



**MINUTES OF THE MAY 16, 2023 MEETING OF THE BOARD OF TRUSTEES
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

<p><u>BOARD PRESENT:</u> Mr. Ron Bergmann, Board Advisor Mr. Gordon Cardona, Board Member Mr. Joe Czarske, Board Member Dr. James Flores, <i>Treasurer</i> Mr. LaVelle Gates, Board Advisor Mr. David Gauthier, <i>Secretary</i> Mr. Jeffrey Herrera, Board Member Ms. Patricia Jordan, Board Member Ms. Ann Lee, Ph.D, <i>Vice-President</i> Mr. Christopher Patay, <i>President</i> Ms. Angie Rodriguez, Board Member Ms. Jackie Solorio, Board Member Ms. Kim Vuong, Board Member</p> <p><u>STAFF PRESENT:</u> Mr. Patrick Ruppe, Executive Director Ms. Judy Wada, Chief Financial Officer Ms. Thao Mailloux, Director of Information & Development Ms. Heather Diaz, Director of Community Services Ms. LaWanna Blair, Director of Early Childhood Services Ms. Antoinette Perez, Director of Children’s Services Mr. Bryan Sanchez, Participant Choice Specialist Ms. Judy Samana Taimi, Director of Adult Services Ms. Mary Hernandez, Director of Case Management Support Services Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Department Assistant Executive Office</p>	<p><u>BOARD ABSENT:</u> Mr. Fu-Tien Chiou, Board Advisor Ms. Laurie Zaleski, Board Member Dr. Marco Garcia</p> <p><u>INTERPRETERS:</u> Mr. Fernando Nunez, LRA Spanish Interpreter Ms. Jan Seeley, LRA ASL Interpreter</p> <p><u>GUESTS:</u> Ms. Jamie Van Dusen, DDS Mr. Albert Feliciano, SCDD Ms. Sauda Johnson-McNeal, Special Ed Attorney Ms. Guadalupe Nolasco, HRC Parent Ms. Celia Pena, HRC Parent Ms. Maria Ortuno, HRC Parent Ms. Maria Zavala, HRC Parent Ms. Naomi Hagel Ms. Perla Mendoza Mr. Carlos Cabrera, HRC Staff Ms. Jazmin Cruz, HRC Staff Ms. Karina Briseno, HRC Staff Mr. Luis Barrera, HRC Staff Ms. Luz Henriquez, HRC Staff Mr. Mike Ikegami, HRC Director of IT Ms. Sayla Calderon, HRC Staff Mr. Tim’an Ford, HRC Staff</p>
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CALL TO ORDER

Mr. Patay called the Board to order at 6:01 p.m.

PRESIDENT’S REPORT

Mr. Patay welcomed Board members, guest and staff; Mr. Patay took roll call of Board Members and HRC Staff and a quorum was established.

Mr. Patay reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Patay encouraged all visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the zoom raise your hand feature.

Mr. Patay reminded the Board Members that our next meeting is a training on June 20, 2023 and not a regular business meeting. The next regular business meeting of the Board will be on July 18, 2023.

Mr. Patay announced that tonight is our annual election of Board members and slate of officers for FY 2023-24. Both the election ballot and slate of officers ballot was provided in the Board packet for Board review and consideration. During the reporting of the Board Development Committee, Chairperson Joe

Czarske will present the SLATE OF OFFICERS Ballot and the ELECTION Ballot for a vote. Mr. Patay asked the Board members to please use the ‘raise your hand’ feature in zoom to denote your vote.

Mr. Patay also announced that we will have a CLOSED SESSION tonight to discuss ‘Employment Salaries and Benefits’.

Mr. Patay advised that we will now proceed with our regular agenda.

PRESENTATION OF MINUTES

Mr. Gauthier presented the draft minutes of the March 21, 2023 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website. **The MINUTES OF THE MARCH 21, 2023 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

Dr. Flores reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2022-23, dated February 2023
- Harbor Regional Center Functional Expense Summary, dated February 2023
- Harbor Regional Center POS Contract Summary, dated February 2023
- Harbor Regional Center Line Item Report, dated February 2023
- Harbor Regional Center Monthly Financial Report Fiscal Year 2022-23, dated March 2023
- Harbor Regional Center Functional Expense Summary, dated March 2023
- Harbor Regional Center POS Contract Summary, dated March 2023
- Harbor Regional Center Line Item Report, dated March 2023
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2022-23

EXECUTIVE REPORT

1. STATE UPDATES: MAY REVISE

Mr. Ruppe summarized the key highlights of the May Revise issued by Governor Newsom specifically how it contains \$14.1 billion total funds, which is a \$1.8 billion increase over last year for our system and an overall 14.6% increase over last year’s budget. Mr. Ruppe advised that this increase in funding highlights the governor and the legislator’s commitment to the mission of the regional center system. Mr. Ruppe also thanked Director Nancy Bargmann (DDS), Amy Westling (ARCA), and their teams for their excellent advocacy on behalf of the entire development services community this past year.

2. STATE UPDATE: COORDINATED FAMILY SUPPORTS (CFS) PROGRAM

Mr. Ruppe advised that the current budget included funding to begin a pilot program for a new service called coordinated family support services or CFS. Mr. Ruppe informed that CFS services are tailored to the unique needs of the person and shall be provided in a manner that respects an individual’s language and culture. Additionally, Mr. Ruppe informed that CFS provides assistance with the coordination of services and supports that allow adults to continue living their family home, such as developing skills in the home, coordinating and getting services delivered, including help with “generic services” and helping individuals access their community. Mr. Ruppe informed that HRC has a Letter of Interest posted on our website to recruit potential providers for this services and are looking forward to provide this service in our community.

3. BORROWING RESOLUTION FOR BOARD APPROVAL – LINE OF CREDIT WITH PACIFIC PREMIER BANK:

Mr. Ruppe informed that it is necessary for Harbor Regional Center to have a line of credit in place in the event we have insufficient cash to ensure that our service providers are paid timely and to meet other obligations. HRC has renewed its line of credit with Pacific Premier Bank. The current loan modification agreement was dated May 19, 2022. The revolving credit commitment will be increased from \$45,000,000.00 to \$50,000,000.00 available beginning July 1, 2023 to manage cash flow

requirements as needed. The termination date will be extended from June 30, 2023 to June 30, 2024. Below you will find a borrowing resolution that will require adoption by the Board:

BORROWING RESOLUTION: RESOLVED that Harbor Regional Center renew its line of credit with Pacific Premier Bank from \$45,000,000.00 to \$50,000,000.00 to manage cash flow requirements as needed.

Ms. Jordan moved to adopt the borrowing resolution as noted above and Dr. Flores seconded the motion, which was unanimously approved by the Board.

4. AWARDED GRANTS: COMMUNITY PLACEMENT PLAN (CPP/COMMUNITY RESOURCE DEVELOPMENT PLAN (CRDP) & SOCIAL RECREATIONAL:

Mr. Ruppe informed that each year the Department of Developmental Services allocates funding to enhance the capacity of the community service delivery system and to reduce the reliance on the use of developmental centers and other restrictive living environments. The Community Placement Plan (CPP) and the Community Resource Development Plan (CRDP) provide funding to the regional centers for the development of a variety of resources, including but not limited to, residential development, transportation, day services and mental health and crisis services. This stream of funding also allows regional centers to develop safe, affordable and sustainable homes as a residential option. Mr. Ruppe reported that this year, HRC received \$2 million dollars in CPP/CRDP Grants for new projects that include homes for medically involved individuals who are Deaf/Hard of Hearing and for individuals managing gender identify and for employment services, a new FMS agency and a Family Home Agency. Additionally, Mr. Ruppe informed that the State also allocated \$12.5 million dollars for Grants for Enhanced Community Integration for Children and Adolescents. These Social Rec Grants will fund projects that enhance and develop integrated and inclusive social and recreational programs for families, children and adolescents with intellectual and developmental disabilities in underserved communities.

5. CONTRACT FOR BOARD APPROVAL – OPERATIONS FOR SOCIAL RECREATIONAL WITH CALIFORNIA ALLIANCE OF BOYS & GIRLS CLUBS:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Mr. Ruppe indicated that HRC has engaged with the California Alliance of Boys and Girls Clubs to provide social recreational services designed to achieve the following goals:

- Improve accessibility of integrated social and recreational programs that are person-centered, culturally and linguistically responsive to the beliefs, values and choices of children and adolescents with I/DD;
- Utilize and leverage existing community resources to enhance and develop integrated and inclusive social and recreational programs that are safe and age appropriate; and
- Increase the number of RC vendedored providers that offer integrated and inclusive social and recreational services to people with I/DD.

The projected annual amount to all Social Recreational Grant providers for all of fiscal year 2022-23 is up to \$2,500,000.00 and \$4,048,517.00.

Ms. Vuong moved to approve the Operations Contract with California Alliance of Boys & Girls Clubs for Social Recreational Services in the projected amount to all Social Recreational Grant providers for all of fiscal year 2022-23 is up to \$2,500,000.00 and \$4,048,517.00 and Ms. Jordan seconded the motion, which was unanimously approved by the Board with no opposition.

6. CONTRACT FOR BOARD APPROVAL – OPERATIONS FOR SOCIAL RECREATIONAL WITH CALIFORNIA STATE ALLIANCE OF YMCAs:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Mr. Ruppe indicated that HRC has engaged with the California State Alliance of YMCAs to provide social recreational services designed to achieve the following goals:

- Improve accessibility of integrated social and recreational programs that are person-centered, culturally and linguistically responsive to the beliefs, values and choices of children and adolescents with I/DD;
- Utilize and leverage existing community resources to enhance and develop integrated and inclusive social and recreational programs that are safe and age appropriate; and
- Increase the number of RC vendored providers that offer integrated and inclusive social and recreational services to people with I/DD.

The projected annual amount to all Social Recreational Grant providers for all of fiscal year 2022-23 is up to \$1,200,000.00 and \$4,048,517.00.

Mr. Herrera moved to approve the Operations Contract with California State Alliance of YMCAs for Social Recreational Services in the projected amount to all Social Recreational Grant providers for all of fiscal year 2022-23 is up to \$1,200,000.00 and \$4,048,517.00 and Mr. Czarske seconded the motion, which was unanimously approved by the Board with no opposition.

7. CONTRACT FOR BOARD APPROVAL – PURCHASE OF SERVICE FOR PROFESSIONAL SERVICES WITH THE COLUMBUS ORGANIZATION:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Mr. Ruppe referred the Board to the purchase of service contract for approval of professional services by The Columbus Organization that will allow Columbus to continue to offer competitive pay rates for the professionals we utilize through them. A vote is required by the Board for the approval of this contract.

Mr. Cardona moved to approve the Purchase of Service Contract for Professional Services by The Columbus Organization with a projected annual amount of \$1,880,444 and Ms. Solorio seconded the motion, which was unanimously approved by the Board with no opposition.

8. CONTRACT FOR BOARD APPROVAL – PURCHASE OF SERVICE FOR PROFESSIONAL SERVICES WITH BRILLIANT CORNERS:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Mr. Ruppe indicated HRC has engaged again with Brilliant Corners, who last year was selected to develop Enhanced Behavioral Support Homes or (EBSH) in our area. Enhanced Behavioral Support Homes serve individuals with severe mal-adaptive behaviors, which includes, but is not limited to the following: property destruction, assaultive behaviors and self-injurious behaviors. Mr. Ruppe stated that developing these homes will allow HRC greater capacity to support individuals near to their families. Therefore a vote is required by the Board for the CPP/CRDP funding, not to exceed \$350,000.00 for acquisition and \$450,000.00 for renovation of this housing development.

Ms. Solorio moved to approve the Purchase of Service Contract for a Housing Development with Brilliant Corners with a total CPP/CRDP funding not to exceed \$350,000.00 for acquisition and \$450,000.00 for renovation and Mr. Gauthier seconded the motion, which was unanimously approved by the Board with no opposition.

9. BLOOD DRIVE:

Mr. Ruppe shared with the Board how HRC will be hosting a blood drive for The American Red Cross on Monday, July 10, 2023 at our Torrance location and on Monday, July 17, 2023 at our Long Beach

location. The blood drive will run from 9:00 am to 2:00 pm on both days. Mr. Ruppe thanked HRC's Manager of Emergency Services, Mr. Vincente Miles for coordinating and organizing this event.

10. SELF-DETERMINATION PROGRAM (SDP) OVERVIEW presentation:

Mr. Ruppe introduced Ms. Antoinette Perez, Director of Children's and Young Adolescent Department and Mr. Bryan Sanchez, Participant Choice Specialist who jointly made a presentation to the Board on an overview of the Self-Determination Program.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske summarized the key highlights of the March meetings.

B. BOARD DEVELOPMENT

Mr. Czarske reported that the Committee met on April 12th and on May 10th where review of potential new member (Mr. Ramon Gonzalez) and two returning members (Mr. Fu-Tien Chiou and Mr. LaVelle Gates) occurred. Additionally, the Board Development Committee drafted the official Election Ballot and Slate of Officers Ballot for the Fiscal Year 2023-24.

- 1) Mr. Czarske referred the Board to the Official Election Ballot and announced that the Board Development Committee is pleased to recommend the following candidates to serve on the Board. If elected, the term of service will be July 1, 2023 to June 30, 2025. A total of ten (10) Board Members present at tonight's meeting unanimously voted to elect each member below:

Eber Bayona	10 ayes, 0 no, 0 abstentions = all in favor
Ronald Bergmann	10 ayes, 0 no, 0 abstentions = all in favor
Fu-Tien Chiou	10 ayes, 0 no, 0 abstentions = all in favor
LaVelle Gates	10 ayes, 0 no, 0 abstentions = all in favor
Ramon Gonzalez	10 ayes, 0 no, 0 abstentions = all in favor

- 2) Mr. Czarske referred the Board to the Office Slate of Officers Ballot for Fiscal Year 2023-24 provided in their board packet and asked all Board members for a vote of the following Members: A total of ten (10) Board Members present at tonight's meeting unanimously voted to elect each Officer below:

Joseph Czarske	President
LaVelle Gates	Vice-President
David Gauthier	Secretary
Dr. James Flores	Treasurer

C. COMMUNITY RELATIONS

Dr. Lee informed that the Committee met on April 12, 2023 and reported on HRC's involvement in the March 29, 2023 virtual Grassroots Day. Dr. Lee also reported that the Committee will continue to focus on strengthening partnerships with elected officials and to continue to promote partnerships with HRC and the community. The next meeting is scheduled for June 14, 2023.

D. RETIREMENT

Dr. Flores reported on the retirement plan balances as of March 31, 2023.

E. SELF-DETERMINATION ADVISORY

Ms. Perez, Director of Children and Adolescent Services and SDP Liaison advised the Board that the Self-Determination Advisory Committee continues to meet monthly via zoom and provided an update on the April meeting

F. SERVICE PROVIDER ADVISORY

Ms. Rodriguez reported that the Committee met on April 4, 2023 and summarized the highlights of the meeting. The next meeting is scheduled for June 6, 2023.

PUBLIC COMMENT

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to five minutes in order to accommodate everyone.

Mr. Patay indicated that we had zero attendee requests to address the Board through the Raise Your Hand feature this evening.

CLOSED SESSION

Mr. Patay advised that the Board will go into a closed session to discuss employment salaries and benefits, which occurred from 7:20 to 7:36 p.m.

ADJOURNMENT 7:39 p.m.

Mr. Patay thanked all those who participated in our Board meeting tonight.

Submitted by:



David Gauthier, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation