



MINUTES OF THE DECEMBER 1, 2015 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Ms. Kristine Engels, Board Member
Mr. Douglas Erber, Secretary
Dr. James Flores, Treasurer
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Mr. John Rea, President
Dr. Bobbie Rendon-Christensen, Board Member
Dr. Monica Sifuentes, Board Member
Ms. Wendy Sorel, Board Member

BOARD ABSENT:

Ms. Erika Braxton-White, Board Member
Mr. Joe Czarske, ARCA Representative
Mr. Jaime Martinez, Board Member
Mr. Marvin Malito, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Colleen Mock, Director, Community Services
Ms. Mary Hernandez, Director of Adolescent & Adult Services
Mr. Dave Bourdeau, Director, Information Technology
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Ms. Denise Thornquest, DDS
Mr. Barry Finley, Aide to Patricia Jordan
Ms. Angela Sandoval, HRC Counselor
Ms. Maria Paredes, HRC Counselor
Ms. Kimberly Robbins, Forensic Psychologist
Mr. Francisco Naranjo, HRC Counselor
Ms. Maria Velasquez, HRC Counselor
Ms. Brooke Stroup, HRC Counselor
Ms. Brenda Cortes-Suarez, HRC Counselor
Ms. Sheryllen Campbell, HRC Counselor
Ms. Joana Garong, HRC Counselor
Ms. Joanna Frank, HRC Counselor
Ms. Johana Rios, HRC Counselor

CALL TO ORDER

Mr. Rea called the Board Meeting to order at 6:35 p.m.

PRESIDENT'S REPORT

Mr. Rea led in the Pledge of Allegiance to the Flag.

Mr. Rea welcomed Board members, guests and staff.

Mr. Rea invited the Board members and guests to introduce themselves.

Mr. Rea asked that the record reflect the Executive Committee of the Board met on November 17, 2015 to prepare the agenda for tonight's meeting. The Executive Committee also reviewed draft revisions to

the By-Laws which will be presented as part of the Executive Report.

Mr. Rea announced that the next business meeting of the Board will be on January 19, 2016 in the evening.

Mr. Rea introduced our independent auditors from Windes, Inc., Mr. Ron Kulek and Mr. Tom Huey, and informed the board that the auditors will make a presentation of their audit report as part of the Audit Committee report.

PUBLIC INPUT

None.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2015 BOARD MEETING.
Ms. Rendon-Christensen moved to approve the SEPTEMBER 15, 2015 minutes of the Board meeting, and Mr. Guathier seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Dr. Flores reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report for Fiscal Year 2015-16, dated August 2015; the Harbor Regional Center Functional Expenditures, dated August 2015; the Harbor Regional Center Line Item Report, dated August 15; the Harbor Regional Center POS Contract Summary, dated August 2105; the Harbor Regional Center Monthly Financial Report for Fiscal Year 2015-16, dated September 2015; the Harbor Regional Center Functional Expenditures, dated September 2015; the Harbor Regional Center Line Item Report, dated September 15; the Harbor Regional Center POS Contract Summary, dated September 2105 and the Harbor Developmental Disabilities Foundation Harbor Help Fund, Statement of Income and Expense July 1 to September 30, 2015.

Ms. Sorel moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Engels seconded the motion, which was unanimously approved by the Board.

AUDIT REPORT

Mr. Rea invited Ms. Sorel to proceed with a report from the Audit Committee early on the agenda in order to accommodate our independent auditors' schedules. Ms. Sorel advised that the Audit Committee had met with the independent auditors to review the draft report and then introduced the auditors to the Board. Mr. Ron Kulek, of Windes, Inc., presented to the Board the results of their audit of the Harbor Developmental Disabilities Foundation, Inc. for the fiscal year ended June 30, 2015.

Ms. Rendon-Christensen moved to approve the Auditor's Report for Harbor Developmental Disabilities Foundation, Inc. and Mr. Erber seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. CURRENT FISCAL YEAR BUDGET STATUS:

Ms. Del Monico informed the board that as of this meeting the SOAR is not available and a report for fiscal year 2016-17 will be provided to the Board at the January meeting.

2. LEGISLATIVE ANALYST REPORT: 2016-17 CALIFORNIA'S FISCAL OUTLOOK:

Ms. Del Monico called the board's attention to the Legislative Analyst's Office (LAO) report that was provided in the board packet. Ms. Del Monico briefly summarized the LAO report and noted that the report made forecasts regarding California's economy and budget condition, specifically predicting that the state will have an \$11.5 billion surplus in fiscal year 2016-17.

3. ON-GOING BUDGET DEBATES:

Ms. Del Monico updated the board with information about the on-going budget debates especially as they relate to the continuing unanswered crisis in developmental services and the unacceptable connection that has been made to Medi-Cal funding issues. Discussion followed.

4. SANTI ROGERS RETIRES:

Ms. Del Monico announced that Santi Rogers has retired, effective December 1, 2015 after more than forty years of service to people with developmental disabilities and their families. At the time of this meeting, it was announced that Michael Wilkening will be the Interim Director of Developmental Services.

5. DEVELOPMENTAL SERVICES TASK FORCE UPDATE:

Ms. Del Monico provided an update on the Developmental Services Task Force meeting, and advised of Secretary Dooley's concern that the special legislative session did not find a solution to the "Managed Care Organization Tax" problem, coupled with the anticipation of how this matter will be addressed in the Governor's Budget to be released in January.

