



**MINUTES OF THE NOVEMBER 16, 2021 MEETING OF THE BOARD OF TRUSTEES  
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

<p><b><u>BOARD PRESENT:</u></b> Mr. Ron Bergmann, <i>Secretary</i> Mr. Fu-Tien Chiou, <i>Treasurer</i> Mr. Joe Czarske, Board Member Dr. James Flores, Board Member Dr. Marco Garcia, Board Member Mr. La Velle Gates, Board Member Mr. David Gauthier, Board Member Mr. Jeffrey Herrera, Board Member Ms. Patricia Jordan, Board Member Ms. Ann Lee, Ph.D, <i>Vice-President</i> Mr. Christopher Patay, <i>President</i> Ms. Paul Quiroz, Board Member Ms. Kim Vuong, Board Member</p> <p><b><u>BOARD ABSENT:</u></b> Ms. Jackie Solorio, Board Member</p> <p><b><u>STAFF PRESENT:</u></b> Mr. Patrick Ruppe, Executive Director Ms. Nancy Spiegel, Director of Information &amp; Development Ms. Thao Mailloux, Interim Director of Information &amp; Development Ms. Judy Wada, Chief Financial Officer Ms. Heather Diaz, Director of Community Services Ms. LaWanna Blair, Director of Early Childhood Services Ms. Antoinette Perez, Director of Children’s Services Ms. Judy Samana Taimi, Director of Adult Services Mr. Mike Ikegami, Director of IT Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Executive Team Assistant</p> <p><b><u>STAFF ABSENT:</u></b> Ms. Mary Hernandez, Director of Case Management Support Services</p> <p><b><u>GUESTS:</u></b> Ms. Eva Alva, HRC Parent Ms. Gloria Garcia, HRC Parent Ms. Martha DeLaTorre, HRC Parent</p>	<p><b><u>GUESTS continued</u></b> Ms. Leonor Silvia Macias, HRC Parent Ms. Adriana Garcia, HRC Parent Ms. Latoia Lyons, HRC Parent Ms. Amelia Castellanos, HRC Parent Ms. Vianey Gomes, HRC Parent Ms. Juliana Martinez, HRC Parent Ms. Mariela Avilagarca, HRC Parent Ms. Gilberta Castellanos, HRC Parent Ms. Martha Gascon, HRC Parent Ms. Teresa Hernandez, HRC Parent Mr. Cristofer Arroyo, SCDD Mr. Albert Feliciano, SCDD Ms. Lia Cervantes Lerma, SCDD Ms. Jenny Villanueva, SCDD Ms. Brianna Reynoso, SCDD Ms. Emily Ikuta, DRC Ms. Hilda Jimenez, DDS Ms. Jaime Van Dusen, DDS Ms. Denise Anonuevo, HRC Staff Ms. Maria Reyes, HRC Staff Ms. Claudia Flores, HRC Staff Ms. Karina Mauricio, HRC Staff Mr. Edgar Marroquin, HRC Staff Ms. Anh Hu, HRC Staff Mr. Brian Carrillo, HRC Staff Ms. Carolina Monroy, HRC Staff Ms. Sandra Guzman, HRC Staff Mr. Ricardo Orozco, HRC Staff Ms. Vanessa Madrigal, HRC Staff Mr. Bryan Sanchez, HRC Staff Ms. Jennifer Quinonez, HRC Staff Ms. Kristal Vu, HRC Staff Ms. Rosana Preciado, HRC Staff Ms. Daisy Bejarano, HRC Staff Ms. Lisa Hernandez, HRC Staff Ms. Josefina Lizardi, HRC Staff Ms. Jessica Sanchez, HRC Staff Ms. Jessica Eich, HRC Staff Ms. Maria Fitzsimons, HRC Staff Ms. Patricia Piceno, HRC Staff</p>
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## **CALL TO ORDER**

Mr. Patay called the Board to order at 6:30 p.m.

## **PRESIDENT'S REPORT**

Mr. Patay welcomed Board members, guest and staff and took roll call of Board Members and HRC Staff. A quorum was established.

Mr. Patay reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Patay encouraged all visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the zoom chat feature.

Mr. Patay reminded the Board Members that we do not meet in December.

Mr. Patay advised that we will now proceed with our regular agenda.

## **PRESENTATION OF MINUTES**

Mr. Bergmann presented the draft minutes of the September 21, 2021 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

**The MINUTES OF THE SEPTEMBER 21, 2021 BOARD MEETING were received and filed.**

## **PRESENTATION OF FINANCIALS**

**Mr. Chiou reviewed the following financial statements, which were received and filed:**

- Harbor Regional Center Monthly Financial Report Fiscal Year 2021-22, dated August 2021
- Harbor Regional Center Functional Expenditures, dated August 2021
- Harbor Regional Center Line Item Report, dated August 2021
- Harbor Regional Center POS Contract Summary, August 2021
- Harbor Regional Center Monthly Financial Report Fiscal Year 2021-22, dated September 2021
- Harbor Regional Center Functional Expenditures, dated September 2021
- Harbor Regional Center Line Item Report, dated September 2021
- Harbor Regional Center POS Contract Summary, dated September 2021
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2021-22

## **EXECUTIVE REPORT**

### **1. HRC DEPARTMENT OF INFORMATION & DEVELOPMENT:**

Mr. Ruppe announced the appointment of Ms. Thao Mailloux to the position of Director of Information and Development at Harbor Regional Center upon the retirement in January 2022 of HRC's current Director of Information and Development, Ms. Nancy Spiegel. Mr. Ruppe informed the Board of Ms. Mailloux many accomplishments, experiences and background, which includes oversight and implementation of staff and community training protocols, creating and coordinating trainings, and management of annual holiday giving campaigns,

which included significant fundraising and logistical management duties. Mr. Ruppe asked the Board to welcome Ms. Mailloux into this important role at Harbor Regional Center.

**2. COVID 19 TRENDS:**

Mr. Ruppe updated the Board on the latest COVID 19 trends and vaccination statistics, specifically how Harbor Regional Center is currently in full compliance with local, state and federal COVID vaccination directives.

**3. STATE UPDATES:**

Mr. Ruppe advised the Board of several new policies proposed by DDS, the first being board governance, which will outline the relationship between the Board and the Executive Director and their roles in operating a regional center. HRC is currently in the process of drafting this policy which will require current Board approval and submittal to DDS by April 2022. Mr. Ruppe advised that the second required policy is related to the restoration of funding for social/recreational services and how HRC is currently in the process of drafting this policy which will be presented to the Board for consideration at the January 18, 2022 Board meeting. Mr. Ruppe then summarized the other major initiatives proposed by DDS, which are provisional eligibility, self-determination program, enhanced service coordination for individuals with no or low purchase of service and service restoration (social/recreational), all of which HRC has been allocating funding to hire individuals to fill for these positions.

**4. HARBOR HAPPENINGS:**

Mr. Ruppe called the Board's attention to HRC's Fall 2021 Edition of Harbor Happenings which highlights many events that have taken place at HRC and in the community this past year. The Fall Edition also highlights the retirement of many long term employees of HRC who represent over 200 years of dedicated service to the Harbor community; this greatly missed group of retirees includes, Patricia Del Monico, Dr. Sri Moedjono, Pat Zalinski, RN, Vel Roman and the soon to be retired Nancy Spiegel. Mr. Ruppe encouraged Board Members and guests to read it and advised it is located on our website here: <https://www.harborrc.org/harbor-happenings>.

**5. ANNUAL REPORT 2020:**

Mr. Ruppe referred the Board to Harbor Regional Center's Annual Report for 2020, titled "Heroes Work Here!" and encouraged Board Members and guests to review it and advised it is located on our website here: <https://www.harborrc.org/annual-reports>.

**6. PERFORMANCE CONTRACT MEETING:**

Mr. Ruppe informed that per Welfare and Institutions Code Section 4629, Harbor Regional Center held a public meeting via zoom webinar on September 8, 2021 to present our draft 2022 performance plan. The presentations were available in English and Spanish and posted on our website: [www.harborrc.org/pod/planning-2022](http://www.harborrc.org/pod/planning-2022).

**HRC's 2022 PERFORMANCE PLAN CONTRACT:**

Ms. Spiegel, Director of Information and Development presented the 2022 Performance Plan to the Board. No comments or questions were made by the Board or by the public and Mr. Patay requested a motion from the Board to accept the 2022 Harbor Regional Center Performance Plan.

**Mr. Fu-Tien moved to accept the 2022 Harbor Regional Center Performance Plan and Mr. Czarske seconded the motion, which was unanimously approved by the Board.**

**7. NATIONAL CORE INDICATORS presentation:**

Mr. Ruppe informed that per Welfare and Institutions Code Section 4571, Harbor Regional Center is required to post the latest National Core Indicators (NCI) survey results (The Child Family Survey, dated 2018-19 report) on our website: <https://www.harborrc.org/post/national-core-indicators-study> and also make a presentation to our Board of Trustees. Mr. Ruppe introduced Ms. Nancy Spiegel, Director of Information and Development who will make a presentation of National Core Indicators, Child Family Survey (CFS) for 2018-19. Board members and meeting attendees asked questions related to the data throughout the presentation. Meeting attendees were asked to comment or ask questions through the chat feature during and at the conclusion of the presentation.

**COMMITTEE REPORTS**

**A. ARCA**

Mr. Czarske reported that ARCA met in October and discussion focused primarily on the efforts to encourage delegates to attend the ARCA Academy.

**B. AUDIT**

Mr. Gates advised that the Audit Committee has not met, but the plan is for the auditors, AGT, to present the financial statements at the January 18, 2022 board meeting.

**C. BOARD DEVELOPMENT**

Mr. Ruppe stated that there is no report and noted an error made on the board committee slide of the board packet; which included an \* (asterisk) for “action required”, however there was no report and therefore no action was required. The asterisk will be removed and noted as remedied in this record.

**D. BOARD PLANNING**

Ms. Spiegel informed there is no report of the Board Planning Committee.

**E. CLIENT ADVISORY**

Mr. Gauthier informed there is no report of the Client Advisory Committee.

**F. CLIENT SERVICES**

Mr. Chiou informed that the Client Services Committee met on September 28, 2021 and on October 26, 2021 and summarized the topics of both meetings, which primarily focused on “transition into adulthood” and on “personal care”.

**G. COMMUNITY RELATIONS**

Ms. Spiegel informed there is no report of the Community Relations Committee.

**H. RETIREMENT**

Mr. Chiou reported on the Harbor Regional Center Retirement Plan Balances as of September 30, 2021.

**I. SELF-DETERMINATION ADVISORY**

Ms. Perez advised the Board that the Self-Determination Advisory continues to meet monthly via zoom and provided an update on the September meeting.

**J. SERVICE PROVIDER ADVISORY**

Mr. Quiroz reported that the Service Provider Advisory Committee met on October 12, 2021 via zoom and were provided information on the following topics: provider rate changes and implementation, Cares Act, Special Incident Report, DS1891 Disclosure Statement Form, Public Health Order for RC's and Providers, Recently Signed Legislation and HCBS. The Committee was also shown a presentation on the Technology Lending Library.

**PUBLIC COMMENT**

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

Mr. Patay indicated that we had three (3) attendees request to address the Board through the Zoom Chat this evening.

**CLOSED SESSION**

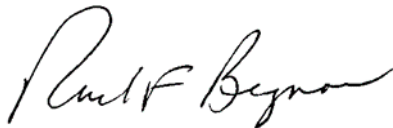
Mr. Patay advised that the Board will not go into a closed session to discuss:

- Labor Contract Negotiations
- Pending Litigation

Mr. Patay called the Board to order for closed session at 8:05 pm. Mr. Patay concluded the closed session at 8:55 pm and asked all the Board members to return to the regular business meeting.

**ADJOURNMENT**

Mr. Patay and the Board returned to the meeting at 8:57 pm. Mr. Patay thanked all those who participated in our Board meeting tonight and reminded Board members that our next regular business meeting will be on January 18, 2022 via zoom webinar.

Submitted by:  \_\_\_\_\_  
Ron Bergmann, Secretary  
Board of Trustees  
Harbor Developmental Disabilities Foundation