



**MINUTES OF THE MARCH 21, 2017 MEETING OF THE BOARD OF
TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES
FOUNDATION, INC.**

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Fu-Tien Chiou, Board Member
Mr. Joe Czarske, Board Advisor
Mr. Douglas Erber, Secretary
Dr. James Flores, Treasurer
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Advisor
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Terri Nishimura, Board Member
Mr. John Rea, President
Dr. Bobbie Rendon-Christensen, Vice-President
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Ms. Patricia Jordan, Board Member
Mr. Mariano Sanz, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director of Information & Development
Ms. Colleen Mock, Director of Community Services
Ms. Mary Hernandez, Director of Adult Services
Mr. Dave Bourdeau, Director of Information Technology
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Jennifer Lauro, Executive Assistant
Ms. Arelis Matos, Executive Assistant Team Assistant

GUESTS:

Ms. Mayra J. Garcia, Parent
Ms. Cesilia Ortiz, Parent
Ms. Maria Lopez, Parent
Ms. Rubi Saldana, Parent
Ms. Guadalupe Nolasco, Parent
Ms. Kathy Platnick, Parent
Ms. Tracy Barrow, Parent
Mrs. Kathy Seid-Eriksson, Parent
Ms. Beth Hynes, Parent
Ms. Karen Cull, Parent
Ms. Judy Mark, Parent
Ms. Cristina Eglitis, Parent
Mr. Andy Kopito, Parent
Ms. Ronda Kopito, Parent
Ms. Kim Sinclair, Parent
Mr. Dwayne Sinclair, Parent
Ms. Bronwyn Shields, Parent
Ms. Jean Greenstadt, Parent
Mr. Ken Greenstadt, Parent
Ms. Donna Delgado, Parent
Mr. Bob Lieberman, Parent
Ms. Janice Weber, Parent
Ms. Bobbie Hendrickson, Parent
Ms. Kelly Rain Gross, Parent
Ms. Carrie Wetsch, Parent
Ms. Roz Mooney, Parent
Ms. Valerie Lacy, Parent
Mr. Daerick Gross, Parent
Ms. Maria Lewis, Parent
Ms. Guadalupe Magdaleno, Parent
Ms. Patricia Dorow, Parent
Mr. Abner Antunez, Parent
Mr. Christopher Arroyo, SCDD
Ms. Tatiana Orozco, Service Provider
Ms. Michelle Haenei, Service Provider
Mr. Joe Zimmer, Service Provider

CALL TO ORDER

Mr. Rea called the Board Meeting to order at 6:40 p.m.

PRESIDENT'S REPORT

Mr. Rea led in the Pledge of Allegiance to the Flag.

Mr. Rea welcomed Board members, guests and staff and asked all to introduce themselves.

Mr. Rea announced that there will be an opportunity for the Board to receive comments from the public prior to the start of the regular business meeting. Mr. Rea requested that anyone present at the meeting in the public who wishes to address the Board during the public comment time complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Rea noted to the Board for the record that Board member Fu-Tien Chiou had excused absences from our last few Board meetings due to his trip abroad and we welcome him back this evening.

Mr. Rea pointed out that at the January meeting an audience member correctly noted that our independent auditor's report had not been made available to visitors in attendance, who were therefore, unable to provide thoughtful comment prior to our action to receive and file it. Therefore, we made sure the report was available online prior to this meeting and also as a handout for everyone tonight. Later in the agenda, at the time of the Audit Committee report, we will receive and consider any public comment prior to reconsidering our January action to receive and file the report.

Mr. Rea asked that the record reflect the Executive Committee of the Board met on March 7, 2017 to prepare the agenda for tonight's meeting.

Mr. Rea reminded the Board that the April meeting will be a training meeting and the May meeting will be a regular business meeting that will be held at our Long Beach site.

Mr. Rea announced that the annual Board June retreat and recognition dinner will be held on Saturday, June 10, 2017 and for the Board to mark their calendars.

Mr. Rea advised that he prepared a written President's Report in specific response to some of the input the Board has received at recent meetings and referred the Board and visitors to the report which will be attached to the minutes of our meeting for the record.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Rea advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the beginning of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and we request each person wishing to address the Board to restrict their comment to 2 minutes in order to accommodate everyone.

Mr. Rea indicated that fifteen (15) public comment forms had been received and he called upon those wishing to provide input. Each of those who did so read directly from written documents

which they drafted and submitted to the Board. Per request of those presenting, two of these documents will be attached to these minutes.

Mr. Rea stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Rea advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

APPROVAL OF THE MINUTES OF THE JANUARY 17, 2017 BOARD MEETING Mr. Gates moved to approve the JANUARY 17, 2017 minutes of the Board meeting and Mr. Chiou seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Dr. Flores reviewed the following financial statements: Harbor Regional Center Monthly Financial Report Fiscal Year 2016-17, dated December 16; Harbor Regional Center Functional Expenditures, dated December 16; Harbor Regional Center Line Item Report, dated December 16; Harbor Regional Center POS Contract Summary, dated December 16; Harbor Regional Center Monthly Financial Report Fiscal Year 2016-17, dated January 17; Harbor Regional Center Functional Expenditures, dated January 17; Harbor Regional Center Line Item Report, dated January 17; Harbor Regional Center POS Contract Summary, dated January 17; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expenses, dated July 1 to December 31, 2016.

Mr. Bergmann moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. NEW DIRECTOR OF EARLY CHILDHOOD SERVICES

Ms. Del Monico asked the Board to join her in welcoming LaWanna Blair back to HRC as the new Director of Early Childhood Services. LaWanna Blair has a Master's Degree in Psychology and worked for HRC for more than eight years as a Client Services Manager. Welcome back LaWanna!

2. CONTRACT FOR APPROVAL

Ms. Del Monico reminded the Board the Lanterman Act requires that any regional center contract which exceeds \$250,000.00 be approved by the regional center Board. Harbor Regional Center's Community Placement Plan contracts are significantly in excess of the threshold amount thus we are requesting approval from the Board for the CPP contract. Ms. Del Monico referred the Board and visitors to the contract for approval as written below.

Easter Seals-Southern California
50 N. Hill Avenue, Suite 100
Pasadena, CA 91106

Contract Period: April 1, 2017 – March 31, 2019

Total Amount: Up to \$600,000

Description of Services: Community Placement Plan grant for the development of three licensed homes for clients with medical challenges either moving from the state developmental center or residing in an institutional setting.

Dr. Sifuentes moved to approve the Purchase of Service Contract for a Community Placement Plan Grant in the amount up to \$600,000 for the development of three licensed homes for clients with medical challenges either moving from the state developmental center or residing in an institutional setting and Ms. Nishimura seconded the motion, which was unanimously approved by the Board.

3. CURRENT YEAR BUDGET:

Ms. Del Monico referred the Board to the updated Sufficiency of Allocation Report (SOAR) for 2016/17 that was provided in their board packet. Ms. Del Monico summarized the report.

4. LEGISLATIVE ANALYST REPORT: ANALYSIS OF THE DEPARTMENT OF DEVELOPMENTAL SERVICES BUDGET:

Ms. Del Monico advised that the Legislative Analyst's Office (LAO) released their report on the Developmental Services budget for the next fiscal year and summarized key points of the report. Discussion followed.

5. BUDGET TRAILER BILLS:

Ms. Del Monico informed the Board that at this time of year, the Administration prepares Budget Trailer Bills which are intended to constitute proposed changes to statute required to implement provisions of the Budget Bill. Ms. Del Monico referred the Board to the Trailer Bills proposed.

6. BUDGET HEARINGS:

Ms. Del Monico called the Board's attention to the budget hearings that have begun in the legislature concerning the Governor's proposed budget for 2017. Ms. Del Monico briefly reviewed with the Board the letter of priorities and important issues submitted by ARCA.

7. DEVELOPMENTAL SERVICES TASK FORCE:

Ms. Del Monico reported that the Developmental Services Task Force met on February 15, 2017 and discussed Self Determination, Home and Community Based Waiver, Developmental Center Closures and Rate Study. Ms. Del Monico referred the Board to the DS Task Force agenda with reports provided in their board packet for more detail and a summary of the above key topics discussed.

8. PURCHASE OF SERVICE EXPENDITURE DATA:

Ms. Del Monico advised that the Senate Human Services Committee held a hearing on

March 14, 2017 titled “Moving toward Equity: Addressing Disparities in Services Provided by the Regional Center System”. Ms. Del Monico referred the Board to draft testimony provided in their board materials.

Ms. Del Monico also reminded the Board that Harbor Regional Center will hold our annual community meetings in March to present the purchase of service expenditure data and to solicit input from those who attend. There will be two sessions, one in Torrance on Thursday, March 23, 2017 from 3:00 to 5:00 pm and one in the Long Beach Office on Thursday, March 30, 2017 from 6:00 to 8:00 pm. Both sessions will have capacity for translation into Spanish. Ms. Del Monico encouraged Board members to attend one of these sessions, if possible.

Dr. Flores moved to approve the Executive Report and Mr. Gates seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. AUDIT COMMITTEE REPORT – APPROVAL OF DRAFT AUDIT

Mr. Gates reported that the Committee will meet in April to review the draft 990.

Mr. Gates stated that at the January meeting an audience member correctly noted that our independent auditor’s report had not been made available to visitors in attendance to provide comment prior to our action to receive and file it. Therefore, the report has been available online prior to this meeting and also as a handout for everyone tonight. Mr. Rea then called for any comment from those in attendance at the meeting prior to the Board reconsidering the January action to receive and file the report.

The Board noted that no public comments were received on the attached Draft Audited Financial Statements for Fiscal Year 2015-16.

Mr. Erber moved to receive and file the Auditor’s Report for Harbor Developmental Disabilities Foundation, Inc. and Ms. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.

B. BOARD DEVELOPMENT

Mr. Rea announced that the annual Board Retreat will be on Saturday, June 10, 2017 and asked the Board to mark their calendars. Mr. Rea also announced that the Board Development Committee is developing a slate of officers for next fiscal year which will be provided to all Board members in April and the ballot provided at our annual May meeting.

C. BOARD PLANNING

Mr. Bergmann advised that the Board Planning Committee last met on December 2, 2016 and discussed Harbor Regional Center’s Diversity Plan, prepared and presented by Ms. Erika Braxton-White, HRC’s Manager of Diversity and Inclusion. The committee will meet next on March 24, 2017 and then report on activities at the May meeting.

D. CLIENT ADVISORY

Mr. Gauthier advised that the committee met on February 11, 2017 and members were updated on the self-determination program, on new community outreach ideas and training topics. The next meeting is scheduled for May 13, 2017 at HRC Long Beach office.

E. CLIENT SERVICES

In Ms. Jordan's absence, Ms. Perez reported that the Client Services Committee met on February 28, 2017 for its 4th session on Behavioral Health Treatment (BHT) and Insurance. The Committee decided to rotate meeting locations with the April meeting occurring at the Long Beach office.

F. COMMUNITY RELATIONS

Dr. Sifuentes reported that the Committee met on February 21, 2017 and discussed legislative advocacy, outreach and community relation efforts and again thanked everyone that contributed to the Holiday Giving Campaign. Dr. Sifuentes also announced an upcoming fundraiser the Committee is coordinating on Sunday, April 23rd at 1:00 pm at the StubHub Center with the Los Angeles Galaxy Soccer Team and encouraged all to participate.

G. SERVICE PROVIDER ADVISORY

Ms. Nishimura reported that the committee met on February 7, 2016 at which there was a presentation on the services provided by California Mentor. Ms. Nishimura also shared that the committee was updated on CMS, minimum wage and service provider trainings. The next meeting will be on April 4, 2017.

H. RETIREMENT

Ms. Wada advised that the Committee met on February 27, 2017 and reviewed the materials from the prior meetings held in August, November and December 2016 along with the Retirement Committee Report for the quarter ending December 31, 2016.

I. ARCA

Mr. Czarske summarized the matters discussed at the March ARCA meetings that took place recently in Sacramento.

J. HOPE (Home Ownership for Personal Empowerment)

Mr. Irlen announced that HOPE has scheduled its next Golf fundraiser to be on November 13, 2017 at the Virginia County Club in Long Beach and asked all to mark their calendars.

K. SELF-DETERMINATION ADVISORY

In Mr. Sanz's absence, Ms. Hernandez reported that the Committee met on February 8, 2017 and discussed the pre-enrollment process and the fact that there is still uncertainty and delay in the SDP application process with the federal government.

L. INTERAGENCY COORDINATING COUNCIL

Mr. Erber reported that the ICC met at Westside Regional Center and were given a presentation by a non for profit agency called Alliance for Children that provides legal services. The ICC next meeting will be in April.

Mr. Bergmann moved to accept the committee reports and Mr. Herrera seconded the motion which was unanimously approved by the Board.

ADJOURNMENT

Mr. Rea adjourned the meeting at 8:03 p.m.



Submitted by:

Mr. Doug Erber, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees