



**MINUTES OF THE MARCH 20, 2018 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

**BOARD PRESENT:**

Mr. Ron Bergmann, Board Member  
Mr. Joe Czarske, *Vice President*  
Mr. David Gauthier, Board Member  
Mr. Bob Irlen, Board Advisor  
Ms. Paul Quiroz, Board Member  
Dr. Bobbie Rendon-Christensen, Board Member  
Mr. Mariano Sanz, *President*  
Ms. Kim Vuong, Board Member

**STAFF PRESENT:**

Ms. Patricia Del Monico, Executive Director  
Ms. Judy Wada, Chief Financial Officer  
Ms. Claudia Villegas-Avalos, Director of Community Services  
Ms. LaWanna Blair, Director of Early Childhood Services  
Ms. Antoinette Perez, Director of Children's Services  
Ms. Mary Hernandez, Director of Adult Services  
Ms. Cheryl Perez, Executive Assistant  
Ms. Jennifer Lauro, Executive Assistant  
Ms. Arelis Matos, Executive Office Team Assistant

**BOARD ABSENT:**

Mr. Fu-Tien Chiou, *Treasurer*  
Dr. James Flores, *Secretary*  
Mr. La Velle Gates, Board Member  
Mr. Jeffrey Herrera, Board Member  
Ms. Patricia Jordan, Board Member  
Mr. Christopher Patay, Board Member  
Dr. Monica Sifuentes, Board Member

**GUESTS:**

Ms. Fabiola Medina, HRC Parent  
Ms. Vianee Gomes, HRC Parent  
Ms. Kathy Platnick, HRC Parent  
Ms. Tracy Barrow, HRC Parent  
Ms. Irma Ramirez, HRC Parent  
Ms. Guadalupe Magdaleno, HRC Parent  
Ms. Juana Martinez, HRC Parent  
Ms. Adriana Garcia, HRC Parent  
Ms. Amelia Castellanos, HRC Parent  
Ms. Maria Zavala, HRC Parent  
Ms. Mayra Garcia, HRC Parent  
Ms. Minerva Flores, HRC Parent  
Ms. Ivon Muniz Diaz, HRC Parent

**CALL TO ORDER**

Mr Sanz called the Board meeting to order at 6:30 p.m.

**PRESIDENT'S REPORT**

Mr. Sanz led in the Pledge of Allegiance to the Flag and welcomed Board members, guests and staff.

Mr. Sanz asked the Board members, staff and guests to introduce themselves.

Mr. Sanz advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

**The MINUTES OF THE JANUARY 16, 2018 BOARD MEETING were presented by Mr. Sanz. There were no questions and they were received and filed.**

## **TREASURER’S REPORT**

**In Mr. Chiou’s absence, Ms. Wada reviewed the following financial statements, which were received and filed:** Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated December 17; Harbor Regional Center Functional Expenditures, dated December 17; Harbor Regional Center Line Item Report, dated December 17; Harbor Regional Center POS Contract Summary, dated December 17; Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated January 18; Harbor Regional Center Functional Expenditures, dated January 18; Harbor Regional Center Line Item Report, dated January 18; the Harbor Regional Center POS Contract Summary, dated January 18; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense Fiscal Year 2017-18.

## **EXECUTIVE REPORT**

### **1. FY 17/18 BUDGET UPDATE:**

Ms. Del Monico referred the Board to the “POS Expenditure Projection” or PEP for 2017/18 based upon expenditures through December, 2017 and reported the statewide projection for the current fiscal year.

### **2. 2018/19 BUDGET HEARINGS:**

Ms. Del Monico provided the Board with highlights of the 2018/19 budget hearings and summarized ARCA’s key priorities. Discussion followed.

### **3. BUDGET TRAILER BILL(S):**

Ms. Del Monico informed the Board that the Lanterman Coalition and its members, which include ARCA, are promoting Budget Trailer Bill Language that would establish a new fund named “the Integrated Community Living (ICL) Fund”. Discussion followed.

### **4. LEGISLATIVE ANALYST’S REPORT: SEQUESTERING SAVINGS FROM THE CLOSURE OF DEVELOPMENTAL CENTERS:**

Ms. Del Monico called the Board’s attention to a report published by the Legislative Analyst Office (LAO) regarding anticipated revenues related to Developmental Center closures. Discussion followed.

### **5. PREVALENCE DATA:**

Ms. Del Monico summarized key data findings from a report published by the National Center for Health Statistics which concerned the prevalence of children diagnosed with developmental disabilities in the United States from 2014 to 2016.

### **6. FAIR HEARING SEMI-ANNUAL REPORT:**

Ms. Del Monico reported that DDS compiles fair hearing data semi-annually based on fair hearing requests received from regional centers and decisions rendered by the Office of Administrative Hearings. Ms. Del Monico referred the Board to the fair hearing reports provided in the board packet for review.

### **7. CONTRACTS FOR APPROVAL:**

Ms. Del Monico reminded the Board the Lanterman Act requires that any regional center contract which exceeds \$250,000.00 must be approved by the regional center Board and

requested approval for a Community Placement Plan (CCP) contract for the development of a medical and psychiatric clinic for our clients. Ms. Del Monico referred the Board and visitors to the contract for approval as follows:

The ROADS Foundation, Inc.  
Contract Period: April 1, 2018 to March 31, 2020  
Total Amount: Up to \$300,000

Description of Services: Community Placement Plan grant for the development of a medical and psychiatric clinic specializing in services for individuals with developmental disabilities.

**Mr. Bergmann moved to approve the Purchase of Service Contract for a Community Placement Plan contract, in the amount of up to \$300,000 for the development of a medical and psychiatric clinic specializing in services for individuals with developmental disabilities and Mr. Czarske seconded the motion, which was unanimously approved by the Board.**

**8. PROPOSED SERVICES POLICIES:**

Ms. Del Monico referred the Board to the revised Employment First draft policy handout and to the revised Supported Living draft policy handout and advised that we have revised both policies in response to all the input received from participants in the five month review sessions for each policy. Ms. Del Monico requested that the Board take action to approve the revised policies.

**Mr. Quiroz moved to approve the revised Employment First draft policy and the revised Supported Living draft policy and Dr. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.**

**9. REVIEW OF POLICIES AND PRACTICES – PROGRESS REPORT:**

Ms. Del Monico reported that we will begin a review of HRC respite services starting in May that will be conducted through our Client Services Committee of the Board over the course of three meetings. We will inform all those interested in participating through the HRC e-bulletin, social media and with postings on our website.

**10. PURCHASE OF SERVICE EXPENDITURE DATA:**

Ms. Del Monico advised that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data as required and will present this data on March 22, 2018 from 3:00 to 5:00 pm at our Torrance Office and on March 28, 2018 from 6:00 to 8:00 pm at our Long Beach Office. Ms. Del Monico also advised the Board and visitors that our staff will attend meetings of numerous parent groups as well as our Client Advisory and Service Provider Advisory Committees to present the data and to solicit input from all who attend. Ms. Del Monico encourages Board members and visitors to attend these public meetings.

## **11. PRESENTATION:**

Ms. Wada provided a handout for review of our updated list of Harbor Regional Center Acronyms.

## **COMMITTEE REPORTS**

### **A. AUDIT**

In Mr. Gates absence, Ms. Wada reported that the committee will meet to review the draft 990 Form.

### **B. BOARD DEVELOPMENT**

Mr. Sanz reported to the Board that HRC's Board's composition is in compliance with DDS requirements and referred Board members to a letter from DDS which was attached to the Board Development Committee report. Mr. Sanz also reported that we will hold elections for Board members whose terms are expiring, but who are eligible for an additional term at our May meeting.

### **C. BOARD PLANNING**

Mr. Bergmann informed the Board that the committee met on February 28, 2018 and discussed diversity initiatives at HRC and announced that HRC's 2018 Performance Plan has been approved by DDS and posted on HRC's website.

### **D. CLIENT ADVISORY**

Mr. Gauthier reported that the committee met on February 10, 2018 and discussion revolved around possible community outreach activities and topics for 2018. Mr. Gauthier also shared a NPR report regarding sexual harassment against people with developmental disabilities.

### **E. CLIENT SERVICES**

In Ms. Jordan's absence, Ms. Blair provided a recap on the committee's January and February meetings, whose main focus was on the HRC Intake and eligibility process under the Lanterman Act eligibility.

### **F. COMMUNITY RELATIONS**

In Dr. Sifuentes's and Ms. Spiegel's absences, Ms. Del Monico advised that the committee met on February 20, 2018 and referred the Board to the minutes attached to the Board packet for status on the committee's activities.

### **G. SELF-DETERMINATION ADVISORY**

Mr. Sanz summarized the latest update on the self-determination program application.

### **H. SERVICE PROVIDER ADVISORY**

Mr. Quiroz reported that the committee met on February 6, 2018 and continued to focus discussion on minimum wage and rate study.

### **I. ARCA**

Mr. Czarske summarized the matters discussed at the March ARCA meetings.

**J. HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen reported on HOPE's latest fundraising and property acquisition efforts.

**PUBLIC INPUT/ANNOUNCEMENTS**

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.


Mr. Sanz indicated that four (4) public comment forms had been received and he called upon those wishing to provide input.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Sanz advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

**EXECUTIVE SESSION**

Mr. Sanz advised that there will be no executive session.

Submitted by: \_\_\_\_\_



Mr. Mariano Sanz, President  
Harbor Developmental Disabilities  
Foundation, Inc. Board of Trustees