



**MINUTES OF THE MAY 20, 2025 MEETING OF THE BOARD OF TRUSTEES
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

BOARD PRESENT:

Mr. Gordon Cardona, Board Member
Mr. Fu-Tien Chiou, *Treasurer*
Mr. Joe Czarske, Board Advisor
Dr. James Flores, *Secretary*
Mr. LaVelle Gates, *Vice-President*
Mr. Ramon Gonzalez, Board Member
Mr. Jeffrey Herrera, Board Member
Ms. Patricia Jordan, Board Member
Ms. Ann Lee, Ph.D, Board Member
Mr. Chris Patay, *President*
Ms. Angela Rodriguez, Board Member
Ms. Laurie Zaleski, Board Member

BOARD ABSENT:

Mr. Ron Bergmann, Board Member

STAFF PRESENT:

Mr. Patrick Ruppe, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Elizabeth Garcia-Moya, Director of Community Services
Ms. Eun Kim, Director of Intake & Clinical Services
Ms. Thao Mailloux, Director of Information & Development
Ms. Judy Samana Taimi, Director of Adult Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Mary Hernandez, Director of Case Management Support Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Executive Office Department Assistant

INTERPRETER:

Mr. Fernando Nunez, LRA Spanish Interpreter

GUESTS:

Ms. Monserrat Palacios, DDS
Mr. Paul Quiroz, Service Provider
Ms. Sonia Gonzalez, HRC Parent
Mr. Vincent K. Winston, Union Rep
Ms. Sofia Garcia, HRC Staff
Mr. Brian Carrillo, HRC Staff
Ms. Lesly Nuno, HRC Staff
Ms. Sydney Woo, HRC Staff
Ms. Amber Adams, HRC Staff
Ms. Wendy Munguia, HRC Staff
Mr. Sheldon Trang, HRC Staff
Ms. Sonia Seve, HRC Staff
Ms. Cammy Rosset, HRC Staff
Ms. Araceli Alejandre, HRC Staff
Mr. Miguel Garcia, HRC Staff
Ms. Stephanie Dominguez, HRC Staff
Ms. Raquel Vasquez, HRC Staff
Ms. Mildred Martin, HRC Staff
Ms. Lisa Hobart, HRC Staff
Mr. Raphael Munoz, HRC Staff
Ms. Angel Rodriguez, HRC Staff
Ms. Danica Mitchell, HRC Staff
Ms. Erika Vargas, HRC Staff
Ms. Maria St. Jacque, HRC Staff
Mr. Jesse Torres, HRC Staff
Mr. John King, HRC Staff
Mr. Christian Chacon, HRC Staff
Ms. Daniella Galindo, HRC Staff
Ms. Cherryl Julian, HRC Staff
Ms. La'Shelle Daisy, HRC Staff

CALL TO ORDER

Mr. Patay called the Board to order at 6:08 p.m.

PRESIDENT'S REPORT

Mr. Patay welcomed Board members, guests and staff, then led in the Pledge of Allegiance. Mr. Patay took roll call of Board Members and a quorum was established.

Mr. Patay introduced Board Member Laurie Zaleski who read Harbor Regional Center's Mission and Vision Statements.

Mr. Patay reminded the Board that our next meeting will be a training, closed to the public, on June 17, 2025. Our next regular business meeting will be on July 15, 2025 at the Torrance location in the main building board room.

ANNOUNCEMENTS: Mr. Patay made the following announcements:

- Harbor will celebrate 'Grand Opening Day' of its newest building (the former Souplantation) on Tuesday, June 24, 2025 from 11:00 am to 2:00 pm. Fun activities and refreshments will be provided for individuals served and their families that wish to attend. Details to follow as the date approaches and we hope the Board will come and join the fun and festivities!
- Our annual Board Retreat and Recognition Dinner will be held of Saturday, October 11, 2025 at the Torrance location in rooms A1/2. The retreat will begin at 9:00 am and end at 3:00 pm. The retreat topic will be on 'Strategic Plan Refresh: Evaluating Progress and Future Alignment'. The recognition dinner will follow at 6:00 pm with details to follow as the date approaches.

PUBLIC COMMENT

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who submitted a Public Comment Request form to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

Mr. Patay indicated that we had received five (5) Public Comment Request forms.

PRESENTATION OF MINUTES

Mr. Ruppe presented the draft minutes of the March 18, 2025 meeting of our Board which were included in the board packet and posted for the general public on the HRC website. **The MINUTES OF THE MARCH 18, 2025 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

Mr. Chiou reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2024-25, dated February 2025
- Harbor Regional Center Functional Expense Summary, dated February 2025
- Harbor Regional Center POS Contract Summary, dated February 2025
- Harbor Regional Center Line Item Report, dated February 2025
- Harbor Regional Center Monthly Financial Report Fiscal Year 2024-25, dated March 2025
- Harbor Regional Center Functional Expense Summary, dated March 2025
- Harbor Regional Center POS Contract Summary, dated March 2025
- Harbor Regional Center Line Item Report, dated March 2025
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2024-2025

EXECUTIVE REPORT

1. CALIFORNIA STATE BUDGET FISCAL YEAR 2025-26 MAY REVISE:

Mr. Ruppe provided the Board with a detailed summary of the State Budget, its impact on the Department and Regional Centers, on Health & Medi-Cal Changes and on IHSS Reductions.

2. HARBOR REGIONAL CENTER STRATEGIC PLAN – FISCAL YEAR 2024-25 Q3 EXECUTIVE SUMMARY & PROGRESS REPORT:

Mr. Ruppe summarized the third quarter highlights of Harbor's strategic plan which included 1) Communication and Information, 2) Person-Centered Practices, 3) Surveys, 4) Customer Service & Professional Development, 5) Community of Practice (CoP), 6) New Resource Development and 7) Community Engagement.

3. BOARD APPROVAL | BORROWING RESOLUTION | LINE OF CREDIT WITH CITY NATIONAL BANK:

Mr. Ruppe informed that it is necessary for Harbor to have a line of credit in place in the event we have insufficient cash to ensure that our service providers are paid timely and to meet other obligations. Harbor has renewed its line of credit with City National Bank. The original loan agreement was entered on February 9, 2024 with the revolving credit amount of \$50,000,000.00 to manage cash flow requirements as needed. The agreement was revised on June 20, 2024 and the revolving credit amount was decreased to \$40,000,000.00 for the period July 1, 2024 to June 30, 2025. The loan agreement will be extended at the current amount through June 30, 2026.

BORROWING RESOLUTION: RESOLVED that Harbor extend the loan agreement at the current amount of \$40,000,000.00 through June 30, 2026. Mr. Gates moved to adopt the borrowing resolution as noted above and Mr. Chiou seconded the motion, which was unanimously approved by the Board.

4. HARBOR OPERATIONS CONTRACT FOR BOARD APPROVAL | PROFESSIONAL SERVICES | D'ESCOTO WEST

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe indicated that this contract is for the demolition, construction, lighting, painting, HVAC, electrical and plumbing services for Building A, 21231 Hawthorne. Specifically this is Harbor's current Family Resource Center that will be moved to the new building. The space will then be under construction to combine the two (2) existing rooms into one (1) large space that will house up to sixteen (16) employees and replace five (5) damaged windows. The remodel cost is estimated at \$350,000.00.

Ms. Zaleski moved to approve the Operations Contract for Professional Services with D'Escoto West to remodel the current space that Harbor's Family Resource Center occupies and Mr. Gates seconded the motion, which was unanimously approved by the Board with no opposition or abstention.

5. HARBOR PURCHASE OF SERVICE CONTRACT FOR BOARD APPROVAL | PROFESSIONAL SERVICES | COLUMBUS MEDICAL SERVICES, LLC

Mr. Ruppe called the Board's attention to the Purchase of Service Contract with Columbus Medical Services, LLC dba The Columbus Organization and informed this is a renewal contract with The Columbus Organization that provides the clinical staff for Harbor, which includes Harbor's nurses, psychologists, pharmacist, speech pathologist, BCBA and forensic specialist. Mr. Ruppe advised that the contract rates for fiscal year 2025-26 will increase to \$2,349,858.00.

Ms. Rodriguez moved to approve the Purchase of Service Contract for Professional Services by The Columbus Organization with a projected renewal amount of \$2,349,858.00 and Ms. Jordan seconded the motion, which was unanimously approved by the Board.

6. HARBOR OPERATIONS POLICY FOR BOARD APPROVAL | *revised* DELEGATED CONSERVATORSHIP:

Mr. Ruppe advised that the Department of Developmental Services requested that Harbor's current Delegated Conservatorship Policy be revised to reflect the minimum qualifications and training for Harbor staff fulfilling the role of the delegated conservator. Mr. Ruppe informed that the Policy has been revised to note the minimum educational levels and trainings that pertain to: 1) Alternatives to Conservatorships and Supported Decision Making, 2) Clients Rights, 3) Futures Planning, and 4) Person-Centered Planning Facilitation Skills.

Mr. Chiou moved to approve the revised Harbor Operations Delegated Conservatorship Policy and Ms. Jordan seconded the motion, which was unanimously approved by the Board.

7. HARBOR OPERATIONS POLICY FOR BOARD APPROVAL | TRANSPARENCY AND ACCESS TO PUBLIC INFORMATION:

Mr. Ruppe referred the Board to the current Transparency and Access to Public Information Policy that was provided in their Board packets and informed that the Policy has been revised to incorporate additional reporting requirements and person-centered language.

Ms. Rodriguez moved to approve the Harbor Operations Transparency and Access To Public Information Policy and Mr. Chiou seconded the motion, which was unanimously approved by the Board.

8. PROVIDER DIRECTORY & RATE REFORM IMPLEMENTATION:

Mr. Ruppe referred the Board to Elizabeth Garcia-Moya, Director of Community Services who provided a brief update on the Provider Directory and Rate Reform Implementation.

9. PRESENTATION: 2025-26 DRAFT PERFORMANCE PLAN

Mr. Ruppe called upon Thao Mailloux, Director of Information and Development, who made a presentation to the Board on the draft 2025-26 Performance Plan, and advised that it will require Board approval.

Ms. Zaleski, Chair of the Board Planning Committee, reported that the Committee met on May 12, 2025 to review the Performance Plan. In addition to reviewing

the purpose and role of the Committee, members also reviewed the draft performance data for FY 2023-24 and discussed Harbor's progress and community's input thus far. Ms. Zaleski requested a motion for the approval and adoption of the Performance Plan for 2025-26.

Mr. Patay moved to approve Harbor's 2025-26 Draft Performance Plan and Ms. Rodriguez seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. BOARD DEVELOPMENT

Mr. Patay informed that the Committee met on May 14, 2025 to create the official Election Ballot and the Slate of Officers Ballot for the Fiscal Year 2025-26. Mr. Patay reported that tonight Official Elections were held prior to the Board meeting where members unanimously voted to elect the following Slate of Officers:

LaVelle Gates for President	Fu-Tien Chiou for Treasurer
Joe Czarske for Vice-President	Dr. James Flores for Secretary

And unanimously voted to elect the following returning Board members:

Joe Czarkse	David Gauthier
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B. CLIENT SERVICES

Ms. Jordan, Chair of the Committee, reported that the Committee met on March 25, 2025 where the Committee reviewed Harbor's current Family Life Support Services service policy and Licensed Living Options Services service policy to identify where both can be updated to reflect person-centered language. Next meeting is scheduled for May 27, 2025.

C. COMMUNITY RELATIONS

Ms. Lee, Chair of the Committee, reported that the Committee met on April 17, 2025 where the committee shared resources that would benefit individuals with Intellectual/Developmental Disabilities. Next meeting is scheduled for July 17, 2025.

D. RETIREMENT

Mr. Chiou, Chair of the Committee, reported on the Retirement Plan Balances for the quarter ending May 31, 2025.

E. SELF-DETERMINATION ADVISORY

Ms. Perez advised the Board that the Self-Determination Advisory Committee continues to meet monthly and provided an update on the April 2, 2025 meeting.

F. SERVICE PROVIDER ADVISORY

Ms. Rodriguez, Chair of the Committee, informed that the Committee met on April 1, 2025 and focused primarily on rate reform, emergency preparedness and the Public Records Act. Next meeting is scheduled for June 3, 2025.

ADJOURNMENT 7:48 p.m.

Mr. Patay thanked all those who participated in our Board meeting tonight.

Submitted by: _____

Dr. James Flores, Secretary

Board of Trustees

Harbor Developmental Disabilities Foundation