6. SDC CLOSURE UPDATE :

Ms. Del Monico advised that DDS filed a Sonoma Developmental Center closure plan with the legislature on October 1, 2015 and updated the board concerning the status of the Fairview and Porterville expected closures. She indicated that she will keep the Board advised as to closure progress.

7. RENEWED INSURANCE SCHEDULE:

Ms. Del Monico and Ms. Wada reviewed with the Board HRC's renewed insurance schedule that included information concerning type of coverage, coverage limits and annual premiums.

8. BY-LAWS REVISION:

Ms. Del Monico referred the Board to the draft revised Sixth Restatement of By-Laws which had been reviewed and proposed by the Executive Committee for the Board's consideration and adoption. Discussion followed that resulted in adoption of the draft being deferred to a future meeting. Based on the discussion, Ms. Del Monico, along

with Board President John Rea and legal counsel Judy Enright, will address the questions raised and present the by-laws at a future board meeting.

9. MARIANO’S DAUGHTER, CRISTINA, IS A STAR:

Ms. Del Monico reported on former long-time Board member Mariano Sanz, whose daughter, Cristina, will be featured, along with six other young adults with Down syndrome, in a new six-episode reality-based docu-seris on the A&E network called “Born This Way”. Ms. Del Monico advised that the network hopes this series will inspire meaningful conversations about people with differences, and also expressed great pride for Cristina and the whole Sanz family, encouraging the Board to watch the series.

10. HOLIDAY GIVING:

Ms. Del Monico thanked the Board for their generosity and continued support in helping HRC provide food and gifts to our most needy families during the holidays. Ms. Del Monico also thanked all of the Board members for the time each devotes to serving on our board throughout the year and especially for providing support and guidance for HRC with a wish for all and their families to have a safe and joyful holiday season.

Mr. Flores moved to approve the Executive Report and Mr. Gates seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. BOARD DEVELOPMENT

Mr. Rea advised that the committee has not met.

B. CLIENT ADVISORY

Mr. Gauthier reported that the committee met on November 21, 2015 and discussed a variety of topics, including how HRC continues to have an employment initiative as well as an initiative to get our clients out of skilled nursing homes. Continued CAC Outreach efforts and the 2016 CAC Training Schedule were also discussed. CAC is scheduled to meet next on February 13, 2016.

C. CLIENT SERVICES

Ms. Jordan reported that the committee met on September 22, 2015 with discussion focused primarily on the newly expanded Adolescent teams. The committee also continued discussion regarding the planned 2016 health and wellness fair for adult clients.

D. COMMUNITY RELATIONS

Ms. Spiegel called the Board’s attention to the Holidays Are For Sharing handout and encouraged members to participate in supporting our neediest families and thanked those that have provided support. Ms. Spiegel informed the Board of the Very Beary Christmas event hosted by HRC at HRC on December 12th for children 3-5 years old by the Elks Club of Gardena. Assemblymember David Hadley accepted our invitation to

join for a portion of this event. Dr. Sifuentes reported that the committee had postponed the December meeting due to a schedule conflict, but the meeting was rescheduled to January 8, 2016.

E. SERVICE PROVIDER ADVISORY

Ms. Engels reported on the November 3, 2015 meeting which focused on the self-determination program status as well as rate changes needed due to new employee sick leave requirements. Discussion also focused on service provider training for the fiscal year 2015-16.

F. BOARD PLANNING

Ms. Sorel announced that the committee approved a draft Performance Plan for 2016 with a motion to approve/adopt two new measures: Measure 1: Percent of total annual purchase of service authorizations and expenditures by individual's ethnicity and age; Measure 2: Percent of total annual purchase of service authorizations and expenditures by individual's primary language.

Ms. Sorel moved to adopt the following two new measures to the 2016 Performance Plan: Measure 1: Percent of total annual purchase of service authorizations and expenditures by individual's ethnicity and age; Measure 2: Percent of total annual purchase of service authorizations and expenditures by individual's primary language and Mr. Gauthier seconded the motion which was unanimously approved by the Board.

Ms. Sorel concluded by reporting on the committee's efforts to prepare a survey for our community working with Kinectic Flow Corp to survey our client's families regarding overall service access, usage and satisfaction with a key focus to gain additional understanding of disparities and barriers to service utilization by different cultural groups served by HRC.

G. RETIREMENT

In Mr. Czarske's absence, Dr. Flores reviewed the Harbor Regional Center Retirement Plan Balances as of 09-30-2015 and the Harbor Regional Center Retirement Plan Performance Sheet.

H. ARCA

In Mr. Czarske's absence, Ms. Del Monico summarized the matters discussed at the October ARCA meetings.

I. HOPE (Home Ownership for Personal Empowerment)

Mr. Irlen announced that HOPE is having another fundraiser on December 5th – Homes for the Holidays at the Gina Woodruff Gallery in Long Beach Homes and encouraged all to attend and support HOPE.

J. INTERAGENCY COORDINATING COUNCIL

Mr. Erber reported that the Council conducted meetings on October 22nd and 23rd with a focus on finding ways to better brand the council including the development of a tagline.

Mr. Gauthier moved to accept the committee reports and Mr. Gates seconded the motion which was unanimously approved by the Board.

ADJOURNMENT

Mr. Rea adjourned the meeting at 7:50 p.m.



Submitted by: _____

Mr. Doug Erber, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees