

Welcome



HRC Board Meeting

March 16, 2021





MARCH MEETING OF THE BOARD OF TRUSTEES

TUESDAY, March 16, 2021 @ 6:30 p.m.

Via ZOOM Webinar

https://zoom.us/webinar/register/WN_G5hQhyxVT9ub3Y1GuBLo0A

A G E N D A

- 1. CALL TO ORDER & INTRODUCTIONS.....JOSEPH CZARSKE, President**
- 2. MINUTES.....FU-TIEN CHIOU, Secretary
OF THE JANUARY 19, 2021 MEETING**
- 3. TREASURER'S REPORT.....RON BERGMANN, Treasurer**
- 4. EXECUTIVE REPORT.....PATRICK RUPPE, Executive Director**
- 5. COMMITTEE REPORTS:**
 - a) ARCA.....JOE CZARSKE, LIAISON**
 - b) AUDIT.....LA VELLE GATES, CHAIRPERSON**
 - c) BOARD DEVELOPMENT*RON BERGMANN, CHAIRPERSON**
 - d) BOARD PLANNING.....KIM VUONG, CHAIRPERSON**
 - e) CLIENT ADVISORY.DAVID GAUTHIER, CHAIRPERSON**
 - f) CLIENT SERVICES.....KIM VUONG, CHAIRPERSON**
 - g) COMMUNITY RELATIONS.....DR. MONICA SIFUENTES, CHAIRPERSON**
 - h) RETIREMENT.....FU-TIEN CHIOU, CHAIRPERSON**
 - i) SELF-DETERMINATION.....TBD, LIAISON**
 - j) SERVICE PROVIDER ADVISORY.....PAUL QUIROZ, CHAIRPERSON**
- 6. PUBLIC INPUT/ANNOUNCEMENTS**
- 7. EXECUTIVE SESSION.....JOSEPH CZARSKE, President**
- 8. ADJOURNMENT – 8:00 p.m.**

***indicates “action”**

cc: All Board members
HRC Receptionist



Fu-Tien Chiou

MINUTES JANUARY 19, 2021



MINUTES OF THE JANUARY 19, 2021 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

<p><u>BOARD PRESENT:</u> Mr. Ron Bergmann, <i>Treasurer</i> Mr. Fu-Tien Chiou, <i>Secretary</i> Mr. Joe Czarske, <i>President</i> Dr. James Flores, Board Member Mr. La Velle Gates, Board Member Mr. David Gauthier, Board Member Ms. Ann Lee, Ph.D, Board Member Mr. Christopher Patay, <i>Vice-President</i> Ms. Paul Quiroz, Board Member Dr. Monica Sifuentes, Board Member Ms. Kim Vuong, Board Member</p> <p><u>BOARD ABSENT:</u> Mr. Jeffrey Herrera, Board Member Dr. Bobbie Rendon-Christensen, Board Member Ms. Latisha Taylor, Board Member</p> <p><u>STAFF PRESENT:</u> Mr. Patrick Ruppe, Executive Director Ms. Judy Wada, Chief Financial Officer Ms. Nancy Spiegel, Director of Information & Development Mr. Vincente Miles, Director of Community Services Ms. LaWanna Blair, Director of Early Childhood Services Ms. Antoinette Perez, Director of Children’s Services Ms. Mary Hernandez, Director of Case Management Support Services Mr. Mike Ikegami, Director of IT Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Executive Team Assistant</p>	<p><u>GUESTS:</u> Ms. Kristel Maikranz, AGT Auditor Ms. Eva Alva Ms. Marbella Carrillo Ms. Amelia Castellanos Ms. Irma Castellanos Ms. Martha De La Torre Ms. Minerva Flores Ms. Vianey Gomes Ms. Blanca Hernandez Ms. Guadalupe Izquierdo Ms. Bertha Jimenez Ms. Hilda Jimenez Ms. Elia Lopez Ms. Guadalupe Magdaleno Ms. Diana Martinez Ms. Megan Mitchell, DDS Mr. Roberto Monroy Ms. Guadalupe Nolasco Ms. Xochilt Pelayo Ms. Celia Pena Ms. Kathy Platnick Ms. Maria Zavala Ms. Angela Robles Ms. Lilia Ocampo Ms. Magali Ochoa Ms. Maria Ortuno Ms. Jessica Torres Ms. Martha Gascon Ms. Lidia Vara Ms. Silvia Diaz</p>
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CALL TO ORDER

Mr. Czarske called the Board to order at 6:30 p.m.

PRESIDENT’S REPORT

Mr. Czarske welcomed Board members, guest and staff.

Mr. Czarske reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Czarske encouraged any visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the Chat.

Mr. Czarske reminded Board members that our next Board meeting on February 16, 2021 will be a training meeting via zoom.

Mr. Czarske announced that Kristel Maikranz, our independent auditor from AGT is in attendance and will present their audit report prior to our regular business meeting. At this time we will move the Audit Committee report forward on our agenda for the convenience of our independent auditors.

ADUIT REPORT

Mr. LaVelle Gates, Chair of the Audit Committee advised that the Audit Committee had met with the independent auditors to review the draft report and then introduced Ms. Kristel Maikranz to the Board. Ms. Maikranz of AGT presented to the Board the results of their audit of the Harbor Developmental Disabilities Foundation, Inc. for the fiscal year ended June 30, 2020. The Board took the following action:

Mr. Bergmann moved to approve the Auditor’s Report for Harbor Developmental Disabilities Foundation, Inc. and Mr. Quiroz seconded the motion, which was unanimously approved by the Board.

Mr. Czarske advised that we will now proceed with our regular agenda.

PRESENTATION OF MINUTES

Mr. Chiou presented the minutes of the November 17, 2020 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

The MINUTES OF THE NOVEMBER 17, 2020 BOARD MEETING were received and filed.

PRESENTATION OF FINANCIALS

Mr. Bergmann reviewed the following financial statements, which were received and filed:

Harbor Regional Center Monthly Financial Report Fiscal Year 2020-21, dated October 20; Harbor Regional Center Functional Expenditures, dated October 2020; Harbor Regional Center Line Item Report, dated October 20; Harbor Regional Center POS Contract Summary, October 20; Harbor Regional Center Monthly Financial Report Fiscal Year 2020-21, dated November 2020; Harbor Regional Center Functional Expenditures, dated November 20; Harbor Regional Center Line Item Report, dated November 20, Harbor Regional Center POS Contract Summary, dated November 20 and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2020-21.

EXECUTIVE REPORT

1. WELCOME/HOLIDAY WRAP UP:

Mr. Ruppe thanked the Board and all contributors to the Harbor Help Fund. Their support allowed the purchase of \$100,000 in gift cards for our needy clients and families this year. To continue our efforts to help support our clients and families still feeling the financial effects of the COVID pandemic, we are asking the Board to approve another donation of \$20,000 from the Harbor Help Fund that will allow us to provide further assistance to our clients and their families.

Ms. Vuong moved to approve the donation of \$20,000 from the Harbor Help Fund to provide assistance to our clients and families and Dr. Flores seconded the motion which was unanimously approved by the Board.

2. DDS COVID DATA:

Mr. Ruppe referred the Board to the various tables and charts of data compiled and provided to DDS by the 21 regional centers concerning various COVID-19 data as they relate to the developmental service system.

3. COVID VACCINE:

Mr. Ruppe called the Board's attention to the LA County of Public Health's multi-phased distribution plan of the COVID vaccine and reviewed with the Board in detail the multi-tiered phased plan and how it pertains to our clients. Discussion followed.

4. GOVERNOR'S BUDGET PROPOSAL for FY 2021-22:

Mr. Ruppe referred the Board to the Governor's Budget Highlights and reviewed the main highlights in detail with the Board, specifically on Purchase of Service (POS) caseload and policy. Discussion followed.

5. PURCHASE OF SERVICE EXPENDITURE DATA:

Mr. Ruppe reported that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers to compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data on our website for public view and it is now being analyzed and summarized so that we will have current data to report to our community. Due to the rapidly evolving nature of the Corona Virus Pandemic, the date for the Purchase of Service Expenditure public meeting is to be determined.

6. SELF-DETERMINATION PROGRAM UPDATE:

Mr. Ruppe provided a brief update on the Self-Determination Program informing the Board that HRC has 91 clients eligible for the program at this time and of those 91, 14 are actively receiving services through SDP.

7. PERFORMANCE CONTRACT:

Mr. Ruppe thanked Ms. Nancy Spiegel, Director of Information and Development who presented our 2021 Performance Contract at our November Board meeting. Mr. Ruppe advised the Board that DDS provided approval of our 2021 Performance Contract on January 5, 2021.

8. HRC's NEW WEBSITE:

Mr. Ruppe announced that Ms. Nancy Spiegel will show a preview of HRC's a new website and thanked Ms. Spiegel for all of the work she has put into the development of our new website. Ms. Spiegel took the Board through a few of our new website's main pages and provided a fun preview of how our website will look and function.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske reported that we have been kept advised of all of the various activities taking place in Sacramento by the ARCA staff, specifically the ARCA Academy, which has resumed and has been scheduled for the second Saturday of every month, via zoom platform. Mr. Czarske encouraged other Board members who are interested to attend.

B. BOARD DEVELOPMENT

Mr. Ron Bergmann reported that the Board Development Committee met on December 16, 2020 where he was named new Chairperson and several new members were welcomed to the Committee. The Committee briefly discussed the role of the Committee and relevant Hddf By-Laws and reviewed the 2020 Board Composition data and the relevant sections of the Lanterman Act that pertain to Board Composition (WIC 4622).

C. BOARD PLANNING

Mr. Czarske reported that there has been no meeting of the Board Planning Committee.

D. CLIENT ADVISORY

Mr. Czarske reported that there has been no meeting of the Client Advisory Committee.

E. CLIENT SERVICES

Mr. Czarske reported that there has been no meeting of the Client Services Committee.

F. COMMUNITY RELATIONS

Mr. Czarske reported that there has been no meeting of the Community Relations Committee.

G. RETIREMENT

Mr. Czarske reported that there has been no meeting of the Retirement Committee.

H. SELF-DETERMINATION ADVISORY

Ms. Perez advised the Board that the Self-Determination Advisory continues to meet monthly via Zoom and provided an update on the November meeting.

I. SERVICE PROVIDER ADVISORY

Mr. Czarske reported that there has been no meeting of the Service Provider Advisory Committee.

PUBLIC COMMENT

Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

Mr. Czarske indicated that one attendee requested to address the Board through the Zoom Chat and invited the attendee to address the Board.

EXECUTIVE SESSION

Mr. Czarske advised that there will be executive session tonight.

ADJOURNMENT

Mr. Czarske thanked all those who participated in our Board meeting tonight. The next meeting of our Board will be on March 16, 2021 via Zoom Webinar. A link to the Webinar will be posted on our website one week prior to the meeting.

Submitted by: _____

Fu-Tien Chiou, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation



Ron Bergmann

FINANCIAL STATEMENTS

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2020-21
Dec-20**

	B-1 Allocation	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$27,820,478	\$2,000,144	\$13,060,871	\$28,035,450	(\$214,972)
Operating Expenses	\$8,297,639	\$587,138	\$3,739,285	\$8,297,639	\$0
less other income	<u>(\$425,443)</u>	<u>(\$43,491)</u>	<u>(\$248,526)</u>	<u>(\$425,443)</u>	<u>\$0</u>
Total Operations	\$35,692,674	\$2,543,791	\$16,551,629	\$35,907,646	(\$214,972)
Purchase of Service					
Regular*	\$247,075,335	\$21,748,725	\$111,128,915	\$245,304,793	\$1,770,542
Compliance with HCBS Regulations	\$0	\$0	\$0	\$0	\$0
less other income	<u>(\$3,058,902)</u>	<u>(\$190,877)</u>	<u>(\$1,445,688)</u>	<u>(\$3,058,902)</u>	<u>\$0</u>
Subtotal Regular	\$244,016,433	\$21,557,848	\$109,683,227	\$242,245,891	\$1,770,542
CPP/CDRP**	<u>\$7,536</u>	<u>\$7,139</u>	<u>\$7,434</u>	<u>\$114,822</u>	<u>(\$107,286)</u>
Total Purchase of Service	\$244,023,969	\$21,564,987	\$109,690,660	\$242,360,713	\$1,663,256
TOTAL	\$279,716,643	\$24,108,778	\$126,242,290	\$278,268,359	\$1,448,284
% of Budget	100.00%	8.62%	45.13%	99.48%	

* The Projected Annual Expenses for Regular POS is based on actual expenditures through December and estimated costs of new programs, growth, and pending service provider rate changes. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contracted with DDS but billed separately. The Projected Expenses decreased by approximately \$225,000 from the prior month financial report.

** The B-1 included an allocation for Community Placement Program (CPP)/Community Resource Development Plan (CRDP) for Operations based on the FY 2019-20 approved plan for the first six (6) month. POS funds were not allocated. The amounts will be adjusted once plans are submitted and approved.

HRC received approval from DDS for Surge Capacity Start Up funds for approximately \$107,000 to hold facilities and have personal assistance staff on call to be used for temporary emergency housing if needed. The allocation is pending.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENDITURES
Dec-20**

	B-1	Purchase of Service		Salaries & Benefits		Operating Expenses		Total Expended	
	Allocation	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
PROGRAM SERVICES									
Intake	6,089,515			337,224	2,202,063	98,992	630,443	436,216	2,832,506
Case Management	23,426,211			1,297,294	8,471,281	380,818	2,425,300	1,678,111	10,896,581
Program Development	801,822			44,403	289,951	13,034	83,012	57,438	372,963
Other Client Services	1,823,965			101,007	659,574	29,650	188,834	130,658	848,408
Out-of-Home Living *	101,930,348	8,246,328	49,527,385					8,246,328	49,527,385
Day Programs	74,581,107	6,567,154	35,445,454					6,567,154	35,445,454
Transportation	9,624,592	937,066	3,835,091					937,066	3,835,091
Other Services	50,411,184	4,189,876	17,094,656					4,189,876	17,094,656
CPP/CDRP, Other	7,536	7,139	7,434					7,139	7,434
Total Program Services	268,696,279	19,947,563	105,910,019	1,779,928	11,622,869	522,494	3,327,589	22,249,986	120,860,477
SUPPORTING SERVICES									
Administration	3,976,605			220,216	1,438,002	64,644	411,695	284,860	1,849,697
SUBTOTAL	272,672,884	19,947,563	105,910,019	2,000,144	13,060,871	587,138	3,739,285	22,534,845	122,710,175
Revenue	(3,484,345)							(234,368)	(1,694,215)
TOTAL	269,188,539							22,300,477	121,015,960

*Net of Client Support

HARBOR REGIONAL CENTER
LINE ITEM REPORT
Dec-20

	FY 2020-21	Net Expended		Projected	Proj Annual	Proj. Funds
	B-1	Month	Y-T-D	Expenses	Expenses	Available
	Allocation					
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	101,930,348	8,246,328	49,527,385	51,672,530	101,199,915	730,433
430** Day Programs	74,581,107	6,567,154	35,445,454	38,601,205	74,046,659	534,448
6505* Transportation	9,624,592	937,066	3,835,091	5,720,531	9,555,622	68,970
650** Other Services	50,411,184	4,189,876	17,094,656	32,955,282	50,049,937	361,247
Various COVID-19 Related	10,528,104	1,808,301	5,226,330	5,226,330	10,452,660	75,444
TBD HCBS Compliance	0	0	0	0	0	0
Subtotal Regular POS	247,075,335	21,748,725	111,128,915	134,175,878	245,304,793	1,770,542
Community Placement & Program Development						
32010 Start Up	0	0	0	0	0	0
TBD Surge Capacity Start Up	0	7,434	7,434	99,852	107,286	(107,286)
65*** Placement/Assessment	7,536	(295)	0	7,536	7,536	0
Subtotal CPP/CDRP	7,536	7,139	7,434	107,388	114,822	(107,286)
Revenue						
20090 ICF SPA Income	(3,058,902)	(190,877)	(1,445,688)	(1,613,214)	(3,058,902)	0
TOTAL PURCHASE OF SERVICE	244,023,969	21,564,987	109,690,660	132,670,053	242,360,713	1,663,256
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	21,696,987	1,567,692	9,974,547	11,829,926	21,804,473	(107,486)
2503- Benefits	6,123,491	432,452	3,086,324	3,144,653	6,230,977	(107,486)
Subtotal Salaries & Benefits	27,820,478	2,000,144	13,060,871	14,974,579	28,035,450	(214,972)
Operating Expenses						
30020 Equipment Maint	368,490	19,105	126,853	241,637	368,490	0
30030 Facility Rental	4,712,364	374,806	2,599,109	2,113,255	4,712,364	0
30035 Facility Rent Subleases	247,002	19,385	140,740	106,262	247,002	0
30040 Facility Maint	383,794	14,299	96,776	287,018	383,794	0
30050 Communication	478,223	19,737	207,256	270,967	478,223	0
30060 General Office Exp	151,725	8,919	37,175	114,550	151,725	0
30070 Printing	126,592	2,074	29,510	97,082	126,592	0
30080 Insurance	168,424	0	150,571	17,853	168,424	0
30090 Utilities	12,894	539	6,154	6,740	12,894	0
30110 Data Processing Maint	47,860	9,836	35,354	12,506	47,860	0
30123 Interest/Bank Expense	5,593	789	3,825	1,768	5,593	0
30140 Legal Fees	19,653	684	3,169	16,484	19,653	0
30150 Board of Dir. Exp	6,688	0	282	6,406	6,688	0
30160 Accounting Fees	55,800	13,000	27,200	28,600	55,800	0
30170 Equipment Purchases	125,759	46,297	56,444	69,315	125,759	0
30180 Contr/Consult Services	76,205	1,660	3,260	72,945	76,205	0
30184 Clinical Services	53,646	15,519	44,915	8,731	53,646	0
30185 Employee Conferences	22,260	1,867	2,145	20,115	22,260	0
30186 CalFresh	53,741	0	0	53,741	53,741	0
30220 Travel in State	13,020	0	358	12,662	13,020	0
30223 Staff Mileage	47,656	0	566	47,090	47,656	0
30230 ARCA Dues	86,492	0	0	86,492	86,492	0
30240 General Expenses	524,915	29,999	96,675	428,240	524,915	0
30241 Diversity Funding	2,469	0	0	2,469	2,469	0
30247 General Exp C19 SOE	400,000	8,624	70,949	329,051	400,000	0
TBD SDP Participant Supports	0	0	0	0	0	0
30183 Mental Health Services Fun	106,374	0	0	106,374	106,374	0
Subtotal Operating Expenses	8,297,639	587,138	3,739,285	4,558,354	8,297,639	0
Other Revenue						
20040 Interest Income	(187,335)	(6,994)	(90,927)	(96,408)	(187,335)	0
20050 Other Income	(8,483)	947	(3,550)	(4,933)	(8,483)	0
20055 Other Income-Subleases	(186,900)	(32,207)	(121,672)	(65,228)	(186,900)	0
20100 ICF SPA Admin Fee	(42,725)	(5,237)	(32,378)	(10,347)	(42,725)	0
Subtotal Other Revenue	(425,443)	(43,491)	(248,526)	(176,917)	(425,443)	0
TOTAL OPERATIONS	35,692,674	2,543,791	16,551,629	19,356,017	35,907,646	(214,972)
TOTAL	279,716,643	24,108,778	126,242,290	152,026,069	278,268,359	1,448,284
% of Budget	100.00%	8.62%	45.13%	54.35%	99.48%	0.52%

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Dec-20**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2020-21	B-1	Reg POS	\$244,016,433	\$109,647,389	\$134,369,044	\$132,598,502	\$1,770,542
		CPP/CDRP	\$7,536	\$7,434	\$102	\$107,388	(\$107,286)
		HCBS Compliance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		TOTAL	\$244,023,969	\$109,654,823	\$134,369,146	\$132,705,890	\$1,663,256
2019-20	A-7	Reg POS	\$223,767,932	\$219,027,565	\$4,740,367	\$831,221	\$3,909,146
		CPP	\$2,452,990	\$586,442	\$1,866,548	\$1,866,548	\$0
		HCBS Compliance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		TOTAL	\$226,220,922	\$219,614,007	\$6,606,915	\$2,697,769	\$3,909,146
2018-19	E-4	Reg POS	\$197,513,157	\$195,737,130	\$1,776,027	\$53,554	\$1,722,473
		PDF	\$77,443	\$0	\$77,443	\$77,443	\$0
		CPP	\$2,981,456	\$2,524,949	\$456,507	\$456,507	\$0
		HCBS Compliance	<u>\$50,001</u>	<u>\$0</u>	<u>\$50,001</u>	<u>\$50,001</u>	<u>\$0</u>
		TOTAL	\$200,622,057	\$198,262,080	\$2,359,977	\$637,505	\$1,722,473

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2020-21
Jan-21**

	B-2 Allocation	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$27,997,245	\$3,137,294	\$16,198,165	\$27,997,245	\$0
Operating Expenses	\$8,294,639	\$554,794	\$4,294,079	\$8,294,639	\$0
less other income	<u>(\$425,443)</u>	<u>(\$14,407)</u>	<u>(\$260,773)</u>	<u>(\$425,443)</u>	<u>\$0</u>
Total Operations	\$35,866,441	\$3,677,681	\$20,231,471	\$35,866,441	\$0
Purchase of Service					
Regular*	\$247,057,839	\$17,576,881	\$128,705,796	\$245,006,271	\$2,051,568
Compliance with HCBS Regulations	\$0	\$0	\$0	\$0	\$0
less other income	<u>(\$3,041,407)</u>	<u>(\$262,695)</u>	<u>(\$1,708,384)</u>	<u>(\$3,041,407)</u>	<u>\$0</u>
Subtotal Regular	\$244,016,432	\$17,314,186	\$126,997,413	\$241,964,864	\$2,051,568
CPP/CDRP**	<u>\$110,969</u>	<u>\$27,072</u>	<u>\$34,505</u>	<u>\$218,255</u>	<u>(\$107,286)</u>
Total Purchase of Service	\$244,127,401	\$17,341,257	\$127,031,918	\$242,183,119	\$1,944,282
TOTAL	\$279,993,842	\$21,018,939	\$147,263,388	\$278,049,560	\$1,944,282
% of Budget	100.00%	7.51%	52.60%	99.31%	

* The Projected Annual Expenses for Regular POS is based on actual expenditures through January and estimated costs of new programs, growth, and pending service provider rate changes. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contracted with DDS but billed separately. The Projected Expenses decreased by approximately \$281,000 from the prior month financial report.

** The letter of intent for the B-2 amendment was received from DDS on February 26, 2021. The B-2 allocation includes approximately \$174,000 in Operations and \$103,000 POS Community Placement Program (CPP)/Community Resource Development Plan (CRDP) funds.

HRC received approval from DDS for Surge Capacity Start Up funds for approximately \$107,000 to hold facilities and have personal assistance staff on call to be used for temporary emergency housing if needed. The allocation is pending.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENDITURES
Jan-21**

	B-2	Purchase of Service		Salaries & Benefits		Operating Expenses		Total Expended	
	Allocation	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
PROGRAM SERVICES									
Intake	6,118,812			528,948	2,731,011	93,538	723,982	622,486	3,454,992
Case Management	23,538,916			2,034,849	10,506,130	359,839	2,785,139	2,394,688	13,291,269
Program Development	805,680			69,648	359,599	12,316	95,329	81,964	454,928
Other Client Services	1,832,740			158,433	818,007	28,017	216,851	186,450	1,034,858
Out-of-Home Living *	101,821,770	8,244,011	57,771,396					8,244,011	57,771,396
Day Programs	73,979,839	758,734	36,204,188					758,734	36,204,188
Transportation	9,555,691	892,726	4,727,817					892,726	4,727,817
Other Services	51,060,827	6,752,780	23,847,436					6,752,780	23,847,436
CPP/CDRP, Other	110,969	27,072	34,505					27,072	34,505
Total Program Services	268,825,244	16,675,323	122,585,341	2,791,878	14,414,747	493,711	3,821,301	19,960,912	140,821,389
SUPPORTING SERVICES									
Administration	3,995,736			345,416	1,783,418	61,083	472,778	406,499	2,256,196
SUBTOTAL	272,820,980	16,675,323	122,585,341	3,137,294	16,198,165	554,794	4,294,079	20,367,411	143,077,585
Revenue	(3,466,850)							(277,103)	(1,969,157)
TOTAL	269,354,130							20,090,308	141,108,428

*Net of Client Support

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Jan-21**

	FY 2020-21 B-2 Allocation	Net Expended Month	Y-T-D	Projected Expenses	Proj Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	101,821,770	8,244,011	57,771,396	43,204,846	100,976,242	845,528
430** Day Programs	73,979,839	758,734	36,204,188	37,161,322	73,365,510	614,329
6505* Transportation	9,555,691	892,726	4,727,817	4,748,524	9,476,341	79,350
650** Other Services	51,060,827	6,752,780	23,847,436	26,789,382	50,636,818	424,009
Various COVID-19 Related	10,639,712	928,630	6,154,960	4,396,400	10,551,360	88,352
TBD HCBS Compliance	0	0	0	0	0	0
Subtotal Regular POS	247,057,839	17,576,881	128,705,796	116,300,475	245,006,271	2,051,568
Community Placement & Program Development						
32010 Start Up	0	0	0	0	0	0
TBD Surge Capacity Start Up	0	27,072	34,505	72,781	107,286	(107,286)
65*** Placement/Assessment	110,969	0	0	110,969	110,969	0
Subtotal CPP/CDRP	110,969	27,072	34,505	183,750	218,255	(107,286)
Revenue						
20090 ICF SPA Income	(3,041,407)	(262,695)	(1,708,384)	(1,333,023)	(3,041,407)	0
TOTAL PURCHASE OF SERVICE	244,127,401	17,341,257	127,031,918	115,151,201	242,183,119	1,944,282
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	21,785,371	2,562,520	12,537,067	9,248,304	21,785,371	0
2503- Benefits	6,211,875	574,774	3,661,099	2,550,776	6,211,875	0
Subtotal Salaries & Benefits	27,997,245	3,137,294	16,198,165	11,799,080	27,997,245	0
Operating Expenses						
30020 Equipment Maint	368,490	19,681	146,534	221,956	368,490	0
30030 Facility Rental	4,712,364	374,806	2,973,915	1,738,449	4,712,364	0
30035 Facility Rent Subleases	247,002	19,385	160,124	86,878	247,002	0
30040 Facility Maint	383,794	9,494	106,270	277,524	383,794	0
30050 Communication	478,223	34,354	241,610	236,613	478,223	0
30060 General Office Exp	151,725	19,854	57,029	94,696	151,725	0
30070 Printing	126,592	15,064	44,573	82,019	126,592	0
30080 Insurance	168,424	9,975	160,546	7,878	168,424	0
30090 Utilities	12,894	504	6,659	6,236	12,894	0
30110 Data Processing Maint	47,860	1,990	37,344	10,516	47,860	0
30123 Interest/Bank Expense	11,593	3,255	7,079	4,514	11,593	0
30140 Legal Fees	19,653	1,825	4,994	14,659	19,653	0
30150 Board of Dir. Exp	6,688	29	312	6,376	6,688	0
30160 Accounting Fees	55,800	14,000	41,200	14,600	55,800	0
30170 Equipment Purchases	125,759	106	56,549	69,210	125,759	0
30180 Contr/Consult Services	76,205	1,600	4,860	71,345	76,205	0
30184 Clinical Services	53,646	5,882	50,797	2,849	53,646	0
30185 Employee Conferences	22,260	793	2,938	19,322	22,260	0
30186 CalFresh	53,741	0	0	53,741	53,741	0
30220 Travel in State	13,020	28	386	12,634	13,020	0
30223 Staff Mileage	47,656	8	574	47,082	47,656	0
30230 ARCA Dues	86,492	0	0	86,492	86,492	0
30240 General Expenses	515,915	12,993	109,668	406,247	515,915	0
30241 Diversity Funding	2,469	0	0	2,469	2,469	0
30247 General Exp C19 SOE	400,000	9,168	80,117	319,883	400,000	0
TBD SDP Participant Supports	0	0	0	0	0	0
30183 Mental Health Services Fun	106,374	0	0	106,374	106,374	0
Subtotal Operating Expenses	8,294,639	554,794	4,294,079	4,000,560	8,294,639	0
Other Revenue						
20040 Interest Income	(187,335)	(5,600)	(96,526)	(90,809)	(187,335)	0
20050 Other Income	(8,483)	(2,160)	(3,550)	(4,933)	(8,483)	0
20055 Other Income-Subleases	(186,900)	(3,928)	(125,600)	(61,300)	(186,900)	0
20100 ICF SPA Admin Fee	(42,725)	(2,719)	(35,097)	(7,628)	(42,725)	0
Subtotal Other Revenue	(425,443)	(14,407)	(260,773)	(164,670)	(425,443)	0
TOTAL OPERATIONS	35,866,441	3,677,681	20,231,471	15,634,970	35,866,441	0
TOTAL	279,993,842	21,018,939	147,263,388	130,786,172	278,049,560	1,944,282
% of Budget	100.00%	7.51%	52.60%	46.71%	99.31%	0.69%

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Jan-21**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2020-21	B-2	Reg POS	\$244,016,433	\$126,961,575	\$117,054,858	\$115,003,289	\$2,051,569
		CPP/CDRP	\$110,969	\$35,403	\$75,566	\$182,852	(\$107,286)
		HCBS Compliance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		TOTAL	\$244,127,402	\$126,996,978	\$117,130,424	\$115,186,141	\$1,944,283
2019-20	A-7	Reg POS	\$223,767,932	\$219,019,746	\$4,748,186	\$831,221	\$3,916,965
		CPP	\$2,452,990	\$586,442	\$1,866,548	\$1,866,548	\$0
		HCBS Compliance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		TOTAL	\$226,220,922	\$219,606,188	\$6,614,734	\$2,697,769	\$3,916,965
2018-19	E-4	Reg POS	\$197,513,157	\$195,735,889	\$1,777,268	\$33,554	\$1,743,714
		PDF	\$77,443	\$0	\$77,443	\$77,443	\$0
		CPP	\$2,981,456	\$2,524,949	\$456,507	\$456,507	\$0
		HCBS Compliance	<u>\$50,001</u>	<u>\$0</u>	<u>\$50,001</u>	<u>\$50,001</u>	<u>\$0</u>
		TOTAL	\$200,622,057	\$198,260,838	\$2,361,219	\$617,505	\$1,743,714



Patrick Ruppe

EXECUTIVE REPORT

March 16, 2021



CORONA VIRUS UPDATES

Number of consumers reported as COVID-19 positive, by week and residence type

Week starting	CCF	Other	Family	ICF	Own home/ILS/SLS	SNF	Total
7/5/2020	28	4	68	43	20	12	175
7/12/2020	41	4	82	31	25	9	192
7/19/2020	25	5	109	41	23	17	220
7/26/2020	52	7	86	55	35	18	253
8/2/2020	52	8	96	38	26	22	242
8/9/2020	24	10	79	23	29	14	179
8/16/2020	29	4	72	7	16	13	141
8/23/2020	23	4	79	7	15	6	134
8/30/2020	31	2	83	16	15	11	158
9/6/2020	25	2	37	22	19	6	111
9/13/2020	16	2	61	16	4	1	100
9/20/2020	11	0	57	7	15	10	100
9/27/2020	15	6	59	7	15	5	107
10/4/2020	8	0	63	7	11	2	91
10/11/2020	18	4	64	9	11	1	107
10/18/2020	21	1	50	5	16	3	96
10/25/2020	28	3	52	8	14	6	111
11/1/2020	22	1	72	8	16	2	121
11/8/2020	46	1	50	20	10	3	130
11/15/2020	50	14	134	28	40	16	282
11/22/2020	67	12	96	32	42	10	259
11/29/2020	193	21	167	60	41	12	494
12/6/2020	263	14	239	109	85	15	725
12/13/2020	356	15	321	108	136	33	969
12/20/2020	229	19	214	111	122	32	727
12/27/2020	304	28	217	174	121	21	865
1/3/2021	449	18	453	234	159	30	1,343
1/10/2021	320	10	493	240	149	21	1,233
1/17/2021	274	7	378	158	124	22	963
1/24/2021	237	17	431	110	101	20	916
1/31/2021	156	4	381	71	82	4	698
2/7/2021	96	5	595	31	55	6	788
2/14/2021	67	7	580	17	40	6	717
2/21/2021	45	9	884	17	51	11	1,017
Total as of 2/27/21	3,790	287	7,237	1,979	1,777	558	15,628

Number of consumers reported as COVID-19-positive, by residence type, 2/26/21

RESIDENCE TYPE	NUMBER OF CONSUMERS REPORTED AS HAVING TESTED POSITIVE FOR COVID-19	THIS GROUP AS A SHARE OF ALL CONSUMERS REPORTED AS COVID-19 POSITIVE	FOR COMPARISON: NUMBER OF CONSUMERS AT ALL REGIONAL CENTERS	FOR COMPARISON: THIS GROUP AS A SHARE OF ALL CONSUMERS
Community Care Facility (CCF)	3,819	24%	23,482	7%
ICF for the Developmentally Disabled (ICF/DD)	281	2%	512	0%
ICF/DD-Habilitative (ICF/DD-H)	1,129	7%	3,650	1%
ICF/DD-Nursing (ICF/DD-N)	569	4%	2,124	1%
Family Home Agency (FHA)	93	1%	1,609	0%
Supported Living Services (SLS)	864	6%	9,316	3%
Independent Living Services (ILS)	742	5%	17,736	5%
Family	7,146	46%	289,505	81%
Own home	171	1%		
Skilled Nursing Facility (SNF)	558	4%	995	0%
State-Operated Facilities	67	0%	274	0%
Other	190	1%	7,605	2%
Total	15,629	100%	356,808	100%

Number of consumers reported as COVID-19-positive, by ethnicity, 2/26/21

CONSUMER CHARACTERISTICS	NUMBER OF CONSUMERS REPORTED AS HAVING TESTED POSITIVE FOR COVID-19	THIS GROUP AS A SHARE OF ALL CONSUMERS REPORTED AS COVID-19 POSITIVE	FOR COMPARISON: NUMBER OF CONSUMERS AT ALL REGIONAL CENTERS	FOR COMPARISON: THIS GROUP AS A SHARE OF ALL CONSUMERS
Asian	693	4%	33,487	9%
Black/African American	1,151	7%	30,475	9%
Hispanic	7,000	45%	142,391	40%
Other	1,004	6%	45,087	13%
White	5,781	37%	105,368	30%
Total	15,629	100%	356,808	100%

Number of deaths of consumers who tested positive for COVID-19, by residence type, 2/26/21

RESIDENCE TYPE	NUMBER OF CONSUMERS	THIS GROUP AS A SHARE OF ALL DECEASED CONSUMERS REPORTED AS COVID-19 POSITIVE	FOR COMPARISON: NUMBER OF CONSUMERS AT ALL REGIONAL CENTERS	FOR COMPARISON : THIS GROUP AS A SHARE OF ALL CONSUMERS
Community Care Facility (CCF)	124	25%	23,482	7%
ICF for the Developmentally Disabled (ICF/DD)	21	4%	512	0%
ICF/DD-Habilitative (ICF/DD-H)	47	9%	3,650	1%
ICF/DD-Nursing (ICF/DD-N)	48	9%	2,124	1%
Family Home Agency	0	0%	1,609	0%
Supported Living Services (SLS)	32	6%	9,316	3%
Independent Living Services (ILS)	20	4%	17,736	5%
Family	106	21%	289,505	81%
Own Home	5	1%		
Skilled Nursing Facility (SNF)	100	20%	995	0%
State-Operated Facilities	0	0%	274	0%
Other	3	1%	7,605	2%
Total	506	100%	356,808	100%

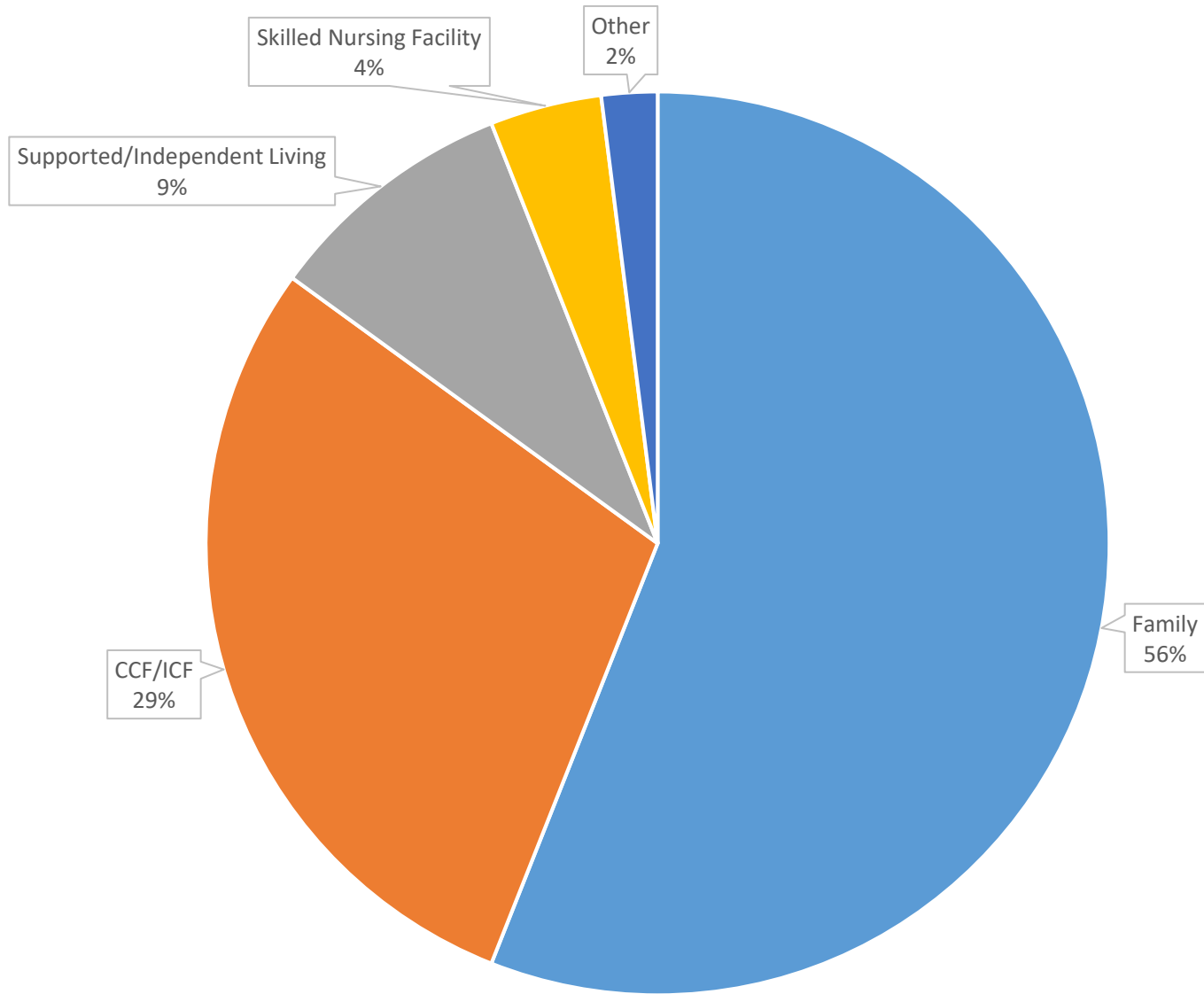
Number of deaths of consumers who tested positive for COVID-19, by ethnicity, 2/26/21

CONSUMER CHARACTERISTICS	NUMBER OF DEATHS IN CONSUMERS REPORTED AS HAVING TESTED POSITIVE FOR COVID-19	THIS GROUP AS A SHARE OF ALL DEATHS IN CONSUMERS REPORTED AS COVID-19 POSITIVE	FOR COMPARISON: NUMBER OF CONSUMERS AT ALL REGIONAL CENTERS	FOR COMPARISON : THIS GROUP AS A SHARE OF ALL CONSUMERS
Asian	27	5%	33,487	9%
Black/African American	43	8%	30,475	9%
Hispanic	167	33%	142,391	40%
Other	14	3%	45,087	13%
White	255	50%	105,368	30%
Total	506	100%	356,808	100%

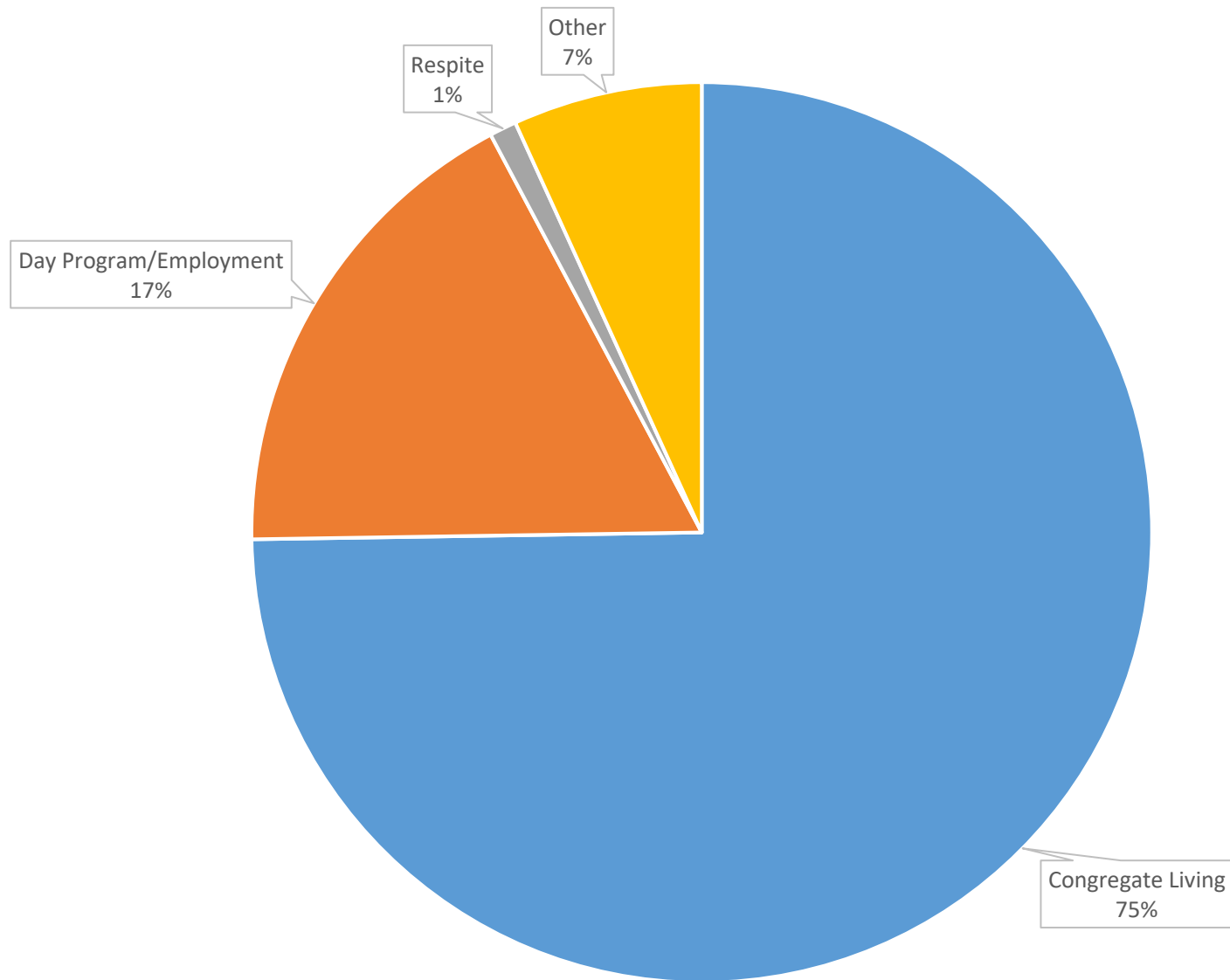
Number of consumers reported as COVID-19 positive per 10,000 consumers, by regional center, 2/26/21

REGIONAL CENTER	NUMBER OF CONSUMERS REPORTED AS COVID-19 POSITIVE	TOTAL NUMBER OF CONSUMERS AT THIS REGIONAL CENTER	PER 10,000 CONSUMERS
SGPRC	1057	13,785	766.8
FDLRC	650	10,769	603.6
ELARC	716	12,442	575.5
TCRC	842	15,390	547.1
SCLARC	949	17,804	533.0
CVRC	1074	21,556	498.2
IRC	1914	38,429	498.1
RCOC	1015	22,305	455.1
WRC	396	9,115	434.4
KRC	437	10,197	428.6
NLACRC	1147	26,958	425.5
SDRC	1324	31,954	414.3
VMRC	628	15,554	403.8
SARC	693	17,377	398.8
FNRC	306	8,069	379.2
GGRC	348	9,471	367.4
NBRC	316	9,155	345.2
HRC	486	15,035	323.2
ACRC	739	25,671	287.9
RCEB	510	21,749	234.5
RCRC	82	4,023	203.8
Total	15,629	356,808	438.0

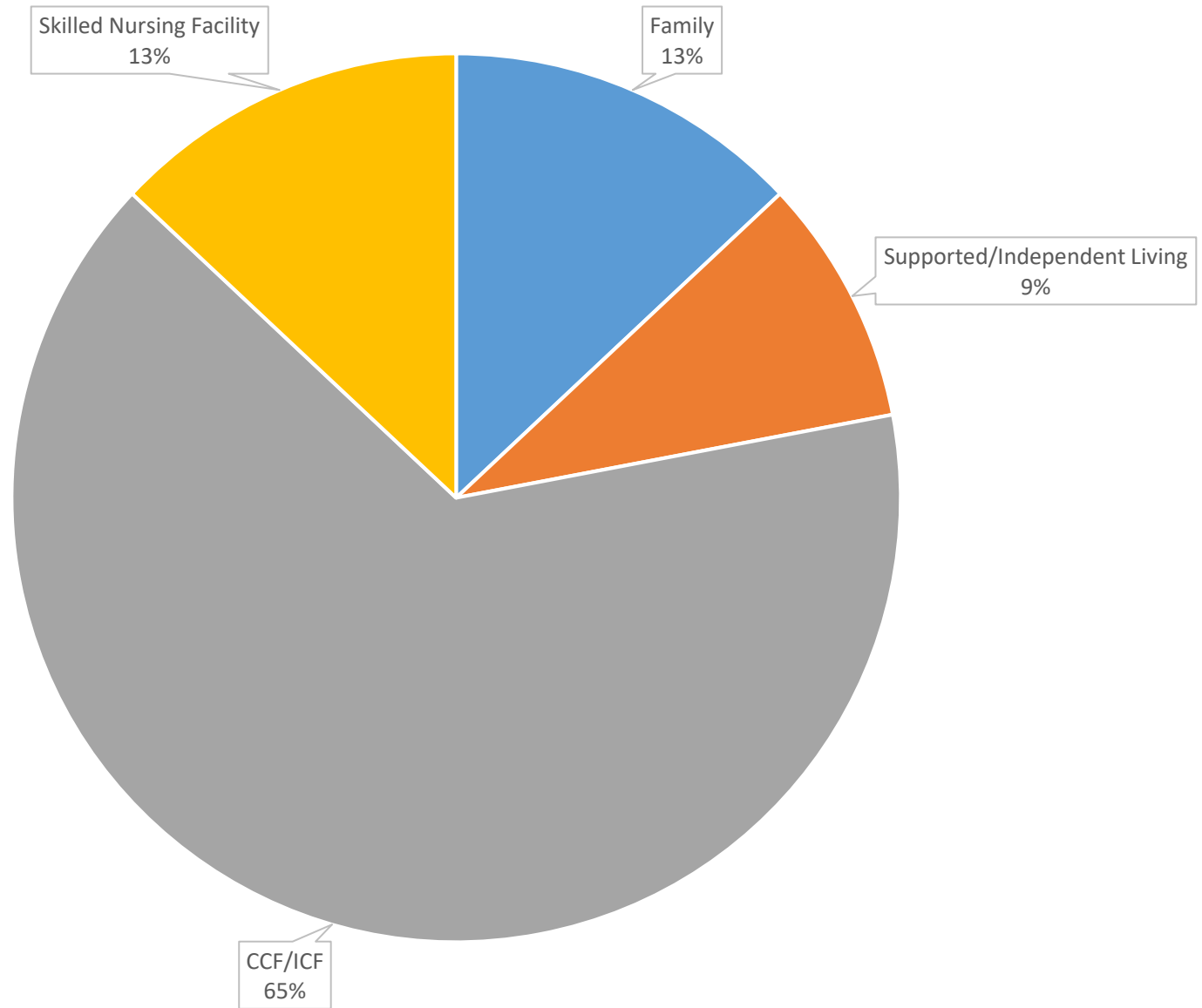
HARBOR REGIONAL CENTER CLIENT POSITIVITY BY RESIDENCE



HARBOR REGIONAL CENTER PROVIDER POSITIVITY BY PROGRAM TYPE



HARBOR REGIONAL CENTER DEATHS BY RESIDENCE TYPE





Transition to Statewide Vaccine Delivery Network

Background:

California is in the process of shifting from a COVID-19 vaccination system in which local health jurisdictions allocate vaccines within their communities to a Statewide Vaccine Delivery Network administered by Blue Shield of California. The goal is to accelerate the delivery of vaccine safely and equitably across the state, increasing capacity for the delivery of vaccines from approximately one million doses per week in January to four million doses per week by the end of April.

Guiding Principles:

- Build on the system's existing capacity and vaccination processes that are working while enhancing state oversight of the vaccine supply and accountability for all doses
- Promote equity in the delivery of vaccine by supporting sites in communities disproportionately affected by COVID-19 infection and death
- Simplify access and support the unified state movement through vaccine prioritization tiers with a single vaccination portal for all Californians to make appointments
- Adjust allocations statewide to maximize efficiency in the delivery of vaccine (no doses sitting in freezers)

March 1: County Transition Process Begins, Blue Shield Implements State-Approved Doses to Local Health Jurisdictions

- All providers and local health jurisdictions will move to a uniform, state-directed eligibility criteria, eliminating confusion on who is eligible to receive a vaccine on a county by county basis.
- Blue Shield of California will begin making allocation recommendations – based on criteria set by the state – to state officials for doses delivered the following week. The state will make final allocation decisions, continuing to use the existing split which prioritizes 70 percent of doses for those 65+ and the other 30 percent in the educational and childcare, emergency services and food and agriculture sectors. Included in that is the 10 percent set aside for educational and childcare workers. This allocation is for first doses only, with second doses being sent to the provider who administered the first vaccination dose.
 - The data-driven allocation criteria will continue to evolve to reach equity targets, and will be adjusted to reflect newly-eligible populations.
- Wave 1 and Wave 2 counties continue onboarding. (See waves below.)
- In partnership with the counties, continue targeted equity strategies in place, such as farmworker mobile and pop-up sites, opening clinics in lowest quartile HPI tracts, etc.

March 31: Blue Shield Takes Full Management Responsibility for Statewide Vaccine Network and Vaccine Allocation

- Over time, only local health jurisdictions and providers who are contracted to provide vaccinations as part of the network will be eligible to receive vaccine doses and administer vaccinations.
- All providers in the Network will report vaccinations using the My Turn reporting tool or the bridge enabling them to report into the state's registry using their existing electronic health records systems.

Transition to Statewide Vaccine Delivery Network

- California will require Blue Shield to continue allocating to achieve equity in administration of the vaccine, with health equity experts at the Department of Public Health determining an allocation formula aimed at ensuring communities most impacted by COVID-19 receive a disproportionate share of vaccines.
 - The Department of Public Health and Blue Shield will work closely with Local Health Departments to understand and support local equity plans and to help ensure that network providers address specific populations needs and that outreach and education plans to reach high-risk populations are in place.

Wave 1:	Wave 2:	Wave 3:
<ul style="list-style-type: none"> • Fresno • Imperial • Kern • Kings • Madera • Merced • Riverside • San Joaquin • Stanislaus • Tulare 	<ul style="list-style-type: none"> • Amador • Butte • Calaveras • Colusa • El Dorado • Glenn • Inyo • Lake • Lassen • Los Angeles • Monterey • Nevada • Orange • Placer • Sacramento • San Benito • San Bernardino • San Diego • San Luis Obispo • Shasta • Sierra • Solano • Sonoma • Sutter • Tehama • Trinity • Tuolumne • Ventura 	<ul style="list-style-type: none"> • Alameda • Alpine • Contra Costa • Del Norte • Humboldt • Marin • Mariposa • Mendocino • Modoc • Mono • Napa • Plumas • San Francisco • San Mateo • Santa Barbara • Santa Clara • Santa Cruz • Siskiyou • Yolo • Yuba



**DEPARTMENT OF
DEVELOPMENTAL SERVICES
COVID DIRECTIVES**

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY: 711
(916) 654-1897



January 29, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-012921: CONTACTING CONSUMERS AND PLANNING FOR COVID-19 ACTIVITIES

Welfare and Institutions (W&I) Code section 4639.6 authorizes the Director of the Department of Developmental Services (Department) to issue directives to regional centers as the Director deems necessary to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434. Regional centers must comply with any directive issued by the Director pursuant to this section.

The Department acknowledges the extraordinary and crucial work of regional centers in response to the COVID-19 pandemic. The actions you have taken and continue to take every day to protect consumers, families and providers and to mitigate risk has contributed to saving lives. Now, with the tremendous increase in positive cases throughout the state, we must remain vigilant and increase our efforts. Consumers and families are in need now more than ever and it is critical that regional centers remain informed, in contact and increase case management activities where necessary. Pursuant to W&I Code section 4639.6, the Department is directing regional centers to take the actions stated in this Directive.

Consumer and Family Contacts

The Department is requiring regional centers to contact each consumer and family it serves within the next 30 days, unless contact has been made since January 1, 2021, and additional contact is not warranted or the consumer or family has expressed an interest in less contact. The purpose of the contact is to inquire about the health, safety and well-being of the consumer and family, and to obtain information regarding testing and vaccinations and any outstanding needs, such as services and supports and personal protective equipment (PPE). Regional centers should plan recurring follow-up contacts and increase contacts on an individual basis unless the consumer, family or authorized representative requests less frequency. For consumers residing in licensed residential facilities, the regional center may contact the home administrator or owner to establish contact with the consumer, or to obtain information, for this purpose. These contacts do not replace quality assurance and other monitoring activities required by law.

Hospital Contacts

The Department is requiring regional centers to establish and maintain contact with hospitals, families, residential service providers, or other caregivers regarding the status of any consumer who is in a hospital as a result of COVID-19. The purpose of the contacts is to obtain information that will assist the regional center in planning for discharges (e.g., identifying placement needs, additional services and support needs, etc.). Regional centers must report to the Department as soon as possible regarding any consumer who may

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
January 29, 2021
Page two

potentially need to be discharged to the Fairview Developmental Center or Porterville Developmental Center surge sites and must be prepared to discuss the consumer's status in detail. Enclosed is the Department's December 15, 2020 email with information on referrals to the surge sites.

Testing and Vaccination Plan

Each regional center must develop or include in an existing plan, the regional center's plan for COVID-19 testing and vaccinations. The plan should be brief and must address how the regional center will work with consumers, families, service providers and local entities in these efforts, with particular focus on communication to consumers, families and providers regarding plan implementation. The plan must be submitted to the Department along with information on any tangible issues related to testing and vaccinations within 30 days of the date of this Directive, to DDSC19Directives@dds.ca.gov.

Regional Center Relief

The Department is working with regional centers on statewide prioritization of workload and relief that may be granted to allow regional centers more time to focus on consumer health and safety. The Department may issue additional directives as needed. Individual regional centers may propose or request additional items that would provide relief to that regional center to assist in available resources to comply with this Directive. Proposals and requests should be submitted to DDSC19Directives@dds.ca.gov.

This Directive is effective immediately and remains in effect until further notice. Consumers, family members or providers should contact their local regional center with questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

Enclosure

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY: 711
(916) 654-1897



February 12, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-021221: CONTACTING CONSUMERS
REGARDING ELIGIBILITY FOR COVID-19 VACCINATION

Welfare and Institutions (W&I) Code section 4639.6 authorizes the Director of the Department of Developmental Services (Department) to issue directives to regional centers as the Director deems necessary to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434. Regional centers must comply with any directive issued by the Director pursuant to this section.

Outreach to Regional Center Consumers Age 65 and Older

Existing public health guidance from the California Department of Public Health states that all people in California who are age 65 or older are eligible for vaccination against COVID-19 because of the risk COVID-19 infection poses to this population. **Please note that eligibility for vaccination does not guarantee actual access to the vaccine due to limited supply.** Therefore, pursuant to W&I Code section 4639.6, to reduce risks associated with COVID-19, regional centers are directed to conduct immediate outreach to, and make contact with, **every regional center consumer age 65 and older who is not known to already be vaccinated**, their family or conservator, or with the administrator of their licensed residential facility.

This outreach and contact should be conducted in-person or by telephone or Internet platform whenever possible, with email, text, other written communication used when those efforts have been unsuccessful. If contact made pursuant to the January 29, 2021 Directive titled "[Contacting Consumers and Planning for COVID-19 Activities](#)," is compliant with the informing and data collection specifications of this Directive, that contact fulfills this requirement.

The regional center shall make every reasonable effort to provide the following information for regional center consumers:

- Information about where to obtain a vaccine.
- Information about how to schedule an appointment to receive a vaccine.
- Information about options for assistance in accessing vaccination, including regional center or vendor assistance, public telephone hotlines or websites, transportation, and similar resources.
- Information about the vaccines and their safety, such as from the Department's Frequently Asked Questions and other resources found here: <https://www.dds.ca.gov/corona-virus-information-and-resources/vaccine-testing/>

The regional center shall make every reasonable effort to obtain the following information for each regional center consumer, if the consumer or conservator agrees or has consented to provide it:

- Information necessary to populate all applicable vaccination fields required in SANDIS, including but not limited to:
 - Date(s) of vaccination
 - Brand of vaccine

“Building Partnerships, Supporting Choices”

- Any significant adverse reaction, as specified in SANDIS
- Whether the consumer or conservator declines vaccination
- Any request by a consumer for assistance in scheduling and accessing a vaccination, and the type of assistance requested.

In the interest of public health, time is of the essence. Therefore, the regional center may utilize its own employees to make these contacts, and also may utilize the individual's existing service providers to do so, if necessary. A regional center's communication efforts should include notifying consumers and/or families that someone other than their usual service coordinator may be contacting them about vaccinations, if such a decision is made.

Eligible Populations in the Future

The Governor has announced that beginning March 15, 2021, additional people will be eligible for vaccination, including the following persons:

- Individuals ages 16 through 64 who are deemed by the clinical judgment of their health care provider to be at the very highest risk for morbidity and mortality from COVID-19 as a direct result of one or more of the following severe health conditions:
 - **Cancer**, current with debilitated or immunocompromised state
 - **Chronic kidney disease**, stage 4 or above
 - **Chronic pulmonary disease**, oxygen dependent
 - **Down syndrome**
 - **Immunocompromised state** (weakened immune system) from solid organ transplant
 - **Pregnancy**
 - **Sickle cell disease**
 - **Heart conditions**, such as heart failure, coronary artery disease, or cardiomyopathies (excludes hypertension)
 - **Severe obesity** (Body Mass Index ≥ 40 kg/m²)
 - **Type 2 diabetes mellitus** with hemoglobin A1c level greater than 7.5%

OR

If as a result of a developmental or other severe high-risk disability, one or more of the following applies:

- The individual is likely to develop severe life-threatening illness or death from COVID-19 infection
- Acquiring COVID-19 will limit the individual's ability to receive ongoing care or services vital to their well-being and survival
- Providing adequate and timely COVID-19 care will be particularly challenging as a result of the individual's disability

Regional Center Executive Directors
February 12, 2021
Page three

The information above regarding “Eligible Populations in the Future” is subject to change as additional scientific evidence becomes available. The Department is providing this initial information now to assist regional centers, caregivers, providers, and consumers in their efforts to become vaccinated.

The Department will issue a future Directive for the populations outlined above who will be eligible for vaccine prioritization in the future. This future Directive will contain requirements similar to those described in this Directive and specific to persons age 65 and older. More information will be forthcoming at a later date.

This Directive is effective immediately, and is necessary to protect the health of persons age 65 and older from the risks associated with potential COVID-19 infection.

Consumers, family members or providers should contact their local regional center with any questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies



STATE BUDGET UPDATE

- **State Assembly Hearing on February 17, 2021**
- **State Senate Budget Hearing on February 23, 2021**



GOLDEN STATE STIMULUS

- One-time payment of \$600 or \$1200
- Support of low income families
- Help those facing hardship due to COVID 19
- MUST have filed 2020 tax return
- Be 18 years or older, not eligible to be claimed as a dependent
- Be either a Cal EITC Recipient or an ITIN filer with less than \$75,000 or less (TOTAL CA AGI)



**PURCHASE OF SERVICE
EXPENDITURE AND
DEMOGRAPHIC MEETING**



Our Diverse Community: Public Meetings 2021

Harbor Regional Center will hold two public meetings *of the same presentation* to review how our clients use purchased services, by age, ethnicity, residence etc.

SPANISH INTERPRETATION WILL BE AVAILABLE AT EACH SESSION. To request interpretation in another language, please contact: info@harborrc.org *

Join us for this virtual presentation to hear from HRC about programs and efforts to increase support, information, and access to services.

- **March 25, 2021:**

4:00 to 6:00 p.m. via ZOOM webinar

https://zoom.us/webinar/register/WN_FZixkvg6RaSV9Ebuxup5qQ

OR

- **March 30, 2021:**

6:00 to 8:00 p.m. via ZOOM webinar

https://zoom.us/webinar/register/WN_vVDOkm9aTcabdoeeiAe_tQ





Nuestra Diversa Comunidad:

Reuniones Públicas 2021

Harbor Regional Center llevará a cabo dos reuniones públicas *de la misma presentación* para revisar cómo nuestros clientes utilizan los servicios comprados, por edad, etnia, residencia, etc.

LA INTERPRETACIÓN ESPAÑOLA ESTARÁ DISPONIBLE EN CADA SESIÓN.

Para solicitar interpretación en otro idioma, póngase en contacto con:
info@harborrc.org *

Únase a nosotros para esta presentación virtual para escuchar de HRC acerca de los programas y para aumentar el apoyo, la información y el acceso a los servicios.

- **25 de marzo de 2021:**

4:00 to 6:00 p.m. a través del seminario web ZOOM

https://zoom.us/webinar/register/WN_FZixkvg6RaSV9Ebuxup5qQ

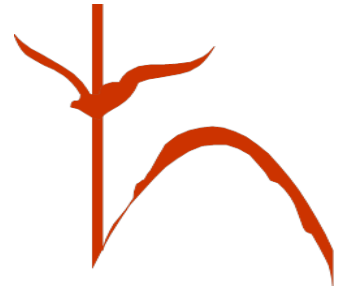
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- **30 de marzo de 2021:**

6:00 to 8:00 p.m. a través del seminario web ZOOM

https://zoom.us/webinar/register/WN_vVD0km9aTcabdoeeiAe_tQ





COMMITTEE REPORTS

- ARCA Joe Czarske
- Audit Committee LaVelle Gates
- Board Development* Ron Bergmann
- Board Planning Nancy Spiegel
- Client Advisory David Guathier
- Community Relations Monica Sifuentes
- Self-Determination Antoinette Perez
- Service Provider Relations Paul Quiroz
- Retirement Fu-Tien Chiou

*Indicates action required

Harbor Regional Center
Board Development Committee Meeting

February 10, 2021

Meeting Minutes

In attendance: Ron Bergmann (Chair), Chris Patay, Paul Quiroz, Ann Lee, Patrick Ruppe (Executive Director), and Jennifer Lauro (Executive Assistant)

Absent: Joe Czarske, LaVelle Gates

Minutes:

The Board Development Committee did not hold a meeting in January.

The Board Development Committee held a meeting on February 10, 2021 at 3:00 pm via Zoom.

The Board Development Committee met and continued discussions on the role of the Committee and the status to update the HDDF By-Laws. Additionally, the Committee continued review of the 2020 Board Composition data and the relevant sections of the Lanterman Act that pertain to Board Composition (WIC 4622).

Next Meeting: Scheduled for March 10, 2021

OFFICIAL **RE-ELECTION** BALLOT

March 16, 2021

Board of Trustees

The Board Development Committee is pleased to present the following Board members who are up for re-election and eligible for an **additional year term.**

If elected, the term of service for the following Board members will be:

July 1, 2021 to June 30, 2022

Name	Yes	No	ABSTAIN
Ron Bergmann			
LaVelle Gates			

The Board Development Committee is pleased to present the following Board members who are up for re-election and eligible for an **additional two year term.**

If elected, the term of service for the following Board members will be:

July 1, 2021 to June 30, 2023

Name	Yes	No	ABSTAIN
Joe Czarske			
David Gauthier			
Chris Patay			
Paul Quiroz			
Latisha Taylor			
Ann Lee			

**Harbor Regional Center
Board Planning Committee
March 5, 2021**

Members: Kim Vuong, Chair, Client and Board Member; Patricia Jordan, Client; Laurie Zalenski, Parent; Nancy Spiegel, Director of Information and Development

At this meeting, the committee members reviewed the following and provided feedback:

The Re-designed HRC Website

Committee members were provided with an overview of the new website's features and reorganization of information to reach different audiences including applicants for services, early childhood, school age and transition age children, adults, service providers, families, Spanish-speaking clients and families, and job-seekers. We also reviewed areas of interest such as self-determination. A new video, "Preparing for Adulthood" is nearing completion and will soon be added to the featured videos on the home page.

DDS Promoting Service Access & Equity Grant (formerly known as Disparity Grants)

We reviewed the history of HRC grant funding through this program over the last few years and the efforts to increase understanding and access to services for underserved populations through our Bilingual Spanish Speaking Community Outreach and our Parent Mentor programs. We have submitted applications for funding to continue and expand our efforts. The scheduled date for DDS to inform applicants of grant approvals was January 30th, 2021 but we have been advised that they are still reviewing applications and making final decisions.

HRC Performance Plan Year-End Report (draft)

Every year, regional centers submit plans to the Department of Developmental Services (DDS) for achieving designated performance outcomes, such as helping more children and adults to live at home, in supported living, or small licensed homes, rather than large institutional settings, to meet desired timelines, and to promote equal access to services for all clients. Every year at this time, they compile data into a draft year-end report. The committee reviewed this report and commended HRC's performance.

Our Diverse Community: Annual Public Meetings to Review Demographics and Purchase of Service Expenditures by Age, Ethnicity and Residence

The committee reviewed data being prepared for two public meetings coming up in March and provided feedback for the presentations scheduled for:

Thursday March 25, 2021 4:00 – 6:00 pm
Tuesday March 30, 2021 6:00 – 8:00 pm

Harbor Regional Center

Patrick Ruppe, Executive Director
21231 Hawthorne Boulevard, Torrance, CA 90503
Phone: (310) 540-1711
E-mail: info@harborrc.org
www.harborrc.org



Spring 2021

Performance Report for Harbor Regional Center

Every year, the Department of Developmental Services (DDS) contracts with regional centers in California to serve people with developmental disabilities and their families. In addition, every year DDS looks at how well the regional centers are doing. The Department of Developmental Services has established goals for all regional centers, to continuously improve outcomes for the people we serve. These goals can be found as “Public Policy Outcomes” in our annual Performance Plan.


Last year, at Harbor Regional Center (HRC) we served about 15,000 clients. The charts on page two tell you about the clients we serve. You will also see how well we are doing in meeting the DDS goals.

At HRC, we want to improve every year, do better than the state average, and meet or exceed the DDS standard. The charts that follow show some of these key areas in which Harbor Regional Center has continued to improve outcomes for the people we serve.

We have continued to assist people we serve to live in home settings in the community and to provide them with needed services and supports. 99.8% of HRC children and 84.44% of HRC adults live with families or in independent and supported living. Because we continue to assist adults in large healthcare settings such as Skilled Nursing Care to move to smaller more integrated home settings in the community, there are now only 0.071% of HRC adults remaining in large licensed settings serving 7 or more. No HRC children live in large settings serving 7 or more.

While the global pandemic has greatly affected our community, we have reached out to all of our clients and families, increased communication and engagement through virtual and electronic avenues, and provided alternative services and additional supports. In planning for the future, the development of additional community resources to meet specialized needs has continued. For the year 2020-21, we have submitted Community Resource Development funding proposals to DDS to address community needs and increase service options for a range of specialized day services, living options, health services, and training resources.

To see the complete Performance Plan go to www.harborrc.org, or contact Nancy Spiegel at (310) 543-0658.

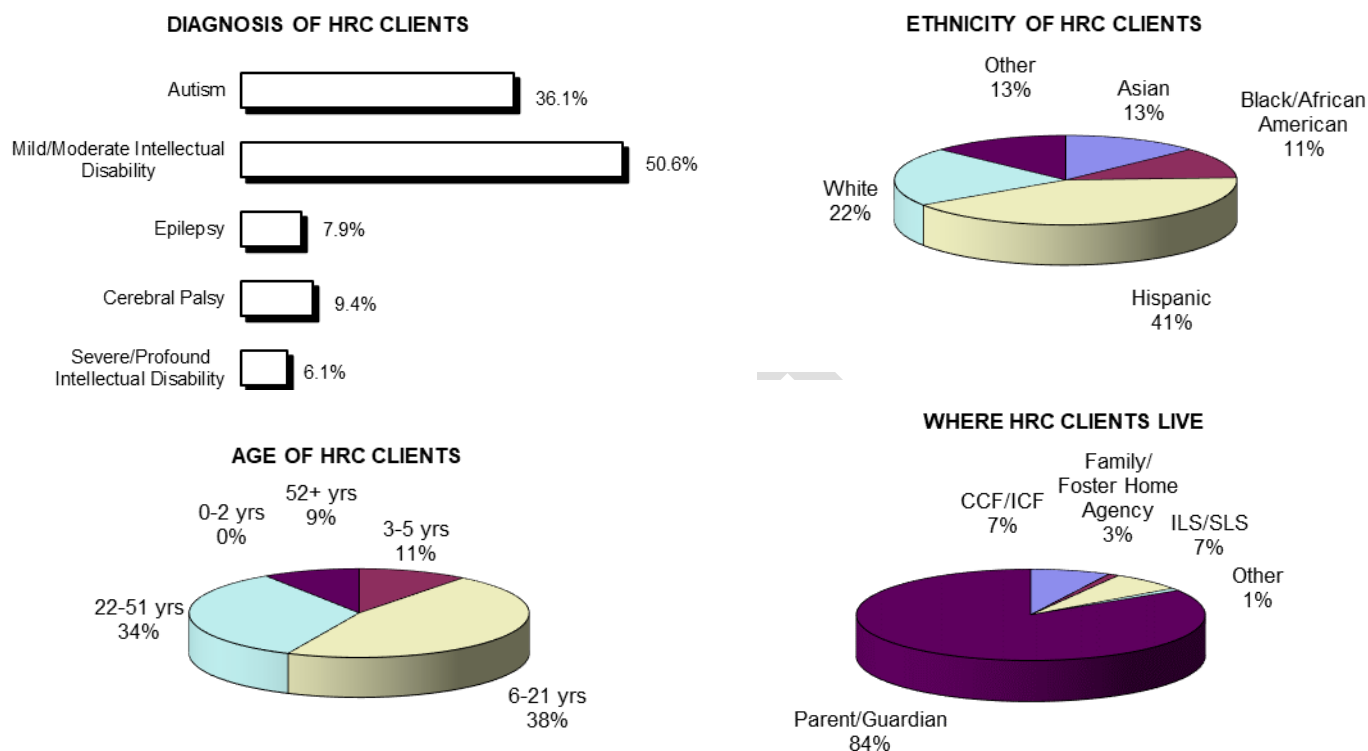


Executive Director, Harbor Regional Center

Summary Performance Report for Harbor Regional Center, Spring
2021

Who uses HRC?

These charts tell you about who HRC clients are and where they live.



How well is HRC performing?

This chart tells you about five areas where DDS wants each regional center to keep improving.

The first column tells you how HRC was doing at the end of 2019, and the second column shows how HRC was doing at the end of 2020.

To see how HRC compares to the other regional centers in the state, compare the numbers to the state averages (in the shaded columns).

Regional Center Goals (based on Lanterman Act)	December 2019		December 2020	
	State Average	HRC	State Average	HRC
Fewer clients live in developmental centers	0.08%	0.03%	0.07%	0.01%
More children live with families	99.44%	99.86%	99.51%	99.80%
More adults live in home settings*	80.84%	83.70%	81.71%	84.44%
Fewer children live in large facilities (more than 6 people)	0.04%	0.00%	0.04%	0.00%
Fewer adults live in large facilities (more than 6 people)	2.15%	0.81%	1.92%	0.71%

Notes: 1) Clients can be included in more than one diagnosis category. 2) Residence Types: CCF/ICF is Community Care Facility/Intermediate Care Facility; ILS/SLS is Independent Living Services/Supported Living Services. 3) Home settings include independent living, supported living, Adult Family Home Agency homes, and clients' family homes. 4) **Green text indicates the RC remained the same or improved from the previous year**, red indicates the RC did not improve.

Did HRC meet DDS standards?

Read below to see how well HRC did in meeting DDS compliance standards:

Areas Measured	Last Period	Current Period
Passes independent audit	Yes	Yes
Passes DDS audit	Yes	Yes
Audits vendors as required	Met	Met
Didn't overspend operations budget	Yes	Yes
Participates in the federal waiver	Yes	Yes
CDERs and ESRs are updated as required (CDER is the Client Development Evaluation Report and ESR is the Early Start Report. Both contain information about clients, including diagnosis).	96.40%	99.45%
Intake/Assessment timelines for clients age 3 or older met	100%	99.56%
IPP (<i>Individual Program Plan</i>) requirements met	99.85%	N/A
IFSP (<i>Individualized Family Service Plan</i>) requirements met	86.4%	86.3%

Notes: 1) The federal waiver refers to the Medicaid Home and Community-Based Services Waiver program that allows California to offer services not otherwise available through the Medi-Cal program to serve people (including individuals with developmental disabilities) in their own homes and communities. 2) The CDER and ESR currency percentages were weighted based on the RC's Status 1 and Status 2 caseloads to arrive at a composite score. 3) N/A indicates that the regional center was not reviewed for the measure during the current period.

How well is HRC doing at getting clients working?

The chart below shows how well HRC is performing on increasing client employment performance compared to their prior performance and statewide average:

Employment data not yet available – data will be added to the final year-end report.

DRAFT

How well is HRC doing at reducing disparities and improving equity?

These tables show you how well the regional center is doing at providing services equally for all clients.

Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and ethnicity

Residence Type	American Indian or Alaska Native		Asian		Black/African American		Hispanic		Native Hawaiian or Other Pacific		White		Other	
	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20
Home	⚠ 0.70	⚠ 0.74	⚠ 0.67	⚠ 0.64	⚠ 0.62	⚠ 0.64	⚠ 0.64	⚠ 0.63	⚠ 0.68	⚠ 0.68	⚠ 0.64	⚠ 0.62	⚠ 0.60	⚠ 0.58
ILS/SLS	✅ 0.85	✅ 0.85	⚠ 0.61	✅ 0.87	✅ 0.77	✅ 0.79	✅ 0.78	✅ 0.76	N/A	❌ 0.08	✅ 0.79	⚠ 0.71	⚠ 0.72	✅ 0.80
Institutions	N/A	N/A	N/A	N/A	❌ 0.40	❌ 0.16	✅ 0.87	⚠ 0.66	N/A	N/A	✅ 1.00	✅ 0.81	⚠ 0.52	N/A
Medical	✅ 0.92	❌ 0.46	✅ 0.87	✅ 0.83	⚠ 0.66	✅ 0.93	⚠ 0.62	⚠ 0.68	✅ 1.00	✅ 1.00	✅ 0.88	✅ 0.86	✅ 0.89	⚠ 0.68
Residential Care	✅ 0.94	✅ 0.82	✅ 0.95	✅ 0.96	✅ 0.95	✅ 0.95	✅ 0.95	✅ 0.95	✅ 0.89	✅ 0.96	✅ 0.95	✅ 0.95	✅ 0.94	✅ 0.95
other	N/A	N/A	✅ 0.81	✅ 0.84	✅ 0.78	✅ 0.92	⚠ 0.67	⚠ 0.70	✅ 0.93	❌ 0.05	⚠ 0.58	✅ 0.88	✅ 0.97	⚠ 0.65

Notes: 1) Institutions include developmental centers, state hospitals, and correctional facilities. 2) Residential includes care facilities intermediate care facilities, and continuous nursing facilities. 3) Med/Rehab/Psych include skilled nursing facilities, psychiatric treatment and rehabilitation centers, acute general hospitals, sub-acute care services, and community treatment facilities. 4) Other includes clients who are out-of-state, in hospice, transient/homeless, or not listed elsewhere. 5) Green check marks are indicated by values less than 1.25 and greater than or equal to 0.75. Yellow warning signs are indicated by values less than 1.5 and greater than or equal to 1.25 and less than .75 and greater than 0.5. Red x's are indicated by values less than or equal to 0.5 and greater than or equal to 1.5. A perfect ratio is indicated as 1.0.

Percent of total annual purchase of service expenditures by individual's ethnicity and age

Age Group	Measure	American Indian or Alaska Native		Asian		Black/African American		Hispanic		Native Hawaiian or Other Pacific Islander		White		Other Ethnicity or Race	
		18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20	18-19	19-20
Birth to 2	Consumers	0%	0%	8%	10%	8%	8%	45%	44%	0%	0%	14%	11%	25%	27%
	Expenditures	0%	0%	9%	11%	5%	8%	46%	44%	0%	0%	15%	12%	24%	25%
3 to 21	Consumers	0%	0%	13%	12%	10%	10%	46%	46%	0%	0%	16%	15%	15%	16%
	Expenditures	0%	1%	15%	14%	10%	11%	37%	40%	0%	0%	23%	20%	15%	14%
22 and older	Consumers	0%	0%	13%	14%	14%	14%	33%	33%	1%	1%	32%	31%	7%	7%
	Expenditures	0%	0%	13%	13%	13%	13%	23%	24%	1%	1%	45%	44%	6%	6%

Want more information?

To see the Performance Plan, go to: www.harborrc.org/accountability

Or contact Nancy Spiegel, Director of Information and Development at 310 543-0658

Harbor Regional Center
Client Advisory Committee
February 6, 2021 via ZOOM
Meeting Minutes

Members Present: David Gauthier, Deaka McClain, Debbie Howard, Mead Dudley, Kim Vuong and Kelly Sutton

HRC Staff Present: Kris Zerhusen, Elizabeth Garcia-Moya and Erika C. Landeros

Other: Life Steps Staff, Jenelle Reyes and State Council Member, Brianna Reynoso

Call to Order & Minutes Approved

David called the meeting to order at 1:08 p.m.

The minutes were reviewed and unanimously approved by all committee members.

Welcome

- Brianna Reynoso, Advocate/QA Coordinator from State Council on Developmental Disabilities introduced herself to the CAC and thanked them for allowing her to join meeting. She explained her role as an advocate, quality assessment, and training and discussed surveys being held via state council.

Presentation

Elizabeth Garcia-Moya, Employment specialist with HRC introduced herself and screen shared a power point presentation regarding Alternative Services for Day

Programs and how things have changed since the stay home order from March 2020; biggest challenges for day program providing services (identified via survey) have been lack of technology including not having access to internet and/or a device such as a tablet or computer; however in the past few months these barriers have been problem solved. Elizabeth Garcia-Moya then highlighted how the day programs have gotten creative to continue providing individual services for clients and stay within recommended safety parameters due to COVID 19. Multiple technological platforms are being used such as face-time, ZOOM, What's Apps, Social Media, newsletters and You Tube to name a few. Virtual tours of day programs for potential new members are being held as well.

In the past year, five new day programs were developed, 3 have already opened up and the other two (Ican in Torrance and David's Place II) will be opening up later in the month.

CAC Member Updates

By David: Provided CAC with update from Board Meeting held on 11/20/2020 via ZOOM explaining this was the first one held with new Executive Director Patrick Ruppe who provided an in depth update regarding COVID 19 and how HRC is advocating for priority for vaccines for clients. He also shared that the Harbor Help Fund authorized \$30,000 in relief aid for HRC Clients in need. Protocol and Policy update was also given.

By Deaka: Provided an update from her last DDS CAC meeting held 11/20/2020 via ZOOM explaining that meetings are usually held in Sacramento. DDS CAC members continue having monthly check ins via ZOOM due to COVID. Joshua presented Health Passport to group which can be found on the DDS website. Two member spotlights were shared and elections were held. She plans on participating at next meeting scheduled for 02/17/2021.

Deaka also updated the CAC with Client Services which Kim is the chair for; HRC Director, LaWanna Blair explained that HRC is still open for business as usual and that HRC has provided gift cards to those in need as well as PPE's; Client rights advocate was discussed as well as Learning Right's.

HRC Updates

Kris updated the committee with the Self Determination and explained that mentor groups are being provided along with facilitators; this group meets one time a month from 6:00 pm to 8:00 pm. Self Determination will be available to all HRC clients as of June 2021. Kris also introduced the CAC to the interim Adult Director, Mary Hernandez as Erica Reimer-Snell has resigned to move onto DDS.

COMMUNITY

Erika encouraged CAC members to reach out to their respective Service Coordinator's if they found themselves in need of PPE's. COVID-19 precautions were discussed by the group, with members sharing tips with each other. Erika agreed to mail everyone COVID-19 Vaccine information and encouraged CAC Members to speak with their medical professionals for medical advice. Brianna Reynoso confirmed that although Regional Center recipients are not able to get their COVID-19 Vaccines and encouraged everyone to contact the Governor's office to request their shot.

All CAC members were encouraged to invite a friend to the next CAC meeting and begin brainstorming how to recruit new members.

Adjournment

David adjourned the meeting at 2:52 p.m.

Next CAC Meeting

The next CAC meeting will be held on Saturday, May 8, 2020 from 1:00 p.m.-3:00 p.m. Meeting to be held via ZOOM if the stay at home order within Los Angeles County is still in place; if the county allows in person meetings, then the meeting will be held in the Long Beach Office with the option to ZOOM as requested by the CAC. Erika Landeros will communicate the location of meeting closer to the day of the meeting.

CLIENT SERVICES COMMITTEE

Virtually via Zoom – January 27, 2021 6-8PM

Attendees: Kim Vuong, Guadalupe Nolasco, Patricia Jordan, Deaka McClain, Fu-Tien Chiou, April Rehrig, Mia Lomedico, Armand Garcia, Lucy Paz (LRA – translator), Griselda Torres, and LaWanna Blair

Welcome and introductions were done. There was a brief check-in and LaWanna provided an update on how HRC has supported families during the pandemic, including some challenges they encountered. She also reminded the committee members to be mindful of their input or suggestions and consider the impact of HRC's whole client population and not a specific group or individual. Committee members were encouraged to share with others that HRC is still open for business and intake appointments continue to take place remotely. HRC recognizes that several families continue to struggle financially and they will provide gift cards to those families in need of support.

The committee was advised that HRC is working on creating a list of trainings that can be offered to the community, including at support groups. Some committee members expressed a desire for special education trainings. HRC shared they are collaborating with Learning Rights and have started a pilot where families can consult with attorneys regarding their concerns with educational supports.

Two committee members are starting a support group for Teens; a flyer will be out soon.

The committee will resume with meeting on Tuesday's instead of Wednesday. The next meeting is scheduled for Tuesday March 23, 2021 from 6-8pm via zoom.

Harbor Regional Center Community Relations Committee March 9, 2021

Monica Sifuentes, MD, Chairperson, Pediatrician/Board Member; Dee Prescott, Service Provider, Easter Seals Southern California; April Rehrig, Parent; Osvaldo Robles, Parent; Nancy Spiegel, HRC Director of Information and Development

Legislation and Advocacy

Each year we have participated in a statewide advocacy event, Grass Roots Day, with the Association of Regional Center Agencies (ARCA), taking a team of HRC staff, client, parent, and service provider representatives, and visiting our legislators in the State Capitol – but the event scheduled for 2020 was cancelled due to the Pandemic.

ARCA has scheduled a virtual Grass Roots Day this year, for Tuesday April 20, with a briefing to be held on the evening before. Because travel is not required this time, we can involve more HRC representatives from more legislative districts within our area. Members of this committee are invited to participate in the meetings with their local representatives if you can be available. ARCA will be scheduling the sessions and Nancy will coordinate with committee and board members to sign up if they wish. More information will be coming soon regarding our main points for advocacy, but we discussed the advocacy that took place for recent Budget committee hearings in the State Capitol. There were many testimonials by constituents from across the state to support making temporary supplemental rate increases for service providers permanent, and to sufficiently fund regional center service coordination so that regional centers can achieve the required caseload ratio.

Community Support

During the holiday season of 2020, some of our long-time supporters worked with us to support clients and families in need in new ways. The Carson/Gardena/Dominguez Rotary again selected 20 HRC families in their area to receive holiday meal boxes. The Gardena Elks converted their Merry Beary Christmas party to a drive through event at HRC for 125 young HRC children. Long-time Adopt A Family sponsors adopted 59 families and many more provided monetary donations for our Holidays Are For Sharing campaign. This year our community was exceptionally generous and donated over \$60,000, with which we have been able to purchase gift cards to distribute to clients/families in need.

Vaccine Advocacy and Support

Our community participated in statewide advocacy efforts to prioritize people with developmental disabilities and underlying health conditions for vaccine eligibility. Recently the California Departments of Public Health and Developmental Services announced that on March 15, individuals with certain underlying health conditions and disabilities ages 16 and older would become eligible for the vaccine. The City of Long Beach has already begun, as of March 8 to vaccinate our clients. On this date, the state confirmed that all regional center clients would be considered eligible under this category. We discussed the activities at HRC to assist our clients/families to be as informed as possible, and have as much assess

as possible for obtaining the vaccine when eligible. We will continue to provide updates on our website and in E-news bulletins to facilitate access by our community. Dee Prescott shared the good news that Easter Seals had conducted vaccine clinics for their staff and clients, including three in the HRC area (Torrance, Cerritos, and Norwalk).

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:06PM on Wednesday January 6, 2021 via Zoom. Quorum was established.

Committee Member Present

Linda Chan-Rapp, Parent
Rosalinda Garcia, Parent
Julianna Martinez, Parent
Deaka McClain, Client
Sunghee Park, Parent
David Oster, Client
Johnanthony Alaimo, Office of Clients Rights Advocacy representative

Committee Member Absent

Patricia Jordan, Client
Miriam Kang, Parent

HRC Staff Present

Antoinette Perez - Director of Children's Services
Liz Cohen-Zeboulon - Client Services Manager
Judy Samana Taimi - Client Services Manager
Katy Granados - Client Services Manager
Donna Magana- Client Services Manager
Ashley Brown- Intake Manager

SCDD Staff

Brianna Reynoso- Absent

Visitors

Felicia Ford	Lucy Paz (Interpreter)	Florante Hernandez
Betty Pearson	Damaris Ruiz	Ken Currie
Jordan Feinstock	Vianey Gomes	Damaris Ruiz
Amelia Castellano	Guadalupe Izquierdo	Jessica Baer
Olivia Gonzalez	Sherry Johnson	Rick Wood
Jordan Feinstock	Marbella Carrillo	Oonh Vuong
Heidi Lemus	Sheila Jordan Jones	Jennifer Hernandez
Maria Zavala	Katie Hornberger	Ronald Salda

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

Connie Legaspi

Karen Cull

Welcome: Introductions of committee members and guests - Via Chat on Zoom

Approval of Minutes

Quorum was established; 7 committee members present during zoom meeting. Deaka McClain and Juliana Martinez motioned for approval of minutes. Minutes from November 9, 2020 meeting were approved. No discussion regarding minutes, no objections.

Harbor Regional Center Monthly Update - Antoinette Perez, Director Children's Services.

- There are 95 individuals who are part of the SD Program/one SD case just transferred in from South Central Los Angeles Regional Center
 - Of the 95: 16 participants are live as of January 1, 2021
 - 27 approved budgets
 - 18 spending plans completed
 - 22 completed PCP plans
 - 2 participants missing SDP orientation
 - 5 fair hearings in SDP regarding increase in budget (1 withdrew from SDP)
 - 3 HRC prevailed
 - 1 withdrew from fair hearing
 - 1 pending
- Informational meeting was held via zoom in December, 10 participants attended. 3 names were submitted to DDS.
- Information available on HRC website. Anyone interested in attending any trainings offered for SDP, please register via HRC's website.
- Spanish Informational Meeting will be held on January 20 at 6pm via Zoom, Link is available on the HRC website. This meeting is only in Spanish.
- HRC Service Coordinators training continues across all three department since October 2020. All SC's have been exposed to SDP training however this is in-depth training. There are 5 trainings remaining and makeup sessions will be scheduled.
- HRC Resource Development
 - Currently in the process of vrending Emlyn FMS
- Transition funds

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

- Linda reminded the committee about the transition funds that were provided to all RC's for SDP implementation
- Skills 4 Care was unable to present during this meeting due to conflicting appointments.
- SDP Task force
 - Antoinette is tasked with leading the SDP task force due to barriers to implementing SDP
- DDS directives regarding SDP
 - Link was shared with the committee in chat box

Questions about HRC update:

- Suggestion of vendoring Mains'L FMS made by Parent Jessica B.
- Barriers preventing individuals from going live including the family having other priorities and participants would like for local participants to go through the journey first
- Juliana Martinez asked how these barriers can be decreased
 - Changes can be made at the state level and the goal is to utilize the task force to create consistency throughout all RC's regarding SDP
- Felicia Ford asked about how HRC is approaching disparities in underserved communities including the African American community
 - Antoinette responded that currently HRC has the Promotora program that addresses disparities among the Hispanic and African American community however there is a struggle in hiring staff for the program as there are limitations to who can be hired. Information will be sent to Ms. Ford for follow up.
- Parent asked what barriers is HRC experiencing in SDP implementation
 - Families understanding of the RC system, generic resources, and how this relates to the individual's development disability
 - Families are challenged with accessing services usually because there is a disagreement in the frequency of the service
 - More education in SDP is necessary including resources
- Parent asked regarding the FMS DDS directive
 - Currently RC's have not received direction regarding FMS subcodes however this applies to individuals that need to use the FMS costs of their budget to fund for COVID supports. HRC is adding COVID supports back in the budget therefore this has not been an issue.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

- Parent asked questions regarding the phone application for HRC staff to use to call the families
 - This is currently in the pilot phase to HRC management prior to rolling out to SC's however it will be available this year

Statewide Updates:

Linda Chan Rapp reported on statewide updates;

- Julie Eby McKenzie will be presenting on unmet needs for next month meeting
- Linda shared results from a withdrawal survey that was conducted statewide
 - There is not enough in the budget for what is needed
 - 29% too much work to be in the program
 - 5.9 % the services that are needed are not available through the program
 - 11% difficult to find providers
 - 10% too many appointments
 - Majority of them said that the services delivered through traditional system is sufficient
 - 15% interested in the program however have other priorities
 - More training and education is necessary to understand the program including FMS and individual budget

Rick Wood - Kern County - Chair of Statewide SDAC

- Parent of an individual who is a participant of SDP for 21 years
- Shared that these barriers and concerns are consistent throughout the state
- Encouraged all those who would like to be a part of the program to participate and lead the way with the program
- Role of Statewide SDAC
 - 21 Regional Centers
 - All are encouraged to move forward
- Encouraged everyone to review the report that was drafted including possible solutions. This was presented to DDS for review.
- 15% of HRC SDP participants are live in the program and is consistent with the state numbers
- Developed a working committee comprised of 7 people (Linda a part of this group)
 - Goal is to mentor 2 other chairs to figure out creative ways to implement the program
 - Push by RC's to get every member of SDAC live in SDP by March 1 (to add 100 people in the state)

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

- Rick shared how Kern RC utilized the SDP transition funds
 - SDAC decides how this money is spent
 - "Fast-track" individuals into SDP
- Rick is going to all SDAC meetings to ask that a portion of the 2021 transition funds be given to the SDAC to allow for meetings to continue
- Rick provided his contact information

Office Clients and Rights Advocacy

- Johnanthony Alaimo shared his contact information and provided a link to DRC's services and supports

State Council Update:

- Briana Reynoso was absent

Public Comments:

- Linda opened it up for others to increase connections with other participants who are part of SDP
 - Social media was suggested however there is a standing Facebook page that is already available
 - Suggestion of holding SDAC meetings during the day or Saturdays to allow for more participants
 - Trainings on how a parent can go live in SDP
 - Important to know the quality of the IF work
 - Learning and teaching families to become employers in SDp
- Slides with DVU was shared in chat box
 - "Thinking outside of the box" publication from DVU

Next meeting: February 3, 2021 via Zoom 6PM-8PM

Adjournment, Conclusion

Meeting was adjourned at 8:03 PM. Minutes submitted by Katy Granados

Abbreviations

HRC Harbor Regional Center

PCP Person-centered plan

SCDD State Council on Developmental Disabilities

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 6, 2021

SDP Self-Determination Program

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05PM on Wednesday February 3, 2021 via Zoom. Quorum was established.

Committee Member Present

Linda Chan-Rapp, Parent
Rosalinda Garcia, Parent
Deaka McClain, Client
Sunghee Park, Parent
David Oster, Client
Patricia Jordan, Client
Miriam Kang, Parent
Johnanthony Alaimo, Office of Clients Rights Advocacy representative

Committee Member Absent

Julianna Martinez, Parent

HRC Staff Present

Antoinette Perez - Director of Children's Services
Liz Cohen-Zeboulon - Client Services Manager
Judy Samana Taimi - Client Services Manager
Katy Granados - Client Services Manager
Donna Magana- Client Services Manager
Ashley Brown- Intake Manager
Jessica Eich- Client Services Manager

SCDD Staff

Brianna Reynoso, Present
Julie Eby-McKenzie, Present

Visitors

Paul Quiroz	Lucy Paz (Interpreter)	Kyungslil Choi
Alma Morales	Connie Legaspi	Olivia Gonzalez
Melissa Jones	Damaris Ruiz	Vianey Gomes
Naomi Hagel	Deepa Rajun	Yuki Hadeishi
Blanca Lara	Hilda Jimenez	Maria Zavala
Pia Hernandez	Yvette Torres	
Carola Mararon	Sheila Jordan Jones	

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

Welcome: Introductions of committee members and guests - Via Chat on Zoom

Approval of Minutes

Quorum was established; 9 committee members present during the zoom meeting. Linda Chan-Rapp had an additions to the minutes under the report from Rick Wood who is the co-chair of the statewide SDP committee which he requested \$3000 for funding of a person in state council to help support the statewide committee in support in its work of getting things ready for June 7 for the program to available to everyone. David Oster and Johnanthony Alaimo motioned for approval of minutes. Minutes from January 6, 2020 meeting were approved. No discussion, no objections.

Harbor Regional Center Monthly Update - Antoinette Perez, Director Children's Services,

- There are 95 individuals who are part of the SD Program/one SD case just transferred in from South Central Los Angeles Regional Center
 - Of the 95: 18 participants are live as of February 1, 2021
 - 29 approved budgets
 - 21 spending plans completed
 - 24 completed PCP plans
 - 2 participants missing SDP orientation
- Information available on HRC website. Anyone interested in attending any trainings offered for SDP, please register via HRC's website.
- English Informational Meeting will be held on February 17 at 6pm via Zoom, Link is available on the HRC website.
- HRC Service Coordinators training continues across all three department since October 2020. All SC's have been exposed to SDP training however this is in-depth training. There are 2 trainings remaining and makeup sessions will be scheduled.
- Fair Hearings and Outcomes: No fair hearings or decision letters issued for SDP in the last month. We are more effective in helping participants understand the parameters within SDP
- HRC Resource Development
 - No new providers have come on board in respect to FMS
- Preparing for June 2021:
 - Training of our in house staff and our providers
 - Developing a plan to roll out and a notification to all of the clients and families in our area regarding the steps to SDP by creating an information

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

sheet. Reviewing statewide materials to choose which materials that will be appropriate for Harbor Regional Center to Harborize them to reflect the Harbor community. We should have everything up and running by March.

- Transition funds
 - Skills 4 Care: Paul Quiroz, Program Director introduced the program
 - Non-profit that has been providing training services to families since 2006. This is a training program to identify gaps of discharging patients home. Provided mentor support for when the patient arrived home and the education was being applied.
 - Resource Specialist: Gigi Thompson—Experience with Regional Centers, FMS and Independent Facilitators; Advisory committee—Professional and Regional Center affiliates; Coach/Mentor—Individuals on staff with the knowledge base to support families on SDP. Locations in Torrance and Long Beach
 - We want to solve issues and work with families individually. Instead of just sending generic information, we can address specific needs and specific questions.
 - To provide individualized training to families on SDP by identifying what issues they are struggling with. What resources do people need to move forward in the process? To provide mentoring for families who require individualized support and information review throughout the SDP process. Development of training materials, presentations and resources.
 - Goals of the Training: To provide all the necessary information for families to navigate and make decisions on SDP. To provide the information needed in the language they feel the most comfortable with. We utilize a live translation service to assist in 176 languages. Assist in providing resources as requested, including research if necessary. Maintain contact with the families to make sure they understand the information and are moving forward in the process.
 - Mentor Selection: We are currently working on identifying individuals who have a strong knowledge of the regional center SDP. As a coach/mentor, the goal will be to increase a SDP participant's knowledge of the SDP and provide enhanced support throughout the various stages leading up until a participant has gone "live" in the program. The ideal candidate must be a current or former participant or family member of a participant of the SDP who has achieved "live" status. They must also demonstrate cultural competency and skills to

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

mentor, coach, and support other participants. The coach/mentor must also believe in the importance of fostering collaborative participant-professional relationships based on mutual trust, understanding, and respect.

- Ideal candidate will possess the following characteristics and skills: Engage HRC SDP Participants, Promote Parent-Professional Partnerships, conduct follow-up meetings, and work as an integral team member of HRC.
- What's Next: We will be screening and identifying mentor/coach. Will be adding to our Advisory committee. Will be creating training materials and resource library. We will provide our phone contact information to the group. Email: paulq@skills4care.com

○ Questions

- David: Does this come out of my budget?
- Paul: This does not come out of your budget and is 100% free to you.
- Deaka: If I am still struggling through SDP, will you be able to match me up with a mentor?
- Paul: Pose the question to me and I will identify the mentor that will be assigned to you and it could be addressed with 1 phone call or 10 phone calls depending on your situation.
- Deaka: Can I apply to be a mentor?
- Paul: Yes, there is a screening process to become a mentor. We are currently screening so if anyone is interested, please send me the information.
- Deaka: We voted on monies to go towards the mentor program.
- Antoinette: Yes, this is the program that we are using the transition funds for.
- Linda-Chan Rapp: How soon can you go live because we have people in different stages? If we can identify where people are stuck, we can have people take advantage of this support.
- Paul: I can start next week by taking phone calls and determine where the need is and start gearing up for when we have the program go live.
- Antoinette: We will do the referral process through the service coordinators and streamline it so our staff are aware and fully knowledgeable with this support so we can get the information out in a systematic way to our clients and families.
- Miriam: How long do we have this funding for?

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

- Linda: It is funded during the 1st year. We have more funds coming for the 2021
- Antoinette: We have 2 years' worth of funding. The first year we had about \$54,000 and the second year we had about \$87,000. We are going to stretch that dollar as much as we can and again, we are relying on Skills4Care to go above and beyond and if we have to, we will supplement money as well.
- Linda: The priority to get those individuals that have gone live to be available or apply for this mentor program. Will you be contacting those families that have gone live if they are interested in this program? How will that work?
- Antoinette: I was supposed to send Paul a list; however, I just sent you and Rosalinda an email if you have any recommendations of people who would be great in this role. I have some internal recommendations but maybe you know somebody
- Rosalinda: I will review it and send it to you.
- Linda: Can they be live through another regional center and just through Harbor?
- Antoinette/Paul: Yes
- Alma Morales: Considering Skills4Care is a Cambrian Home non-profit entity and Cambrian is also a vendored FMS at HRC, is there any measures addressing a possible conflict of interest, etc.?
- Paul: I am providing the information and training to the participant and I am not self-referring. This program is helping our families understand how SDP works. When resources are available, I will be providing all resources that are available to the families. Educating people on what questions to ask so they understand the process.
- Antoinette: We have a similar mentor program provided called the promatora program and it's not a program to replace the role of what the service coordinator can do. Service coordinator's role is to provide the families with the list of options. It's to do more of that 1:1, hands on work that the service coordinator can't do because they have a high caseload and they are stretched so thin and the SDP program is so complicated and so it's to augment that.
- Linda: Could you let our committee as you work with our families the common problematic areas that are families are dealing with going live with SDP so we can address those concerns in our meetings?

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

- Absolutely, I can provide that feedback to this committee of what's going on and where the challenges are.
- DDS directives regarding SDP
 - No new directive have come out but there was a guidance letter that was provided.
 - Guidance letter as a follow-up to the directive related to FMS funds. At Harbor, we are figuring out who are the participants that went live during that period of the waiver, figure out the dollar amount and then we are going to amend the budget to put the funds back into the budget. Participants can utilize these funds only if the waiver is still in place due to the pandemic. The waiver is in place starting October 2020 and has been extended to February 2021. If you were live during that period, you are entitled to have the FMS funds put back into your budget to assist with providing COVID supports. You have this money to purchase COVID supports if necessary. We're not in a rush for everyone else because we continue to provide for COVID supports if you need them. We're not going to wait for the reimbursement of the FMS but will coordinate their supports.
 - In Traditional services, we are doing POS to purchase respite, childcare, etc. In SDP, most of the families were re-allocating the budget to cover COVID supports. At Harbor, we continue to fund for the extra supports and put it into the budget. DDS is not saying there is extra money you get for COVID.

Presentation by Julie Eby-McKenzie (SCDD): Unmet Need

- How unmet needs can impact the SDP budgets?
- Budget adjustments:
 - Identifying new needs such as changes in circumstances, change in medical/physical/mental status, change in family dynamics, etc. Then the team can decipher how much money the regional center would spend on those types of services.
 - Unmet Needs
 - Underutilized Needs: authorized services but some were unused due to not able to find the appropriate provider, loss of transportation, etc.
- Budget Certification: Not every identified need will result in a budget increase. It will only result in an increase if the service is what the regional center would have spent anyway if you were to stay in regional center services. SDP must be cost neutral; this means it can't cost regional center more than providing traditional

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

services. If a need is identified and it is not something that the regional center would spend money for, it cannot get added to your budget.

- "The RC certifies on the individual budget document that RC expenditures for the individual budget, including any adjustment, would have occurred regardless of the individual's participation in the Self-Determination Program."

Questions about Presentation

- Karen Cull: A need for camp but can't be added to the budget
- Julie: I haven't talked about the next step after the budget development which is the spending plan. However, for the sake of developing the budget, how that money is allocated, that will be a different process. You are relieved with some of the constraints that are on the regional centers.
- Karen Cull: Will COVID be a change in circumstance because right now I am not using respite because I don't want a stranger coming to my home but when COVID is over, we would want our respite hours back. So would that be a change in circumstance?
- Julie: Yes, that would be an unmet need due to underutilized of services.
- Karen Cull: If I were to pay for the services that was identified in the IPP because the regional center was not able to find a program. Is my paying for the program a generic support so therefore it's not an unmet need?
- Julie: The regional center should be paying for the service. And if they weren't paying for it is because the program wasn't a vendor of the regional center. If the need is identified and it is something could have paid for, that should get added to your budget. Possible contention with some regional centers and just be prepared for that possibility. Parents responsibility to pay for supports that they are required to pay as parents in raising their children
- Miriam: You can definitely add in your respite support as an unmet need that you weren't able to use due to COVID.
- Linda Chan-Rapp: Added back in the budget the classes that the regional center would have paid for but due to COVID, they haven't been able to access the classes.
- Deaka: Can SDP pay for services like books for school or camp? Is it different for each regional centers?
- Miriam: There is a lot of misinformation out there but definitely can include respite as camp.
- Julie: Spending plan process will help you understand how to spend the funds in the budget and that can be a different conversation

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

- Melissa: From Orange County, if you have the description of services in self-determination, it will answer all of your questions regarding services.

Statewide Updates:

- Barriers Report from SSDAC, August 2020
 - Regional centers should conduct outreach to potential person-centered planners and conduct trainings for interested persons and entities. Regional centers should provide opportunities for participants to meet and engage with independent facilitators.
 - Reimbursement for vendored providers are done in a timely way
- Progress report
 - 16 participants have gone live
 - Challenge to the committee member to commit to going live before June or what are the obstacles you are facing with going live
- Vote from the committee member if you would like to set aside \$3000. Each advisory committee has been asked to donate these funds so we can have more meetings 2 times a year and to allow a staff member from state council to support these meetings
 - Rosalinda: We want to make sure to that everyone is clear that this money will be taken from this committee to support the state. So these funds will be taken from the committee that could support our local efforts and provide it to the state for them to use.
 - Linda: Yes and what the state will be doing is to benefit all of the SD programs. This will be \$3000 taken out of the \$87,000 that we have to work with this coming year.
 - Miriam: Is this to pay the person's salary?
 - Linda: Yes
 - Rosalinda: This is to pay to support more meetings, pay the support staff, or to pay staff support for having additional meetings so they can further progress is my understanding.
 - Linda: Instead of taking hours away from existing staff, the part-time staff will be dedicated to supporting the SD program and the local committee across the state.
 - Miriam: Now that we have meetings on zoom due to COVID, is it DDS and the state that are asking for this money to use?
 - Rosalinda: It will be the state council.
 - Miriam: I am inclined to be a little leery to give that much money only because over the last 5 years, very little has happened up there and it's been

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

us that had to really drive it. I don't understand why there hasn't been more meetings since we've gotten so used to zoom.

- Rosalinda: I agree, and that's why everyone understand what we are supporting. There is no metric for us to measure that these funds we are giving back to the state to support their efforts are going to measure out and we have experienced in the last years less than appropriate efficiency.
- Deaka: We have a certain amount of money and this is the money we are using to pay for the mentorship program which is needed. We have more money and we have to decide if we will be giving them that money from our budget but we may need that money for something else and they are only giving that to us for so long. That's a lot of money for a staff that we don't know what they will be doing.
- Miriam: When I have gone to those meetings, it was a waste of my time and money. It was more for paper trail.
- Deaka: They can give us that money and we can turn on zoom for them
- Johnanthony: If only a few advisory committees will give the money, what are they going to use it for? If only 2 advisory committees give the \$3000, what are they going to do with \$6000?
- Rosalinda: We need to make a decision on do we want to use our money for our own local use for the areas where we see there is a need or do we want to support the state for what they would or should have done. It's best if we would move forward with the vote
- David: I like the mentor program and funds going to the state council is not a good idea.
- Antoinette: When was working with the statewide group as part of the report that I generated for the executive group. We identified that the money, the dollar being a barrier for implementation. Although we appreciate the money that has been awarded to us thus far for the 2 years, it's not enough to really do much. As ARCA starts to prepare for the budget hearings in February, they're going to be advocating for more money for SDP because we just don't have enough to do what we want to do. That's just food for thought for this committee. Even the money that we have is scarce and we need every penny of it.
- Linda: There are 11 out of the 21 regional centers that have already pledged \$3000 per regional center because they want to be more effective as a committee. It's hard to get things done with just meeting twice a year. We can vote if we want to take \$3000 out of the \$87,000 for the next year. The

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

staff's responsibilities is to generate the reports, coordinating meetings for the sub-committees, data analysis, collecting data.

- Rosalinda: We need to consider whether it's our responsibility to fund them how they run the programs or not.
- Miriam: I would like to hear something positive what this money could be used for because right now is hard to see the positive. If it's staff time, it's during working hours. So right now, they have 33,000 to do more meetings during working hours.
- Rosalinda: Having more inefficient meetings doesn't make them better. Maybe continue with the number of meetings they have and making them more efficient. Giving them money to have more inefficient meetings does not sound like a wise investment.
- Deaka: Did they say how many more meetings they want to have?
- Linda: I think they want to meet quarterly or more often. But to be fair, meetings that Miriam and Rosalinda sat in, we had our own chairs coordinating what was going on. Right now, we have Rick Wood coming on board with Maria Marquez to try and get some positive things done in terms of communicating with DDS in making things more consistent throughout the state. To collect data so we can report and to analyze what needs to be changed.
- Rosalinda: Made a motion to vote for or against appropriating \$3000 to the state. David Oster second the motion.
 - Rosalinda: No
 - Deaka: No
 - Sunghee: Yes
 - David: No
 - Johnanthony: Abstain
 - Patricia: No
 - Miriam: No
 - Linda: Yes
- Statewide Meeting on the 16th of February
- Presented the one page form from SCLARC on the process of entering the Self Determination program called "The Path to receiving services in the Self Determination Program." Harbor is in the process of developing their own form and will be available to our clients and families in the near future.
 - Karen Cull: Do they start at the information meeting or do they go directly to the orientation? When is going to be the first orientation? Does it have to be after the June date? How quickly can we get this done? Do you have the list of the clients that have been submitted for the lottery that you can send

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

that information to? The person-centered plan, is it possible to get that done before the date?

- Antoinette: If you feel you have received the information you need and are ready to move to the next step, you can go ahead and move to the next step. Sometime in March, we will be announcing to our community what the steps are for Harbor along with the timelines. Yes, we have the list. So we are going to send the information to all of clients and families in our community. We want to make sure that everyone understands the process and are informed; especially our staff so they are able to answer any questions the community may have. If you are seeking the payment from the state of up to \$2500, you have to be in the program and it is not available to those that are not in the program.
- Linda: Is the \$2500 available to those participants who are coming in on June 7?
- Antoinette: We haven't received any clear direction on this yet.
- Susan: Has Harbor started their orientations for the June 7 start date?
- Antoinette: That will be part of our roll out in March and we certainly can get people oriented in advance.
- Miriam: Does it change when a client goes from children's to adults?
- Antoinette: Since we are not doing specialized caseloads, everyone has been trained in SDP. He may stay with his current service coordinator with SDP. We keep them as long as they are in the school district and then transition them to adult services.

Office Clients and Rights Advocacy

- Johnanthony Alaimo shared his contact information and provided a link to DRC's services and supports
 - Reach out if any concerns with the regional center, IHSS, school, or SSI

State Council Update:

- Briana Reynoso
 - Central Coast regional office is holding meetings on the 2nd Monday of every month at 3 PM for SDP advocates (participants, Independent Facilitators, families, advocates, and regional center staff) to discuss the importance of SDP. Upcoming meeting will focus on person centered plans and how you make it a part of your everyday life.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 3, 2021

- Contact information provided if anyone would like a copy of the flyer to register for the meeting
- Contracted with DDS to do their quality assessment project and we are in the middle of our survey cycle. Assessments conducted with adult consumers who randomly selected and will be done over zoom. For Harbor, the representative is Jenny Villanueva.

Public Comments:

- Linda provided information on the SDP conference through Disability Voices United in April 16-18; HRC will do a courtesy vendorization for our community to access this conference
 - Antoinette: contact your service coordinator regarding funding of this conference
- Susan: Person-centered plans can be done now and not have to wait.
- Karen: Taking the money factor out of the person-centered plan, can I then complete a person-centered plan that I pay for?
- Miriam: Yes and you will be one step ahead.

Next meeting: March 3, 2021 via Zoom 6PM-8PM

Adjournment, Conclusion

Meeting was adjourned at 8:15 PM. Minutes submitted by Judy Taimi

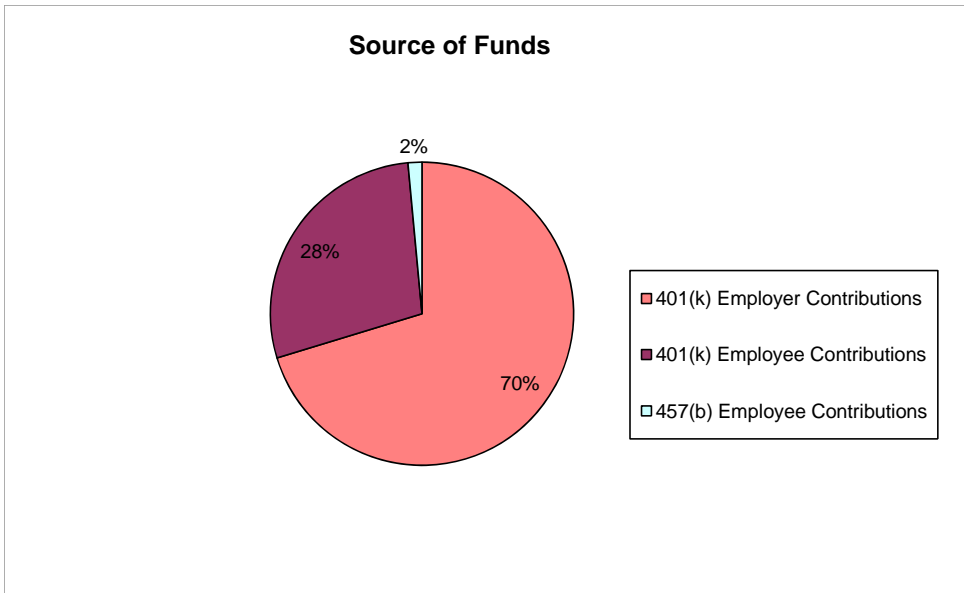
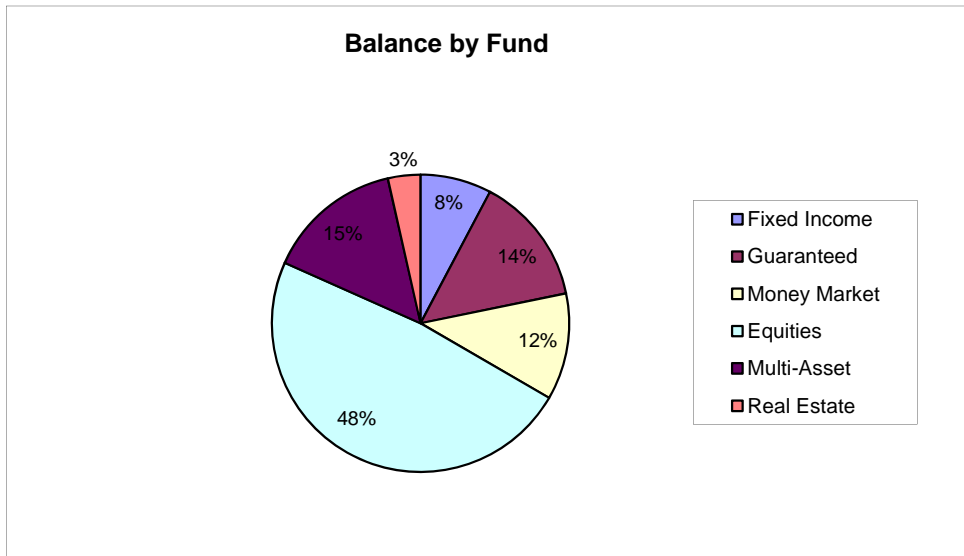
Abbreviations

HRC Harbor Regional Center
PCP Person-centered plan
SCDD State Council on Developmental Disabilities
SDP Self-Determination Program
IF Independent Facilitator

**Harbor Regional Center
Retirement Plan Balances as of 12-31-2020**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$3,154,488	\$1,201,421	\$20,856	\$4,376,765
Guaranteed	\$4,471,692	\$2,796,351	\$649,886	\$7,917,929
Money Market	\$5,071,598	\$1,474,580	\$13,090	\$6,559,268
Equities	\$19,458,215	\$7,772,720	\$41,676	\$27,272,612
Multi-Asset	\$6,250,146	\$2,005,131	\$98,604	\$8,353,882
Real Estate	<u>\$1,296,798</u>	<u>\$704,090</u>	<u>\$5,373</u>	<u>\$2,006,261</u>
Total	\$39,702,937	\$15,954,294	\$829,486	\$56,486,717

* Plan Balances include active and terminated employees still in the Retirement Plan.
 ** Employee Contributions include **\$1,287,245** in Rollover funds.



**Harbor Regional Center
Retirement Plan Balances as of 12-31-2020**

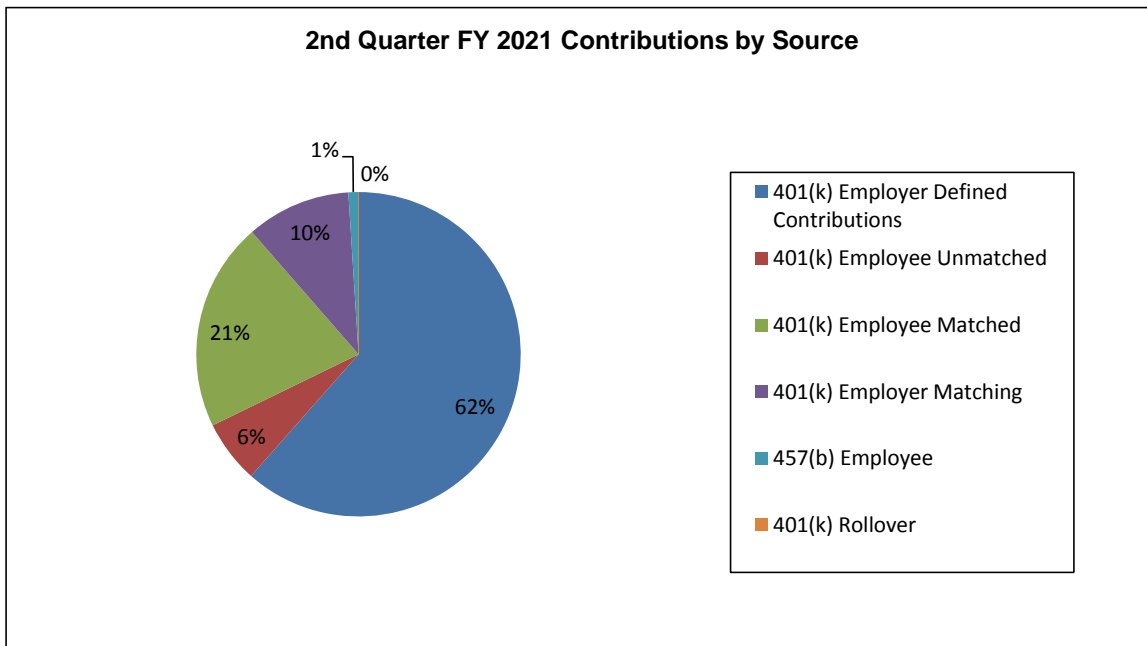
	<u>401(k)</u>	<u>457(b)</u>
Fund Balance 9/30/20	\$53,143,739	\$1,344,765
Activity 10/1/20 - 12/31/20		
Distributions	(\$3,224,857)	(\$571,524)
Contributions	<u>\$921,003</u>	<u>\$16,116</u>
Net	\$50,839,885	\$789,357
Fund Balance 12/31/20	\$55,657,232	\$829,486
Gain/(Loss)	\$4,817,346	\$40,129
% Gain/(Loss) for the Period	9.06%	2.98%

Participants

Active Employees in Retirement Plan	333	5	52%
Terminated Employees in Retirement Plan	302	4	48%
Active Employees Total Balance	\$37,748,645	\$554,795	68%
Terminated Employees Total Balance	\$17,908,587	\$274,690	32%

Contributions

Employer		
Defined (10%)	\$554,150	\$0
Matching (50% of Employee Matched)	\$96,120	\$0
Employee		
Matched (up to 6%)	\$192,239	\$0
Rollover	\$8,583	\$0
Unmatched	<u>\$69,912</u>	<u>\$16,116</u>
	\$921,003	\$16,116



**Harbor Regional Center
Retirement Plan Balances as of 12-31-2020**

<u>Loan Information</u>	<u>as of 9/30/2020</u>	<u>as of 12/31/2020</u>	<u>Increase/ (Decrease)</u>
Employees with Loans			
Active Employees with Loans	28	29	1
Terminated Employees with Loans	<u>4</u>	<u>4</u>	<u>0</u>
Total	32	33	1
 Average Balance Amount	 \$9,860	 \$8,800	 (\$1,060)
 Loan Value Total	 \$315,512	 \$290,385	 (\$25,127)

Public Comment

- We have arrived at the time on our agenda for public comment
- **Participants should now turn the “interpreter” at the bottom of your screen back to English.**
- We will call upon each person who has asked to address the Board through **CHAT**
- We request that you limit your comments to two minutes.





Contact Information

- **To contact the Executive Office/Para contactar la Oficina Ejecutiva:**
 - Patrick Ruppe, Executive Director (310) 543-0630
 - Jennifer Lauro, Executive Assistant (310) 543-0632
 - Jesus Jimenez, Bilingual Executive Office Team Assistant (310) 543-0606
- **To contact our Board,** submit an email to/Para ponerse en contacto con nuestra Junta, envíe un correo electrónico a: publicinput@harborrc.org
- **To locate your Service Coordinator/Para localizar a su Coordinador de servicios:**
<https://www.harborrc.org/post/contact-our-staff>
- **To file a Complaint** about HRC, or one of our employees or service providers, **and/or to request a Fair Hearing,** go to/Para **presentar una queja** sobre HRC, or uno de nuestros empleados o proveedores de servicios, **y/o para solicitar una audiencia imparcial,** vaya a:
<https://www.harborrc.org/complaints>





Next Board Training Meeting – April 20, 2021

Next Board Business Meeting - May 18, 2021

ADJOURNMENT

Thank You



HRC Board Meeting
March 16, 2021

