



**MINUTES OF THE NOVEMBER 20, 2012 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

**BOARD PRESENT:**

Mr. Robert Bethel, Board Member  
Mr. Fu-Tien Chiou, Board Member  
Mr. David Gauthier, Secretary  
Mr. Bob Irlen, Board Advisor  
Ms. Patricia Jordan, Board Member  
Ms. Karen Kinnebrew, Board Member  
Mr. John Rea, President  
Mr. Mariano Sanz, ARCA Representative  
Ms. Wendy Sorel, Treasurer

**BOARD ABSENT:**

Mr. George Bird, Past President  
Mr. Jeffrey Brower, Board Member  
Mr. Joe Czarske, Vice President  
Mr. Wesley Dale, Board Member  
Ms. Kristine Engels, Board Member  
Mr. Doug Erber, Board Member  
Dr. James Flores, Board Member  
Dr. Roberta Rendon-Christensen, Board Member

**STAFF PRESENT:**

Ms. Patricia Del Monico, Executive Director  
Ms. Claudia DeMarco, Associate Director  
Ms. Judy Wada, Chief Financial Officer  
Ms. Nancy Spiegel, Director, Information & Development  
Ms. Colleen Mock, Director, Community Services  
Ms. Mary Hernandez, Director, Adolescent & Adult Services  
Mr. Jahn Rokicki, Director, Children's Services  
Ms. Jennifer Lauro, Executive Assistant

**GUESTS:**

Mr. Barry Finley, P.A.C  
Ms. Amy Hardesty, HRC Counselor  
Ms. Christina Wade, HRC Counselor  
Mr. Roger Bulosan, Lautze & Lautze, Auditor

**CALL TO ORDER**

The Board Meeting was called to order at 8:10 a.m. by Mr. Rea.

**PRESIDENT'S REPORT**

- a. Mr. Rea led in the Pledge of Allegiance.
- b. Mr. Rea welcomed Board members, guest and staff.
- c. Mr. Rea asked for members and guests to introduce themselves.
- d. Mr. Rea informed the Board that they were provided with a Ballot of potential dates for the February 2013 Retreat and requested that the Board complete and sign the Ballot and return it to Ms. Jennifer Lauro, the recording secretary at the end of the meeting.
- e. Mr. Rea reminded the Board that there is no Board Meeting in December. The next Board Meeting is scheduled for Tuesday, January 15, 2013 at 6:30 p.m. Mr. Rea wished the Board Happy Holidays.

**APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2012 BOARD MEETING. Ms. Kinnebrew moved to accept the OCTOBER 16, 2012 minutes of the Board meeting, and Mr. Chiou seconded the motion, which was approved by the Board.**

### **TREASURER'S REPORT**

Ms. Wada reviewed the following financial statements: Harbor Regional Center Monthly Financial Report Fiscal Year 2012-13, Sept-12; Harbor Regional Center Functional Expenditures, Sept-12; and Harbor Regional Center Line Item Report, Sept-12. Ms. Wada informed the Board that the Harbor Help Fund report is expected at the January Board Meeting.

**Mr. Sanz moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board.**

### **EXECUTIVE REPORT**

#### **1. 2011-2012 BUDGET:**

Ms. Del Monico updated the Board on the 2011-2012 budget informing that regional centers have expended more than their regular POS contract amount and we are still without a C-8 contract amendment which would allow us to claim and be reimbursed for these expenditures. Ms. Del Monico reported that she believes it is the Department's intention to provide additional funds through a contract amendment. The Board will be advised as soon as the matter is resolved.

#### **2. 2012-2013 BUDGET:**

Ms. Del Monico commented on the passing of Proposition 30 by voters and referred the Board to the article provided in the Board packet for more information. Additionally, Ms. Del Monico reported that regional centers have executed the D-1 contract amendment and the first Sufficiency of Allocation Reports have been sent to DDS. Ms. Del Monico will provide an update on the statewide sufficiency to the Board at the January meeting.

#### **3. CASH MANAGEMENT:**

Ms. Del Monico advised the Board about the change in regional center cash flow dynamics statewide. DDS has advised that they expect the cash flow problem to be resolved when the federal government approves their application for what is called the 1915i Waiver. Ms. Del Monico will keep the Board informed as to this matter.

#### **4. POS GROWTH**

Ms. Del Monico provided the Board with a brief update on Purchase of Service Growth Factors as described in the ARCA paper which had been included in the Board packet.

#### **5. STATE DEVELOPMENTAL CENTER HEARINGS:**

Ms. Del Monico informed the Board that a legislative hearing to explore a variety of issues related to the State Developmental Centers occurred on October 23, 2012 and ARCA testified at this hearing. A draft document which formed the basis for the oral testimony was provided in the Board packet.

**6. UPDATE ON THE WAY FORWARD:**

Ms. Del Monico updated the Board on the activities of The Way Forward initiative as described in a summary document that was attached to the Board packet. Participants in The Way Forward effort on behalf of HRC include Ms. Del Monico, Mariano Sanz and John Rea who will continue to keep the Board advised as the initiative presses on.

**7. HAPPY HOLIDAYS:**

Ms. Del Monico thanked all Board members for their support for our organization, clients and families and wished all Board members Happy Holidays.

**8. PRESENTATION**

Judy Wada, Chief Financial Officer gave a brief presentation about our DDS Contract that included information about our claims for reimbursement and HRC's cash flow situation.

**Mr. Sanz moved to approve the Executive Report. Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board.**

**COMMITTEE REPORTS**

**a) AUDIT**

Ms. Kinnebrew reported that they met this month and that a report was prepared. Mr. Roger Bulosen an Auditor from Lautze and Lautze presented the results of their audit to their Board for the year ended June 30, 2012.

**b) BOARD DEVELOPMENT**

Ms. Del Monico asked the Board members to complete the ballot of potential dates for the February 2013 retreat and Mr. Rea asked that the ballots be returned to Ms. Lauro at the end of today's meeting.

**c) CLIENT ADVISORY**

Ms. Mock referred to a copy of the Client Advisory Committee minutes from their last meeting. Ms. Mock also informed the Board that HRC received a donation of \$4,200 from the Rotary Club and that the Rotary Club will donate some of the proceeds of their upcoming poinsettia fundraising sale to HRC.

**d) CLIENT SERVICES**

Mr. Chiou summarized the Committee's meeting of Tuesday, October 23, 2012 Mr. Chiou informed the Board that the husband of the late Annette Ross, Mr. Jim Ross, will be attending the Client Services Committee meetings in his late wife's place.

**e) COMMUNITY & FINANCIAL DEV**

Ms. Spiegel informed the Board that they met last month and are currently working on a Holiday project with information forthcoming. Ms. Spiegel also reviewed the flyer, 'Holidays Are For Sharing' with the Board that was handed out for this meeting.

f) **SERVICE PROVIDER ADVISORY**

Ms. Mock reported that a meeting was scheduled to take place immediately after the Board meeting to discuss service provider training.

g) **BOARD PLANNING**

Ms. Sorel reported that the Committee did meet this month to work on the development of a survey and a meeting date will also be set for early January 2013.

h) **RETIREMENT**

Mr. Bethel informed the Board that TIAA CREF report for the quarter ending September 30, 2012 will be available for January 2013 meeting.

i) **ARCA**

Mr. Sanz informed the Board that there was no meeting in October, but rather ARCA held a retreat in San Diego which he and Mr. Dale attended. The purpose of the retreat was to revise the ARCA mission and vision statements.

j) **HOPE (Home Ownership for Personal Empowerment)**

Mr. Irlen reported that the November 5, 2012 Golf Tournament was a success with net proceeds exceeding \$100,000.00. Mr. Irlen thanked all volunteers for their help and support.

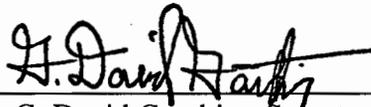
**Ms. Kinnebrew moved to accept the committee reports and Mr. Sanz seconded the motion which was unanimously approved by the Board.**

**PUBLIC INPUT**

None

The meeting adjourned at 9:45 a.m.

Submitted by: \_\_\_\_\_



Mr. G. David Gauthier, Secretary  
Harbor Developmental Disabilities  
Foundation, Inc. Board of Trustees