

# Childcare

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# Agenda

- Welcome and Introductions
- Training Agreements
- Presentation on Childcare
- Questions



# Training Agreements

- We agree to be respectful of each other.
- We agree to end the session at the hours mark.
- We agree to ask our questions at the end of the training.
- We agree to only ask questions and share comments related to this training.
- We agree to respect privacy by not sharing any personal information.
- We agree to not ask a question that has already been asked and answered.



# Definition: Childcare

Childcare is supervision for individuals whose caregivers are unavailable to provide such care and supervision because they are engaged in work or vocational/educational training.



# What Does the Law Say?

- **WIC Section 4646.4 (A)(4)**

"...consideration of the family's responsibility for providing similar services and supports for a minor child without disabilities."

- **WIC Section 4659 (A)(1)**

As payer of last resort, "regional centers shall identify and pursue all possible sources of funding for consumers receiving regional center services."

# Types of Childcare

Services take place in the home or community, in licensed and unlicensed settings, and through a caregiver identified by the family or by a provider.

- Agency
- Employer of Record (EOR)
- Self Determination Program (SDP)
- Participant Directed Services (PDS)
- Specialized Childcare Centers



# Childcare Factsheet and Policy



## CHILDCARE SERVICES

We believe that access to safe and appropriate childcare services is essential for caregivers to pursue employment or educational opportunities.

**Services may help you by:**

- Providing supervision while parent/caregiver is unavailable
- Adding extra support at a afterschool program
- Assisting with some or all of the associated costs, depending on the child's age and the setting

**Where to find more info:**

- [Harbor Policy on Childcare](#)
- [Harbor Regional Center - Family Resource Center](#)

**If this service interests you, talk to your service coordinator about:**

- The needs of your child(ren)
- Your scheduling needs

**Important:**  
Services are determined through the Person-Centered Planning process. This service is only provided for those individuals served by Harbor



### DEFINITION:

Childcare is supervision for individuals whose caregivers are unavailable to provide such care and supervision because they are engaged in work or vocational/educational training.

### PHILOSOPHY:

All families may experience the need for childcare for individuals living in their home. Often, families can meet this need through natural supports (family members, friends) or private and public resources (schools, churches, YMCA, etc.). Harbor Regional Center (Harbor) understands the individuals we serve may have care needs that exceed what is needed by their typically developing peers.

For individuals between the age of 3 and 13 years of age, all caregivers are expected to be responsible for the cost associated with childcare. However, when the level of supervision required exceeds that of typically developing peers, our role is to support families by covering the costs associated with the necessary specialized care.

Most individuals, 13 years of age and older can be safely left alone for periods of time while a caregiver is unavailable. When an individual's disability related needs make this impractical, we recognize that our funding becomes even more crucial in covering the cost of necessary childcare, as their care needs exceed what is typically expected for peers their age.

### POLICY:

Harbor may support families with their childcare needs under the following circumstances:

- The individual served has specialized care needs, such as behavioral challenges or special medical needs that are above those of typically developing peers; and
- Due to employment or vocational training, there are no caregivers available to meet the supervision needs of the individual served; and
- There are no natural or community resources available to meet the need; and
- The identified childcare service has fees that are reasonable and cost-effective; and
- The care and supervision are provided in either a licensed or non-licensed setting that promotes the individual's inclusion in their community; and
- The family provides Harbor with all necessary information and documentation, such as work schedule, school/program calendar and In-Home Supportive Services (IHSS) Notice of Action, etc., if applicable; and
- The individual served is 13 years of age or older cannot be safely left alone and the family has exhausted In-Home Supportive Services (IHSS) or is actively engaged in a plan with Harbor to pursue IHSS.

# Parent/Family Responsibilities

- Complete Employment Verification Form



## EMPLOYMENT VERIFICATION FORM

The information you provide on this form is confidential and will only be used to determine eligibility for childcare services through Harbor Regional Center (Harbor).

TO: Harbor Regional Center  
21231 Hawthorne Blvd.  
Torrance, CA 90503

RE: \_\_\_\_\_  
(Name of Individual Served)

UCI: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_

### 1. EMPLOYMENT DETAILS: This certifies employment for the above individual

Date of Employment: _____	Name of Employer: _____
Job Title: _____	Work Phone Number: _____
Email: _____	Work Address: _____
This position is: <input type="checkbox"/> Full-time (30 hours or more per week) <input type="checkbox"/> Part-time (less than 30 hours per week)	
Work Schedule: Days: _____ Hours: _____	

### 2. VERIFICATION

**Employer Verification** (Complete if employer will provide verification)

**Caregiver Authorization** (Completed by Parent/Caregiver)

I, \_\_\_\_\_, authorize my employer  
(Name of Parent/Caregiver)

\_\_\_\_\_, to confirm my employment information to  
(Contact Person at Employer)  
Harbor for the purpose of verifying my eligibility for childcare services.

Signature of Parent/Caregiver: \_\_\_\_\_ Date: \_\_\_\_\_

**Self-employed** (Check this box if you are self-employed and are the employer of record)

I certify that the employment details provided above are accurate to the best of my knowledge (to be completed by person verifying employment).

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Your Service Coordinator Will:

- Begin assessing for services through the Individualized Family Service Plan (IFSP) and Individual Program Plan (IPP) process
- Gather information about:
  - The current care of your child
  - Resources you are exploring/accessing
  - Employment/School Schedule

# Assessment of Needs

Your Service Coordinator will:

- Determine if there is an unmet need and assess childcare hours
  - Provide Service Coordinator with work/vocational training and/or school schedule including hours, travel time, dates
  - Where you work/location
  - Full-time/part-time
  - Start time/End time
  - Class schedule
  - Commute
  - Holidays
  - School breaks/camp
- Help you explore generic resources
- Assist with funding childcare hours if generic resources are not available

# Natural Supports

## Family members and Friends

### **WIC Section 4646.4(b)(4)**

“Consideration of the family's responsibility for providing similar services and supports for a minor child without disabilities in identifying the consumer's service and support needs as provided in the least restrictive and most appropriate setting. In this determination, regional centers shall take into account the consumer's need for extraordinary care, services, supports and supervision, and the need for timely access to this care.”



# Generic Supports

- Private and Public Resources:
  - Day care centers
  - Schools
  - Churches
  - YMCA
  - Nonprofit Organizations
    - Crystal Stairs
    - Children's Home Society of California (CHS) etc.



# Childcare Needs Across Ages

- 0-3 Parent responsibility
- 3-13 *Harbor may assist* when supervision needs exceed typical peers due to disability.
- 13-17 Child is generally safe to be left alone. *Harbor may assist* if disability prevents safe independence.
- **Exceptions:** Support may be provided when families lack other natural supports and have exhausted generic resources.



# Support from Harbor

## ***Harbor may purchase childcare services when:***

- The individual served has specialized care needs that are above those of typically developing peers
- There are no natural or community resources available to meet the need
- Changes in circumstances and/or environmental factors

# Childcare Settings

- Community Childcare Programs
- After School Programs
- In-home Childcare



# Your Rights

## Timelines:

- Within 5 business days of receiving your request, Harbor will acknowledge your request.
- Within 5 business days of Harbor's acknowledgement, we will provide a response (either a decision or notice that we are continuing to assess).
- Within 5 business days of making a decision, we will provide a Notice of Action (NOA) or Good Faith Letter, if applicable

# Your Rights

## What if you don't agree with Harbor's decision?

You have the right to file an appeal

There are three parts to the appeal process (You can request any or all of them. You can change your choice later in the process):

1. Informal Meeting
2. Mediation
3. Fair Hearing

### **Appeals & Complaints:**

CA Department of Developmental Services  
Office of Clients Rights & Advocacy

# FAQ

1. What is the hiring process for caregivers?
2. Do you need a Social Security Number (SSN) to be an Employer of Record caregiver?
3. How much do caregivers get paid?
4. Do caregivers receive training, Employer of Record vs Agency?
5. Can I have multiple caregivers when using Employer of Record?
6. Can my childcare provider be someone living in the home?

# FAQ

7. Can childcare be provided to other children in the home?
8. Can the caregiver provide transportation?
9. Can the child be picked up from school if not using personal vehicle (e.g. walking)?
10. When my agency directed worker is sick who will care for my child?
11. Can childcare be provided for trainings?

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# Questions?



# Survey/Poll



[https://www.surveymonkey.com/r/Childcare\\_101](https://www.surveymonkey.com/r/Childcare_101)