



MINUTES OF THE MARCH 20, 2012 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Robert Bethel
Mr. Jeff Brower
Mr. David Gauthier, Secretary
Mrs. Lisa Hall
Dr. Roberta Rendon-Christensen, Vice-President
Mr. Mariano Sanz, ARCA Representative
Ms. Wendy Sorel

STAFF PRESENT:

Ms. Pat Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Mary Hernandez, Director, Adult Services
Mr. Michael Tredinnick, Director, Children's Services
Ms. Colleen Mock, Director, Community Services
Ms. Nancy Spiegel, Director, Information & Development
Ms. Judy Wada, Chief Financial Officer
Ms. Cheryl Perez, Executive Assistant

BOARD ABSENT:

Mr. George Bird, Past-President
Mr. Wesley Dale
Ms. Rhiannon Acree
Mr. Fu-Tien Chiou
Mr. Joe Czarske, Treasurer
Mr. Doug Erber
Mr. Bob Irlen, Board Advisor
Mrs. Karen Kinnebrew
Mr. John Rea, President

GUESTS:

Josephina Fernandez, HRC staff
Ilena Hernandez, HRC staff
Shameka Bullock, HRC staff
Maria Elena Walsh, HRC staff
Harry Van Loon, ARC-Long Beach
Isabel Cueva, HRC staff

CALL TO ORDER

The Board Meeting was called to order at 8:23 a.m. by Dr. Roberta Rendon-Christensen.

PRESIDENT'S REPORT

- a. Dr. Rendon-Christensen welcomed Board members, guest and staff.
- b. Dr. Rendon-Christensen led in the Pledge of Allegiance.
- c. Dr. Rendon-Christensen asked that the record reflect that the Executive Committee met on March 3, 2012 to prepare the agenda for today's meeting.

- d. Dr. Rendon-Christensen announced to the Board that the Summer Retreat has been scheduled for Saturday, June 2nd here at the Torrance office.

APPROVAL OF THE MINUTES OF THE JANUARY 17, 2012 BOARD MEETING. Mr. Sanz moved to accept the JANUARY 17, 2012 minutes of the Board meeting, and Ms. Sorel seconded the motion, which was approved by the Board.

TREASURER'S REPORT

In Mr. Czarske's absence, Ms. Wada reviewed the following financial statements: Harbor Regional Center Monthly Recap Fiscal Year 2011/2012, for November 2011, December 2011 and January 2012; the Harbor Regional Center Functional Expenditures, for November 2011, December 2011 and January 2012; the Harbor Regional Center Line Item Report, for November 2011, December 2011 and January 2012.

Mr. Sanz moved to approve the Treasurer's Report for Harbor Regional Center. Ms. Hall seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. 2011-2012 UPDATE:

Ms. Del Monico briefly reviewed the February SOAR report provided to DDS for expenditures through December 2011 with projected statewide deficits. Ms. Del Monico reported that at the January ARCA meeting Ms. Terri Delgadillo advised that the contract amendment, allocating fund would be processed in a matter of days. Ms. Del Monico will keep the board informed of any further delays in distribution.

2. 2012-2013 GOVERNOR'S PROPOSAL:

Ms. Del Monico advised the board members to read in its entirety as to provide an incisive summary of the budget issues impacting regional centers the LAO DDS update, the DDS and ARCA stakeholder materials that were provided in their board packet prior to the meeting. Ms. Del Monico briefly reviewed the areas of the "position paper" and the rate reductions. Ms. Del Monico will keep the board informed as the proposed budget progresses.

3. STATE DEVELOPMENTAL CENTER UPDATE:

Ms. Del Monico notified the board regarding the allegations of suspicious client deaths and abuse at the state developmental centers and the current legislative hearings that are taking place. Ms. Del Monico referred the board to several articles that were included in their packet for further details. Ms. Del Monico will keep the board informed as to the findings.

4. HEALTH INSURANCE COVERAGE FOR AUTISM SERVICES – UPDATE:

Ms. Del Monico briefly reviewed with the board the recently approved legislation which takes effect in July and the details regarding the settlement agreements. Ms. Del Monico referred the board to the articles included in their packet for further details.

5. SOUTH BAY VOCATIONAL CENTER DRAFT AUDIT REPORT:

Ms. Del Monico reported that both DDS and Dept. of Rehabilitation will be conducting an audit of this vendor. Ms. Del Monico referred the board to the audit report which was included in their packet for further details. Ms. Del Monico assured the board that Harbor Regional Center will find alternatives for the clients whom are affected.

6. THE WAY FORWARD UPDATE:

Ms. Del Monico reported that a meeting was held on March 7th that both Mr. Sanz and I attended. Mr. Sanz advised the board that a presentation was given at the ARCA meeting in Ontario to the ARCA board delegates to ensure that each Regional Center's participation is welcomed. Ms. Del Monico, Mr. Sanz and Mr. Rea will keep the HRC board informed as these collaborative proceeds.

7. POLICIES:

Ms. Del Monico called the board's attention to several draft policies that were included in their board packet prior to the meeting for their review and approval. Discussion followed.

Mr. Sanz moved to approve the following HRC policies; respite care, in-home nursing services, medical and dental services, transportation and mobility services, durable and non-durable equipment and supplies, crisis intervention services, adult supports, family member support, information and training, transition services for state developmental center clients, volunteerism, day/after school care and therapy services. Mr. Gauthier seconded the motion, which was unanimously approved by the Board.

8. ARCA:

Ms. Del Monico advised the board that Mr. Sanz will give a report regarding the ARCA Meeting that took place in Ontario this month.

Mr. Sanz moved to approve the Executive Report. Mr. Gauthier seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

a) **AUDIT**

Ms. Sorel reported that the committee is currently working on the 990forms and will report further at the next board meeting.

b) **BOARD DEVELOPMENT**

In Mr. Bird's absence, Ms. Del Monico reported that the next meeting is scheduled for April to discuss the slate of officers which will be presented to the Board at the May board meeting. Ms. Del Monico announced that an invitation was extended to Ms. Eileen Richey to attend the June Board Retreat and she has accepted.

c) **CLIENT ADVISORY**

Ms Mock reported that the committee met on January 21st and briefly reviewed the topics of discussion. Ms. Mock referred the board to the committee minutes that were provided to them in their board packet. Ms. Mock advised the board that the next meeting is scheduled for April 21, 2012.

d) **CLIENT SERVICES**

Ms. DeMarco reported that the committee met on January 24, 2012 and referred the board to the minutes provided in their packet for detailed information. Ms. DeMarco advised the board that the next meeting is scheduled for Tuesday, March 27th, and the topic will be; "Information Available on the HRC website. Committee members were asked to spend time visiting the HRC website to prepare for a discussion of information available and recommendations as we prepare to update.

e) **COMMUNITY & FINANCIAL DEVELOPMENT**

Ms. Sorel called the Boards attention to the draft HRC Core Values which were included in their board packet for review and approval prior to the meeting. Discussion followed. Ms. Sorel asked the board to email any suggestions no later than Wednesday, March 28th in order to prepare a new draft to be presented at the April board meeting.

f) **SERVICE PROVIDER ADVISORY**

Ms. Mock reported that the committee met in February and will be meeting today immediately following the board meeting. Ms. Mock announced that the Family Resource Center will be presenting at today's meeting.

g) **RETIREMENT**

Mr. Bethel reviewed the following statements: Harbor Regional Center Retirement Plan Balances as of December 31, 2011, and the Harbor Regional Center Retirement Plan Performance.

h) **ARCA**

Mr. Sanz reported that the last meeting was on March 16th, 2012 in Ontario, which he attended. Mr. Sanz stated that Ms. Delgadillo joined the meeting via conference call and gave a brief report. Mr. Sanz briefly reviewed with the board the topics which were discussed. Mr. Sanz advised that the next meeting is scheduled in June in Sacramento.

i) **HOPE**

In Mr. Irlen's absence, Ms. Del Monico announced that Mr. Kristin Martin is the new Executive Director.

Mr. Gauthier moved to accept the committee reports and Ms. Sorel seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

None Taken

The meeting adjourned at 9:47 a.m.

Submitted by: _____



Mr. G. David Gauthier, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees