

**HARBOR REGIONAL CENTER
CLIENT SERVICES COMMITTEE
April 23, 2013**

PRESENT: Mayeen Clayton, David Gauthier, Christina Clements, Kristine Engels, Craig Kalem and Jahn Rokicki

MEETING NOTES:

The topic for this Client Services Committee Meeting was the HRC Resource Center. A tour was provided by the Resource Center Manager which highlighted a number of changes that have been made to improve services for clients and families. For example, the very popular toy lending library area and materials have been greatly expanded. The tour also showed off the many books in the library as well as other the materials such as videos and brochures. There was also discussion of the presentations and services that are provided by the Resource Center.

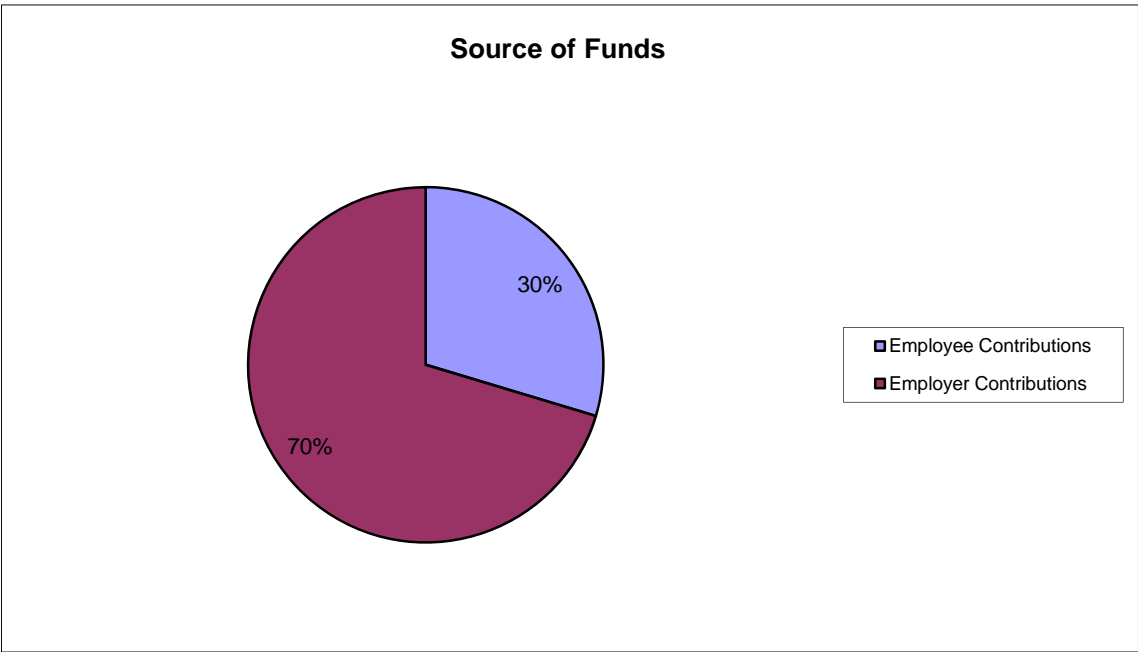
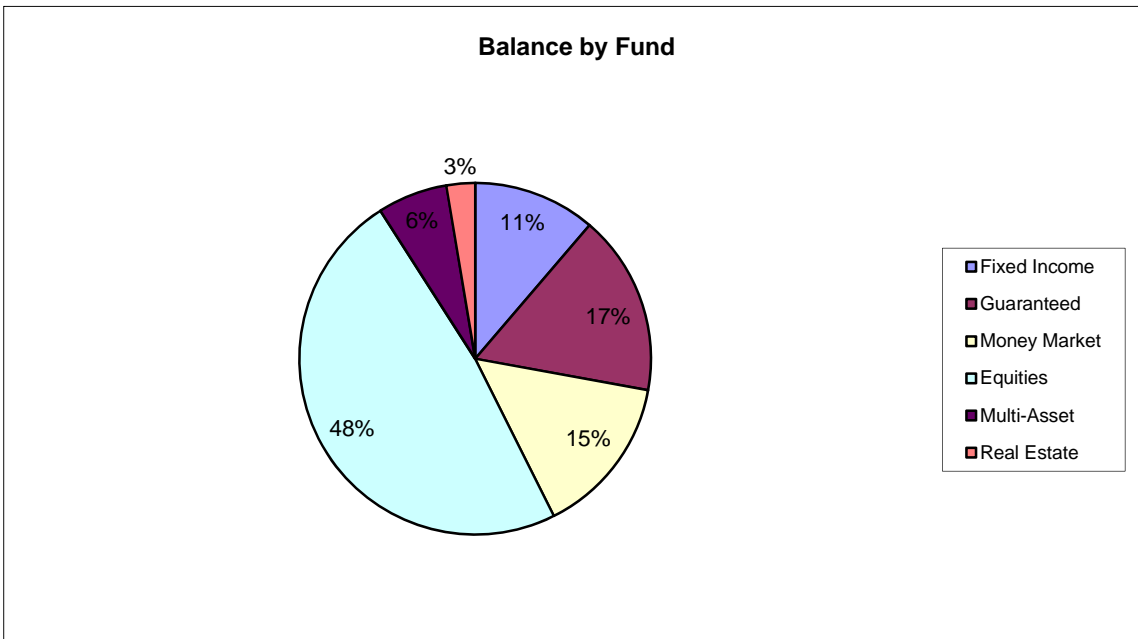
Before beginning the tour, each of the Committee members had agreed to research a particular topic using the Resource Center materials, in order to get "*a hands on*" feel for the breadth and depth of the materials and information available. The Committee Members presented their findings later to the Committee. The meeting concluded with watching a video selected from the many available at the Resource Center. Some Committee Members who had used the Resource Center in the past were able to note the dramatic changes that had been made.

FUTURE MEETING: Tuesday, May 28, 2013 at 6:00pm.

**Harbor Regional Center
Retirement Plan Balances as of 3-31-13**

	Employee Contributions	Employer Contributions	Total Balance
Fixed Income	\$915,088	\$2,544,287	\$3,459,374
Guaranteed	\$1,978,251	\$3,120,433	\$5,098,684
Money Market	\$1,046,483	\$3,479,393	\$4,525,876
Equities	\$4,433,783	\$10,406,501	\$14,840,283
Multi-Asset	\$375,585	\$1,598,833	\$1,974,418
Real Estate	<u>\$356,625</u>	<u>\$450,602</u>	<u>\$807,227</u>
Total	\$9,105,814	\$21,600,048	\$30,705,863

* Plan Balances include active and terminated employees still in the Retirement Plan.
 Plan Balances include 401(k) and 457(b) Plans.
 ** Employee Contributions include \$1,072,050 in Rollover funds.



**Harbor Regional Center
Retirement Plan Performance**

Fund Balance 12/31/12	\$28,975,538
Activity 1/1/13 - 3/31/13	
Distributions	(\$53,694)
Contributions	<u>\$383,721</u>
Net	\$29,305,566
Fund Balance 3/31/13	\$30,705,863
Gain/(Loss)	\$1,400,297
% Gain/(Loss) for the Period	4.83%
 Active Employees in Retirement Plan	 248

Loan Information	as of 12/31/2012	as of 3/31/2013	Increase/ (Decrease)
Employees with Loans			
Active Employees with Loans	52	52	0
Terminated Employees with Loans	<u>16</u>	<u>15</u>	<u>(1)</u>
Total	68	67	(1)
 Average Balance Amount	 \$4,903	 \$4,750	 (\$153)
 Loan Value			
Employee Contributions	\$246,124	\$243,186	(\$2,938)
Employer Contributions	<u>\$87,268</u>	<u>\$75,051</u>	<u>(\$12,217)</u>
Total	\$333,393	\$318,237	(\$15,155)