



MINUTES OF THE JANUARY 20, 2026 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION

BOARD PRESENT:

Mr. Gordon Cardona, Board Member
Mr. Fu-Tien Chiou, *Treasurer*
Mr. LaVelle Gates, *President*
Mr. Jeffrey Herrera, Board Member
Ms. Ann Lee, Ph.D, Board Member
Ms. Patricia Jordan, Board Member
Mr. Chris Patay, Board Member
Ms. Angela Rodriguez, Board Member
Ms. Laurie Zaleski, Board Member

BOARD ABSENT:

Mr. Ron Bergmann, Board Member
Mr. Joe Czarske, *Vice-President*
Dr. James Flores, *Secretary*
Mr. David Gauthier, Board Member
Mr. Ramon Gonzalez, Board Member

STAFF PRESENT:

Mr. Patrick Ruppe, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Elizabeth Garcia-Moya, Director of Community Services
Ms. Mary Hernandez, Director of Case Management Support Services
Ms. Eun Kim, Director of Intake & Clinical Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Judy Samana Taimi, Director of Adult Services
Ms. Thao Mailloux, Director of Strategic Communications & Engagement
Mr. Jesus Jimenez, Executive Office Department Assistant

STAFF ABSENT:

Jennifer Lauro, Executive Assistant

INTERPRETER:

Mr. Fernando Nunez, LRA Spanish Interpreter

GUESTS:

Mr. Tom Huey, Windes, Inc.
Ms. Monserrat Palacios, DDS
Mr. Paul Quiroz, Service Provider
Mr. Brian Carrillo, HRC Provider Relations Specialist
Ms. Bing Tayag, HRC Controller
Ms. Tess Castillo, HRC Assistant Controller

CALL TO ORDER

Mr. Gates called the Board to order at 6:00 p.m.

PRESIDENT'S REPORT

Mr. Gates welcomed Board members, guests and staff, then led in the Pledge of Allegiance.

Mr. Gates took roll call of Board members and a quorum was established.

Mr. Gates reminded Board members that our next meeting will be a training, closed to the public, on February 17, 2026.

Mr. Gates informed the Board that our next regular business meeting will be on March 17, 2026.

Mr. Gates called on Board member Ms. Angela Rodriguez to read Harbor's Mission, Vision and Guiding Values Statement.

AUDIT REPORT

Ms. Wada, Chief Financial Officer, advised that the Audit Committee met with the independent auditors to review the draft report and then introduced Mr. Tom Huey to the Board. Mr. Huey of Windes presented to the Board the results of their audit of the Harbor Developmental Disabilities Foundation for the fiscal year ending June 30, 2025. The Board took the following action:

Mr. Chiou moved to approve the Auditor's Report for Harbor Developmental Disabilities Foundation and Ms. Lee seconded the motions, which was unanimously approved by the Board.

CLOSED SESSION - OPEN 6:28 PM

Mr. Gates announced that we will have a Closed Session tonight to discuss: 1) Labor Negotiations; and 2) Litigation. At this time Mr. Gates made a motion to ask the Board to close the public Board meeting and go into closed session.

Mr. Chiou moved to close the public board meeting and go into Closed Session and Ms. Lee seconded the motion. The full Board adjourned to the Executive Dining Room at 6:28 pm.

CLOSED SESSION - ADJOURN 6:46 pm

Mr. Gates made a motion to ask the Board to conclude Closed Session on: 1) Labor Negotiations; and 2) Litigation and return to the public Board meeting.

Ms. Rodriguez moved to close the Closed Session and return to the public Board meeting and Ms. Lee seconded the motion. The full Board adjourned to the main Board room to continue the public Board meeting at 6:46 pm.

PUBLIC COMMENT

Mr. Gates advised that public input was next on the agenda. Mr. Gates stated that he will call upon each person who submitted a Public Comment Request form to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone. Mr. Gates indicated that we had received one (1) Public Comment Request form.

PRESENTATION OF MINUTES

In Dr. Flores absence, Mr. Gates presented the draft minutes of the November 18, 2025 meeting of our Board which were included in the Board packet and posted for the general public on the Harbor website. **The MINUTES OF THE NOVEMBER 18, 2025 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

Mr. Chiou reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2025-26, dated September 2025
- Harbor Regional Center Purchase of Service Line Item Report, dated September 2025
- Harbor Regional Center POS Contract Summary, dated September 2025
- Harbor Regional Center Operations Line Item Report, dated September 2025
- Harbor Regional Center Monthly Financial Report Fiscal Year 2025-26, dated October 2025
- Harbor Regional Center Purchase of Service Line Item Report, dated October 2025
- Harbor Regional Center POS Contract Summary, dated October 2025
- Harbor Regional Center Operations Line Item Report, dated October 2025
- Harbor Regional Center Monthly Financial Report Fiscal Year 2025-26, dated November 2025
- Harbor Regional Center Purchase of Service Line Item Report, dated November 2025
- Harbor Regional Center POS Contract Summary, dated November 2025
- Harbor Regional Center Operations Line Item Report, dated November 2025

EXECUTIVE REPORT

1. BUDGET UPDATE:

Mr. Ruppe provided the Board with a detailed summary of the Governor's budget for fiscal year 2026-27.

2. FOR BOARD APPROVAL | NEW HARBOR OPERATIONS POLICY | DOCUMENTATION RETENTION & DESTRUCTION:

Mr. Ruppe referred the Board to a new Harbor Operations Policy that establishes how Harbor retains, stores and lawfully destroys corporate records to comply with legal, contractual and DDS requirements where the Board will be designated to delegate authority to the Executive Director to maintain retention schedules, implement supporting systems and issue litigation holds to ensure compliance and reduce organizational risk. A motion to approve is required by the Board.

Mr. Chiou moved to approve the new Harbor Documentation Retention and Destruction Policy and Ms. Rodriguez seconded the motion, which was unanimously approved by the Board with no opposition or abstention.

3. 24-25 HCBS AUDIT RESULTS:

Mr. Ruppe called the Boards attention to the 24-25 HCBS Audit results provided in their Board packets and explained areas identified for improvement.

4. 2026-2031 STRATEGIC PLAN DRAFT:

Mr. Ruppe referred the Board to the draft 2026-2031 Strategic Plan, which included the four focus areas of (1) Individual & Family Experience, (2) Service Coordination and Service Delivery, (3) Community Engagement and Partnerships and (4) Organizational Excellence and Sustainability. Mr. Ruppe informed that the draft reflects the direction the Board, along with additional staff and stakeholder input, provided during the October 2025 retreat. Mr. Ruppe wished

to confirm that the draft 2026-2031 plan captures the priorities and overall direction for Harbor as we look ahead to the next five years. Discussion followed and Board input will be added and an updated draft will be presented at the March meeting for Board approval.

5. HABOR ANNUAL PURCHASE OF SERVICE MEETINGS:

Mr. Ruppe reminded the Board to save the date for our annual Purchase of Service Expenditure meetings that will be held on March 25th and 26th via Zoom. The March 25th meeting will be conducted in English with Spanish translation and the March 26th meeting will be held in Spanish with English translation. Mr. Ruppe referred the Board to the flyer that was included in their Board packets where they may register to attend and encouraged Board member participation.

6. COMMUNITY ENGAGEMENT HIGHLIGHTS:

Mr. Ruppe called on Ms. Mailloux, Director of Strategic Communications and Engagement who shared photos and information of the various community engagements Harbor hosted over the 2025 Holidays, specifically Harbor's Hearts for the Holidays, Rock for Tots, Winter Wonderland, Capitol Tree Lighting and our Gift-Giving Resource Fair. Additionally, Ms. Mailloux invited Board members to celebrate the Lunar New Year on February 21, 2026 from noon to 3:00 pm occurring at Harbor. Special thanks was given to our many partners and Harbor Help Fund Donors.

COMMITTEE REPORTS

A. CLIENT ADVISORY

Ms. Taimi reported that the Committee met on November 12, 2025 and reviewed presentations on Independent Living Services (ILS) and Supported Living Services (SLS). The next meeting is scheduled for February 11, 2026.

B. CLIENT SERVICES

Ms. Taimi reported that the Committee met on November 25, 2025 and participated in training discussion on the current Independent Living Services and Supported Living Services begin accessed by individuals that have exited the school district based on their assessed needs through Harbor. The next meeting is scheduled for January 28, 2025.

C. SELF-DETERMINATION ADVISORY


Ms. Perez, Committee Liaison, advised the Board that the Self-Determination Advisory Committee continues to meet monthly and provided an update on the November 5, 2025 meeting.

D. SERVICE PROVIDER ADVISORY

Ms. Rodriguez, Chair of the Committee, informed that the Committee met on December 2, 2025 and were shown a presentation on Community of Practice (COP) by Ms. Daisy Bejarano, Manager of Person Centered Practices. The Committee also were shown a presentation on Workplace Violence Prevention by Mr. Vincente Miles, Manager of Emergency Services. Lastly, the Committee received updates on HCBS, rate reform, standardized vendorization and the quality incentive program (QIP) for fiscal year 2026-27. The next meeting is scheduled for February 3, 2026.

ADJOURNMENT 7:52 p.m.

Mr. Gates thanked all those who participated in our Board meeting tonight.

Submitted by: 
Dr. James Flores, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation