



MINUTES OF THE SEPTEMBER 18, 2018 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Fu-Tien Chiou, *Treasurer*
Mr. Joe Czarske, *Vice President*
Dr. James Flores, *Secretary*
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Mr. Christopher Patay, Board Member
Ms. Paul Quiroz, Board Member
Dr. Bobbie Rendon-Christensen, Board Member
Mr. Mariano Sanz, *President*
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Ms. Patricia Jordan, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Mr. Mike Ikegami, Director of Information & Technology
Ms. Nancy Spiegel, Director of Information & Development
Ms. Erica Reimer Snell, Director of Community Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Ms. Vianey Gomes, HRC Parent
Ms. Mayra Garcia, HRC Parent
Ms. Guillermina Gonzalez, HRC Parent
Ms. Kathryn Platnick, HRC Parent
Ms. Maxi Romero, HRC Parent
Ms. Sofia Cervantes, SCDD
Ms. Guadalupe Magdalena, HRC Parent
Ms. Ivon Muniz, HRC Parent
Ms. Maria Zavala, HRC Parent
Ms. Amelia Castellanos, HRC Parent
Ms. Kim Sinclair, HRC Parent

CALL TO ORDER

Mr Sanz called the Board meeting to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Sana led in the Pledge of Allegiance to the flag and welcomed Board members, guests and staff.
Mr. Sanz asked the Board members and staff to introduce themselves.

Mr. Sanz advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Sanz reminded Board members that the October meeting of the Board will be a training meeting and our next regular business meeting will be on November 20, 2018 at our Torrance office.

Mr. Sanz advised those present that reservations for Spanish interpretation at Board meetings must be made 3 business days in advance of the meetings. Additionally, Mr. Sanz reminded all that child care is not provided for Board meetings.

The MINUTES OF THE JULY 17, 2018 BOARD MEETING were presented by Dr. Flores. There were no questions and they were received and filed.

TREASURER'S REPORT

Mr. Chiou reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated June 18; Harbor Regional Center Functional Expenditures, dated June 2018; Harbor Regional Center Line Item Report, dated June 18; Harbor Regional Center POS Contract Summary, dated June 18; Harbor Regional Center Monthly Financial Report Fiscal Year 2018-19, dated July 2018; Harbor Regional Center Functional Expenditures, dated July 18; Harbor Regional Center Line Item Report, dated July 18; the Harbor Regional Center POS Contract Summary, dated July 18; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense Fiscal Year 2017-18.

EXECUTIVE REPORT

1. HRC'S NEW DIRECTOR OF COMMUNITY SERVICES

Ms. Del Monico announced the appointment of Erica Reimer Snell to the position of Director Community Services and asked all to join her in welcoming Erica to Harbor Regional Center.

2. FY 17/18 BUDGET UPDATE:

Ms. Del Monico provided the Board with the last update on the 2017-18 fiscal year budget which indicated that the projection for statewide POS expenditures has continued to decrease.

3. FY 2018/19 BUDGET UPDATE:

Ms. Del Monico called the Board's attention to the 2018-19 E-1 contract amendment attachment in their board packet and explained key points of this first amendment to the regional centers' contracts in detail. Discussion followed.

4. ASSEMBLY SUBCOMMITTEE HEARING:

Ms. Del Monico summarized the major points of the Assembly Select Committee's inaugural hearing on Intellectual and Developmental Disabilities. Representatives of the Legislative Analyst's Office (LAO), The Chair of the State Council on Developmental Disabilities (SCDD) and the ARCA Executive Director made educational presentations and testimony to the committee and some of their key points were discussed.

5. LANTERMAN COALITION UPDATE:

Ms. Del Monico summarized the major points of the Lanterman Coalition related to the current year budget and advised that the Lanterman Coalition has requested a meeting with the California Health & Human Services Agency and the Department of Developmental Services to discuss the Governor's next budget and other key items the Coalition would like included, such as the elimination of 14-day holiday schedule. Discussion followed.

6. SOUTHERN CALIFORNIA LANTERMAN COALITION:

Ms. Del Monico advised the Board that the Southern California Lanterman Coalition met at Harbor Regional Center on September 13, 2018 to discuss and identify the actions regional centers and their partnering provider communities should take in the coming year to reverse the erosion of the community-based system. Ms. Del Monico shared with the board the substance of the Coalition's deliberations at this meeting. Discussion followed.

7. SDC CLOSURE UPDATE:

Ms. Del Monico provided the Board with background on the first (pilot) regional centers' formation and observed that the success of the first two pilot regional centers resulted in an overall mission to find alternatives for clients residing in State Hospitals and ultimately to close State Hospitals. As a result of this fifty year effort on August 14, 2018 the last HRC client residing in an SDC scheduled for closure has moved into his own apartment in the community. Ms. Del Monico congratulated HRC staff and service providers who have made these transitions possible.

8. REVIEW OF RESPITE SERVICES:

Ms. Del Monico updated the Board on the final status of HRC's respite services review that had been conducted as part of the Client Services Committee meetings and facilitated by Ms. LaWanna Blair, HRC Director of Early Childhood Services. Ms. Del Monico thanked Ms. Blair and the Client Services Committee members who have devoted their time to participating in the reviews and acknowledged the participation of a steady group of parents, service providers and staff who have contributed to this effort. A draft report with recommendations will be shared by the Client Services Committee later in tonight's meeting. Plans are underway to select another HRC service to be reviewed with oversight by the HRC Client Services Committee. We will continue to inform all those interested in participating through the HRC e-bulletin, social media and with postings on our website.

9. HOLIDAY GIVING:

Ms. Del Monico announced that soon we will begin our campaign to provide food and gifts to needy families during the holidays and we are requesting the Board approve a gift from the Harbor Help Fund in the amount of \$40,000 with which we will purchase food certificates from Ralphs and gift certificates from Target. Ms. Del Monico thanked the board in advance for their thoughtfulness and kind generosity as we try to ensure that our neediest families will have a joyous holiday season.

Mr. Gauthier moved to approve a donation of \$40,000 from the Harbor Help Fund to purchase food and gift certificates to donate to HRC clients/families and Dr. Rendon-Christensen seconded the motion, which was unanimously approved by the Board.

10. PRESENTATION:

Ms. Nancy Spiegel, Director of Information and Development, shared a film that was produced with funding provided by DDS for one of our HRC disparity projects. The film, in Spanish with English subtitles was developed to assist in explaining the role of the service coordinator when we hold our various community engagement meetings.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske advised of the latest matters discussed at the past ARCA meetings and informed that ARCA's strategic planning retreat is coming up in October.

B. AUDIT

Mr. Gates reported that our auditors Windes, Inc. are working to complete the FY 2017-18 audit in time to report at our January meeting. Additionally, the Audit Committee is soliciting proposals for a new auditor for next fiscal year.

C. BOARD DEVELOPMENT

Mr. Sanz advised that the Board Development Committee plans to meet in October.

D. BOARD PLANNING

Mr. Bergmann reported that the Committee met on August 24, 2018 and discussed diversity initiatives and reviewed the completed Year-End Progress Report for our 2018 Performance Plan. Ms. Spiegel presented the draft 2019 Performance Plan to the Board and summarized the various meetings she has held to share the draft plan with the public and that input from the public has been gathered and incorporated into the plan as presented. No comments or questions were made by the public and Mr. Sanz requested a motion for the Board to accept the 2019 Harbor Regional Center Performance Plan.

Mr. Gates moved to accept the 2019 Harbor Regional Center Performance Plan and Mr. Chiou seconded the motion, which was unanimously approved by the Board.

E. CLIENT ADVISORY

Mr. Gauthier reported that the committee met on August 18, 2018 and informed that the committee received information from our Benefits Specialist and her role at HRC. Mr. Gauthier also said that the Board was updated on Self-Determination and reviewed the 2019 Performance Plan.

F. CLIENT SERVICES

At Ms. Jordan's request, Ms. Blair, Director of Early Childhood Services provided the Board and visitors with a brief summary and recap of the status of the Respite Service Reviews. She noted that the plan for implementation of the recommendations emanating from the reviews was attached to the committee minutes and that the plan would be implemented over the course of the fiscal year.

G. COMMUNITY RELATIONS

Dr. Sifuentes reminded the Board about the Cisco Matching Gift Program and provided an update on the status of program. Additionally, Dr. Sifuentes shared that the committee discussed budget advocacy and voter registration initiatives.

H. HOPE

Mr. Irlen thanked those who participated in the past ribbon cutting event for the newest HOPE properties that will house C2C students and advised the Board of the planned renovations on two additional HOPE properties. Mr. Irlen also encouraged the Board to participate in this year's HOPE Golf Tournament on October 22, 2018.

I. SELF-DETERMINATION ADVISORY

Mr. Sanz, summarized the latest update on the self-determination program, specifically that the deadline to apply for the program was on September 17, 2018. Mr. Sanz also provided an update on the roll out of the program and expectations for applicants and HRC.

J. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee met on August 7, 2018 and reviewed and discussed the status of the statewide rate study.

K. RETIREMENT

Dr. Flores informed the Board of the Retirement Plan Balances as of the quarter ending June 30, 2018.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Sanz indicated that five (5) public comment forms had been received and he called upon those wishing to provide input.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Sanz advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

EXECUTIVE SESSION

Mr. Sanz advised that there would be no executive session following the business meeting.



Submitted by: _____

Dr. James Flores, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees