HRC’s Strategic Plan, the Department of Developmental Services (DDS) made available incentive dollars for regional centers with at least one certified Person-Centered Service Plan Facilitation Trainer per 10,000 individuals served.

HRC selected three other staff to complete a 12-week program on person-centered plan facilitation. HRC contracted with Helen Sanderson Associates to mentor these additional candidates, monitor completion of the required activities and support them through the certification process. Cristina Mercado has been a certified Person-Centered Plan Facilitator since 2019.

Person Centered Service Plan Facilitation Trainer	Date Certified	Course Completed	Certifying Organization
Cristina Mercado	2019	Plan Facilitation	Support Development Associates
Barbara Maeser	May 2023	Planning Live	Helen Sanderson Associates
Edgar Marroquin	May 2023	Planning Live	Helen Sanderson Associates
Jessica Sanchez	May 2023	Planning Live	Helen Sanderson Associates

F. Align Activities with DDS' Regional Center Performance Measure Criteria

As of December 13, 2022, DDS' Regional Center Performance Measures (RCPM) are presented below. HRC's Case Management Support Services team is monitoring any changes DDS makes to the RCPM. Quarterly progress reports to the Executive Director will include updates on RCPM changes.

Focus Area: Person-Centered Services Planning				
Measure: Service Plans Demonstrate Person-Centered Criteria				
Desired Outcome: People served by Regional Centers have person-centered service plans.				
	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	RCs commit to the development and use of a consistent person-centered service plan document.	Develop components of a person-centered service plan document and a person-centered planning process that meets federal person-centered service plan standards.	1) Percentage of consumers who agree their service plan is person-centered and meets their needs. 2) Percentage of consumers who are satisfied with the quality of their Individual Program Plan (IPP).	
Data Source	None		Individual Satisfaction Survey	
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline			Pay-For-Performance
Performance Target and Incentive Methodology	N/A			Incentive payment for the percentage of consumers who agree their service plan is person-centered and meets their needs and are satisfied with the quality of their IPP, with increasing incentive based on: 50% or higher agree; 75% or higher agree; 90% or higher agree
<p>**DDS will establish methods for assuring families and self-advocates receive support for understanding and identifying effective person-centered planning. Page 11</p> <p>Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.</p>				

Focus Area: Person-Centered Services Planning				
Measure: Service Coordinator Facilitation Skills				
Desired Outcome: Regional Center Service Coordinators demonstrate person centered planning skills.				
	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	1) Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and who are qualified to deliver plan facilitation training (Note: RCs must have a minimum of one certified trainer per 10,000 consumers served in the RC service area) 2) Number of existing and new SCs including intake staff and first line supervisors who have completed training in Person-Centered Plan Facilitation (Note: In Phases 1-2, DDS will develop operational definitions and standards for person-centered plans.)	1) Percentage of new SCs who complete training in Person-Centered Plan Facilitation 2) Percentage of consumers and families who agree their SC was skilled in developing their person-centered service plan	Percentage of consumers and families whose feedback indicates their SC was skilled in developing their person-centered service plan. For example: <ul style="list-style-type: none"> The percentage of people reporting their SC asks what the individual wants in the service plan The SC included in the service plan things that are important to the individual The SC assisted the consumer to chose and invite people to their last service planning meeting Their SC told them how to ask for changes when they want their service plan to be different
Data Source	RC-reported data		1) RC-reported data 2) Individual Satisfaction Survey	Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Pay-for-Performance	1) Pay-for-Reporting 2) Pay-for-Performance		Pay-For-Performance
Performance Target and Incentive Methodology	Incentive payment for the number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	1) Incentive payment based on the number of certified Person-Centered Plan Facilitation trainers meeting or exceeding one per 10,000 consumers 2) Incentive payment for the reported the number of staff who have completed training in Person-Centered Plan Facilitation		Incentive payment based on the percentage of consumers who agree their SC was skilled in developing the person-centered plan (50% or higher agree; 75% or higher agree; 90% or higher agree) Page 12
<p>Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.</p>				

[Proposed Regional Center Performance Measures \(December 13,2022\).](#)

G. Existing Case Management Staff are Trained in Person-Centered Service Planning and New Case Management Staff are Trained within Six-Months of Hire Date

By February 2024, HRC will have 9 staff certified to provide PCT training and 4 to provide person-centered service plan facilitation training. By June 2024, all HRC staff will have completed PCT training.

By June 2025, all case management staff, including intake service coordinators and first-line supervisors, will complete person-centered service plan facilitation training. Additionally, new case management staff will receive the training within six months of their hire date. The details of this new training, including the content, number of hours/days, frequency of trainings and maximum participants per training will all be determined by June 2025 and will be in compliance with the directives set forth by DDS.

H. HRC is an active participant in ARCA and DDS discussions regarding Regional Center Performance

The Executive Director attends ARCA meetings and reports back to the Director of Case Management Support Services on any updates to the RCPM. In addition, Directors of Case Management also attend and will relay important updates to the Director of Case Management Support Services. As DDS directives are released, they will be distributed to the appropriate HRC staff so that this plan can be updated and implemented. Case Management Support Services will check the DDS website monthly for updates that impact the implementation of this plan, including, but not limited to Regional Center Performance Measure work group meeting materials (e.g., PowerPoint slide decks, draft survey questions, draft person-centered plan template).

I. Offer Two-Day PCT training to Individuals, Families and Service Providers

Prior to adoption of HRC’s Strategic Plan, PCT training has been delivered to HRC’s provider community to comply with the Home and Community-Based Services (HCBS) Settings Final Rule, which is a federal tool for promoting full access to community life. The HCBS Settings Rule requires that every state ensure that services delivered to seniors and people with disabilities living in the community – outside of institutions – meet minimum standards for integration, access to community life, choice, autonomy, and other important consumer protections.

HRC has contracted with IntellectAbility since November 2022 to deliver PCT training to our provider community through March 2025. The following table shows how many trainings have been, or are scheduled to be, provided.

Training Dates	Number of Trainings Completed	Number of Service Providers Trained	Types of Providers Trained
November 2022 to December 2023	8	71	Licensed residential facilities

Training Dates	Number of Trainings Completed	Number of Service Providers Trained	Types of Providers Trained
January 2024 to July 2024	12	TBD	Licensed residential facilities Family Home Agencies Day Programs Socialization Programs Supported Employment
July 2024 to March 2025	TBD	TBD	All other providers identified as needing the training to meet the HCBS Final Rule requirements

The goal of HRC’s Strategic Plan is to expand PCT training beyond internal staff to other service providers, as well as to the individuals and families we serve. Through March 2025, HRC will prioritize the providers who are required to be training in person-centered practices as part of the HCBS Settings Final Rule.

In Fiscal Year 2024/2025, HRC will also determine our training capacity given the need for our internal PCT trainers to train new employees within three months of their hire date and to provide person-centered service plan facilitation training to all case management staff by June 2025. Based on the evaluation of resources, HRC will determine when and how best to offer PCT training to the individuals and families we serve. There are other trainings, notably Families Planning Together and People Planning Together, that are designed specifically to provide PCT training to individuals and families. HRC will research those options as it moves forward in embedding person-centered practices within the organization and within our community.

J. Community of Practice on Person-Centered Practices

HRC’s Strategic Plan has a goal in the Enhanced Service Coordination focus area stating HRC will enhance its organizational knowledge and adopt new best practices as needed. To that end, HRC plans to build a Community of Practice that includes a focus on person-centered practices. As the mission and goals for HRC’s overarching Community of Practice are developed, person-centered practices will be at the forefront. After the Community of Practice is in full swing, the focus on person-centered practices will be fleshed out in more detail.

Although less formally than within the structure of a Community of Practice, HRC’s commitment to person-centered practices will also be realized, as funding allows, through the planned recruitment and hiring of a newly created PCT Coordinator position. By June 2024, HRC anticipates hiring a PCT Coordinator to lead HRC’s strategic objective related to person-centered practices. This will include helping HRC develop and integrate person-centered practices both within the organization and with our stakeholders. Specifically, the PCT Coordinator will help put into practice what was learned in the PCT training and person-centered service plan training. Our goal is to ensure alignment of person-centered values with our language, our assumptions, as well as service resources and actions among our staff and providers in support of the individuals and families we serve.

K. Evaluation of This Plan's Success

Several criteria have been established to determine HRC's success of embedding person-centered practices throughout the organization, including, but not limited to the list below.

- Quarterly Strategic Plan progress reports submitted to the Board of Trustees.
- A review of past National Core Indicators (NCI) survey results related to the person-centered planning process and the Individual Program Plan to determine baseline measures.
- At the end of each fiscal year of Strategic Plan implementation, the plan's progress and success will be evaluated by determining, at minimum:
 - the number of employees trained in PCT and in the facilitation of person-centered service plans;
 - the number of internal PCT and person-centered service planning trainers;
 - the results of future NCI surveys related to the person-centered planning process and Individual Program Plan; and
 - the results of HRC surveys measuring individual and family satisfaction with the person-centered service planning process and their Individual Program Plan.
- Based on the evaluation of this plan's progress and success, the plan will be revised as needed at the beginning of each new fiscal year of Strategic Plan implementation.

Date Plan Approved by Executive Director: February 29, 2024



Harbor Regional Center Universal Customer Service Standards





Harbor Regional Center

Universal Customer Service Standards

Professionalism

- Lead by example, regardless of your position, holding yourself and others accountable.
- Consistently demonstrate courteous, cooperative, and helpful behavior.
- Understand the needs of both your internal colleagues and external customers (anyone you come in contact with as an HRC representative).
- Show ownership with problems that may arise in your position.
- Be punctual by being on time for meetings and returning calls in a timely manner.
- Know your customer by preparing for meetings, in advance.
- When in a virtual meeting – be present and use professional background.
- Maintain a professional appearance and take into account cultural diversity.

Positive Attitude

- Use a positive tone of voice and body language when communicating with colleagues and customers.
- Determine your customer expectations and meet them to the best of your ability.
- Show dedication and a strong commitment to both your own work and the success of the organization.
- Recognize the importance of every role and be mindful of the value each person brings to the organization.
- Be approachable – Be open, friendly, and welcoming in your behavior.

Respect

- Be courteous and professional with all colleagues and customers.
- Be aware of and sensitive to cultural differences both with internal and external customers.
- Express empathy, compassion, and patience when interacting with colleagues and customers.
- Treat every person with respect through warm greetings, smiles, and recognition of their contributions.
- Give your undivided time that is needed to resolve the individual customers concerns.
- Consider your customer's perspective and empathize with their experience.
- View everyone as a valuable resource and look for solutions as you work together to serve others.

Communication

- Communication should be courteous and respectful
- Use a positive tone and quality in both written and oral communication
- Ensure information is accurate and clear.
- Engage in active listening to understand the needs of a customer or colleague, while remaining open to feedback.
- Be responsive to your internal and external customer requests.
- Offer solutions or alternatives when dealing with angry customers.
- Follow up with customers to ensure satisfaction.
- Acknowledge any inconvenience that the customer may have experienced.



Borrowing Resolution

**for Board Approval*

- **Line of Credit | City
National Bank**



**HARBOR REGIONAL CENTER
BOARD OF TRUSTEES
BORROWING RESOLUTION
May 21, 2024**

RESOLVED that Harbor Regional Center renew its line of credit with City National Bank. The load agreement is dated February 9, 2024, maturing on June 30, 2024. The loan is a revolving credit facility used to manage cash flow requirements as needed. Beginning July 1, 2024, the principal sum will decrease from \$50,000,000.00 to \$40,000,000.00. The termination date will be extended to June 30, 2025.

DRAFT

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do certify that the foregoing is true, exact and correct copy of a resolution adopted at the lawfully held meeting of the Board of Trustees on the _____ day of _____, _____.
Signature: _____ Date: _____



Purchase of Service Contract

**for Board Approval*

- **Professional Services | The Columbus Organization**



CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

The Columbus Organization
500 E. Swedesford Road
Suite 100
Wayne, PA 19087

Description of Services: Professional Services
Rate of Payment: Hourly rate based on position
Pricing includes salaries, taxes, benefits and indirect costs

Current Positions include (average bill rate):

- Nurses-R.N. (4 FTE) \$100.18
- Psychologists (2 FTE) \$104.40
- Bi-Lingual Psychologist (1 FTE) \$110.04
- Forensic Specialist (1 FTE) \$76.22
- Pharmacist (1 FTE) \$124.12
- BCBA (1 FTE) \$99.17

Contract period: July 1, 2024 to June 30, 2025
Projected annual amount: Not to exceed \$1,954,609.00

CERTIFICATION

<p>I, the undersigned, _____ of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the _____ day of _____, _____.</p> <p>Signature: _____ Date: _____</p>
--



Purchase of Service Contract

**for Board Approval*

- **Building E Furniture**





Purchase of Service Contracts

**for Board Approval*

- **Transportation**
 - a. **Comfort**
 - b. **Ideal**
 - c. **Reliable**
 - d. **Round Trip**



CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

Contract Transportation

Comfort Transportation (HH1806)

21151 Western Avenue #139

Torrance, CA 90501

Description of Services: Transportation Services

Rate of Payment: Per client per one-way trip, rates varies by zone

- Current Range: \$15.62 to \$21.83 per trip
- Fuel Surcharge for gas price in excess of \$3.00/gallon for diesel in excess of \$3.75/gallon
- Contract period: July 1, 2024 to June 30, 2027; may be extended for two (2) additional one-year terms

Projected annual amount: approximately \$9,600,000 to \$13,800,000 total for all contract transportation providers.

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do
certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and
approved by the Board of Trustees on the _____ day of _____, _____.

Signature: _____ Date: _____

CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

Contract Transportation

Ideal Transit, Inc. (H93517)

13404 Waco Street
Baldwin Park, CA 91706

Description of Services: Transportation Services

Rate of Payment: Per client per one-way trip, rates varies by zone

- Current Range: \$15.85 to \$23.74 per trip
- Fuel Surcharge for gas price in excess of \$3.00/gallon for diesel in excess of \$3.75/gallon
- Contract period: July 1, 2024 to June 30, 2027; may be extended for two (2) additional one-year terms

Projected annual amount: approximately \$9,600,000 to \$13,800,000 total for all contract transportation providers.

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do
certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and
approved by the Board of Trustees on the _____ day of _____, _____.

Signature: _____ Date: _____

CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

Contract Transportation

Sam's Transportation Service, Inc. DBA "Reliable Transportation Services" (HP6411)

1221 Peck Road
South El Monte, CA 91733

Description of Services: Transportation Services

Rate of Payment: Per client per one-way trip, rates varies by zone

- Current Range: \$16.09 to \$22.80 per trip
- Fuel Surcharge for gas price in excess of \$3.00/gallon for diesel in excess of \$3.75/gallon
- Contract period: July 1, 2024 to June 30, 2027; may be extended for two (2) additional one-year terms

Projected annual amount: approximately \$9,600,000 to \$13,800,000 total for all contract transportation providers.

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do
certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and
approved by the Board of Trustees on the _____ day of _____, _____.

Signature: _____ Date: _____

CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

Contract Transportation

Round Trip Transportation (HP3650)

2140 Durfee Avenue
El Monte, CA 91733

Description of Services: Transportation Services

Rate of Payment: Per client per one-way trip, rates varies by zone

- Health and Safety Rate Range: \$21.47 to \$42.01 per trip (Set to expire 06/30/24)
- Non-Health and Safety Waiver Range: \$16.03 to \$21.83 per trip
- Fuel Surcharge for gas price in excess of \$3.00/gallon for diesel in excess of \$3.75/gallon – **Not applicable** for the Health and Safety Waiver Rates
- Contract period: July 1, 2024 to June 30, 2027; may be extended for two (2) additional one-year terms

Projected annual amount: approximately \$9,600,000 to \$13,800,000 total for all contract transportation providers.

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the _____ day of _____, _____.

Signature: _____ Date: _____



Purchase of Service Contract

**for Board Approval*

- **CCP Start-Up Funding |
HRC 2324-1 | Universal
Support, Inc.**



CONTRACTS REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
May 21, 2024

PURCHASE OF SERVICE

Adult Residential Facility for Persons with Special Health Needs | Project ID: HRC-2324-1

Universal Support, Inc.
27809 Conestoga Dr.
Rolling Hills Estates, CA 90274

Description of Services: CPP/CRDP funds may fund up to the approved amount for the development of an Adult Residential Facility For Persons with Special Health Care Needs (ARFPSHN) intended to serve a maximum of four (4) adults. The home will be owned by a Housing Development Organization (HDO) and will be leased to Universal Support, Inc. (Housing Development grant awarded in FY 22-23).

Total Start-Up funding not to exceed: \$250,000.00
Contract Period: July 1, 2024 to June 30, 2026.

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the _____ day of _____, _____.

Signature: _____ Date: _____



PRESENTATION

On

**‘24-25 Performance
Contract’**

By

**Thao Mailloux, Director of
Information & Development**





DRAFT 2024-2025 PERFORMANCE PLAN BORRADOR DEL PLAN DE DESEMPEÑO PARA 2024-2025

PUBLIC STAKEHOLDERS' MEETING | REUNIÓN PÚBLICA DE PARTES INTERESADAS

MAY 15, 2024 | 15 DE MAYO DE 2024

WELCOME | BIENVENIDOS



- Language Interpretation is available.
- Closed Captioning function will be on.
- Enter Questions or Comments into the Chat.
- Hay interpretación de idiomas.
- La función de subtulado estará activa.
- Introduzca sus preguntas o comentarios en el chat.

-
- What is the Performance Contract?
 - Why is it Important?
 - Review 2022 Year End Data
 - Current Efforts with Community Input

- ¿Qué es el contrato de desempeño?
- ¿Por qué es importante?
- Revisión de los datos de fin de año de 2022
- Esfuerzos actuales con aportaciones de la comunidad

MEETING AGENDA | ORDEN DEL DÍA DE LA REUNIÓN

WHAT IS A PERFORMANCE CONTRACT? ¿QUÉ ES UN CONTRATO DE DESEMPEÑO?

- Every year, Department of Developmental Services (DDS) contracts with regional centers in California to serve individuals with developmental disabilities.
- DDS and regional centers develop a performance contract (agreement) to help measure how each regional center delivers services according to the Lanterman Developmental Disabilities Services Act.
- There are measures that are related to Public Policy, as well as Compliance.
- Cada año, el Departamento de Servicios del Desarrollo (*Department of Developmental Services, DDS*) contrata a los Centros Regionales de *California* para atender a las personas con discapacidades de desarrollo.
- El *DDS* y los Centros Regionales desarrollan un contrato (acuerdo) de desempeño para ayudar a medir como cada Centro Regional brinda servicios de acuerdo con la *Ley Lanterman* sobre las Discapacidades del Desarrollo (*Lanterman Developmental Disabilities Services Act*).
- Hay medidas que están relacionadas con la política pública, así como con el cumplimiento.

WHY IS IT IMPORTANT? ¿POR QUÉ ES IMPORTANTE?

- The Lanterman Act identifies many reasons why performance plans are important.
 - The contract is based on different outcomes areas determined by DDS.
 - Our community's input is vital to help Harbor prioritize areas of performance and helps us to better serve our community's unique needs.
- La Ley *Lanterman* identifica muchas razones por las que los planes de desempeño son importantes.
 - El contrato se basa en diferentes áreas de resultados determinadas por el *DDS*.
 - Las aportaciones de nuestra comunidad son vitales para ayudar al *Harbor* a priorizar las áreas de desempeño y nos ayudan a servir mejor a las necesidades únicas de nuestra comunidad.



HOW IS SUCCESS MEASURED? ¿CÓMO SE MIDE EL ÉXITO?



DDS reviews baseline and end of year information to evaluate performance.

1. The outcome has improved over the prior year's baseline, or
2. The performance exceeds the statewide average, or
3. The performance equals a standard that has been defined by DDS.

El DDS revisa la información de referencia y de fin de año para evaluar el desempeño.

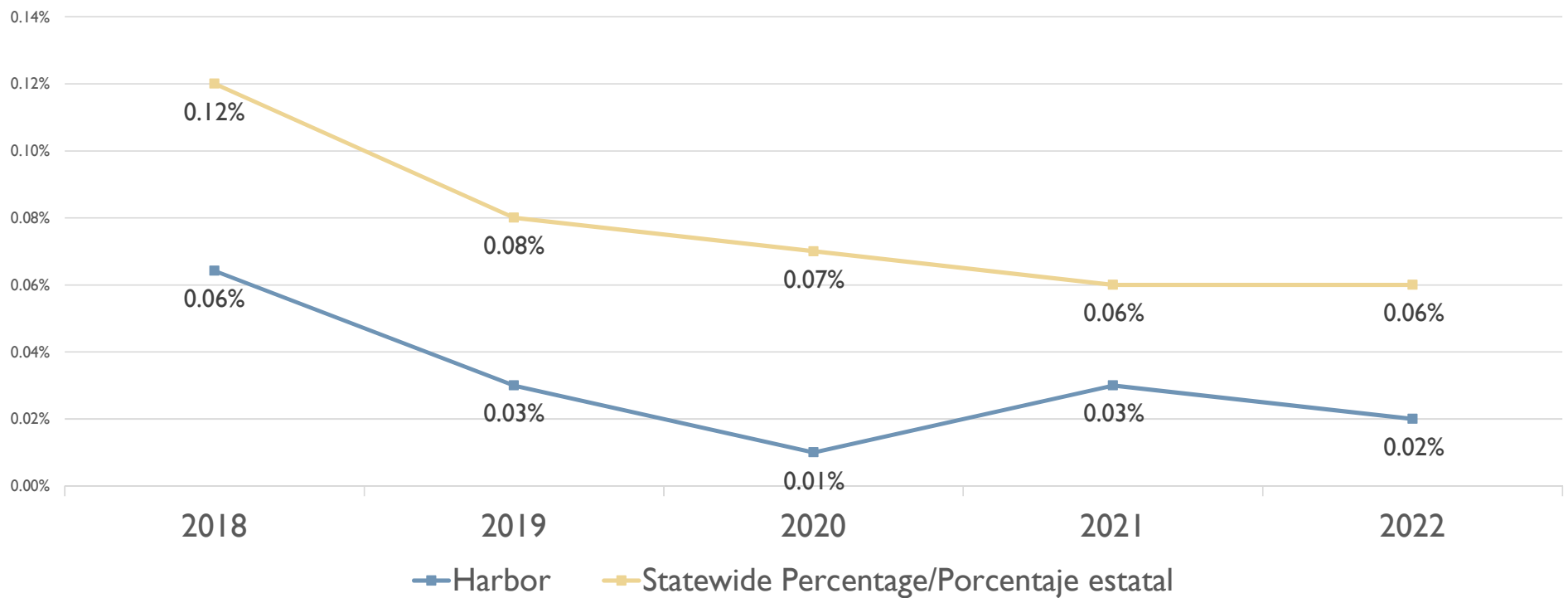
1. El resultado ha mejorado con respecto a la referencia del año anterior, o
2. El desempeño supera la media estatal, o
3. El desempeño es igual a un estándar que ha sido definido por el DDS.



PUBLIC POLICY PERFORMANCE MEASURES
MEDIDAS DE DESEMPEÑO DE LAS POLÍTICAS PÚBLICAS



2022 DATA – NUMBER OF PERSONS IN DEVELOPMENTAL CENTERS DATOS DE 2022: NÚMERO DE PERSONAS EN CENTROS DE DESARROLLO



OUR CURRENT EFFORTS NUESTROS ESFUERZOS ACTUALES

- Developing needed resources in the community
 - Enhanced Behavior Supports Homes (EBSHs)
 - Adult Residential Facility for Person with Special Health Care Needs (ARFPSHN)
- Desarrollo de los recursos necesarios en la comunidad
 - Hogares de apoyos al comportamiento enfocados (*Enhanced Behavior Supports Homes, EBSH*)
 - Centro Residencial para Adultos con Necesidades Especiales de Atención Médica



QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

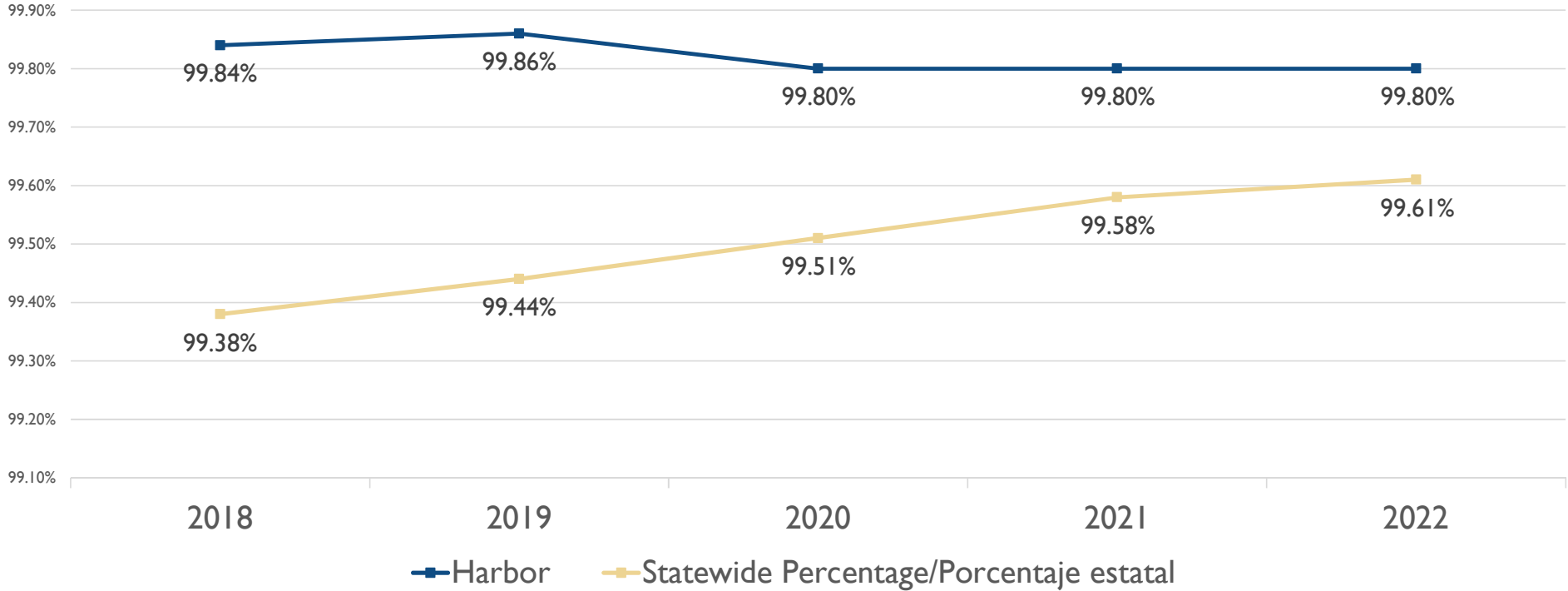
If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

Introduzca sus aportaciones o comentarios en el chat.

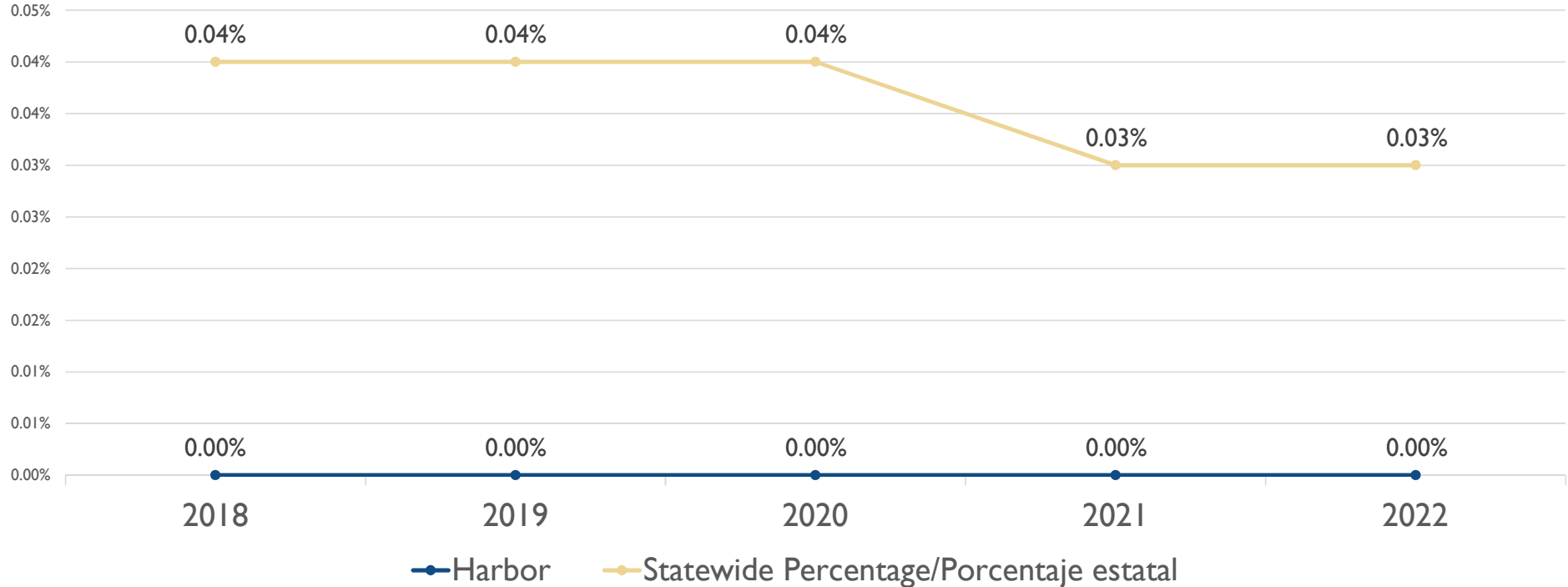
Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org

2022 DATA – CHILDREN RESIDING WITH FAMILY DATOS DE 2022: NIÑOS QUE VIVEN CON LA FAMILIA



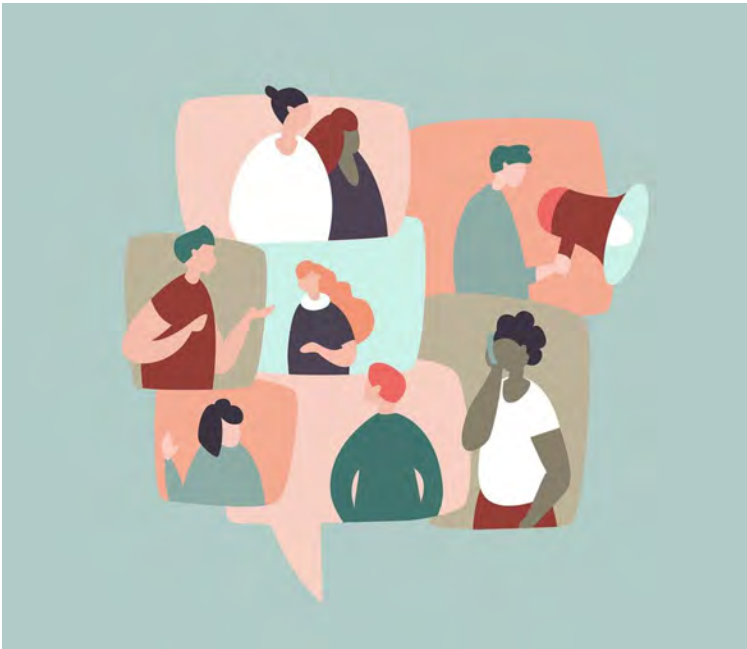
2022 DATA – CHILDREN RESIDING IN FACILITIES WITH 7+ BEDS DATOS DE 2022: NIÑOS QUE VIVEN EN CENTROS CON MÁS DE 7 CAMAS



OUR CURRENT EFFORTS NUESTROS ESFUERZOS ACTUALES

- Connect families with local resources to meet needs
- Families that need more assistance to navigate services can receive more support from Parent Mentors
- Increase access to informative and educational materials
 - Support groups
 - Family Resource Centers
 - Trainings and Workshops
- Expanded regional center funded services like respite, personal assistance, and crisis intervention
- Conectar a las familias con los recursos locales para satisfacer las necesidades
- Las familias que necesitan más ayuda para navegar por los servicios pueden recibir más apoyo de los Padres Mentores
- Aumentar el acceso a materiales informativos y educativos
 - Grupos de apoyo
 - Centros de Recursos para Familias
 - Capacitaciones y talleres
- Ampliación de los servicios financiados por el Centro Regional, como el relevo, la asistencia personal y la intervención en caso de crisis

QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

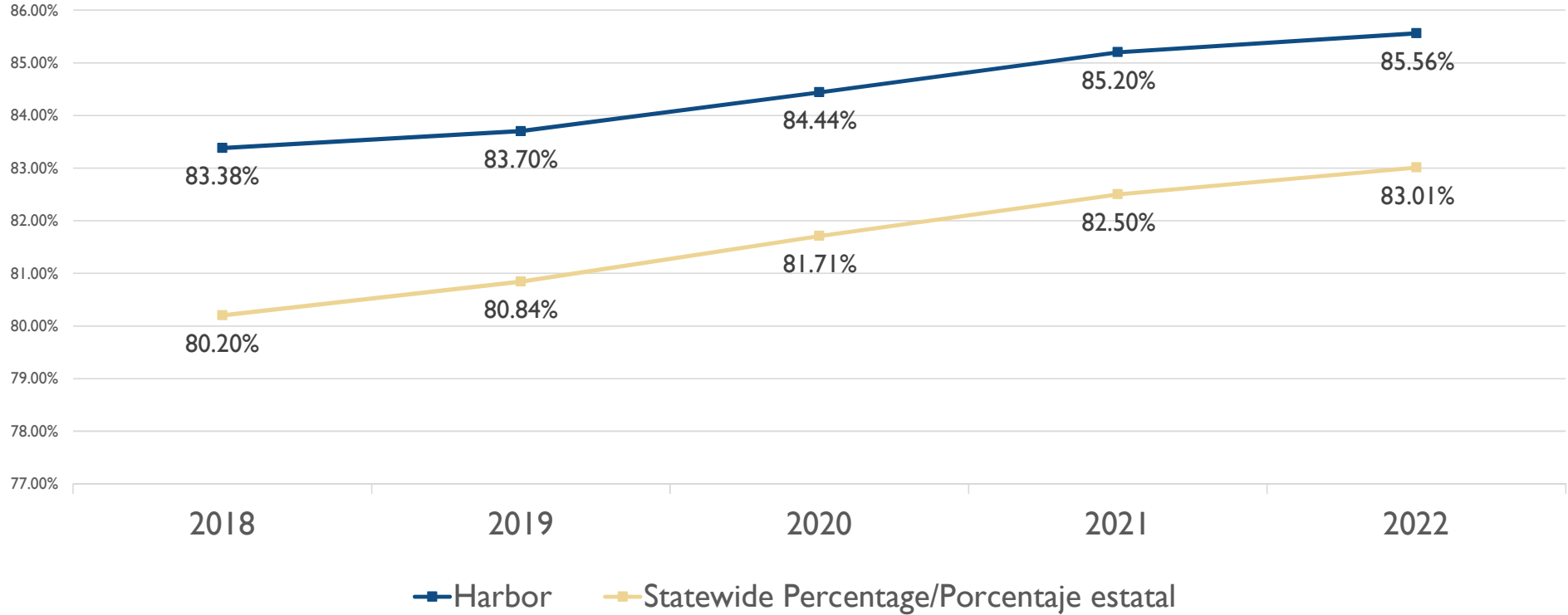
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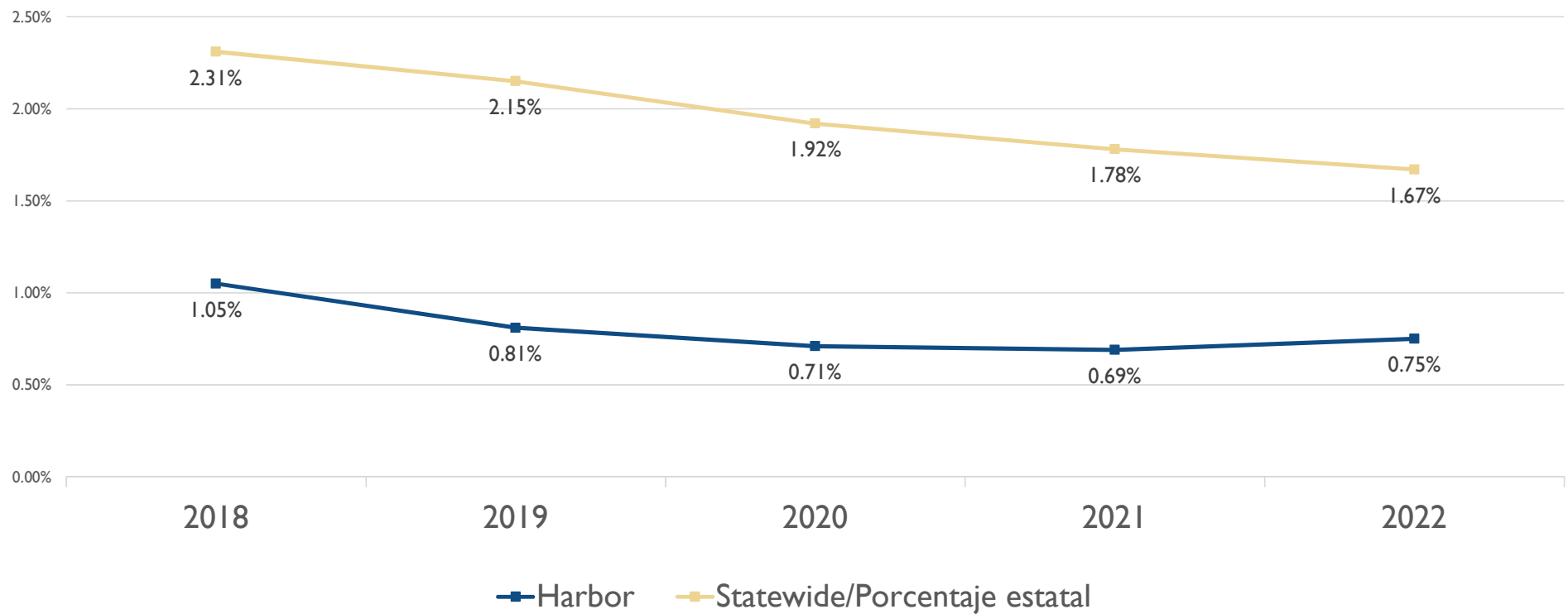
Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org

2022 DATA – TOTAL ADULTS RESIDING IN HOME SETTINGS DATOS DE 2022: TOTAL DE ADULTOS QUE VIVEN EN EL HOGAR



2022 DATA – ADULTS RESIDING IN FACILITIES WITH 7+ BEDS DATOS DE 2022: ADULTOS QUE VIVEN EN CENTROS CON MÁS DE 7 CAMAS



OUR CURRENT EFFORTS NUESTROS ESFUERZOS ACTUALES

- Increasing in-home supports through respite and personal assistance
- Crisis support services to assist those with complex or severe needs
- Coordinated Family Support (CFS) Services
- Developing needed resources in the community
 - Independent Living Services providers
 - Enhanced Behavioral Services Homes (EBSHs)
- Aumentar los apoyos en el hogar mediante el relevo y la asistencia personal.
- Servicios de apoyo en caso de crisis para ayudar a las personas con necesidades complejas o graves
- Servicio de apoyo familiar coordinado (cfs)
- Desarrollar los recursos necesarios en la comunidad
 - Proveedores de servicios de vida independiente
 - Hogares de servicios conductuales enfocados (*Enhanced Behavioral Services Homes, EBSH*)

QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

Introduzca sus aportaciones o comentarios en el chat.

Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org

2021-2022 DATA – EMPLOYMENT

DATOS DE 2021-2022: EMPLEO

Areas Measured	Time Period			
	CA	HRC	CA	HRC
Consumer Earned Income (Age 16 to 64 years):	Jan through Dec 2020		Jan through Dec 2021	
Data Source: Employment Development Department				
Quarterly number of consumers with earned income	28,989	1,033	27,180	1,078
Percentage of consumers with earned income	15.22%	13.38%	13.88%	13.30%
Average annual wages	\$8,949	\$10,904	\$11,888	\$13,334
Annual earnings of consumers compared to people with all disabilities in California	2020		2021	
Data Source: American Community Survey, five-year estimate	\$26,794		\$30,783	
National Core Indicator Adult Consumer Survey	July 2017-June 2018		July 2020-June 2021	
Percentage of adults who reported having integrated employment as a goal in their IPP	29%	29%	35%	35%
Total number of Incentive payments made for the fiscal year for the following amounts:*	\$1,000/\$2,000			
	33	73	53	75

DATOS DE 2021-2022: EMPLEO

Áreas Medidas	Periodo de tiempo			
	CA	HRC	CA	HRC
Salario devengado por consumidores (Edades 16 a 64 años):	ENE hasta DIC 2020		ENE hasta DIC 2020	
Fuente de datos: el Departamento del Desarrollo del Empleo.				
Número de consumidores con salario devengado trimestralmente.	28,989	1,033	27,180	1,078
Porcentaje de consumidores con salario devengado.	15.22%	13.38%	13.88%	13.30%
Promedio de sueldo anual.	\$8,949	\$10,904	\$11,888	\$13,334
Ganancias anuales de consumidores comparados con personas con todo tipo de discapacidades en California.	2020		2021	
Fuente de datos: Encuesta comunitaria americana, cálculo de cinco años.	\$26,794		\$30,783	
Encuesta de consumidores adultos, Indicadores Básicos Nacionales.	De JUL 2017-JUN 2018		JUL 2020-JUN 2021	
Porcentaje de adultos que reportaron tener el empleo integrado como una meta en su IPP.	29%	29%	35%	35%
Número total de pagos de incentivo hechos durante el año fiscal para los montos a continuación:*	\$1,000/\$2,000			
	33	73	53	75

2021-2022 DATA – EMPLOYMENT

DATOS DE 2021-2022: EMPLEO

Areas Measured		Time Period			
		2020-21		2021-22	
Paid Internship Program		CA Average	HRC	CA Average	HRC
Data Source: Paid Internship Program Survey					
Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program		6	29	1,527	55
Percentage of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program		14%	40%	12%	42%
Average hourly or salaried wages for adults who participated in a Paid Internship Program		\$14.25	\$13.77	\$15.08	\$14.61
Average hours worked per week for adults who participated in a Paid Internship Program		17	19	15	17
Incentive Payments					
Data Source: Competitive Integrated Employment Incentive Program Survey					
Average wages for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made		\$14.81	\$14.57	\$15.63	\$15.79
Average hours worked for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made		23	24	22	24
Total number of Incentive payments made for the fiscal year for the following amounts:*	\$1,500/\$3,000	17	28	25	49
	\$1,250/\$2,500	19	33	42	65
	\$1,000/\$2,000	33	73	55	79

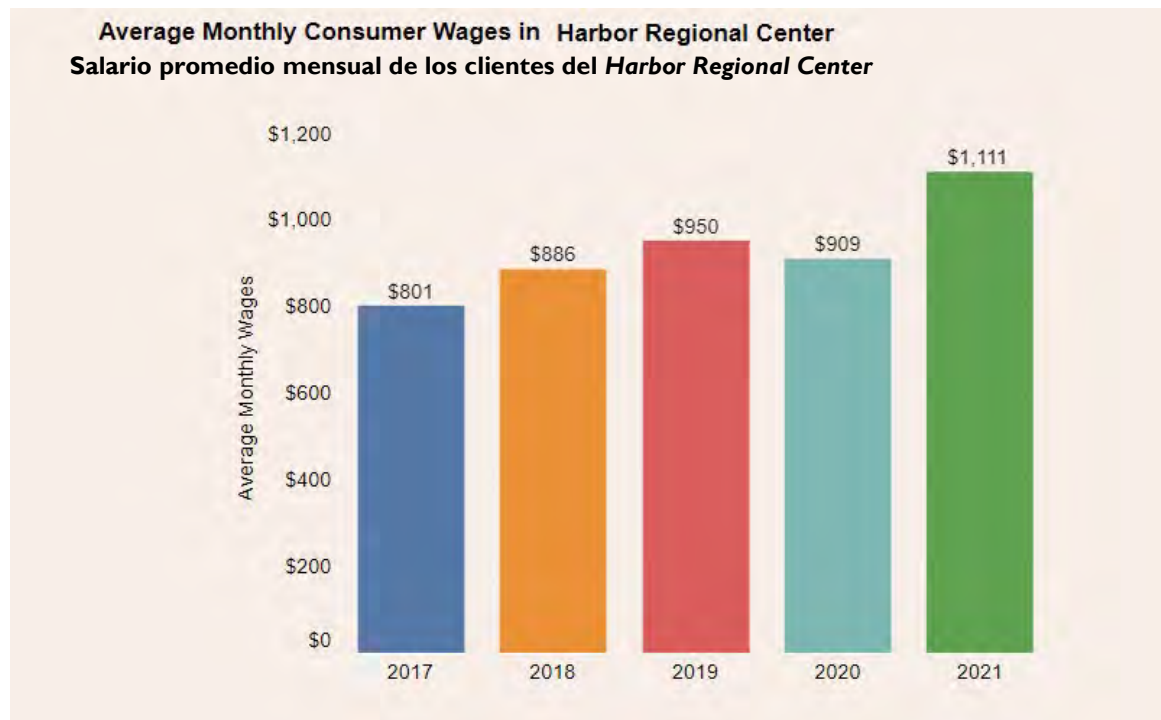
DATOS DE 2021-2022: EMPLEO

Áreas Medidas	Periodo de tiempo				
	2020-21		2021-22		
Fuente de datos: Encuesta de programas de pasantía pagada.	Promedio en CA	HRC	Promedio en CA	HRC	
Programa de pasantías pagadas.					
Número de adultos que fueron colocados en empleo competitivo, integrado tras la participación en un programa de pasantía pagada.	6	29	1,527	55	
Porcentaje de adultos que fueron colocados en empleo competitivo, integrado tras la participación en un programa de pasantía pagada.	14%	40%	12%	42%	
Promedio de sueldo, por hora o salariado para adultos que participaron en un programa de pasantía pagada.	\$14.25	\$13.77	\$15.08	\$14.61	
Promedio de horas de trabajo por semana para adultos que participaron en un programa de pasantía pagada.	17	19	15	17	
Pagos de incentivo.					
Fuente de datos: Encuesta del programa de incentivo de empleo integrado competitivo.					
Sueldo promedio para adultos que se involucran en empleo competitivo, integrado, a favor de quien haya sido receptor de pagos de incentivo.	\$14.81	\$14.57	\$15.63	\$15.79	
Promedio de horas trabajadas por adultos que se involucran en empleo competitivo, integrado, a favor de quien haya sido receptor de pagos de incentivo.	23	24	22	24	
Número total de pagos de incentivo hechos durante el año fiscal para los montos a continuación:*	\$1,500/\$3,000	17	28	25	49
	\$1,250/\$2,500	19	33	42	65
	\$1,000/\$2,000	33	73	55	79

2021-2022 DATA – EMPLOYMENT

DATOS DE 2021-2022: EMPLEO

- DDS maintains Performance Data for all regional centers / El DDS mantiene los datos de desempeño de todos los Centros Regionales: <https://www.dds.ca.gov/rc/dashboard/performance-contracts/>



OUR CURRENT EFFORTS NUESTROS ESFUERZOS ACTUALES

- Developing supported employment programs to assist individuals to integrate into various industries
- Continue to offer trainings and workshops about College 2 Career and Paid Internship Program
- Host employment fairs
- Desarrollar programas de empleo con apoyo para ayudar a las personas a integrarse en diversas industrias
- Seguir ofreciendo capacitaciones y talleres sobre *College 2 Career* y el Programa de Prácticas Remuneradas.
- Albergar ferias de empleo.



QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

Introduzca sus aportaciones o comentarios en el chat.

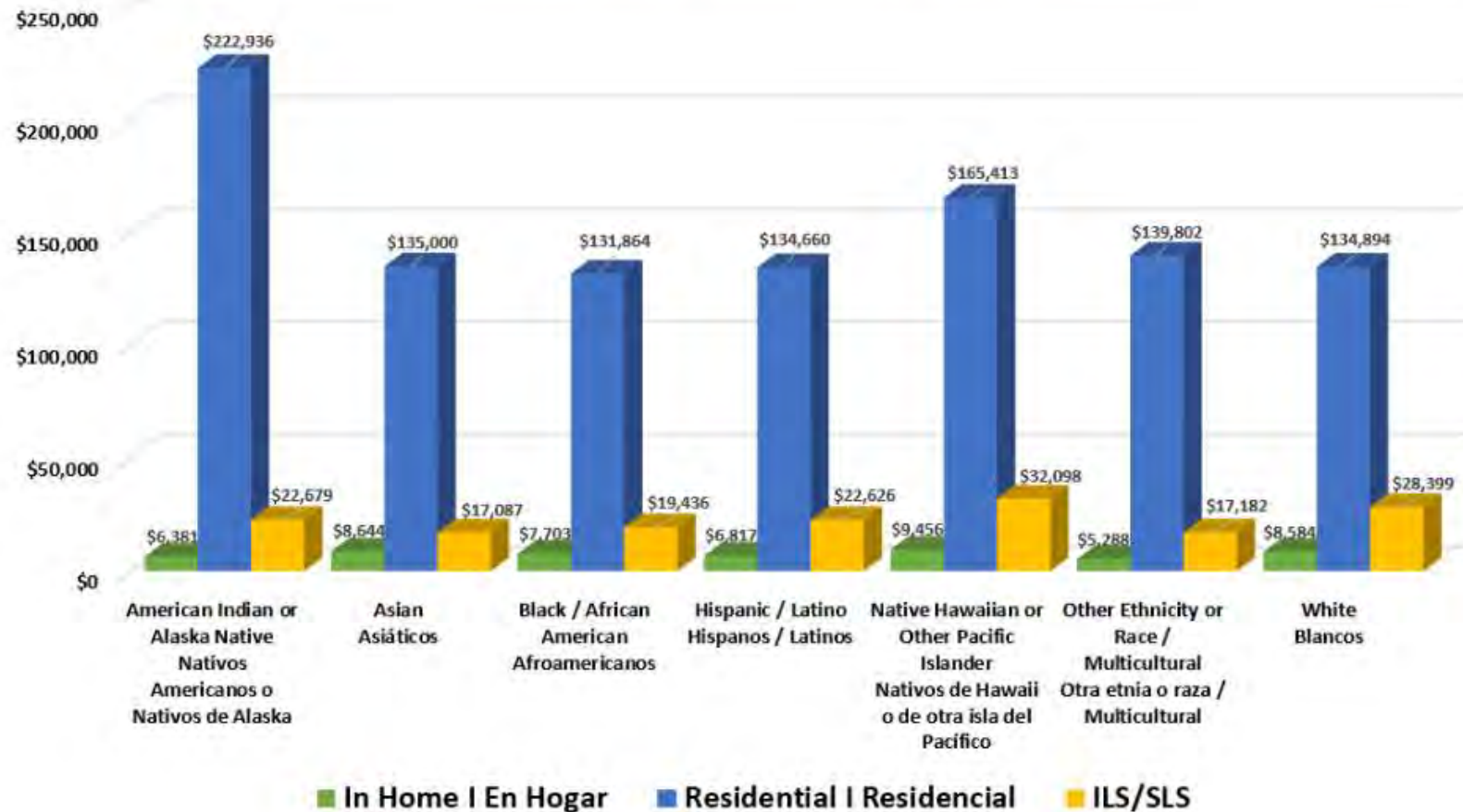
Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org

Expenditures by Living Arrangement and Ethnicity / Gastos por arreglo de vivienda y etnia

2022-23 DATA:
REDUCING
DISPARITIES &
IMPROVING EQUITY
IN POS
EXPENDITURES

DATOS DE 2022-23:
REDUCIR LAS
DISPARIDADES Y
MEJORAR LA
EQUIDAD EN LOS
GASTOS DE POS



2022 DATA – REDUCING DISPARITIES & IMPROVING EQUITY IN POS EXPENDITURES DATOS DE 2022: REDUCIR LAS DISPARIDADES Y MEJORAR LA EQUIDAD EN LOS GASTOS DE POS

■ Percent of total annual POS Expenditures by **ethnicity** and **age** | Porcentaje del gasto total anual en POS por **etnia** y **edad**

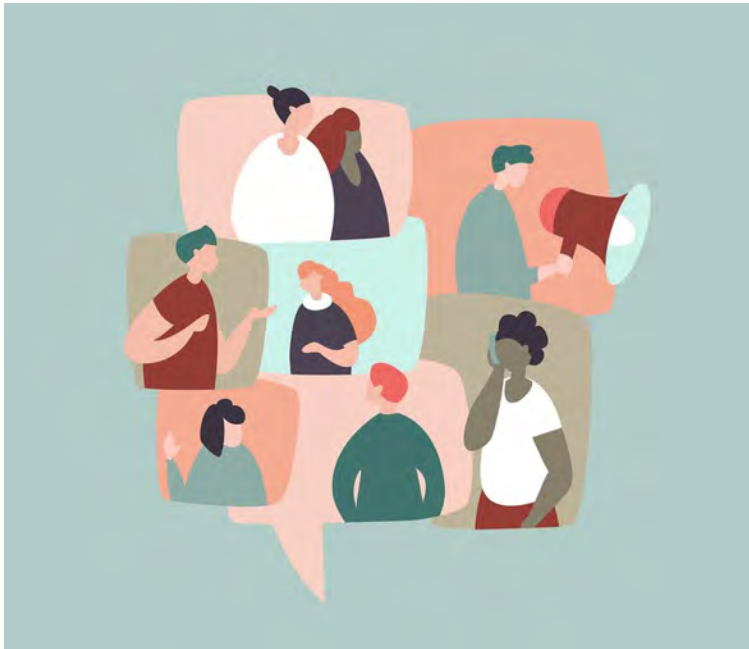
Age Group (Grupo de edad)	Measure (Medida)	American Indian or Alaska Native (Indio americano o nativo de Alaska)		Asian (Asiático)		Black/African American (Negro/Afroamericano)		Hispanic (Hispano)		Native Hawaiian or Other Pacific Islander (Nativo de Hawai o de otras islas del Pacífico)		White (Blanco)		Other Ethnicity or Race (Otra etnia o raza)	
		2020-21	2021-22	2020-21	2021-22	2020-21	2021-22	2020-21	2021-22	2020-21	2021-22	2020-21	2021-22	2020-21	2021-22
Birth to 2 (Nacimiento a 2 años)	Consumers (Clientes)	0%	0%	9%	9%	8%	9%	44%	44%	0%	0%	11%	11%	28%	27%
	Expenditures (Gastos)	0%	0%	11%	11%	8%	8%	46%	46%	0%	0%	10%	10%	26%	24%
3 to 21 (3 a 21 años)	Consumers (Clientes)	0%	0%	12%	12%	10%	10%	47%	47%	0%	0%	14%	13%	17%	18%
	Expenditures (Gastos)	0%	0%	11%	11%	12%	14%	47%	45%	0%	0%	16%	16%	13%	14%
22 and older (22 años y mayores)	Consumers (Clientes)	0%	0%	13%	13%	14%	14%	34%	34%	1%	1%	31%	30%	7%	8%
	Expenditures (Gastos)	0%	0%	13%	13%	13%	13%	24%	25%	1%	1%	43%	42%	6%	6%

CURRENT INITIATIVES INICIATIVAS ACTUALES

- Expanding Outreach & Support to Individuals, Families & Community
 - Cultural Celebrations
 - Trainings in Various Languages
- Increasing Collaboration with Community Based Organizations
- Strengthening Staff Development
- Information Sharing in a Variety of Languages
- Ampliar la alcance y el apoyo a los individuos, las familias y la comunidad
 - Celebraciones culturales
 - Entrenamientos en varios idiomas
- Aumentar la colaboración con organizaciones comunitarias
- Fortalecer desarrollo de personal
- Información se comparten en varios idiomas



QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

Introduzca sus aportaciones o comentarios en el chat.

Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

✉ publicinput@harborrc.org



COMPLIANCE MEASURES MEDIDAS DE CUMPLIMIENTO



2022 COMPLIANCE MEASURES MEDIDAS DE CUMPLIMIENTO EN 2022

- ✓ Unqualified Independent Audit Completed (Realización de una auditoría independiente sin reservas)
- ✓ Substantially Compliant with DDS Fiscal Audit (Cumplimiento sustancial con la auditoría fiscal del *DDS*)
- ✓ Vendor Audits Requirement Met (Cumplimiento de los requisitos de los proveedores de auditoría)
- ✓ Operated Within Budget (Operación dentro del presupuesto)
- ✓ Participated in the Federal Waiver (Participación en la exención federal)

2022 COMPLIANCE MEASURES MEDIDAS DE CUMPLIMIENTO EN 2022

2020

99%

100%

100%

86%

2021

99%

100%

100%

87.2%

2022

99%

98%

100%

89%

Client Development Evaluation Report & Early Start Report are Updated as Required
El informe de evaluación del desarrollo del cliente y el informe de *Early Start* se actualizan según se necesite)

Intake/Assessment Timelines for clients Age 3 or older
Plazos de admisión/evaluación para clientes de 3 años o más

Individual Program Plan (IPP) Requirements
Requisitos del Plan de Programa Individualizado (IPP)

Individual/Family Service Plan (IFSP) Requirements
Requisitos del Plan de Servicios Individualizado para la Familia (IFSP)

QUESTIONS & COMMENTS PREGUNTAS Y COMENTARIOS



✉ publicinput@harborrc.org

Enter your input or comments into the chat.

If you would like to speak, please use the “Raise Hand” function and we will call your name to unmute.

We will try to accommodate as many speakers as we can for the remainder of our time together.

Introduzca sus aportaciones o comentarios en el chat.

Si desea hablar, utilice la función “Levantar la mano” y lo llamaremos por su nombre para anular el silencio.

Intentaremos dar cabida al mayor número de oradores posible durante el tiempo que nos queda.



Harbor Regional Center

BOARD DEVELOPMENT COMMITTEE MEETING MINUTES

May 7, 2024

IN ATTENDANCE:	
Joe Czarske, Chair & HDDF Board President	Chris Patay, HDDF Past Board President
LaVelle Gates, HDDF Board Vice President	Patrick Ruppe, HRC Executive Director
David Gauthier, HDDF Board Secretary	Jennifer Lauro, HRC Executive Assistant
Dr. Jim Flores, HDDF Board Treasurer	Ann Lee, Ph.D., HDDF Board Member-Absent

Meeting Minutes:

The Board Development Committee held a meeting on May 7, 2024 to develop the Official Election Ballot for the election of two returning members, who if elected, the term of service will be July 1, 2024 to June 30, 2026. The official ballot will be voted on at the May 21, 2024 Board meeting. Additionally, the committee selected the Slate of Officers for fiscal year 2024-25 that will be also brought to the May 21, 2024 meeting for a vote.

Next Meeting:

- REMINDER! No meetings in June, July and August
- Scheduled for September 11, 2024



OFFICIAL ELECTION BALLOT

**May 21, 2024
Board of Trustees**

The Board Development Committee is pleased to recommend the following candidates to serve on the Board.

If elected, the term of service for the following Board members will be July 1, 2024 to June 30, 2026

NAME	YES	NO	ABSTAIN
Jeffrey Herrera			
Christopher Patay			



BALLOT

MAY 21, 2024 –MEETING OF THE BOARD OF TRUSTEES

ELECTION OF OFFICERS
FOR
FISCAL YEAR 2024-25

INSTRUCTIONS: Please cast your vote for (1) one candidate in each of the following categories or in accordance with bylaws 4.2 (a) wherein it also states that nominations may be made from the floor please write in your choice in the space provided. The following candidates have been recommended to the Board by the Board Development Committee:

<u>FOR THE OFFICE OF:</u>		YES	NO	ABSTAIN
PRESIDENT	CHRIS PATAY	_____	_____	_____
VICE-PRESIDENT	LAVELLE GATES	_____	_____	_____
SECRETARY	DR. JIM FLORES	_____	_____	_____
TREASURER	FU-TIEN CHIOU	_____	_____	_____

FLOOR NOMINEES (IF ANY):

PRESIDENT _____

VICE-PRESIDENT _____

SECRETARY _____

TREASURER _____

Harbor Regional Center
Client Advisory Committee
May 8, 2024 at ZOOM

Minutes

Members Present: Debbie Howard, David Gauthier, Tim'an Ford, Mead Dudley

HRC Staff Present: Judy Taimi

Other: None

Call to Order & Minutes Approved

Meeting was called to order and commenced at 5:00 p.m.

Discussion/Presentation:

Presentation about Coordinated Family Support Services

- We received information regarding this new service that is available through our regional center. This service has been implanted towards the end of 2023 and our individuals accessing this support have increased. HRC currently has 8 service providers that are supporting our individuals and their families. This service consists of the following:
 - Adults (18+) who lives in their family home
 - Increase services in the home
 - Tailored, Individualized, and flexible
- This service supports our individuals with developing their skills, getting and coordinating delivering of services, and doing things in their community.
- This service is not available to those that resides outside of their family home. The most appropriate service for them to access is Supported Living Services (SLS).

Other Discussion:

- Next Meeting is scheduled for August 14, at 5 PM via zoom

Adjournment

Meeting adjourned at 6:15 PM.



Client Services Committee |

Meeting date | time March 26, 2024 / 6 PM

| Meeting location LBI

ATTENDEES

Guadalupe Nolasco (Parent)

Gordon Cardona (Individual Served and Board Member)

Jackie Solorio (Parent and Board Member)

FuTien Chiou (Parent and Board Member)

Deaka McClain (Individual Served and Board Member)

Patricia Jorda (Individual and Board Member)

Azucena Bustillos (Interpreter)

Judy Taimi (HRC)

AGENDA TOPICS

Time allotted | 6 PM to 7:00 PM | Agenda topic Adult Services

- The committee reviewed and discussed services available to our individuals when exiting the school district
 - Workforce Innovation and Opportunities Act
 - Competitive Integrative Employment
 - Full or part-time work
 - Paid at or above minimum wage
 - Individual receives the same level of benefits provided to other employees without disabilities
 - A work setting where the person interacts with other individuals without disabilities
 - The individual has the same opportunities for advancement as their co-workers who do not have disabilities
 - Supported Employment
 - Job Development: determining what employment means to the individual, support putting together a resume, submitting applications, interview preparation, follow through with employer after an interview.
 - Ongoing Job Coaching: supporting the person to navigate their work environment, understand their basic work responsibilities, build natural supports with coworkers and managers, problem solve
 - Provides referral to the Department of Rehabilitation
 - Paid Internship Program

- An internship that leads to part-time or full-time competitive integrated employment. This program funds up to 1,040 hours per intern per year
-

Next Meeting: May 28, 2024 @ 6 PM via zoom



**Harbor Regional Center
Community Relations Committee Meeting Minutes
March 28, 2024**

In Attendance:	Absent:
Ann Lee, Chair, Board Member	Ron Bergmann, Parent, Board Member
Dee Prescott, Service Provider, Easterseals Southern California	Eber Bayona, Parent, Board Member
Laurie Zaleski, Parent, Board Member	April Rehrig, Community Partner
Thao Mailloux, Harbor Director of Information and Development	April Stover, Service Provider, AbilityFirst

The members of the committee met virtually on March 28, 2024 at 1:00pm.

Harbor in the Community

- The committee reviewed all of the community outreach and engagement efforts that have occurred since December 2023.
 - Impact of holiday campaigns and giving efforts
 - Training and presentations that were provided to organizations and agencies
 - Harbor-sponsored events
- Upcoming dates and engagement events, including legislative advocacy and Mental Health Awareness month

Discussion

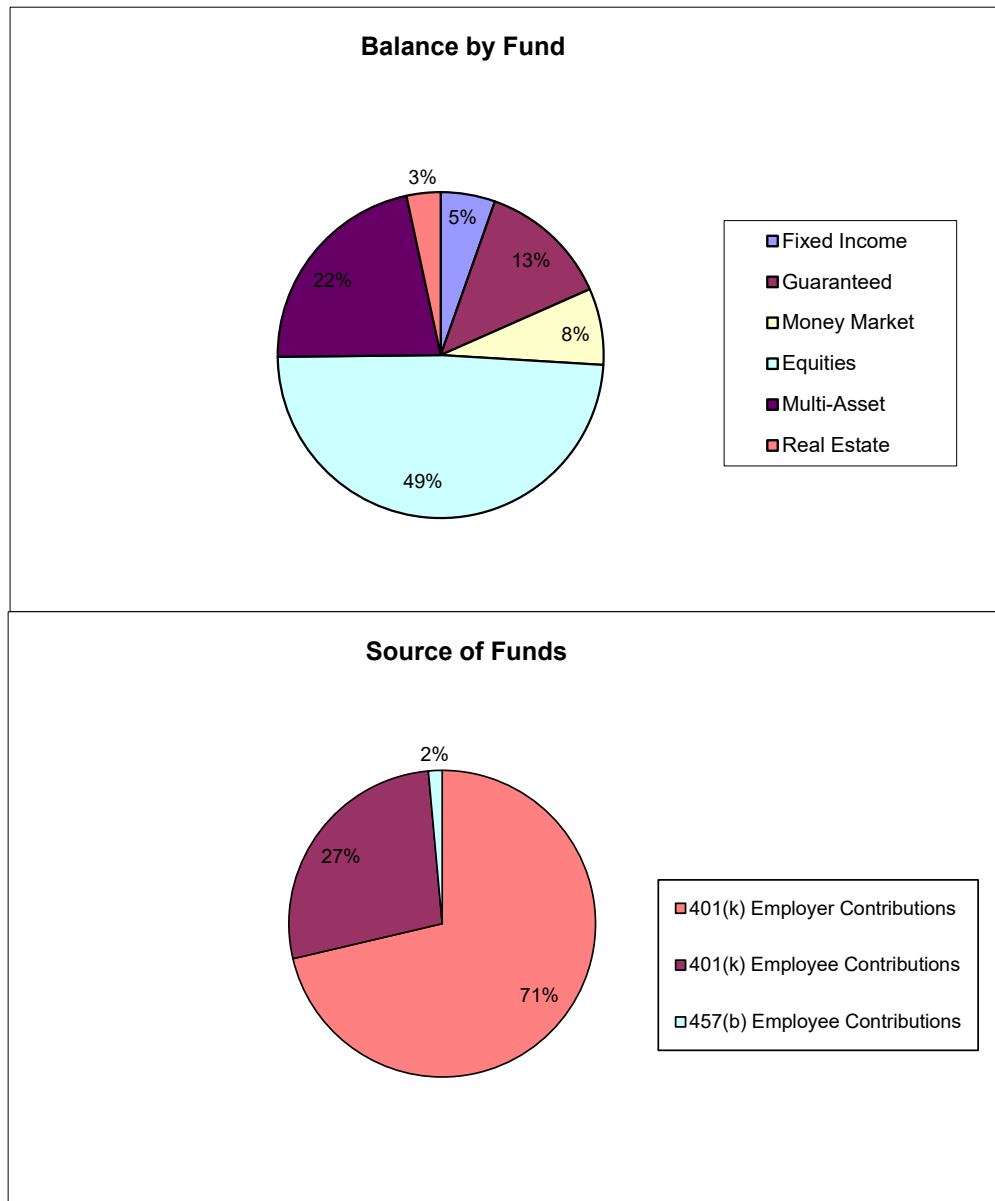
Committee members engaged in a thoughtful discussion about key partnerships and key initiatives in which the committee and Harbor jointly will explore. Some topics include engaging with the aging community, law enforcement: prevention/education/safety, and mental health.

Next meeting: August 22, 2024

**Harbor Regional Center
Retirement Plan Balances as of 3-31-2024**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$2,810,354	\$1,058,016	\$40,122	\$3,908,492
Guaranteed	\$5,533,927	\$3,176,028	\$676,910	\$9,386,865
Money Market	\$4,394,807	\$1,082,540	\$10,239	\$5,487,587
Equities	\$25,547,348	\$9,559,996	\$252,733	\$35,360,077
Multi-Asset	\$11,702,887	\$4,030,575	\$35,913	\$15,769,375
Real Estate	<u>\$1,620,183</u>	<u>\$792,647</u>	<u>\$26,436</u>	<u>\$2,439,266</u>
Total	\$51,609,507	\$19,699,801	\$1,042,354	\$72,351,662

* Plan Balances include active and terminated employees still in the Retirement Plan.
 ** Employee Contributions include **\$2,136,471** in Rollover funds.



**Harbor Regional Center
Retirement Plan Balances as of 3-31-2024**

	<u>401(k)</u>	<u>457(b)</u>
Fund Balance 12/31/23	\$67,215,672	\$1,010,949
Activity 1/1/24 - 3/31/24		
Distributions	(\$1,165,690)	\$0
Contributions	<u>\$1,452,624</u>	<u>\$15,985</u>
Net	\$67,502,605	\$1,026,934
Fund Balance 3/31/24	\$71,309,308	\$1,042,354
Gain/(Loss)	\$3,806,703	\$15,420
% Gain/(Loss) for the Period	5.66%	1.53%

Participants

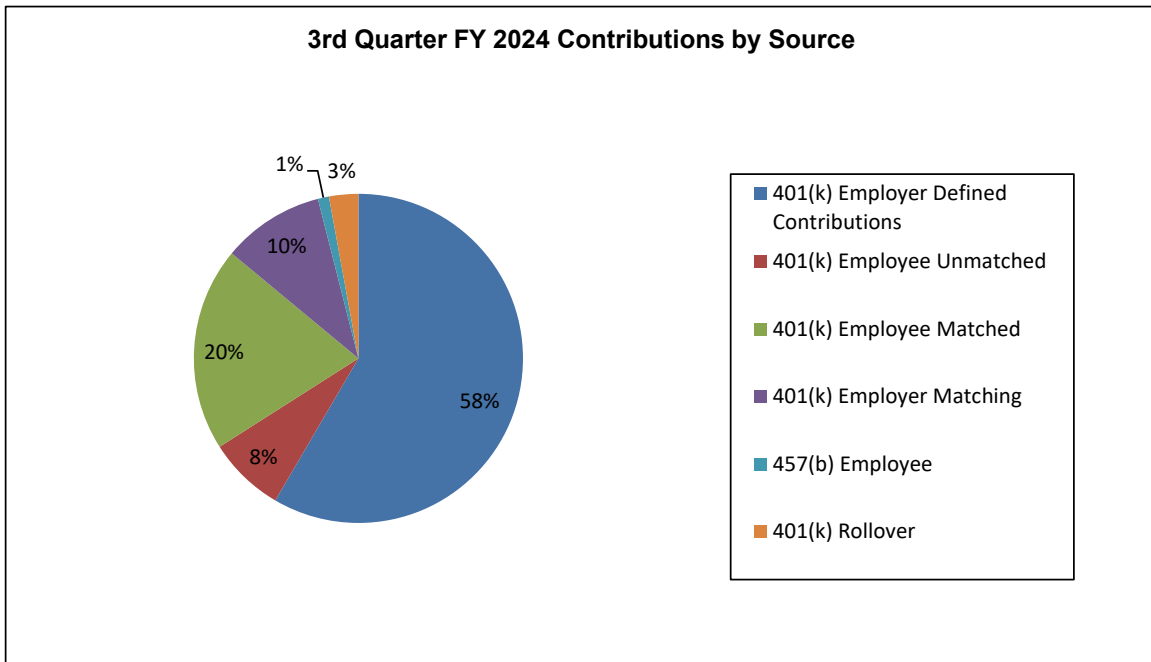
Active Employees in Retirement Plan	460	4	63%
Terminated Employees in Retirement Plan	268	5	37%
Active Employees Total Balance	\$46,222,431	\$375,613	64%
Terminated Employees Total Balance	\$25,086,877	\$666,740	36%

Loan Information

	<u>3/31/24</u>
Employees with Loans	
Active Employees with Loans	50
Terminated Employees with Loans	<u>3</u>
Total	53
Average Balance Amount	\$10,584
Total Loan Value	\$560,973

**Harbor Regional Center
Retirement Plan Balances as of 3-31-2024**

	<u>401(k)</u>	<u>457(b)</u>
<u>Contributions</u>		
Employer		
Defined (10%)	\$858,069	\$0
Matching (50% of Employee Matched)	\$147,179	\$0
Employee		
Matched (up to 6%)	\$294,358	\$0
Rollover	\$42,196	\$0
Unmatched	<u>\$110,821</u>	<u>\$15,985</u>
Total	\$1,452,624	\$15,985
Employees Contributing	318	
Average deferral percentage	6.08%	



HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 3rd, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05PM on Wednesday, April 3, 2024 via Zoom. Quorum was established.

Committee Member Present

Rosalinda Garcia- Self-Determination Advisory Committee Chair
Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Maria Elena Walsh – Harbor Family Resource Center
Tim’an Ford – HRC Peer Advocate
Wendy Clutterbuck – Parent
David Oster – Individual
Jamie Temple – OCRA
Miriam Kang – Parent
Kyungshi Choi – Parent

HRC Staff Present

Antoinette Perez – Director of Children and Adolescent Services
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Participant Choice Specialist
Katy Granados – Client Service Manager
Jessica Guzman – Client Service Manager

Visitors

Santiago Villalobos, Phoenix Facilitation
Sheila Jordan Jones, Independent Facilitator
Alberto Feliciano, SCDD
Kristianna Moralls, DVU
Kim Sinclair, ASLA
Yorel Brown-Gertman, HRC Individual
Dana Hess, Guest
Elizabeth Tom, DDS
Tamra Pauly, Independent Facilitator
Naomi Hagel, Phoenix Facilitation
Katie Hornberger, Guest
SungHee Park, Guidelight
Risa Hirose, Service Coordinator
Faith Goldman, Guest
Reiko Umeda, Independent Facilitator
Stella Ramirez, Guest
Jessica Guzman, HRC
Helen Reese, Phoenix Facilitation
Lucy Paz, Interpreter

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 3rd, 2024

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

February 7, 2024 minutes were posted for review. Minutes were approved.

March 6, 2024 minutes were posted for review. Minutes were approved.

Harbor Regional Center Monthly Updates:

Minerva Prado presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 160; 25 within the soft rollout and 135 from 7/2021 to 02/2024
- Certified Budgets 240; 37 within the soft rollout and 203 from 7/2021 to 02/2024
- Spending Plans 207; 32 within the soft rollout and 175 from 7/2021 to 02/2024
- SDP Live 224; 32 within the soft rollout and 192 from 7/2021 to 02/2024

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 3rd, 2024

SDP by Ethnicity:

White/Caucasian	84
Latino	56
African America/Black	16
Biracial	2
Multicultural	10
Other	13
Asian Indian	6
Other Asian	7
Chinese	4
Filipino	9
Korean	5
Guamanian	1
Vietnamese	4
Japanese	7

SDP by Language

English	185
Spanish	34
Korean	2
Japanese	1
ASL	1
Tagalog	1

- Number of fully oriented participants: 947 (94 are in the follow-up stage, 286 have chosen to withdraw and 370 in the unknown stage).

Current HRC FMS Updates

- Presentation on the current active FMS's and their employer burden.
- HRC has begun the process of making FMS information available on the HRC website.

Phoenix Facilitation Updates

- Presented on ethnicity updates. Majority of referrals this month were Asian and Hispanic.
- Referrals are received through the regional center, self-referral, and the community. The majority for the month of March came from the regional center.
- Majority of referrals from March were English at 75%, Spanish at 16.7% and Japanese-speaking referrals at 8.3%.
- Phoenix continues to follow up with families. In many instances, families are not responding. Attributing this to families feeling confident and supported with the coaching services and IFs referred to them.
- Continually doing outreach to inform community of their coaching program and services offered by the regional center.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 3rd, 2024

Statewide Updates:

- No updates at this time.

Partner Updates:

Office of Clients and Rights Advocacy (OCRA)

- Provide free legal information, advice and representation to regional center individuals.
Office of Clients' Rights Advocacy (OCRA) | Disability Rights California
- ocra.hrc@disabilityrightsca.org
 - Contact Number: (562)623-9911
- DRC Sibling Panel Webinar April 10th from 10am to 12pm
- English: [National Siblings Day: Siblings Matter | Disability Rights California](#)
- Spanish: [Día Nacional de los Hermanos: Los Hermanos Importan | Disability Rights California](#)

SCDD- Albert Feliciano

- State council continues to provide weekly statewide training on different topics.
- SCDD continues to provide statewide self-determination orientation trainings. These are supplemental to what HRC is already providing. Provided various times in the month.
- Statewide SCDD Self-Determination Program Orientation:
<https://scdd.ca.gov/sdp-orientation/>
- SCDD Weekly Statewide Trainings:
 - Meeting ID#: 883-2711-3155
 - Password:2024
 - Direct Link:
<https://us02web.zoom.us/j/88327113155?pwd=OEhsc09BNkM4V0FSVEJPYjIKQU5YQT09>

Guidelight

- Minerva Prado provided update on Guidelight's scholarship program.
- Guidelight is accepting applications for either session until May 15, 2024. Applicants will be notified of award decisions by June 1st.
- If there are any remaining spots available, Guidelight will accept additional applications until August 15, 2024. Applicants in the second round will be notified of award decisions by September 2nd.
 - Summer 2024: July 10 – August 28; Wednesdays, 9:30am-12:30pm
 - Fall 2024: October 2 – November; Wednesdays, 9:30am-12:00pm
 - <https://www.guidelightgroup.org/harborscholarship>.
 - debra@guidelightgroup.org

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
April 3rd, 2024

Public Comments:

- Participant shared that he now has a new service coordinator and is happy about his transition to the new SDP team. He shared his excitement with the support his new team has provided.

Next meeting: May 1, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 6:48 PM.

Minutes submitted by Bernice Perdomo-Chavez

DRAFT

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
May 1st, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:06PM on Wednesday, May 1, 2024 via Zoom. Quorum was established.

Committee Member Present

Rosalinda Garcia- Self-Determination Advisory Committee Chair
Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Maria Elena Walsh – Harbor Family Resource Center
Tim'an Ford – HRC Peer Advocate
Wendy Clutterbuck – Parent
Jamie Temple – OCRA
Miriam Kang – Parent
Kyungshi Choi – Parent

HRC Staff Present

Antoinette Perez – Director of Children and Adolescent Services
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Participant Choice Specialist
Aurelio Lopez- Participant Choice Specialist
Jessica Sanchez- Client Service Manager

Visitors

Santiago Villalobos, Phoenix Facilitation
Ayala Socol, Guest
Dawn Gordon, Guest
Virginia H., Guest
Debra Jorgensen, Guidelight
Selvin Arevalo, GT Independence
Tami Kaller, Guest
Silvia Macias, Guest
Beth T, Guest
Ting Wang, Guest
Alberto Feliciano, SCDD
Kim Sinclair, ASLA
Teresa Hernandez, Guest
Tamra Pauly, Independent Facilitator
Naomi Hagel, Phoenix Facilitation
Ana Davaa, Independent Facilitator
Felice Zoota-Lucero, SDP Parent
Renee Zoota-Lucero, HRC Individual
Reiko Umeda, Independent Facilitator
Montserrat Palacios, DDS
Michele Arslan, Parent

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
May 1st, 2024

Claire Seo, Guest
Lucy Paz, Interpreter
Chloe Estelle, HRC Individual

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
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FMS: Financial Management Service
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SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

April 3, 2024 minutes were posted for review. Minutes were approved.

Harbor Regional Center Monthly Updates:

Aurelio Lopez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 164; 25 within the soft rollout and 139 from 7/2021 to 04/2024
- Certified Budgets 249; 37 within the soft rollout and 212 from 7/2021 to 04/2024
- Spending Plans 216; 32 within the soft rollout and 184 from 7/2021 to 04/2024
- SDP Live 235; 32 within the soft rollout and 203 from 7/2021 to 04/2024

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
May 1st, 2024

SDP by Ethnicity:

White/Caucasian	90
Latino	58
Asian	44
Black	18
Other	13
Multicultural	10
Biracial	2

SDP by Language

English	193
Spanish	36
Korean	2
Japanese	2
ASL	1
Tagalog	1

- Number of fully oriented participants: 956 (85 are in the follow-up stage, 290 have chosen to withdraw and 346 in the unknown stage).

Self Determination Program: Update to Financial Management Services (FMS) provider Requirements

- Effective May 1, 2024, FMS providers are no longer required to file a surety bond with the vendoring regional center.

Self-Determination Program: Employer Burden and Other Employment-Related Costs

- All required and elected staff employment costs must be included in the participant's spending plan.
- Other employment related cost may:
 - Be required by law or company policy (e.g. Federal/state taxes, employment training tax, worker's comp, and paid sick leave)
 - Be optional costs agreed to by the participant and their employee (e.g. health insurance, retirement, and overtime)
 - No other costs can be included in a participant's spending plan.

FMS agencies have also set forth a timeline to ensure all information is updated and share with family.

- **By May 31, 2024**, provide their vendoring regional center (using new attached form) their employer burden costs.
- Regional Center will review form and submit to DDS by June 30, 2024 for approval.
- DDS will review and approve and post to website by July 31, 2024.
- Regional Center will send a copy of approved DDS Form to FMS within 10 days of receipt and help the participants update their spending plans with any changes to their FMS employer burden.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
May 1st, 2024

- **After October 31, 2024**, any changes to the employer burden costs:
- FMS submits a new form with supporting documentation to regional center
- Regional center reviews and forwards the form to DSS for approval within 15 days of receipt
- DSS will review and approve within 15 days of receipt, notify regional center of approval and post on website
- Regional Center will provide the DDS approved form to the FMS within 10 days of receipt
- FMS will inform participants in advance of the proposed implementation dated
- **FMS providers cannot update their employer burden more than one time per year (unless by significant change to policy/law).**

Self-Determination Program: Updated Billing Requirements for Services Billing at “Other Rate”

- Applies to providers who do not bill at hourly or daily rate:
- The cost of the services may not be more than a monthly rate
- Provider invoices must include:
 - Rate
 - SDP Service Code
 - Description of service/task provided
 - Amount of time spent on each service/task
 - Date services/tasks were provided
 - Statement that all services in invoice were provided to the participant.
 - The participant and service provider create an agreement that includes:
 - Participant’s information
 - service provider contact information
 - Start and end date of service agreement

Current HRC FMS Updates

- Presentation on the current active FMS’s and their employer burden.
- HRC clarified that the employer burden for ACE FMS is 25%.
- HRC has begun the process of making FMS information available on the HRC website. Community will be informed once this becomes available.

Lazaryth Adventures

- Based in Torrance, CA.
- Provide in person role/playing and tabletop games for pre-teens and teens with special needs.

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- Purpose is to develop social skills, improve decision-making, and practice active listening.
- Sessions are customized to fit the needs of participants in that particular group.
- Dungeons and Dragons 101- individuals are able to explore their imagination through a wide array of characters, powers, and even building contraptions.
- Website: <https://lazarythadventures.com/>

Phoenix Facilitation Updates

- Presented on ethnicity updates. Majority of referrals in April were Asian and Hispanic, each at 33.3%.
- Referrals are received through the regional center, self-referral, and the community. The majority for the month of April came from the regional center.
- Majority of referrals from April were English and Japanese-speaking referrals.
- Phoenix continues to follow up with families.
- Many families continue to look for qualified independent facilitators. Phoenix along with Autism Society of Los Angeles (ASLA) will offer Self-Determination Independent Facilitator training (available in English and Spanish) for individuals interested in becoming Independent Facilitators.
- Continually doing outreach to inform community of their coaching program and services offered by the regional center.
- Will be accepting referral's until May 15, 2024.

Guidelight Updates

- Have 20 Scholarship opportunities for individuals to learn how to become Independent Facilitators.
- Taking applications now. They have 20 spots available and as of right now have 24 applicants interested in the program.
- The application window is open until May 15, 2024. Selected individuals will be notified by June 1st, 2024.
- Summer course will begin in July 2024.
- Fall Course will begin in October 2024.
- For more information please visit the Guidelight website at: www.Guidelightgroup.org/harborscholarship or reach out to Debra directly at Debra@guidelightgroup.org

Statewide Updates:

- Enrollment for SDP. They began tracking in August of 2020 with 288 participants.
- Effective February 24, the number has risen to 4,094. Significant increase in the last 3 and half years.

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- Harbor Regional Center in comparison with all other regional centers is about midway with the number of participants they have.
- San Diego Regional Center has the highest number of participants.
- The lowest number of participants is in North Bay Regional Center.
- Highest language representation are English and Spanish.
- Highest ethnicity representation is White at 45% participants against 28% of total regional center participation. In addition, Hispanic at 20% participants against the 41% of total regional center participation.
- Work group for best practice continue to work on the best practice platform.
- Financial Management service and Independent Facilitator standards and certification.

Partner Updates:

Office of Clients and Rights Advocacy (OCRA)

- Provide free legal information, advice and representation to regional center individuals. Office of Clients' Rights Advocacy (OCRA) | Disability Rights California
- ocra.hrc@disabilityrightsca.org
 - Contact Number: (562) 623-9911
- Offer trainings by request on subjects such as special education, self-advocacy, IHSS. Families are welcome to request a training from there office. These trainings are also offered in Spanish.

SCDD- Albert Feliciano

- State council continues to provider weekly statewide training (every Monday at 10am) on different topics.
- They will be ending their special education serious on May 6, and the next series will focus on mental health and will begin May 13, 2024.
- SCDD continues to provide statewide self-determination orientation trainings. These are supplemental to what HRC is already providing. Provided various times in the month.
- Statewide SCDD Self-Determination Program Orientation: <https://scdd.ca.gov/sdp-orientation/>
 - SCDD Weekly Statewide Trainings:
 - Meeting ID#: 883-2711-3155
 - Password:2024
 - Direct Link:
<https://us02web.zoom.us/j/88327113155?pwd=OEhsc09BNkM4V0FSVEJPYjIKQU5YQT09>
- If anyone is interested in applying to be a member of this committee, you can complete the application via the SCDD website. SCDD appoints half of the members for the committee and HRC appoints the other half.
- State council has appointed a new committee member and her name is Mayra Garcia.

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Autism Society of Los Angeles (ASLA)

- Offering Self-Determination Independent Facilitator Training.
- Looking for 12-15 English-speaking participants and 12-15 Spanish-speaking participants.
- The hard launch will be on May 13, and ASLA will begin accepting applications. Deadline to apply will be June 8th, 2024.
- Anyone is encouraged to apply.

Public Comments:

- Question regarding the timeline for the completion of a draft budget. HRC Client Service Manager offered guidance on what a typical turn around may look like, and encouraged mother to reach out to the Service Coordinator for an update.
- Question regarding clarification on the purpose of Tailored Day program. Description and purpose of service provided by HRC Client Service Manager.
 - https://www.dds.ca.gov/wp-content/uploads/2022/12/Tailored_Day_Services_12012022.pdf
- Vendor list available for families to explore as they go through the self-determination process. Committee shared links and resources where family may be able to locate providers and agencies. It was also shared that sometimes FMS's may share vendors in there system providing different types of services.
 - <https://www.facebook.com/groups/CA.SDP.Forum>
 - <https://www.thecasdpnetwork.org/>
 - <https://www.dds.ca.gov/initiatives/sdp/>

Next meeting: June 5, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:31 PM.
Minutes submitted by Minerva Prado

Harbor Regional Center
Service Provider Advisory Committee (SPAC)
 April 30, 2024 10:00 a.m.

Committee Participants

Member Name	Organization
Angie Rodriguez	SVS
Angie Gallon	SVS
Lesly Rovelo	SVS
Serafin Avila	SVS
Leo Vasquez	SVS
Paul Quiroz	Cambrian Homecare
Dee Prescott	Easter Seals
Angelica Real	Easter Seals
Lindsey Stone	ICAN CA
Sharon Oh	Share Speech & Language
Tiffany de la Torre	24 HR Home Care
Monique Weatherson	Person Centered Options
April Stover	Ability First
Alex Saldana	Oxford Healthcare
Olivia Gonzalez	Aveanna Healthcare
Verretta Boatner	Sevita Health
Daniel Huerta	Sevita Health
Johanna Torres	David's Place
Crystal Hughes	College Internship
Jessica Stewart	College Internship
Leah Whatley	Enriching Lives
Rafael Carbajal	Remarkable Centered Services
Tonantzin Martinez	Glen Park Long Beach
Michael Martinez	Glen Park Long Beach
Marina Pink	Glen Park Long Beach
Adrian Santoyo	Maxim Healthcare
Claudia Villegas Avalos	Impact Consulting
April Rose Anguiano	Rose Compassionate Care
Veronica Gomez	AIM Living Services
Level 2 Level Mentorship	Ivy Marshall
Adrian Ortiz	Spanish Parent (interpreter provided)
Maria Poblete	Spanish Parent (interpreter provided)
Silvia Munoz	Spanish Parent (interpreter provided)
33 total participants	

HRC Staff Participating

Staff Name	Title
Patrick Ruppe	Executive Director
Judy Wada	CFO
Steve Gocłowski	Clinical Services Manager
Leticia Mendoza	Department Assistant Community Services
Brian Carrillo	HCBS Specialist

Aimee Fabila	HCBS Specialist
Kiara Martinez	HCBS Specialist
Kent Yamashiro	Provider Relations Specialist
Juan Bermudez	Provider Relations Specialist
Tes Castillo	Assistant Controller
Bing Tayag	Controller
Brenda Bane	Manager of Rights & Quality Assurance
Maria Elena Walsh	Manager Harbor Family Resource Center

Call to Order

Angie Rodriguez called meeting at 10:03 a.m.

Sub-Committee Updates

Angie Rodriguez and SPAC Chair Members. The subgroups continue to host individual sub-committee meetings to discuss current issues and concerns.

- **Sharon Oh – Early Start Chair** –provided an update on the following topics discussed at their last meeting:
 - Judy Wada attended and provided information an update on the budget.
 - Next Early Intervention provider meeting scheduled 5/2/24
 - **Dee Prescott** provide update in behalf of Diane Sanka absence- Day Programs Chair -- provided an update on the following topics:
 - Annual Grass Roots Day held on April 2, 2024. Several regional centers, service providers and families in attendance.
 - Inland Regional Center has a pilot crisis program working with law enforcement to offer specialized training for clients. Patrick R shared that HRC has also been working the last few years to try to get a partnership with the local law enforcement Torrance & Long Beach police Department.
 - Easter Seals hosted a silent disco client dance event and clients had a great time!
 - Next meeting date to be determined since Diane was not present.
- **Lindsey Stone- Supported Employment Chair** - provided an update on topics discussed at the last meeting held.
 - DSP Stipend training program enrollment continues, but recently experienced difficulties with the portal.
 - Continuing to wait for DDS updated regarding Taylor Day Services.
 - HRC Supported Employment provider meeting held on 4/18/24.
 - Next meeting date to be determined.
- **Paul Quiroz – Support Services-** Provided update on the following topics:
 - DSP training enrollment continues
 - Hiring staff continues to be a challenge
 - Next meeting to be determined

- **Baldo Paseta - Transportation Services** not present.
- **Bertha Martin - Residential Services** not present
- **Chair vacancy for SLS Services-** HRC currently recruiting

Budget Update

Judy Wada shared a presentation of an overview on the California Budget as follows:

- Fiscal Year July 1st to June 30th
 - FY 2023-24 ends 6/30/24
 - FY 2024-25 ends 7/1/24
- Governor’s Proposed Budget – January 10th
- Governor’s May Revision – May 14th
- Legislature to Pass Budget Bill – June 15th
- Governor's Proposed Budget
 - Caseload Growth & Utilization
 - Full year costs and reforecasts
 - Service Provider Rate Reform: Delay final 25% of difference from 7/1/2024 to 7/1/2025
- **Rate Study Implementation**
 - 4/1/2022 - 25% of difference between March 31, 2022 and applicable rate model
 - 1/1/2023- 50% of difference between March 31, 2022 rate and applicable rate model
 - 7/1/2024 or 7/1/2025 -Full implementation of rate models with 2 payment components:
 - Base Rate equaling 90% of the rate model
 - Quality Incentive Program component of up to 10% of the rate model

Rate Study Update

- Rate Study Implementation also includes:
- Creation and consolidation of service codes
- Changes to billing units

DDS Hold Harmless Policy

- Hold harmless policy for providers whose 1/1/2023 rates exceed 90% of the rate model until 6/30/2026, after which time base rates shall be adjusted to the base rates for other providers in that service category and region.

QIP—Delivery of Early Intervention Services California Year 2024

- Newly authorized EI service to child less than 3 years in the ES Program
- DDS use data from the Client Master File, POS data, and eBilling to determine number of days from authorization to first instance of service
- DDS Directive April 11, 2024
 - Enclosure A - Table of Tiered Incentive Amounts

Webinar held May 1, 2024, 1:00-2:00pm

QIP Early Intervention Incentives	
Within 16-20 days	\$100

Within 11-15 days	\$200
Within 1-10 days	\$300

QIP—Delivery of Early Intervention Services continued

- Enclosure C - Table of Eligible Service Codes and Descriptions

Service Code	Service Description
28	Socialization Training Program
48	Client/Parent Support Intervention Training
56	Interdisciplinary Assessment
63	Community Activities Support Services
102	Individual or Family Training Services
103	Specialized Health, Treatment & Training Services
108	Parenting Support Services
112	Communication Aides
116	Early Start Specialized Therapeutic Services
612	Behavior Analyst
615	Behavior Management Assistant
620	Behavior Management Consultant
625	Counseling Services
672	Education Psychologist
678	Teacher of Special Education
693	Music Therapist
706	Audiology
707	Speech pathology
720	Dietary Services
730	Hearing & Audiology Facility
742	Licensed vocational nurse
744	Registered Nurse
745	Orthoptic Services
750	Orthotic & Prosthetic Services
772	Physical therapy
773	Occupational therapy
785	Clinical Psychologist
805	Infant Development Program
810	Infant Development Specialist
851	Child Day Care

854	Home Health Agency
862	In-Home Respite Services Agency

DSP Bi-/Multi-Lingual Pay Differential Program

Coming soon!

- Eligibility similar to DSP Training Stipend
- Monthly differential to DSPs who communicate in a language or medium other than English as part of their regular job duties:

1 Language	\$100
2 Languages	\$200
- Employer receives \$125 for gross wages and employer-rated costs

FY 2023-24 Allocation & PEP

E-1 Contract Regular POS	\$10,383,000,000	\$352,000,000
POS Expenditure Projection (PEP) 3/2024 actuals	\$10,434,000,000	\$357,000,000
Projected Surplus (Deficit)	(\$51,000,000)	(5,000,000)
E-2 Contract Regular POS (pending)		

Executive Director Report -Patrick

Patrick shared a presentation on an overview of the following topics:

- Statewide Standardization
 - IPP (Individual Program Plan)
 - Provider Directory
 - Vendor Packet
 - Master Plan for Developmental Services
 - DDS has 53 initiatives and short timelines
 - Tentative date to be finalized is 6/30/24
- HRC caseload by Age
 - Age 22 & older =6,384
 - Age birth to Age 2 = 3,409
 - Age 3 to 21 years =10,310
- HRC caseload by Diagnosis
 - Autism 9,353
 - Intellectual Disability 6,745
 - Category 5 1,832
 - Epilepsy 1,313
 - Cerebral Palsy 1,078
 - Other 3,857
- HRC caseload by Ethnicity
 - Hispanic 8,668
 - Other ethnicity or race/multi-cultural 3,233
 - White 3,610
 - Asian 2,290

- Black /African American 2,203
- Native Hawaiian or other Pacific Islander 72
- American Indian or Alaska Native 27
- Master plan for Developmental Services, committee of 30 people
 - Increasing relationships
 - Stronger workforce
 - Medi-cal and social services agencies
 - Consistency of quality of services /IHSS
 - Constant challenge feedback from families is the difficulty of accessing services
- HRC Employees graph growth
 - June 2014 =252
 - April 2014 =467, estimated growth by June 2024 =492
 - Patrick shared HRC re-organization of Early Intervention teams for ages 0-5, caseload ratio 1:4
 - Coming Soon: Service Provider Language Capacity Survey and Community of Practice. Tentative date for survey to be sent on May 15, 2024 from the department of community services.

DSP Training Stipend and HCBS Update

Brian Carrillo shared a presentation on the DSP training stipend review.

- Providers continued to be encouraged to enroll their DSP's to attend trainings to be eligible to receive \$150.00 for employer related costs until June 30, 2024.
 - ICF providers are now eligible for the DSP stipend.
 - As of today, 4,419 training courses have been completed by approximately 1,325 DSPs.

HCBS DDS Updates

- Brian C provided an update on HCBS.
 - Regional centers have conducted onsite visits to monitor and ensure that service providers are in full HCBS compliance by meeting the following milestones:
 - **50% of by April 30th, 2024,**
 - **75% by June 2024, with completion of all HCBS assessments by August 30th, 2024**
 - Per DDS data released 4/5/24, 38% of settings have been reviewed.
 - HCBS Compliance Tool is posted on HRC's website.
 - HCBS Monitoring Tool form shared and available on HRC website
<https://www.harborrc.org/post/home-and-community-based-services-final-rule-monitoring-and-compliance>
 - Per DDS, data released 4/5/24 only one Regional Center has placed a provider on a Corrective Action Plan (CAP).
 - HRC has two new HCBS specialists Aimee Fabila and Kiara Martinez to assist with supporting service providers with HCBS compliance & monitoring.
 - Brian announced of the various HCBS trainings and events coming up next month.

Self-Determination Program (SDP)

Aurelio Lopez, Participant Choice Specialist shared a presentation of an overview of SDP program.

- 5 Principles of SDP: Freedom, Authority, Confirmation, Support, Responsibility

- Traditional Services:
 - Regional Center
 - Service Coordinator
 - Person-Centered Planning
 - Individual Person-Centered Plan (IPP)
 - Advocacy
 - Vendored Service Providers
- Self-Determination Program (SDP)
 - Regional Center
 - Service Coordinator and an Independent Facilitator (IF) - Optional
 - Person-Centered Planning
 - Individual Person-Centered Plan (IPP)
 - Advocacy
 - Vendored and Non-Contracted Service Providers
 - Individual Budget
 - Financial Management Services (FMS)
- Steps to enroll in SDP
 1. Attend and SDP Orientation
 2. IF OCO Report-Optional
 3. Certified Individual Budget
 4. Spending Plan
 5. Financial Management Services (FMS)
 6. Live in SDP
- Financial Management Services (FMS)= Pays services from budget, Background & Qualifications, Spending Plan Support, Monthly Summaries, Transition Plan
 - SDP at Harbor Regional Center

▪ WHITE	90
▪ LATINO	58
▪ ASIAN	44
▪ BLACK	18
▪ OTHER	13
▪ MULTICULTURAL	10
▪ BIRACIAL	2
▪ Live	235
- Financial Management Services (FMS) Request for Proposal (RFP)
- All 21 regional centers are joining in the development of three separate FMS agencies to increase capacity across the state in SDP, Participant-Directed Services, and CIE/PIP program.
- South region includes: ELARC, SDRC, RCOC, NLACRC, WRC, HRC, SGPRC, SCLARC & FDLRC
- SoCal Bidders conference via Zoom, April 30th, 2024 at 3:00 p.m.
- <https://url.us.m.mimecastprotect.com/s/ik9OCqxMrGc8ERqDIQDjjq>
- Deadline to apply is May 15th, 2024 by 3PM
- For more details visit: www.harborrc.org/request-proposals-rfps

Family Resource Center

Maria Elena Walsh, shared the various materials available at the family resource center. Topics including

- Encouraged SPAC to visit the resource center for various new and refresher materials on various topics:
- Planning for your future
- Individual choices helps prepare for annual IPP's (personal thoughts and feelings)
- Self Advocacy/ Growing Independent
- Community Access and Activities
- Employment Services and various living settings

HRC Announcements

Judy /Patrick shared the HRC local news:

- HRC acquired the former Soup Plantation restaurant and construction has begun. This building will now be the main office for HRC to serve families and service providers.
- HRC campus unified map and some office space above Yogurtland for EI teams.
- New HRC logo in development.

Service Provider Announcements

Dee Prescott asked if HRC is looking into the senior client population age 65 and older. This population is in need of resources. Lindsey Stone also inquired whether there is other available housing resources for adults besides group homes. Patrick shared that HRC has partnership with HOPE agency for affordable apartment low income and rent subsidy housing available for adult clients. As everyone is aware, the cost of housing in California currently is the highest averaging about \$800,000 for homes and condos etc. HRC is currently looking to add supports for adult clients living with families.

Lindsey from ICAN announced their annual Garden Party fundraiser on June 1, 2024 for both Torrance and Long Beach program locations. The local city representatives including the Mayor of Torrance will be there. She encouraged the SPAC committee to attend to come out and introduce themselves to educate them who they are the clients they serve.

Next meeting date will be June 4, 2024

Meeting Adjourn 12:10 p.m.