



**MINUTES OF THE MAY 15, 2018 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

**BOARD PRESENT:**

Mr. Ron Bergmann, Board Member  
Mr. Joe Czarske, *Vice President*  
Dr. James Flores, *Secretary*  
Mr. La Velle Gates, Board Member  
Mr. David Gauthier, Board Member  
Mr. Jeffrey Herrera, Board Member  
Mr. Bob Irlen, Board Advisor  
Ms. Patricia Jordan, Board Member  
Mr. Christopher Patay, Board Member  
Ms. Paul Quiroz, Board Member  
Mr. Mariano Sanz, *President*.  
Dr. Monica Sifuentes, Board Member  
Ms. Kim Vuong, Board Member

**BOARD ABSENT:**

Mr. Fu-Tien Chiou, *Treasurer*  
Dr. Bobbie Rendon-Christensen, Board Member

**STAFF PRESENT:**

Ms. Patricia Del Monico, Executive Director  
Ms. Judy Wada, Chief Financial Officer  
Ms. LaWanna Blair, Director of Early Childhood Services  
Ms. Antoinette Perez, Director of Children's Services  
Ms. Mary Hernandez, Director of Adult Services  
Ms. Cheryl Perez, Executive Assistant  
Ms. Jennifer Lauro, Executive Assistant  
Ms. Arelis Matos, Executive Office Team Assistant

**GUESTS:**

Mr. Mead Duley, HRC Client  
Ms. Cristina Eglitis, HRC Parent  
Mr. Brandon Eglitis, HRC Client  
Ms. Kim Sinclair, HRC Parent  
Mr. Ryan Sinclair, HRC Client  
Ms. Ronda Kopito, HRC Parent  
Ms. Tracy Barrow, HRC Parent  
Ms. Kathy Platnick, HRC Parent  
Ms. Mari-Anne Kehler, HRC Parent  
Ms. Tiffany Vakharia, HRC Parent  
Ms. Sofia Cervantes, SCDD

**CALL TO ORDER**

Mr Sanz called the Board meeting to order at 6:40 p.m.

**PRESIDENT'S REPORT**

Mr. Sanz led in the Pledge of Allegiance to the Flag and welcomed Board members, guests and staff.

Mr. Sanz asked the Board members and staff to introduce themselves.

Mr. Sanz advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Sanz reminded all Board members that our annual Board Retreat and Recognition Dinner will take place on June 16. Details regarding the time, place and agenda will be emailed to each Board member by next week.

Mr. Sanz announced that tonight we are having our annual Board meeting at which we elect

officers and requested that all Board members complete the ballots that have been placed at their seats and to turn them in to the Executive Assistant prior to leaving tonight.

**The MINUTES OF THE MARCH 20, 2018 BOARD MEETING were presented by Dr. Flores. There were no questions and they were received and filed.**

### **TREASURER'S REPORT**

**In Mr. Chiou's absence, Ms. Wada reviewed the following financial statements, which were received and filed:** Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated February 17; Harbor Regional Center Functional Expenditures, dated February 17; Harbor Regional Center Line Item Report, dated February 17; Harbor Regional Center POS Contract Summary, dated February 17; Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated March 18; Harbor Regional Center Functional Expenditures, dated March 18; Harbor Regional Center Line Item Report, dated March 18; the Harbor Regional Center POS Contract Summary, dated March 18; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense Fiscal Year 2017-18.

### **EXECUTIVE REPORT**

#### **1. GRASSROOTS DAY:**

Ms. Del Monico informed the Board about ARCA's Grassroots Day event, which occurred in March and was represented by HRC Board Members, LaVelle Gates and Patricia Jordan, along with HRC Information & Development Director Nancy Spiegel and HRC Manager of Diversity and Inclusion Erika Braxton-White and Service Provider Terri Nishimura of PTN. This HRC delegation attended to meet with elected officials in the state capitol to make sure they are advised of the important issues affecting people with developmental disabilities.

#### **2. FY 17/18 BUDGET UPDATE:**

Ms. Del Monico referred the Board to the "POS Expenditure Projection" or PEP for 2017/18 based upon expenditures through February, 2018 and reported the statewide projection for the current fiscal year.

#### **3. SENATE BUDGET HEARING:**

Ms. Del Monico reported that the Senate had a hearing on May 10<sup>th</sup> to discuss three important issues, but no action was taken. Discussion followed.

#### **4. MAY REVISE:**

Ms. Del Monico referred the Board to the May Revision Highlights handout and reviewed key highlights focused on recent trends and revenue projections. Discussion followed.

#### **5. ARCA POSITION PAPERS RE BUDGET ITEMS:**

Ms. Del Monico advised the Board that ARCA has developed several informative documents which set forth the pressing reasons for regional center positions related to service provider rates and regional center funding for service coordination.

**6. BUDGET TRAILER BILL(S):**

Ms. Del Monico advised that Disability Rights California and the Department of Developmental Services are in discussions regarding potential Budget Trailer Bill language. This proposed Budget Trailer Bill is still in development and a final document will be presented to the Board at our July meeting.

**7. GUBERNATORIAL CANDIDATE INTERVIEWS:**

Ms. Del Monico called the Board's attention to the Lanterman Coalition Facebook page which broadcasted interviews with Gubernatorial Candidates whose interviews focused exclusively on issues specific to people with developmental disabilities, their families, service providers and regional center system.

**8. SENATE BILL 1187:**

Ms. Del Monico provided the Board with information on Senate Bill 1187, which would reduce the maximum term of commitment to a competency restoration treatment facility for a person found incompetent to stand trial (IST) and also would conform the process for administering medication involuntarily to those IST to the process for county jail inmates. Discussion followed.

**9. CONTRACTS FOR APPROVAL:**

Ms. Del Monico reminded the Board the Lanterman Act requires that any regional center contract which exceeds \$250,000.00 must be approved by the regional center Board and requested approval for professional services from The Columbus Organization. Ms. Del Monico referred the Board and visitors to the contract for approval as follows:

The Columbus Organization  
Contract Period: July 1, 2018 to June 30, 2019  
Projected Annual Amount: not to exceed \$1,750,000.00

Description of Services: Professional services

**Mr. Gauthier moved to approve the Purchase of Service Contract for Professional services, in the projected annual amount and not to exceed \$1,750,000.00 and Mr. Gates seconded the motion, which was unanimously approved by the Board.**

**10. BORROWING RESOLUTION:**

Ms. Del Monico advised the Board that it is necessary for HRC to have a line of credit in place in the event we have insufficient cash to ensure that our service providers are paid timely and to meet our other obligations. Our most recently revised agreement for a \$30,000,000 line of credit is in effect through June 30, 2018. We would like to extend the termination date to June 30, 2019. The principle amount is being increased to \$32,000,000.00 and will become available on July 1, 2018 and, if it becomes necessary for us to draw down on this line of credit during the term of the agreement, repayment will remain as it is now at prime minus 1%. Ms. Del Monico referred the Board and visitors to the borrowing resolution for adoption by the Board as written below:

**BORROWING RESOLUTION: RESOLVED that Harbor Regional Center renew is line of credit with City National Bank. The current agreement was dated May 16, 2017. The**

termination date will be extended from June 30, 2018 to June 30, 2019. The principal amount of \$30,000,000 is being increased to \$32,000,000 available beginning July 1, 2018 to manager cash flow requirements as needed.

**Ms. Jordan moved to adopt the borrowing resolution as noted above and Mr. Bergmann seconded the motion, which was unanimously approved by the Board.**

**11. FEDERAL REVENUES AUDIT:**

Ms. Del Monico informed the Board that the Department of Developmental Services (DDS) conducted a federal compliance monitoring review of several federal programs in April, 2017 at Harbor Regional Center (HRC) which showed that HRC is in substantial compliance with all requirements for these programs. The full DDS report was included with Board materials.

**12. REVIEW OF POLICIES AND PRACTICES – PROGRESS REPORT:**

Ms. Del Monico reported that we will begin a review of HRC respite services starting on May 22<sup>nd</sup> at our Long Beach Office and continuing on June 26<sup>th</sup> and July 24<sup>th</sup> that will be conducted as part of the Client Services Committee meetings. These meetings will cover review of our existing material on respite services and share presentations from our respite service providers and families. We will inform all those interested in participating through the HRC e-bulletin, social media and with postings on our website.

**13. PURCHASE OF SERVICE EXPENDITURE DATA:**

Ms. Del Monico advised that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data as required and presented this data on March 22, 2018 from 3:00 to 5:00 pm at our Torrance Office and on March 28, 2018 from 6:00 to 8:00 pm at our Long Beach Office. Ms. Del Monico provided the Board and visitors with a detailed summary of important comments and recommendations that will be presented in our report to DDS on the matter.

**COMMITTEE REPORTS**

**A. AUDIT**

Mr. Gates reported that the committee met to review the draft 990 Form.

**B. BOARD DEVELOPMENT**

Mr. Sanz referred the Board to the proposed slate of officers for fiscal year 2018-19 and to the re-election ballot of current board members and requested that Board members complete their ballots and submit them to the Executive Assistant. Mr. Sanz also reported that there are no current Board members whose terms will expire, but who are not eligible to be re-elected and therefore the Board has no vacant seats to fill for the coming fiscal year. Additionally, Mr. Sanz reminded the Board to save the date for the June 16<sup>th</sup> Board Retreat and Recognition Dinner.

**C. BOARD PLANNING**

Mr. Bergmann informed the Board that there will be no report until the July meeting.

**D. CLIENT ADVISORY**

Mr. Gauthier reported that the committee has nothing to report since the last meeting in February where discussion revolved around a NPR report regarding sexual harassment against people with developmental disabilities.

**E. CLIENT SERVICES**

Ms. Jordan provided a recap on the committee's April meeting, which was a presentation from Special Education Attorney Consultant Mr. Benjamin Kim.

**F. COMMUNITY RELATIONS**

Dr. Sifuentes announced the 4<sup>th</sup> annual South Bay Beer & Wine Festival fundraiser on May 20<sup>th</sup> to support the Harbor Help Fund.

**G. SELF-DETERMINATION ADVISORY**

Mr. Sanz summarized the latest update on the self-determination program application.

**H. SERVICE PROVIDER ADVISORY**

Mr. Quiroz reported that the committee met on April 3, 2018 and discussed the Governor's budget and were provided an update on our diverse community by HRC Manager of Diversity and Inclusion Erika Braxton-White.

**I. ARCA**

Mr. Czarske summarized the matters discussed at the April ARCA meetings.

**J. HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen reported on HOPE's latest property acquisition efforts and announced that the 2018 Golf Tournament will be on October 22<sup>nd</sup> in Seal Beach.

**PUBLIC INPUT/ANNOUNCEMENTS**

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Sanz indicated that four (4) public comment forms had been received and he called upon those wishing to provide input. Mead Duley shared his Special Olympics medals; Ms. Sinclair asked that information concerning Board members' terms be posted on the HRC website; and Ms. Kopito expressed concerns related to services for her son.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Sanz advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

**EXECUTIVE SESSION**

Mr. Sanz advised that there would be no executive session following the business meeting.

A handwritten signature in cursive script that reads "James H. Flores, Jr.".

Submitted by: \_\_\_\_\_

Dr. James Flores, Secretary  
Harbor Developmental Disabilities  
Foundation, Inc. Board of Trustees