



MINUTES OF THE NOVEMBER 20, 2018 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Joe Czarske, *Vice President*
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Paul Quiroz, Board Member
Mr. Mariano Sanz, *President*
Ms. Kim Vuong, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director of Information & Development
Ms. Erica Reimer Snell, Director of Community Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children’s Services
Ms. Mary Hernandez, Director of Adult Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant

BOARD ABSENT:

Mr. Fu-Tien Chiou, *Treasurer*
Dr. James Flores, *Secretary*
Ms. Patricia Jordan, Board Member
Mr. Christopher Patay, Board Member
Dr. Bobbie Rendon-Christensen, Board Member
Dr. Monica Sifuentes, Board Member

GUESTS:

Ms. Maxine Milam, DDS
Ms. Maria Zavala, HRC Parent
Ms. Adriana Garcia, HRC Parent
Ms. Amelia Castellanos, HRC Parent
Ms. Vianey Gomes, HRC Parent
Ms. Mayra Garcia, HRC Parent
Mr. Mead Duley, HRC Client
Ms. Sofia Cervantes, SCDD

CALL TO ORDER

Mr Sanz called the Board meeting to order at 6:30 p.m.

PRESIDENT’S REPORT

Mr. Sanz led in the Pledge of Allegiance to the flag and welcomed Board members, guests and staff.
Mr. Sanz asked the Board members and staff to introduce themselves.

Mr. Sanz advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board’s regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Sanz reminded Board members that there will be no meeting of the Board in December and the next regular business meeting will be on January 15, 2019 in the Torrance Office. Copies of the 2019 schedule are available with the executive assistant and posted on our website.

Mr. Sanz advised those present that reservations for Spanish interpretation at Board meetings must be made 3 business days in advance of the meetings. Additionally, Mr. Sanz reminded all that child care is not provided for Board meetings.

Mr. Sanz wished all Board members and guests a very Happy Holiday Season.

The MINUTES OF THE SEPTEMBER 18, 2018 BOARD MEETING were presented by Mr. Sanz, in Dr. Flores absence. There was a correction requested by Ms. Wada for the Audit Committee report, which will be made by the Executive Assistant. The minutes were received and filed.

TREASURER'S REPORT

In Mr. Chiou's absence, Ms. Wada reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2018-19, dated August 18; Harbor Regional Center Functional Expenditures, dated August 2018; Harbor Regional Center Line Item Report, dated August 18; Harbor Regional Center POS Contract Summary, dated August 18; Harbor Regional Center Monthly Financial Report Fiscal Year 2018-19, dated September 2018; Harbor Regional Center Functional Expenditures, dated September 18; Harbor Regional Center Line Item Report, dated September 18; the Harbor Regional Center POS Contract Summary, dated September 18; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense Fiscal Year 2018-19.

EXECUTIVE REPORT

1. FY 17/18 BUDGET UPDATE:

Ms. Del Monico referred the Board to the DDS 4th quarterly report and reviewed the reasons why DDS did not allocate available funds to the regional centers. Discussion followed.

2. FY 2018/19 BUDGET UPDATE:

Ms. Del Monico referred the Board to the DDS 1st quarterly report and discussed the reasons why DDS did also not allocate available funds to the regional centers.

3. INSURANCE SCHEDULE:

Ms. Del Monico asked Ms. Judy Wada, CFO to review and summarize the annual schedule of all HRC insurance coverage, including information concerning type of coverage, coverage limits and annual premiums.

4. ASSEMBLY SUBCOMMITTEE HEARING:

Ms. Del Monico advised that our September Board meeting we reported that the Assembly Select Committee on Intellectual and Developmental Disabilities held its inaugural hearing in August. The Committee was created to generate ideas for legislation and will continue to conduct additional hearings and a survey about the regional centers. Ms. Del Monico stated that we will keep the Board informed about the additional hearings and the results of the survey.

5. SOUTHERN CALIFORNIA COALITION OF REGIONAL CENTERS AND SERVICE PROVIDERS:

Ms. Del Monico reported that the Southern California Conference of Regional Center Directors have started plans for visits to our legislators to promote the message for their support in an 8% increase in reimbursement rates in the January budget for services provided through regional centers. Ms. Nancy Spiegel has drafted a statement and is working to organize these visits. Ms. Del Monico asked the Board members to participate as we secure appointments with our legislators.

6. DISPARITY PROPOSALS:

Ms. Del Monico summarized the status of the four proposals Harbor Regional Center submitted as well as the status of the four proposals submitted by community-based organizations in our service area as part of the funds received by DDS for “disparity projects”. Additionally, Ms. Del Monico advised that we have received copies of six proposals submitted by community-based organizations which are requesting funds for new disparity projects in our service area.

7. REVIEW OF SERVICES:

Ms. Del Monico provided the Board with a brief progress report on our service reviews to date and informed that Mary Hernandez will provide leadership for our next service review of “Living Options” starting in January during our Client Services Committee. We will continue to inform all those interested in participating through the HRC e-bulletin, social media and with postings on our website.

8. LEGISLATIVE ANALYST REPORT – DENTAL SERVICES:

Ms. Del Monico called the Board’s attention to the Legislative Analyst report in their board packet and briefly reviewed the dental services that are accessible to individuals with developmental disabilities. Discussion followed.

9. IN THE NEWS:

Ms. Del Monico informed the Board how Nancy Spiegel, Director of Information and Development shares various articles with Staff and families that center on issues related to developmental disabilities and that appear in the news nationwide. Ms. Spiegel also keeps Staff and families informed by posting such articles and forwarding those of special interest, such as incentivizing federal contractors to hire people with disabilities, care for children with complex medical conditions, barriers to provided community-based residential services and the failure of various religious communities to include people with developmental and intellectual disabilities in worship services.

10. HOLIDAY GIVING:

Ms. Del Monico thanked the board for their thoughtfulness and kind generosity as we try to ensure that our neediest families will have a joyous holiday season. Ms. Del Monico also thanked the Board for all they do throughout the year to provide support and guidance for HRC and to wished the Board and their families a safe and joyous holiday season.

11. PRESENTATION:

Ms. LaWanna Blair, Director of Early Childhood Services, provided a brief presentation about “Side by Side: Enriching Children’s Lives Through Parent-Provider Partnerships”, which is a speaker series funded by DDS through the Mental Health Services Act.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske summarized the events of the October ARCA strategic planning retreat.

B. AUDIT

Mr. Gates reported that our auditors Windes, Inc. are working to complete the FY 2017-18 audit in time to report at our January meeting. Additionally, the Audit Committee is soliciting proposals for a new auditor for next fiscal year.

C. BOARD DEVELOPMENT

Mr. Sanz advised that at the annual meeting of the Board in May, we will hold elections for Board members whose terms are expiring, but who are eligible for an additional term and at the May meeting we will also have an election of officers for next fiscal year.

D. BOARD PLANNING

Mr. Bergmann stated that the Board Planning Committee has not met since the September meeting and is scheduled to meet on November 30, 2018.

E. CLIENT ADVISORY

Mr. Gauthier stated that the Client Advisory Committee had a meeting on the Saturday before the Board meeting where the Committee enjoyed a Thanksgiving lunch together.

F. CLIENT SERVICES

In Ms. Jordan's absence, Ms. Blair, Director of Early Childhood Services provided the Board and visitors with a brief summary and recap of the status of the Respite Service Reviews. She noted that the plan for implementation of the recommendations emanating from the reviews was attached to the committee minutes and that the plan would be implemented over the course of the fiscal year. Ms. Blair also reported on the committee's discussions regarding the various diversity initiatives HRC is engaged in along with proposed trainings and potential topics for next year.

G. COMMUNITY RELATIONS

In Dr. Sifuentes's absence, Ms. Spiegel and Board Member Joe Czarske updated the Board about the Cisco Matching Gift Program and provided an update on the status of program.

H. HOPE

Mr. Irlen thanked those who participated in HOPE's successful Golf Tournament on October 22, 2018.

I. SELF-DETERMINATION ADVISORY

Mr. Sanz reported that there was no meeting in November as there were no new updates to review since the last meeting. Ms. Sanz advised that we will still hold orientation meetings for families. Mr. Sanz also provided an update on the roll out of the program and expectations for applicants and HRC.

J. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee met on October 2, 2018 and reviewed and discussed the status of the statewide rate study and the Electronic Visit Verification (EVV).

K. RETIREMENT

In Dr. Flores absence, Ms. Wada informed the Board of the Retirement Plan Balances as of the quarter ending September 30, 2018.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Sanz indicated that four (4) public comment forms had been received and he called upon those wishing to provide input.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Sanz advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

EXECUTIVE SESSION

Mr. Sanz advised that there would be no executive session following the business meeting.



Submitted by: _____
Dr. James Flores, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees