



**MINUTES OF THE JULY 19, 2016 MEETING OF THE BOARD OF
TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES
FOUNDATION, INC.**

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Ms. Erika Braxton-White, Board Member
Mr. Fu-Tien Chiou, Board Member
Mr. Joe Czarske, Board Advisor
Mr. Douglas Erber, Secretary
Dr. James Flores, Treasurer
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Advisor
Mr. Jeffrey Herrera, Board Member
Ms. Patricia Jordan, Board Member
Ms. Terri Nishimura, Board Member
Mr. John Rea, President
Dr. Bobbie Rendon-Christensen, Board Member
Mr. Mariano Sanz, Board Member
Dr. Monica Sifuentes, Board Member

BOARD ABSENT:

Mr. Bob Irlen, Board Advisor
Mr. Jaime Martinez, Board Member
Ms. Kim Vuong, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Colleen Mock, Director, Community Services
Ms. Mary Hernandez, Director of Adolescent & Adult Services
Mr. Dave Bourdeau, Director of Information Technology
Ms. Antoinette Perez, Director of Children's Services
Ms. Heather Shepherd, Director of Early Childhood Services
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Assembly Member David Hadley
Mr. Mead Duley, HRC Client
Mr. Vincente Miles, Director Integrated Project
Mr. Barry Finley, Aide to Patricia Jordan
Ms. Dinora Moran, HRC Service Coordinator
Ms. Sandra Gomez, HRC Service Coordinator
Ms. Fabiola Flores, HRC Service Coordinator
Ms. Deisi Solares, HRC Service Coordinator
Ms. Jacqueline Quinonez, HRC Service Coordinator
Ms. Susana Alvarez, HRC Service Coordinator
Ms. Ly Vang, HRC Service Coordinator
Ms. Ivonne Rivas, HRC Service Coordinator
Ms. Cristina Monterrosa, HRC Service Coordinator
Ms. Raganda Washington, HRC Service Coordinator
Ms. Tatiana Gutierrez, HRC Service Coordinator
Ms. Ashley Reese, HRC Service Coordinator
Mr. Jose Serna, HRC Service Coordinator
Ms. Briana Silva, HRC Service Coordinator
Ms. Brenda Flores, HRC Service Coordinator
Ms. Patricia Garcia, HRC Service Coordinator
Ms. Veronica Silva, HRC Service Coordinator
Ms. Inocencia T. Alvarez, Service Provider
Ms. Friday Laurio, Service Provider

CALL TO ORDER

Mr. Rea called the Board Meeting to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Rea led in the Pledge of Allegiance to the Flag.

Mr. Rea welcomed current Board members, guests and staff and introduced newly elected board members: Fu-Tien Chiou and Mariano Sanz, who are returning Board members, and Jeffrey Herrera and Kim Vuong, new Board members who are also HRC clients.

Mr. Rea also welcomed special guest Assemblymember David Hadley who addressed our Board on his position on matters affecting those with disabilities. Assemblymember Hadley attended a special "Meet Your Legislator" event in March at HRC hosted by the Service Provider Advisory Committee. At that event, Assemblymember Hadley spoke to invited guests and presented HRC with a proclamation in recognition of the 50th anniversary of the regional center system. Assemblymember Hadley is also here tonight to recognize two of his constituents who are former members of our Board. Mr. Rea and the Board thanked Assemblymember Hadley for his support for our clients and their family members and for speaking with us tonight.

Mr. Rea gave a special thank you to all Board members who attended the June Board Retreat and Board Recognition Dinner.

Mr. Rea announced the names of the Board members and Advisors who have agreed to serve as Committee Chairs for the new fiscal year 2016-17 as follows:

- Audit Committee – La Velle Gates
- Board Development Committee – John Rea
- Board Planning Committee – Ron Bergmann
- Client Advisory Committee – David Gauthier
- Client Services Committee – Patricia Jordan
- Community Relations Committee – Monica Sifuentes
- Retirement Committee – Jim Flores
- Service Provider Advisory Committee– Terri Nishimura
- ARCA – Joe Czarske

Mr. Rea reminded the Board to please complete and submit annual reporting statements (Conflict of Interest, Whistleblower and Code of Ethics) if not already done so and submit to the Executive Assistant at the end of tonight's meeting.

Mr. Rea reminded the Board that there will be no Board meeting in August. The next regular business meeting will be on September 20, 2016. At that meeting, a photographer will be present to take a group photo. All Board members are requested to arrive at 5:45 pm in the courtyard prior to the September 20th meeting for the photo.

Mr. Rea advised that there will be executive session of the Board at the end of tonight's meeting to discuss a personnel matter.

Mr. Rea asked that the record reflect the Executive Committee of the Board met on July 5, 2016 to prepare the agenda for tonight's meeting.

PUBLIC INPUT

Mr. Mead Duley, an HRC client, shared that he won a silver medal while participating in a special Olympic basketball game.

APPROVAL OF THE MINUTES OF THE MAY 17, 2016 BOARD MEETING. Mr. Bergmann moved to approve the MAY 17, 2016 minutes of the Board meeting, and Ms. Braxton-White seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Dr. Flores reviewed the following financial statements: Fiscal Year 2015-16, dated April 16; Harbor Regional Center Functional Expenditures, dated April 16; Harbor Regional Center Line Item Report, dated April 16, Harbor Regional Center POS Contract Summary, dated April 16; Fiscal Year 2015-16, dated May 16; Harbor Regional Center Functional Expenditures, dated May 16; Harbor Regional Center Line Item Report, dated May 2016 and Harbor Regional Center POS Contract Summary, dated May 2016.

Dr. Rendon-Christensen moved to approve the Treasurer's Report for Harbor Regional Center and Mr. Sanz seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. FY 2015-16 BUDGET UPDATE:

Ms. Del Monico advised that the Sufficiency of Allocation Report indicates there will be no deficiency in the system as a whole for the prior fiscal year.

2. ENACTED BUDGET FOR FY 2016-17:

Ms. Del Monico informed the Board that there have been no unexpected additions or deletions in the enacted budget for fiscal year 2016-17.

3. BUDGET TRAILER BILL:

Ms. Del Monico called the Board's attention to the attachment provided in their board packets related to the budget trailer bill, which contains a number of provisions that impact regional centers. Ms. Del Monico briefly informed that many of the trailer bill provisions relate to the closure of the state developmental centers and provided a summary to show how other provisions relate specifically to regional centers. Discussion followed.

4. CONTRACTS FOR APPROVAL:

Ms. Del Monico advised the Board that the Lanterman Act requires that any regional center contract which exceeds \$250,000.00 be approved by the regional center board. The Executive Committee recommended that the following contract be approved by the Board.

PURCHASE OF SERVICE

Community Placement Plan Grants

CPES California, Inc.
3200 Inland Empire Blvd., Suite 270
Ontario, CA 91764

Contract Period: June 15, 2016 – March 31, 2018

Description of Services: Community Placement Plan grant for the development of two licensed homes for clients with behavioral challenges either moving from the state developmental center or difficult to serve.

Total Amount: Up to \$400,000

Mr. Gates moved to approve the Purchase of Service Contract for a Community Placement Plan Grant in the amount up to \$400,000 for the development of two licensed homes for clients with behavioral challenges either moving from the state developmental center or difficult to serve and Dr. Sifuentes seconded the motion, which was unanimously approved by the Board.

5. CCS WHOLE CHILD MODEL

Ms. Del Monico informed the Board that California Children's Services is moving towards a managed care model of service delivery, now referred to as "the CCS Whole Child Model". Specifically, the move towards managed care for this population is of interest because 1) many children with special health care needs who have CCS eligible conditions are also clients of regional centers; and 2) the inexorable pace of movement towards managed care service delivery will continue to affect regional center clients and their families and the way in which we provide services and supports. Ms. Del Monico referred the Board to information about the transition and the model provided in their board packet.

6. MINIMUM WAGE CONTROVERSY:

Ms. Del Monico called the Board's attention to concerns expressed by service providers related to the increases in the minimum wage in various cities and announced that all regional centers are receiving concerns, making this a statewide issue. Discussion followed. Ms. Del Monico will continue to keep the Board updated on this issue.

7. HOUSING CRISIS:

Ms. Del Monico reported the findings of the National Low Income Housing Coalition's annual report, *Out of Reach* 2016 to the Board. The findings signify that there is a severe lack of affordable housing which persists and presents significant challenges for our clients. Discussion followed.

8. OLMSTEAD ANNIVERSARY:

Ms. Del Monico informed the Board about the seventeen year anniversary of the

Supreme Court ruling (Olmstead v. L.C.) under the Americans with Disabilities Act (ADA), which ruled that the unjustified institutional isolation of people with disabilities was a form of unlawful discrimination. Ms. Del Monico referred the Board to the article provided in their board packet showing President Obama's participation in the anniversary celebration.

9. ARCA MEETING:

Ms. Del Monico announced that the August meeting of ARCA will be held at HRC and those HRC Board members who are interested in observing are welcome to attend. The meeting will take place on Friday, August 19, 2016 from 8:00 am to 1:00 pm in Conference Rooms A1 and A2.

10. PRESENTATION:

Ms. Judy Wada presented a list of the most common acronyms we use. The list is posted on our website for reference.

Dr. Flores moved to approve the Executive Report and Dr. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. AUDIT

Mr. Gates, who was appointed Chairperson for the Audit Committee, reported that the Committee met in April and discussed the Fiscal Year 2014-15 IRS Form 990 and on the Fiscal Year 2015-16 Audit Engagement Letter.

B. BOARD DEVELOPMENT

Mr. Rea announced the names of the Board members and Advisors who have agreed to serve as Committee Chairs for the new fiscal year 2016-17 as follows:

- Audit Committee – La Velle Gates
- Board Development Committee – John Rea
- Board Planning Committee – Ron Bergmann
- Client Advisory Committee – David Gauthier
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- Retirement Committee – Jim Flores
- Service Provider Advisory Committee– Terri Nishimura
- ARCA – Joe Czarske

C. CLIENT ADVISORY

Mr. Gauthier, who was appointed Chairperson for the Client Advisory Committee, informed that the committee's May meeting primarily focused on the status of the self-determination program and on Voter Rights training.

D. CLIENT SERVICES

Ms. Jordan, who was appointed Chairperson for the Client Services Committee, informed the board of the main topics discussed at the May committee meeting which centered on the committee's current meeting structure, goals, recruitment of new committee members and on training for members on housing and supports.

E. COMMUNITY RELATIONS

Dr. Sifuentes reported that the Committee met in April and provided an update on the outcome of Grass Roots Day in Sacramento. Dr. Sifuentes also updated the Board on the outcome of the May fundraiser in support of the Harbor Help Fund.

F. SERVICE PROVIDER ADVISORY

Ms. Nishimura, who was appointed Chairperson for the Service Provider Advisory Committee, informed that she will report the topics of the August meeting at the September board meeting.

G. BOARD PLANNING

Mr. Bergmann, who was appointed Chairperson for the Board Planning Committee, informed that he will report the topics of the next meeting at the September board meeting.

H. RETIREMENT

Dr. Flores, who was appointed Chairperson for the Retirement Committee, informed that he will report at the September meeting. Ms. Wada, Chief Financial Officer advised that there are two resolutions regarding HRC's Retirement Plan for Board review and approval, which will be presented during Executive Session.

I. ARCA

Mr. Czarske, newly appointed Honorary Board Advisor and continued ARCA Liaison, reported that the August ARCA meetings will take place at Harbor Regional Center and invited Board members to attend.

J. HOPE (Home Ownership for Personal Empowerment)

In Mr. Irlen's absence, Ms. Del Monico reminded the Board about the October 25, 2016 golf and tennis tournament at Ocean Trails and encouraged all to participate.

K. INTERAGENCY COORDINATING COUNCIL

Mr. Erber gave a brief summary of this committee's purpose for new and returning Board members, which is to support DDS, improve early start delivery system and increase family access to resources.

L. SELF-DETERMINATION ADVISORY

Ms. Hernandez reported that the committee has gone dark for the summer, but will continue a regular meeting in September, then meet bi-monthly or quarterly until more definitive information about approval of the program becomes available from DDS.

Mr. Gates moved to accept the committee reports and Mr. Sanz seconded the motion which was unanimously approved by the Board.

RESOLUTION No.

RESOLVED that Harbor Regional Center make a supplemental contribution to the Harbor Regional Center Prototype Profit Sharing Plan with a 401(k) Feature (“the Retirement Plan”) utilizing operations funds in the Fiscal Year 2016-17. The supplemental contribution to the Retirement Plan will be paid to each active employee as of July 29, 2016 in the amount of 1.00% of the gross salary paid during the one year prior to and including that date.

Mr. Bergmann moved to approve a RESOLUTION that Harbor Regional Center make a supplemental contribution to the Harbor Regional Center Prototype Profit Sharing Plan with a 401(k) Feature (“the Retirement Plan”) utilizing operations funds in the Fiscal Year 2016-17 and Mr. Erber seconded the motion which was unanimously approved by the Board.

RESOLVED that Harbor Regional Center modify its Retirement Plan to include matching contributions. Harbor Regional Center will match 50% of employee contributions up to the first 6% of salary, or a maximum employer amount of 3% of salary. Matching contributions will be made each payroll.

Mr. Chiou moved to approve a RESOLUTION that Harbor Regional Center modify its Retirement Plan to include matching contributions and Ms. Nishimoto seconded the motion which was unanimously approved by the Board.

ADJOURNMENT

Mr. Rea adjourned the meeting at 8:05 p.m.



Submitted by:

Mr. Doug Erber, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees