

**MINUTES OF THE JULY 17, 2018 MEETING OF THE BOARD OF
TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES
FOUNDATION, INC.**

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Fu-Tien Chiou, *Treasurer*
Mr. Joe Czarske, *Vice President*
Dr. James Flores, *Secretary*
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Ms. Patricia Jordan, Board Member
Mr. Christopher Patay, Board Member
Ms. Paul Quiroz, Board Member
Dr. Bobbie Rendon-Christensen, Board Member
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Mr. La Velle Gates, Board Member
Mr. Bob Irlen, Board Advisor
Mr. Mariano Sanz, *President*.

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. LaWanna Blair, Director of Early Childhood
Services
Ms. Mary Hernandez, Director of Adult Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Ms. Sofia Cervantes, SCDD
Mr. Christofer Arroyo, SCDD
Ms. Tracy Barrow, HRC Parent
Mr. Mead Duley, HRC Client
Ms. Kim Sinclair, HRC Parent
Mr. Dwayne Sinclair, HRC Parent
Ms. Maria Lewis, HRC Parent
Ms. Guadalupe Nolasco, HRC Parent
Ms. Cesilia Ortiz, HRC Parent
Ms. Mayra Garcia, HRC Parent
Ms. Amelia Castellanos, HRC Parent
Ms. Maria Zavala, HRC Parent
Ms. Vianey Gomes, HRC Parent

CALL TO ORDER

In Mr Sanz's absence, Mr. Czarske called the Board meeting to order at 6:40 p.m.

PRESIDENT'S REPORT

Mr. Czarske led in the Pledge of Allegiance to the Flag and welcomed Board members, guests and staff. Mr. Czarske asked the Board members and staff to introduce themselves.

Mr. Czarske advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Czarske thanked those Board members who attended our annual Board Recognition Dinner on June 16.

Mr. Czarske reminded Board members that there is no board meeting in August and the next board meeting is on September 18, 2018 at the Long Beach office.

Mr. Czarske advised those present that reservations for Spanish interpretation at Board meetings must be made 3 business days in advance of the meetings. Additionally, Mr. Czarske reminded all that child care is not provided for Board meetings.

The MINUTES OF THE MAY 15, 2018 BOARD MEETING were presented by Dr. Flores. There were no questions and they were received and filed.

TREASURER'S REPORT

Mr. Chiou reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated April 18; Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated May 18; Harbor Regional Center Functional Expenditures, dated May 18; Harbor Regional Center Line Item Report, dated May 18; Harbor Regional Center POS Contract Summary, dated May 18; Harbor Regional Center Functional Expenditures, dated April 18; Harbor Regional Center Line Item Report, dated April 18; and the Harbor Regional Center POS Contract Summary, dated April 18.

EXECUTIVE REPORT

1. FY 17/18 BUDGET UPDATE:

Ms. Del Monico referred the Board to a summary of the state budget and reviewed specific items related to total state funds and caseload growth. Ms. Del Monico also advised the Board that the Lanterman Coalition, including ARCA, had notified Governor Brown of its strong opposition to the current budget because it “fails to make meaningful investments in the future” of the developmental services system.

2. BUDGET TRAILER BILL:

Ms. Del Monico called the Board’s attention to the budget trailer bill and summarized a few key trailer bill provisions related to regional centers and our clients.

3. SELF-DETERMINATION PROGRAM - UPDATE:

Ms. Del Monico announced that California’s Self-Determination Waiver application was approved on June 7, 2018 by CMS allowing DDS and regional centers to proceed with implementation.

4. ELECTRONIC VISIT VERIFICATION:

Ms. Del Monico informed the Board that on January 1, 2019, new federal requirements for Electronic Visit Verification (EVV) go into effect mandating the use of EVV for Medicaid funded personal care services. Discussion on the implementation and verification of the EVV followed.

5. DDS FACTBOOK:

Ms. Del Monico advised that DDS released its most recent “Fact Book” which provides client characteristic and demographic information derived from data stored in DDS automated systems. Ms. Del Monico explained what the Fact Book presents and briefly discussed some of the significant shifts from January 1, 2007 to January 1, 2017.

6. REVIEW OF RESPITE SERVICES:

Ms. Del Monico updated the Board on the first two, out of three respite services reviews that are being conducted as part of the Client Services Committee meetings and facilitated by Ms. LaWanna Blair, HRC Director of Early Childhood Services. These meetings have covered review of our existing material on respite services. The final review session is on Tuesday, July 24, 2018 in the HRC Long Beach office. We will continue to inform all those interested in participating through the HRC e-bulletin, social

media and with postings on our website. Following the last session, a draft report with recommendations will be submitted to the Client Services Committee and the full Board.

7. AUGUST ARCA MEETING

Ms. Del Monico announced that the August 16 and 17 ARCA meetings will be held at Harbor Regional Center in Conference Rooms A4, A1 and A2 beginning on August 16th at 9:00 am and 8:00 am on August 17th. Ms. Del Monico encouraged those interested to attend.

8. CASELOAD RATIO SURVEY/"SERVICE COORDINATION SHORTFALL":

Ms. Del Monico called the Board's and visitor's attention to three handouts provided at the beginning of tonight's related to caseload ratios. Ms. Del Monico advised that Harbor Regional Center plans to respond to a DDS request for attention to this matter via a letter entitled "HRC response 2018". Ms. Del Monico shared that all of these documents will be posted on our website with information as to where and how anyone interested in commenting or providing observations in this matter can do so.

<http://www.harborrc.org/about/performance/audits>.

9. PRESENTATION:

Ms. Judy Wada, Harbor Regional Center Chief Financial Officer provided a brief presentation about the status of the statewide rate study.

COMMITTEE REPORTS

A. AUDIT

In Mr. Gates absence, Ms. Wada reported that our auditors Windes, Inc. are working to complete the FY 2017-18 audit by mid-September. Additionally, the Audit Committee will meet to discuss Request for Proposals for a new Auditor for next fiscal year.

B. BOARD DEVELOPMENT

The Board Development Committee had not met since the last board meeting.

C. BOARD PLANNING

Mr. Bergmann reported that the Committee met on May 25, 2018 and discussed diversity initiatives and reviewed the completed Year-End Progress Report for our 2017 Performance Plan.

D. CLIENT ADVISORY

Mr. Gauthier reported that the committee met on May 19, 2018 and he referred the Board to the minutes, which focused on updates regarding Self-Determination, the Employment 1st Policy and the status of CMS (Centers for Medicare & Medicaid Services) rule.

E. CLIENT SERVICES

At Ms. Jordan's request, Ms. Blair, Director of Early Childhood Services provided the Board and visitors with a brief summary and recap of the status of the Respite Service Reviews.

F. COMMUNITY RELATIONS

Dr. Sifuentes announced that the company, CISCO, has created a matching program for their employees that allow CISCO employees to nominate non-profit organizations, such as Harbor Regional Center to receive company matching gifts.

G. SELF-DETERMINATION ADVISORY

In Mr. Sanz's absence, Ms. Hernandez, Director of Adult Services, summarized the latest update on the self-determination program application, specifically that the application was approved on June 7, 2018. Ms. Hernandez also provided an update on the roll out of the program and expectations for applicants and HRC now that the application has been approved.

H. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee met on June 5, 2018 and reviewed and discussed the status of the statewide rate study.

I. ARCA

Mr. Czarske summarized the matters discussed at the June ARCA meetings.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Czarske advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Czarske indicated that six (6) public comment forms had been received and he called upon those wishing to provide input.

Mr. Czarske stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Czarske advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

EXECUTIVE SESSION

Mr. Czarske advised that there would be no executive session following the business meeting.



Submitted by: _____

Dr. James Flores, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees