



MINUTES OF THE NOVEMBER 19, 2019 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Ron Bergmann, *Treasurer*
Mr. Fu-Tien Chiou, *Secretary*
Mr. Joe Czarske, *President*
Dr. James Flores, Board Advisor
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Ann Lee, Ph.D, Board Member
Mr. Christopher Patay, Board Member
Ms. Paul Quiroz, Board Member
Mr. Mariano Sanz, *Vice-President*
Ms. Latisha Taylor, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Dr. Bobbie Rendon-Christensen, Board Member
Dr. Monica Sifuentes, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Nancy Spiegel, Director of Information & Development
Mr. Vincente Miles, Director of Community Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Mr. Patrick Ruppe, Director of Adult Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Executive Team Assistant

GUESTS:

Ms. Tracy Barrow, HRC Parent
Ms. Kathy Platnick, HRC Parent
Ms. Raquel Brizuela, HRC Parent
Ms. Vianey Gomes, HRC Parent
Mr. Mead Duley, HRC Client
Ms. Nancy Limon, HRC Service Coordinator
Mr. Chris Arroyo, SCDD
Ms. Mary Hernandez, DDS
Ms. Jo Mullins, DDS

CALL TO ORDER

Mr. Czarske called the Board meeting to order at 6:35 p.m.

PRESIDENT'S REPORT

Mr. Czarske led in the Pledge of Allegiance to the flag and welcomed Board members, guests and staff. Mr. Czarske asked the Board members and staff to introduce themselves.

Mr. Czarske advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Czarske reminded Board members that there will be no meeting of the Board in December, but wished all a very happy Holiday Season. The next regular business meeting that will be open to the public will be on January 21, 2020 at our Torrance Office.

The MINUTES OF THE SEPTEMBER 17, 2019 BOARD MEETING were presented by Fu-Tien Chiou. There were no questions and the minutes were received and filed.

TREASURER'S REPORT

Mr. Bergmann reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2019-20, dated August 19; Harbor Regional Center Functional Expenditures, dated August 2019; Harbor Regional Center Line Item Report, dated August 19; Harbor Regional Center POS Contract Summary, August 19; Harbor Regional Center Monthly Financial Report Fiscal Year 2019-20, dated September 2019; Harbor Regional Center Functional Expenditures, dated September 19; Harbor Regional Center Line Item Report, dated September 19, Harbor Regional Center POS Contract Summary, dated September 19 and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2019-20.

EXECUTIVE REPORT

1. INTRODUCING HRC'S NEW DIRECTOR OF ADULT SERVICES:

Ms. Del Monico announced the appointment of Patrick Ruppe to the position of Director of Adult Services. Ms. Del Monico informed the Board of Mr. Ruppe's many years of experience and expertise in the field as well as his deep commitment to the service of people with developmental disabilities and their families.

2. CURRENT YEAR BUDGET UPDATE:

Ms. Del Monico referred the Board to the A2 Allocation Summary Report and briefly reviewed it with the Board.

3. FY 2020/21 BUDGET POSITIONS:

Ms. Del Monico advised that regional centers and services providers are preparing for the FY 2020/21 budget activism and referred the Board to various materials generated by the Southern California Conference of Regional Center Directors and ARCA. Discussion followed.

4. DEVELOPMENTAL SERVICES TASK FORCE UPDATE:

Ms. Del Monico advised the Board that the Developmental Services Task Force and Workgroups, although promised by DDS, had not yet been identified. It is hoped that this information will be available at the next Board meeting in January. Discussion followed.

5. INCREASING OVERSIGHT:

Ms. Del Monico called the Board's attention to a Joint Report issued by the Health and Human Services (HHS) Office of the Inspector General (OIG), the Administration on Community Living (ACL) and the Office for Civil Rights (OCR) which describes themes of unreported and unanalyzed critical incidents found across three individual state audits in Connecticut, Massachusetts and Maine and identifies model practices to enhance states' oversight mechanisms to ensure the health and welfare of individuals receiving home and community-based services (HCBS). Discussion followed.

6. DDS REPORT RE SERVICE TO THOSE WITH “CHALLENGING SERVICE NEEDS”:

Ms. Del Monico reported that on a quarterly basis DDS provides a report with data that identifies the numbers of clients having “challenging service needs”. Specifically, the report sets forth by regional center the number of clients residing in jail, in institutions for mental disease or out-of-state. Ms. Del Monico shared that HRC makes every effort to find appropriate alternatives for our clients with these challenging service needs.

7. IN THE NEWS:

Ms. Del Monico called the Board’s attention to recent news articles regarding HRC’s latest transition event as well as other topics of interest.

8. BANKING RESOLUTION:

Ms. Del Monico advised that HRC is planning to establish one or more accounts with Opus Bank including savings, checking and other financial accounts. In addition, as part of this new banking relationship, HRC is planning to establish a line of credit with Opus Bank. We are requesting that the Board take action to establish these accounts and to enter into a loan agreement for a minimum of \$36,000,000 to manage cash flow requirements as needed.

BANKING RESOLUTION: RESOLVED that Harbor Regional Center establish a savings, checking and other financial accounts and enter into a loan agreement for a minimum of \$36,000,000 to manager cash flow requirements as needed.

Mr. Bergmann moved to adopt the banking resolution as noted above and Mr. Gates seconded the motion, which was unanimously approved by the Board.

9. HOLIDAY GIVING:

Ms. Del Monico thanked the Board for their thoughtfulness and kind generosity as we try to ensure that our neediest families will have a joyous holiday season. Ms. Del Monico also thanked the Board for all they do throughout the year to provide support and guidance for HRC and wished the Board and their families a safe and joyous holiday season.

10. PRESENTATION:

Ms. LaWanna Blair, HRC Director of Early Childhood Services, made a brief presentation about HRC’s Intake process and functions.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske informed the Board about Board Member training that ARCA is planning on providing in February 2020.

B. AUDIT

Mr. Gates reported that the auditors, AGT are currently finalizing the draft audit report and plan to present it at the January Board meeting.

C. BOARD DEVELOPMENT

Mr. Sanz stated that the Board Development Committee did not meet and there is nothing to report at this time.

D. BOARD PLANNING

Ms. Vuong stated that the Board Planning Committee did not meet and there is nothing to report at this time.

E. CLIENT ADVISORY

Mr. Gauthier reported that committee met on the Saturday before this meeting and will report at the January meeting.

F. CLIENT SERVICES

Ms. Vuong advised that she was welcomed as the new chair of the Client Services Committee at the last meeting on September 24, 2019 and provided a summary of the topics discussed.

G. COMMUNITY RELATIONS

In Dr. Sifuentes absence, Ms. Spiegel called the Board's attention to the flyer for Holidays are for Sharing campaign and thanked all who participated and encouraged those who have not participate to do so if possible.

H. HOPE

Mr. Irlen reported on the success of the November 4, 2019 annual Golf Tournament and thanked all who participated.

I. RETIREMENT

Mr. Chiou reported on the Harbor Regional Center Retirement Plan Balances as of September 30, 2019.

J. SELF-DETERMINATION ADVISORY

Ms. Perez, HRC's Director of Children's Services updated the Board on the current status of the program.

K. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee met on October 1, 2019 and were updated on the rate study, the DDS task force, the Self-Determination Program, HCBS and Cal Fresh.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Czarske advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

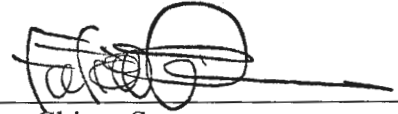
Mr. Czarske indicated that two (2) public comment forms had been received and he called upon those wishing to provide comment.

Mr. Czarske stated that our Board is very interested in all comments made by those present and listens carefully to them. Mr. Czarske advised that presenters seeking information or some response to an inquiry should leave their contact information for follow up by staff.

EXECUTIVE SESSION

Mr. Czarske advised that there would be no executive session following the business meeting.

Submitted by: _____



Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees