



MINUTES OF THE SEPTEMBER 16, 2014 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. George Bird, Board Member
Mr. Fu-Tien Chiou, Secretary
Mr. Joe Czarske, ARCA Representative
Ms. Kristine Engels, Board Member
Mr. Douglas Erber, Treasurer
Mr. James Flores, Board Member
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Karen Kinnebrew, President
Ms. Roberta Rendon-Christensen
Mr. Mariano Sanz, Vice President
Ms. Monica Sifuentes, Board Member
Ms. Wendy Sorel, Board Member

BOARD ABSENT:

Mr. Marvin Malito, Board Member
Mr. John Rea, Past President
Ms. Claudia Villanuevas, Board Member

CALL TO ORDER

Ms. Kinnebrew called the Board Meeting to order at 6:40 p.m.

PRESIDENT'S REPORT

- Ms. Kinnebrew welcomed Board members, guests and staff and led in the Pledge of Allegiance.
- Ms. Kinnebrew invited the Board members and guests to introduce themselves.
- Ms. Kinnebrew informed the Board that the Executive Committee met on September 2, 2014 to prepare the agenda for tonight's meeting.
- Ms. Kinnebrew announced that the ARCA meetings are being held at HRC when they are in Southern CA; the next meeting will be on Friday, October 17 in Conference Rooms A-1 and A-2; and encouraged HRC Board members, especially those who have not attended an ARCA meeting in the past, to attend as a guest if possible.

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Colleen Mock, Director, Community Services
Mr. Jahn Rokicki, Director, Children's Services
Ms. Cheryl Perez, Executive Assistant

GUESTS:

Mr. Mead Duley, Client
Mr. David Oster, Client
Ms. Carrie Wetsch, Parent
Ms. Lauren Chon, Parent
Mr. Andy Pedregon, Parent
Ms. Norma Pedregon, Parent
Ms. Yorda Tesfaye, HRC Staff
Ms. Katy Granados, HRC Staff
Ms. Yolanda Lopez, HRC Staff
Ms. Tonantzin Martinez, HRC Staff
Mr. Roberta Newton, Area Board 10
Ms. Marcia Good, Area Board 10

- Ms. Kinnebrew informed the Board that a photographer will be taking photos prior to the October Board Meeting at 6:00p.m, and asked that Board members to please plan to arrive early and thanked them for their cooperation.

APPROVAL OF THE MINUTES OF THE JULY 15, 2014 BOARD MEETING. Ms. Sorel moved to accept the JULY 15, 2014 minutes of the Board meeting, and Mr. Sanz seconded the motion, which was approved by the Board.

TREASURER’S REPORT

Mr. Erber reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report for Fiscal Year 2013-14, dated June, 2014 and the Harbor Regional Center Monthly Financial Report for Fiscal Year 2014-15, dated July, 2014; the Harbor Regional Center Functional Expenditures, dated June, 2014; the Harbor Regional Center Line Item Report for June, 2014, July 2014, the Harbor Help Fund, Statement of Income and Expense for April 1, to June 30, 2014; and the POS Contract summary dated July, 2014.

Mr. Erber moved to approve the Treasurer’s Report for Harbor Regional Center and Mr. Czarske seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. PRIOR YEAR BUDGET STATUS:

Ms. Del Monico advised the Board that DDS is hoping to issue an E6 amendment to the prior year contract and will report further at the next board meeting.

2. CURRENT YEAR BUDGET STATUS:

Ms. Del Monico reported that the SOAR allocation will be reported in November.

3. SONOMA STATE DEVELOPMENTAL CENTER DECERTIFICATION:

Ms. Del Monico updated the board on current developments impacting Sonoma residents and referred the board to the Press Release from Disability Rights California. She reported that Harbor Regional Center is working towards developing safe, appropriate, community-based homes for our 44 clients still living in one of California’s state insitutions.

4. SECRETARY DOOLEY’S PLAN FOR THE FUTURE OF DEVELOPMENTAL CENTERS:

Ms. Del Monico announced that the California Health and Human Services Secretary Diana Dooley announced she would reconvene the Task Force that resulted in a report entitled “The Plan for the Future of Developmental Centers”. Ms. Del Monico referred the board to the Task Force page on the California Department of Health and Human

Services website link at <http://www.chhs.ca.gov/pages/DCsTaskForce.aspx> for complete details.

5. RATE CONTROVERSY CONTINUES:

Ms. Del Monico advised the Board that a coalition of service providers have written to the Department of Developmental Services urging leadership to provide a 10% increase in rates. Ms. Del Monico referred the Board to the letter and supporting documents that were included in the board packet prior to the meeting for further details.

6. MEDI-CAL AUTISM THERAPY UPDATE:

Ms. Del Monico updated the Board on the Medi-Cal benefit state plan for Autism therapy for individuals under the age of 21. Ms. Del Monico will continue to keep the board informed in this matter.

7. WORKFORCE INNOVATION AND OPPORTUNITES ACT:

Ms. Del Monico reported that the Workforce Innovation and Opportunities Act (WIOA) was signed into law by President Obama on July 22, 2014. Ms. Del Monico reviewed the key provisions.

8. DDS AUDIT:

Ms. Del Monico informed the Board that DDS conducted an audit for Harbor Regional Centers Fiscal Year's 2011/12 and 2012/13. Ms. Del Monico reviewed the draft report and the response from Harbor Regional Center to DDS with the Board. Ms. Del Monico thanked Ms. Judy Wada, the Harbor Regional Center Chief Financial Officer and the entire accounting staff for their excellent work.

9. FOUNDATION SUPPORT – DEL HARBOR:

Ms. Del Monico briefly reviewed the types of in-kind support that are provided by Harbor Regional Center to Del Harbor Foundation and in turn from Del Harbor Foundation for our Harbor Regional Center clients. Ms. Del Monico called the Board's attention to the contract with DDS and the In-Kind draft agreement that was provided in their packet prior to the meeting for their review and approval.

Mr. Bird moved to approve the In-Kind agreement between Harbor Regional Center and Del Harbor Foundation and Mr. Czarske seconded the motion, which was unanimously approved by the Board.

10. HOLIDAY GIVING CAMPAIGN:

Ms. Del Monico reminded the board that the holidays are approaching and asked the board to consider an allocation of \$25,000.00 from the Harbor Help fund toward the Holiday Giving Program for the purchase of food certificates from Ralph's and gift certificates from Target to be distributed to needy families.

Mr. Gauthier moved to approve the allocation of \$25,000.00 from the Harbor Help Fund for the Holiday Giving Program and Ms. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.

11. OCTOBER PHOTOGRAPHY:

Ms. Del Monico advised the Board that a photographer will be present at the October meeting to take a group photo and asked the Board to please mark their calendars.

12. PRESENTATION:

Ms. Del Monico announced that HRC is joining with several organizations to spread the word and promote support for the 2015 World Games. Ms. Del Monico introduced Ms. Nancy Spiegel, Director of Information & Development who gave a brief presentation on the Special Olympics World Games.

Mr. Sanz moved to approve the Executive Report and Ms. Sorel seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. AUDIT

Ms. Sorel reported that the committee will meet on November 6th and will report at the December meeting.

B. CLIENT ADVISORY

In Mr. Malito's absence, Ms. Mock advised that the committee met on August 16th. Mr. Mailto was voted in as CAC Chairperson and Mr. Duley was unanimously voted as Sergeant of Arms. The next meeting is scheduled for November 15th at the Long Beach office.

C. COMMUNITY & FINANCIAL DEVELOPMENT

In Mr. Rea's absence, Ms. Spiegel called the Boards attention to two flyers that were handed out at the meeting, entitled; "Holidays are for sharing" and "The World is coming". Ms. Spiegel asked the board to spread the word and to consider adopting a family for the holidays.

D. SERVICE PROVIDER ADVISORY

Ms. Engels reported that the committee met in August. The topics of discussion included the HRC 2015 Proposed Performance Plan; various training materials were reviewed on Cultural Diversity, emergency preparedness and awareness on stopping abuse, Self-Determination and minimum wage rate increase. The next meeting is scheduled for October 21, 2014 at 10:00 a.m.

E. BOARD PLANNING

Ms. Sorel reported that the committee met in August to discuss the HRC Performance Plan 2015 and called the Board's attention to the handout that was provided entitled; "Self-Determination & Community-Based Service Shaping the IDD landscape in California" published by the Open Minds CA Planning & Performance Management Institute.

Ms. Sorel and Ms. Spiegel gave a brief presentation to review the HRC Performance Plan 2015 that was also included in their board packet for review and approval.

Mr. Bird moved to approve the Harbor Regional Center Performance Plant for 2015 and Mr. Gauthier seconded the motion, which was unanimously approved by the Board.

F. RETIREMENT

Mr. Czarske reviewed with the Board the following reports; the Harbor Regional Center Retirement Plan Balances report dated June 30, 2014; and the Harbor Regional Center Retirement Plan Performance report dated June 30, 2014.

G. ARCA

Mr. Czarske announced that the next ARCA meeting is being held at Harbor Regional Center, Torrance office on October 17, 2014 at 8:00 a.m. and invited the Board to attend.

H. HOPE (Home Ownership for Personal Empowerment)

Mr. Irlen reminded the Board HOPE's Annual Golf & Tennis Classic is being held on Monday, November 3, 2014 at the Rolling Hills Country Club in Rolling Hills and invited everyone to show their support.


Mr. Sanz moved to accept the committee reports and Mr. Erber seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

Ms. Roberta Newton, Director, Area Board 10 shared with the Board their excitement for the upcoming Self-Determination Program.

Mr. & Mrs. Pedregon, parents of an HRC adult client, shared with the Board their concerns about HRC services. Mrs. Pedregon presented the Board with a formal. Ms. Kinnebrew advised the Pedregon's that HRC staff would investigate their concerns and provide a response.

The meeting adjourned at 8:05 p.m.

Submitted by:  _____
Mr. Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees