



MINUTES OF THE MARCH 18, 2014 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. George Bird, Board Member
Mr. Fu-Tien Chiou, Secretary
Mr. Joe Czarske, ARCA Representative
Ms. Kristine Engels, Board Member
Mr. James Flores, Board Member
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Karen Kinnebrew, President
Mr. Marvin Malito, Board Member
Mr. Mariano Sanz, Vice President
Mr. John Rea, Past President

BOARD ABSENT:

Mr. Douglas Erber, Board Member
Ms. Patricia Jordan, Board Member
Ms. Wendy Sorel, Treasurer
Mr. Wesley Dale, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Colleen Mock, Director, Community Services
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Mary Hernandez, Director, Adolescent & Adult Services
Ms. Jennifer Lauro, Executive Assistant
Ms. Cheryl Perez, Executive Assistant

GUESTS:

Mr. Mead Duley, client
Ms. Stephanie Peoples, HRC Counselor
Ms. Mariana Cardenas, HRC Counselor
Ms. Alejandra Aguilar, HRC Counselor
Ms. Carolina Carrano, HRC parent
Mr. Carlos Hernandez, HRC parent

CALL TO ORDER

Ms. Kinnebrew called the Board Meeting to order at 6:33p.m.

PRESIDENT'S REPORT

- a. Ms. Kinnebrew led in the Pledge of Allegiance
- b. Ms. Kinnebrew asked the Board Members and guests to introduce themselves.
- c. Ms. Kinnebrew informed the Board that the Executive Committee met on March 4, 2014 to prepare the agenda for this board meeting.
- d. Ms. Kinnebrew announced that earlier this month a delegation from HRC joined with other regional center representatives participated in the GrassRoots Day in Sacramento. The HRC delegation included Nancy Spiegel and two Board members, Doug Erber, David Gauthier. Ms Kinnebrew asked Doug, David and Nancy to share their experience with the Board.
- e. Ms. Kinnebrew reminded the Board to participate in the Public Meeting on Diversity scheduled for Wednesday, March 26 at 3:00.

- f. Ms. Kinnebrew announced that The Way Forward Forum will take place on April 3 & 4 at the Marriott in Manhattan Beach. Board members Joe Czarske, David Gauthier and Wendy Sorel are planning to attend. If there are any other Board members who would like to attend, please contact the Executive office.
- g. Ms. Kinnebrew reminded all Board members to mark their calendars for the HRC anniversary celebration on June 3rd which will be held at the Long Beach Museum of Art. This is an important opportunity for HRC to honor our partners in service. Please plan to attend or notify the Executive Office if you will be unable to do so.
- h. Ms. Kinnebrew advised the Board that they have been provided with a Ballot with two options for our June 2014 Retreat and asked that they complete the Ballot and return it to the recording secretary at the end of tonight's meeting.

APPROVAL OF THE MINUTES OF THE JANUARY 21, 2014 BOARD MEETING. Mr. Sanz moved to accept the JANUARY 21, 2014 minutes of the Board meeting, and Mr. Rea seconded the motion, which was approved by the Board.

TREASURER'S REPORT

In Ms. Sorel's absence, Ms. Wada reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report for Fiscal Year 2013-14, dated December 2013 & January 2014; the Harbor Regional Center Functional Expenditures for December 2013 & January 2014; the Harbor Regional Center Line Item Report for December 2013 & January 2014 and the HDDF Harbor Help Fund Statement Of Income and Expenses for July 1, 2013 to December 31, 2013.

Mr. Gauthier moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Engels seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. FY 2013-2014 STATEWIDE BUDGET STATUS:

Ms. Del Monico briefly reviewed with the Board the E3 allocations contract amendment for both Purchase of Service and Operation Funds, which was included in their packet. Ms. Del Monico called the Board's attention to the February Sufficiency of Allocation Report for the twenty-one regional centers. Discussion followed.

2. FY 2014-15 PROPOSED BUDGET:

Ms. Del Monico reminded the Board that at the January meeting we reviewed the Governor's Budget Proposal for 2014-15. Ms. Del Monico advised that the Legislative Analyst's Office "Analysis of the Human Services Budget" was released this month and a copy is included in the board packet for your review. Ms. Del Monico asked the Board to direct their attention to the highlighted areas on pages 52 through 59, which focus on the Department of Development Services.

Ms. Del Monico advised the Board that a copy of the ARCA position statement and the Operations Budget; *focusing on regional centers* and the Operations ; *focusing on service*

provider rates, have been included in the Board packet for further details. Lastly Ms. Del Monico briefly reviewed with the Board the Lanterman Coalition recommendations which were initiated by sixteen different organizations and ARCA.

3. CMS FINAL RULES:

Ms. Del Monico advised the Board that on January 16th the Centers for Medicare and Medicaid Services (CMS) in the U.S. Department of Health and Human Services issued final rules in the Federal Register that affect all “Home and Community Based Services” (HCBS). Ms. Del Monico referred the board to the summary of the significant changes, which was developed by the ARC and included in their packet for review.

4. CHANGES IN CCS SERVICES:

Ms. Del Monico reviewed with the board the details of the services offered with California Children’s Services. CCS offers a wide range of services for children and youth from birth to 21 years of age, including medical case management through a network of "special care centers" and medical therapy sessions at school-based clinics. Ms. Del Monico included a copy of a controversial news article on the topic in the board packet.

5. SENATE HEARING:

Ms. Del Monico announced that on March 4th Senator Darrell Steinberg convened an informational hearing by the Senate Select Committee on Autism & Related Disorders to assess California’s autism insurance mandate legislation. A copy of the testimony that was provided by ARCA has been included in the board packet. Ms. Del Monico briefly reviewed the details of the health plans and insurance coverage’s and briefly summarized with the board the survey that was released by the autism Society of California. Ms. Del Monico will keep the board informed in this matter.

6. DS TASKFORCE UPDATE:

Ms. Del Monico referred the Board to the copy of ARCA’s response to the plan that was recommended by the California Health and Human Service Agency Task Force on the future of the Developmental centers for further details. Ms. Del Monico will keep the Board informed.

7. DIVERSITY:

Ms. Del Monico reminded the Board that the meeting to share demographic data with our community is scheduled for Wednesday, March 26th at 3:00 p.m. and invited all Board members to joins us. Ms. Del Monico advised the Board that a copy of the slide presentation which will be shared at the meeting has been included in their board packet for review.

8. UPDATE ON WORK:

Ms. Del Monico is continuing to keep the board informed of the situations nationwide in relation to the provision of developmental services in segregated settings. Ms. Del Monico announced that the Rhode Island head of state agency that serves adults with disabilities. A copy of the news article about Rhode Island’s plan has been included in the board packet for your review.

9. PRESENTATION:

Ms. Del Monico introduced Ms. Colleen Mock, HRC Director of Community Services. Ms. Mock updated the Board on Harbor Regional Center's efforts related to the Lanterman Developmental Center closure.

Mr. Rea moved to approve the Executive Report and Mr. Sanz seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

a) AUDIT

In Mr. Erber's absence, Ms. Wada reported that the committee met on Tuesday, January 21st. The topic of discussion was the status of the F.Y. 2012-13 Form 990 and to review proposals for the upcoming F.Y. 2013-14 audit.

The committee reviewed the proposals submitted by Lautze & Lautze and Windes. Ms. Engels and Mr. Rea moved to accept the Windes proposal for the F.Y. 2013-14 audit and Mr. Erber seconded the motion, which was unanimously agreed upon by the Committee on January 30, 2014.

b) CLIENT ADVISORY

Ms. Mock advised that the next meeting is scheduled for May 17, 2014 at the Long Beach office from 1:00pm – 3:00pm.

c) CLIENT SERVICES

Mr. Chiou reviewed the committee minutes which were included in the Board packet for their review. Mr. Chiou informed the Board that the committee is currently recruiting new members and the next meeting is scheduled for Tuesday, March 25th at 6:00pm.

d) COMMUNITY & FINANCIAL DEVELOPMENT

Ms. Spiegel announced that the committee raised \$16,000.00 for the Holiday giving Campaign and \$23,621.00 for the Holiday Adopt A Family program. Ms. Spiegel reported that 104 families were adopted this 2013 C.Y.

Ms. Spiegel announced two upcoming events in celebration of HRC's 40th anniversary; the "*Family & Friends Event*" on Saturday, May 10th from 11:00am – 3:00pm in the HRC parking lot and the "*Celebration of Our Partners*" on Tuesday, June 3rd from 11:00am - 2:00pm at the Long Beach Museum of Art and invited the Board to attend.

e) SERVICE PROVIDER ADVISORY

Ms. Engels referred the Board to the committee minutes that were included in their packet prior to the meeting for their review. Ms. Engels reported that the committee met on February 18th, Ms. Mock reviewed the TBL with the committee and advised that the RFPs for Resource Development have been posted on the HRC website. Ms. del Monico

briefly reviewed with the committee the service provider training materials on client abuse prevention.

Ms. Engels discussed with the committee the recent Client Confidentiality Training that was conducted by DDS at HRC on January 31st, 2014, and advised that the materials are posted on the HRC website under the service provider section and encouraged everyone to use this information as a training tool for their staff.

Ms. Engels moved to change the time of the Committee meetings from 10:00am to 3:30pm every other month. The time change and meeting frequency was unanimously approved by all the committee members. The next service provider advisory meeting is scheduled for April 15th.

f) **RETIREMENT**

Mr. Czarske reviewed the following reports with Board; the HRC Retirement Plan Balances as of 12-31-2013, the HRC Retirement Plan Performance report and the HRC Retirement Plan Performance 5-Year Comparison 2008 vs. 2013.

g) **ARCA**

Mr. Czarske announced that the next ARCA meeting is scheduled Thursday, March 20th in Sacramento and will report further at the next Board meeting in April.

h) **HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen informed the Board that HOPE's main focus at this time is raising funds to purchase future properties and renovating the existing properties in need.

Mr. Sanz moved to accept the committee reports and Mr. Czarske seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

Mr. Mead, guest shared with the Board that on March 15th he participated in the Special Olympics at Frances Park School and won the Gold Medal in the Basketball tournament event.

The meeting adjourned at 8:15 p.m.

Submitted by: _____



Mr. Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees