HARBOR
REGIONAL CENTER

Harbor Developmental Disabilities Foundation

Board of Trustees Meeting

September 15, 2026

HARBOR
REGIONAL CENTER

SEPTEMBER MEETING OF THE BOARD OF TRUSTEES
TUESDAY, September 15, 2026 @ 6:00 pm
Torrance Location | 21309 Main Board Room

A G E N D A

1. **CALL TO ORDER & INTRODUCTIONS................................. LAVELLE GATES, President**

2. **CLOSED SESSION**
   - Labor Negotiations
   - Lease Proposal Resolution

3. **PUBLIC COMMENT**

4. **MINUTES OF THE *July 21, 2026* MEETING..........................FU-TIEN CHIOU, Secretary**

5. **TREASURER'S REPORT..DR. JAMES FLORES, Treasurer**

6. **EXECUTIVE REPORT...PATRICK RUPPE, Executive Director**
   - State Budget *update*
   - Strategic Plan Executive Summary Progress Report Q3&4 Jan-Jun 2026
   - Strategic Plan Detailed Summary Progress Report Q3&4 Jan-Jun 2026
   - Board Approval: Resolution | Harbor Help Fund
   - Board Approval: Contract | Public Pixels Media (LACC Funding)
   - Board Approval: Contract | Columbus Medical Services
   - Board Approval: HDDF Eighth Restatement of Bylaws
   - Community Engagement *highlights*
   - Presentation: Cultural & Linguistic Competency, by Cristina Mercado, Manager of Rights and Quality Assurance

7. **COMMITTEE REPORTS:**
   a) ARCA...JOE CZARSKE, REPRESENTATIVE

   b) COMMUNITY RELATIONS..............................ANGELA RODRIGUEZ, CHAIRPERSON

   c) RETIREMENT..DR. JAMES FLORES, CHAIRPERSON

   d) SELF DETERMINATION ADVISORY ....ANTOINETTE PEREZ, LIAISON

   e) SERVICE PROVIDER ADVISORY... ....ANGELA RODRIGUEZ, CHAIRPERSON

8. **ADJOURNMENT:** 8:00 PM

*indicates action

MINUTES

Fu-Tien Chiou,
Secretary

HARBOR
REGIONAL CENTER

MINUTES OF THE JULY 21, 2026 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION

BOARD PRESENT:
Mr. Fu-Tien Chiou, *Secretary*
Mr. Joe Czarske, *Vice-President*
Dr. James Flores, *Treasuer*
Mr. LaVelle Gates, *President*
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Ms. Patricia Jordan, Board Member
Ms. Angela Rodriguez, Board Member
Ms. Alexandra Stewart, Board Member

BOARD ABSENT:
Mr. Ramon Gonzalez, Board Member
Mr. Chris Patay, Board Member
Ms. Laurie Zaleski, Board Member

STAFF PRESENT:
Mr. Patrick Ruppe, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Elizabeth Garcia-Moya, Director of Community Services
Ms. Mary Hernandez, Dir. of Case Mgmt Support Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Eun Kim, Director of Intake & Clinical Services
Ms. Judy Samana Taimi, Director of Adult Services
Ms. Thao Mailloux, Director of Strategic Communications & Engagement
Ms. Jennifer Lauro, Executive Assistant
Ms. Jesus Jimenez, Executive Office Department Assistant

STAFF ABSENT:
Ms. LaWanna Blair, Director of Early Childhood Services

INTERPRETER:
Mr. Fernando Nunez, LRA Spanish Interpreter

GUESTS:
Ms. Monserrat Palacios, DDS
Mr. Paul Quiroz, Service Provider
Ms. Shirlys Gruber, HRC Parent
Ms. Angela Yema, HRC Staff
Ms. Kacy Watanabe, HRC Staff
Ms. Cecilia Brizuela, HRC Staff
Mr. Brian Carrillo, HRC Staff
Ms. Analyssa Luna, HRC Staff
Ms. Lesly Nuno, HRC Staff
Ms. Cammy Rosset, HRC Staff
Mr. John King, HRC Staff
Mr. Jesse Torres, HRC Staff
Ms. Yvette Robledo, HRC Staff
Ms. Erica Magony, HRC Staff
Ms. Laisha Tavares, HRC Staff
Ms. Mildred Martin, HRC Staff
Mr. Art Perez, Community
Ms. Stephanie Dominguez, HRC Staff
Ms. Jessica Rodriguez, HRC Staff

CALL TO ORDER
Vice-President Mr. Czarske conducted the Board meeting in lieu of President Mr. Gates and called the Board to order at 6:02 p.m.

PRESIDENT'S REPORT
Mr. Czarske welcomed Board members, guests and staff, then led in the Pledge of Allegiance.

Mr. Czarske took roll call of Board members and a quorum was established.

REMINDERS:
Mr. Czarske reminded Board members that the Board does not meet in August and our next regular business meeting will be on September 15, 2026.

Mr. Czarske announced that 'SAVE-THE-DATE' invites were mailed out to the Board last week for our annual Board retreat and recognition dinner that will be held on Saturday, October 10, 2026 in conference rooms A1&2 and requested that Board members either 'accept' or 'decline' the invite so that we have an accurate head count.

Mr. Czarske thanked all the Board members for successfully completing their annual Conflict of Interest packets via Docusign.

<u>MISSION/VISION STATEMENT:</u>
Mr. Czarske called upon Board Member Fu-Tien Chiou to read Harbor's Mission/Vision Statement. Mr. Chiou read Harbor's Mission/Vision Statement out loud.

<u>PUBLIC COMMENT:</u>
Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who submitted a Public Comment Request form to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone. Mr. Czarske indicated that we had received five (5) Public Comment Request forms.

<u>PRESENTATION OF MINUTES:</u>
Mr. Chiou presented the draft minutes of the May 19, 2026 meeting of our Board which were included in the Board packet and posted for the general public on the Harbor website. **<u>The MINUTES OF THE MAY 19, 2026 BOARD MEETING were received and filed.</u>**

<u>PRESENTATION OF FINANCIALS</u>
Dr. Flores reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2025-26, dated April 2026
- Harbor Regional Center POS Contract Summary, dated April 2026
- Harbor Regional Center Purchase of Service Line Item Report, dated April 2026
- Harbor Regional Center Operations Line Item Report, dated April 2026
- Harbor Regional Center Monthly Financial Report Fiscal Year 2025-26, May 2026
- Harbor Regional Center POS Contract Summary, dated May 2026
- Harbor Regional Center Purchase of Service Line Item Report, May 2026
- Harbor Regional Center Operations Line Item Report, May 2026
- Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Activities Fiscal Year 2025-26

Mr. Gates resumed presiding over the meeting and called upon Mr. Patrick Ruppe, Executive Director to give his Executive Report.

<u>EXECUTIVE REPORT</u>

1. **<u>STATE BUDGET *update* and TBL SB 163:</u>**
   Mr. Ruppe provided the Board with an update on the budget, specifically informing that it was formally approved with no changes from the Governor's May revision. Mr. Ruppe also informed that Trailer Bill Language (TBL) SB 163 passed and summarized key highlights of the bill pertaining to the following: Early Intervention Oversight, Regional Center Oversight, Board Composition Requirements, which has significant changes, Remote Services, Self-

Determination Program, Federal Access Rule, QIP, Rate Reform and Rate Model updates and Life Outcome Improvement System (LOIS).

2. **FOR BOARD APPROVAL | FY 2026-27 HDDF BOARD COMMITTEE ROSTER:**
Mr. Ruppe called the Board's attention to the Fiscal Year 2026-27 HDDF Board Committee Roster to show the Trustees and Community Members who have been selected to be the Committee Chairs:

Audit Committee	Laurie Zaleski
Board Development Committee	Joe Czarske
Board Planning Committee	David Gauthier
Client Advisory Committee	Patricia Jordan
Client Services Committee	David Gauthier
Community Relations Committee	Angela Rodriguez
Executive/Finance Committee	LaVelle Gates
Retirement Committee	Dr. James Flores
Self-Determination Advisory Committee	Deaka McClain
Service Provider Advisory Committee	Angela Rodriguez

Fu-Tien Chiou moved to adopt/approve the Fiscal Year 2026-27 HDDF Board Committee Roster and Dr. James Flores seconded the motion, which was unanimously approved by the Board.

3. **INSURANCE SCHEDULE *renewal*:**
Mr. Ruppe informed the Board that this is the time of year Harbor renews our Insurance coverage and advised that overall our insurance premiums increased 13.7% from last years premium primarily due to the increase in the size of our budget as we approach the mid $600 million in total funding for the coming fiscal year.

4. **ARCA ACADEMY *flyer*:**
Mr. Ruppe referred the Board to the ARCA Academy flyer that was provided in their Board packets and informed that it will take place on Friday, September 25, 2026 and on Saturday, September 26, 2026 at both the DoubleTree Hilton in Torrance and at Harbor Regional Center's Torrance Offices. Specifically, Harbor will host Day 2 Breakout sessions from noon to 4:00 pm. Mr. Ruppe advised that the ARCA Academy is designed to help Board members develop their leadership skills and is a great opportunity to hear from key figures in our industry, from the Director of DDS, other Regional Center Executive Directors and other Board members and encouraged all Board members to attend, if they are able to do so.

5. **COMMUNITY ENGAGEMENT *highlights*:**
Mr. Ruppe called on Ms. Mailloux, Director of Strategic Communications and Engagement who shared photos and information of Harbor's Parent & Community Resource Fair, held at El Camino College, of Tichenor's Annual Superheroes Carnival & Resource Fair, of San Gabriel/Pomona Regional Center's LACC Forum, and of ACEs LA Webinar Series, of which Harbor Directors Thao Mailloux and Eun Kim were key note speakers. Additionally, Ms. Mailloux shared a new resource with the Board, which is Harbor's Training and Events Brochure. Lastly, Ms. Mailloux invited the Board to Harbor's 1st Annual Deaf Plus Awareness Resource Fair occurring on August 29, 2026.

6. **PRESENTATION | WHISTLEBLOWER POLICY & FISCAL TRAINING:**
Mr. Ruppe called on Ms. Judy Wada, Chief Financial Officer, who provided a presentation on Harbor's Whistleblower Policy and Fiscal Training.

COMMITTEE REPORTS

A. **ARCA**
Mr. Ruppe reported that the June ARCA meetings in Sacramento was their annual meeting where there was discussion on the budget, the significant changes to the Board Composition section of the trailer bill and of the upcoming ARCA Academy. Mr. Ruppe also congratulated Mr. Czarske who was elected to be ARCA's Secretary. The August ARCA meetings will be held at the DoubleTree Hilton in Torrance and also hosted by Harbor at our Torrance offices.

B. **BOARD DEVELOPMENT**
Mr. Czarske reported that the Board Development Committee met on May 13, 2026 where the Committee reviewed upcoming changes to our bylaws and Board Composition. Additionally, the Committee reviewed the FY 2026-27 Board Committee Appointments. The Committee does not meet in June, July or August and the next meeting is scheduled for September 9, 2026 with the newly elected officers.

C. **CLIENT ADVISORY**
Ms. Jordan, Chair of the Committee, reported that the Client Advisory Committee met on May 13, 2026 and reviewed a Website Survey and a Needs Assessment. The next meeting is scheduled for August 12, 2026.

D. **CLIENT SERVICES**
Ms. Taimi reported in lieu of Chair Gauthier informing the Board that the Client Services Committee met on May 26, 2026 and began review of Harbor's Employment First Services Policy and of Harbor's Supported Adult Day Activities Services Policy. The next meeting is scheduled for July 28, 2026.

E. **SELF-DETERMINATION ADVISORY**
Ms. Perez advised the Board that the Self-Determination Advisory Committee continues to meet monthly and provided an update on the May and June meetings. The Committee does not meet in July. The next meeting is scheduled for August 5, 2026.

F. **SERVICE PROVIDER ADVISORY**
Ms. Rodriguez, Chair of the Committee, informed that the Committee met on June 2, 2026 and received Sub-Committee updates, updates on SIR Reporting, HCBS, the budget, standardized vendorization and the quality incentive program (QIP) for fiscal year 2026-27. Additional updates were provided on the DDS Provider Directory and Remote Services. The next meeting is scheduled for August 4, 2026.

ADJOURNMENT 7:46 p.m.
Mr. Gates thanked all those who participated.

Submitted by: _________________________
Fu-Tien Chiou, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation

DRAFT

FINANCIALS

Dr. James Flores,
Treasurer

HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2025-26
Jun-26

	FY 2025-26 B-5	Month Exp	Y-T-D Expenses	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service						
Regular	$ 561,628,050	$ 51,430,209	$ 545,579,952	$ 20,726,410	$ 566,306,362	$ (4,678,312)
less other revenue	(2,322,482)	(172,826)	(2,322,482)	-	(2,322,482)	-
Subtotal Regular	559,305,568	51,257,383	543,257,470	20,726,410	563,983,880	(4,678,312)
CPP/CRDP	1,035,000	-	75,000	960,000	1,035,000	-
Compliance with HCBS Regulations	675,401	-	-	675,401	675,401	-
Total Purchase of Service	**561,015,969**	**51,257,383**	**543,332,470**	**22,361,811**	**565,694,281**	**(4,678,312)**
Operations						
Salaries & Benefits	51,374,301	2,554,213	49,000,870	2,373,431	51,374,301	-
Operating Expenses	13,755,648	891,247	11,514,034	2,241,614	13,755,648	-
less other revenue	(601,287)	(22,695)	(601,287)	-	(601,287)	-
Total Operations	**64,528,662**	**3,422,764**	**59,913,618**	**4,615,044**	**64,528,662**	**-**
TOTAL	**$ 625,544,631**	**$ 54,680,148**	**$ 603,246,088**	**$ 26,976,855**	**$ 630,222,943**	**$ (4,678,312)**
% of Budget	100.00%	8.74%	96.44%	4.31%	100.75%	

HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
June-26

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)	
2025-26	**B-5**	Reg POS	$ 559,305,568	$ 544,623,084	$ 14,682,484	$ 19,360,796	$ (4,678,312)	
		CPP/CRDP	1,035,000	75,000	960,000	960,000	-	
		HCBS Compliance	675,401	-	675,401	675,401	-	
		TOTAL	$ 561,015,969	$ 544,698,084	$ 16,317,885	$ 20,996,197	$ (4,678,312)	
2024-25	**A-3**	Reg POS	$ 466,643,236	$ 455,918,123	$ 10,725,113	$ 10,000,000	$ 725,113	
		CPP/CRDP	729,100	400,669	328,431	328,431	-	
		HCBS Compliance	675,401	260,893	414,508	414,508	-	
		TOTAL	$ 468,047,737	$ 456,579,685	$ 11,468,052	$ 10,742,939	$ 725,113	
2023-24	**E-4**	Reg POS	$ 376,553,743	$ 346,902,867	$ 29,650,876	$ 1,000,000	$ 28,650,876	
		CPP/CRDP	1,100,000	715,000	385,000	-	385,000	*
		HCBS Compliance	633,401	542,865	90,536	-	90,536	**
		TOTAL	$ 378,287,144	$ 348,160,733	$ 30,126,411	$ 1,000,000	$ 29,126,411	

For FY 2023-24--

* CPP/CRDP funds, Harbor was unable to contract with service providers within the required timeframe for two (2) projects. Funds will be returned to DDS.

** HCBS Compliance funds, Harbor was unable to spend the full allocation. Funds will be returned to DDS.

HARBOR REGIONAL CENTER
PURCHASE OF SERVICE
LINE ITEM REPORT
June-26

	FY 2025-26 B-5	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses*	Proj. Funds Available
REGULAR						
Out-Of-Home						
Community Care Facility	$ 151,137,059	$ 12,754,864	$ 150,440,253	$ 1,955,764	$ 152,396,017	$ (1,258,958)
ICF/SNF Facility	556,735	88,895	558,554	2,819	561,373	(4,638)
	151,693,794	12,843,758	150,998,807	1,958,583	152,957,390	(1,263,596)
Day Programs						
Day Care	574,053	58,988	543,805	35,030	578,835	(4,782)
Day Training	48,849,162	7,008,194	47,930,883	1,325,188	49,256,071	(406,909)
Supported Employment & WAP	7,097,146	637,950	6,967,616	188,648	7,156,264	(59,118)
Day Programs	45,674,754	289,911	45,996,976	58,245	46,055,221	(380,467)
	102,195,115	7,995,043	101,439,280	1,607,111	103,046,391	(851,276)
Transportation						
Transportation	11,823,955	1,013,199	11,563,748	358,700	11,922,448	(98,493)
Transportation Contract	9,084,300	1,298,016	8,420,184	739,787	9,159,971	(75,671)
	20,908,255	2,311,215	19,983,932	1,098,487	21,082,419	(174,164)
Respite						
Respite In Home	82,863,680	8,166,490	75,496,978	8,056,949	83,553,927	(690,247)
Respite Out-of-Home	42,177	3,141	34,390	8,138	42,528	(351)
	82,905,857	8,169,631	75,531,368	8,065,087	83,596,455	(690,598)
Other Services						
Non-Medical Services Profession	19,050,920	1,721,871	17,859,055	1,350,557	19,209,612	(158,692)
Non-Medical Services Program*	34,571,051	4,425,356	33,690,011	1,169,013	34,859,024	(287,973)
Home Care	1,216,301	108,703	1,171,386	55,047	1,226,433	(10,132)
Prevention Services	7,204,934	654,815	7,113,725	151,225	7,264,950	(60,016)
Other Authorized Services	60,238,052	6,220,307	60,727,921	11,911	60,739,832	(501,780)
Personal Assistance	52,468,025	5,082,676	48,617,881	4,287,198	52,905,079	(437,054)
SLS	19,846,687	1,321,833	19,617,729	394,279	20,012,008	(165,321)
P&I Expense	200,294	17,728	201,230	732	201,962	(1,668)
Hospital Care	147,742	36,056	122,974	25,999	148,973	(1,231)
Medical Equipment	272,995	20,928	199,881	75,388	275,269	(2,274)
Medical Care Professional	8,356,523	491,700	7,971,772	454,360	8,426,132	(69,609)
Medical Care Program Services	8,002	839	7,398	671	8,069	(67)
Camps	343,503	7,751	325,602	20,762	346,364	(2,861)
	203,925,029	20,110,563	197,626,565	7,997,142	205,623,707	(1,698,678)
REGULAR POS EXPENDITURES	**561,628,050**	**51,430,209**	**545,579,952**	**20,726,410**	**566,306,362**	**(4,678,312)**
OTHER REVENUE						
ICF SPA Income	(2,322,482)	(172,826)	(2,322,482)	-	(2,322,482)	-
TOTAL REGULAR POS**	**559,305,568**	**51,257,383**	**543,257,470**	**20,726,410**	**563,983,880**	**(4,678,312)**
Community Placement & Program Development						
Start Up***	925,000	-	75,000	850,000	925,000	-
Placement/Assessment	110,000	-	-	110,000	110,000	-
TOTAL CPP/CDRP	**1,035,000**	**-**	**75,000**	**960,000**	**1,035,000**	**-**
HCBS Waiver Compliance	**675,401**	**-**	**-**	**675,401**	**675,401**	**-**
TOTAL PURCHASE OF SERVICE	**$ 561,015,969**	**$ 51,257,383**	**$ 543,332,470**	**$ 22,361,811**	**$ 565,694,281**	**$ (4,678,312)**
% of Budget	100.00%	9.14%	96.85%	3.99%	100.83%	-0.83%
Month End Caseload			**21,292**			

* The Projected Annual Expenses for Regular POS was prepared using the PEP methodology. The estimate is based on expenditures through June 2026 and estimated costs of late bills and pending rate changes. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. The projected expenses increased by approximately $6.9 million compared to the projection based on April actuals. There is a shortfall of nearly $4.7 million.

HARBOR REGIONAL CENTER
OPERATIONS
LINE ITEM REPORT
June-26

	FY 2025-26 B-5	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Salaries & Benefits						
Salaries and Wages	$ 39,494,266	$ 2,184,447	$ 38,133,053	$ 1,361,213	$ 39,494,266	$ -
Benefits	11,880,035	369,766	10,867,817	1,012,218	11,880,035	-
Subtotal Salaries & Benefits	51,374,301	2,554,213	49,000,870	2,373,431	51,374,301	-
Operating Expenses						
Equipment Maint	582,710	22,797	402,912	179,798	582,710	-
Facility Rental	6,507,449	-	6,462,595	44,854	6,507,449	-
Facility Maint	466,990	16,404	341,612	125,378	466,990	-
Communication	1,082,075	60,240	780,063	302,012	1,082,075	-
General Office Exp	213,230	11,386	190,405	22,825	213,230	-
Printing	124,275	13,706	51,897	72,378	124,275	-
Insurance	453,694	1,765	438,632	15,062	453,694	-
Utilities	53,871	2,060	46,419	7,452	53,871	-
Data Processing Maint	211,380	-	151,011	60,369	211,380	-
Interest/Bank Expense	27,884	5,000	17,985	9,899	27,884	-
Legal Fees	158,498	(3,468)	123,733	34,765	158,498	-
Board of Trustees Exp	32,691	3,428	19,456	13,235	32,691	-
Accounting Fees	67,500	6,000	67,500	-	67,500	-
Equipment Purchases	845,899	25,275	419,111	426,788	845,899	-
Contr/Consult Services	340,317	22,098	208,078	132,239	340,317	-
Clinical Services	233,583	-	169,695	63,888	233,583	-
Employee Conference	31,792	1,752	21,166	10,626	31,792	-
Travel	47,425	2,413	37,475	9,950	47,425	-
Staff Mileage	76,797	6,139	59,889	16,908	76,797	-
ARCA Dues	152,415	-	131,598	20,817	152,415	-
General Expenses	2,045,173	694,253	1,372,802	672,371	2,045,173	-
Subtotal Operating Expenses	13,755,648	891,247	11,514,034	2,241,614	13,755,648	-
Other Revenue						
Interest Income	(504,418)	(8,916)	(504,418)	-	(504,418)	-
Other Income	(758)	-	(758)	-	(758)	-
Other Income-Subleases	(57,603)	-	(57,603)	-	(57,603)	-
ICF SPA Admin Fee	(38,508)	(13,780)	(38,508)	-	(38,508)	-
Subtotal Other Revenue	(601,287)	(22,695)	(601,287)	-	(601,287)	-
TOTAL OPERATIONS	**$ 64,528,662**	**$ 3,422,764**	**$ 59,913,618**	**$ 4,615,044**	**$ 64,528,662**	**$ -**
% of Budget	100.00%	5.30%	92.85%	7.15%	100.00%	0.00%

Month End Staff **473**

HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2026-27
Jul-26

	FY 2025-26 C-2 *	Month Exp	Y-T-D Expenses	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service						
Regular	$ 600,917,920	$ 33,248,710	$ 33,248,710	$ 574,202,502	$ 607,451,212	$ (6,533,292)
less other revenue	(2,461,831)	(134,740)	(134,740)	(2,327,091)	(2,461,831)	-
Subtotal Regular	598,456,089	33,113,969	33,113,969	571,875,412	604,989,381	(6,533,292)
CPP/CRDP	110,000	-	-	110,000	110,000	-
Compliance with HCBS Regulations	-	-	-	-	-	-
Total Purchase of Service	**598,566,089**	**33,113,969**	**33,113,969**	**571,985,412**	**605,099,381**	**(6,533,292)**
Operations						
Salaries & Benefits	56,056,897	4,711,431	4,711,431	51,345,466	56,056,897	-
Operating Expenses	14,577,901	1,456,684	1,456,684	13,121,217	14,577,901	-
less other revenue	(654,617)	(68,271)	(68,271)	(586,346)	(654,617)	-
Total Operations	**69,980,181**	**6,099,844**	**6,099,844**	**63,880,337**	**69,980,181**	**-**
TOTAL	**$ 668,546,270**	**$ 39,213,814**	**$ 39,213,814**	**$ 635,865,748**	**$ 675,079,562**	**$ (6,533,292)**
% of Budget	100.00%	5.87%	5.87%	95.11%	100.98%	

* The Department of Developmental Services (DDS) sent the intent letter for the C-2 Contract Amendment on September 1, 2026. The C-2 amendment added approximately $108.7 million in POS funds and $10.8 million in Operations funds.

HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
July-26

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)	
2026-27	**C-2**	Reg POS	$ 598,456,089	$ 34,479,584	$ 563,976,505	$ 570,509,797	$ (6,533,292)	
		CPP/CRDP	110,000	-	110,000	110,000	-	
		HCBS Compliance	-	-	-	-	-	
		TOTAL	$ 598,566,089	$ 34,479,584	$ 564,086,505	$ 570,619,797	$ (6,533,292)	
2025-26	**B-5**	Reg POS	$ 559,305,568	$ 560,809,209	$ (1,503,641)	$ 9,585,764	$ (11,089,405)	*
		CPP/CRDP	1,035,000	75,000	960,000	960,000	-	
		HCBS Compliance	675,401	-	675,401	675,401	-	
		TOTAL	$ 561,015,969	$ 560,884,209	$ 131,760	$ 11,221,165	$ (11,089,405)	
2024-25	**A-3**	Reg POS	$ 466,643,236	$ 456,166,141	$ 10,477,095	$ 2,000,000	$ 8,477,095	
		CPP/CRDP	729,100	400,669	328,431	328,431	-	
		HCBS Compliance	675,401	318,893	356,508	356,508	-	
		TOTAL	$ 468,047,737	$ 456,885,704	$ 11,162,033	$ 2,684,939	$ 8,477,095	

* The FY 2025-26 Regular POS estimate is based on expenditures through July 2026, adjusted for late bills and pending rate changes. The projected expenses increased by approximately $6.4 million. The shortfall is approximately $11.1 million.

HARBOR REGIONAL CENTER
PURCHASE OF SERVICE
LINE ITEM REPORT
July-26

	FY 2025-26 C-2	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses*	Proj. Funds Available
REGULAR						
Out-Of-Home						
Community Care Facility	$ 161,837,883	$ 12,514,627	$ 12,514,627	$ 151,082,788	$ 163,597,415	$ (1,759,532)
ICF/SNF Facility	595,313	55,414	55,414	546,371	601,785	(6,472)
	162,433,196	12,570,042	12,570,042	151,629,158	164,199,200	(1,766,004)
Day Programs						
Day Care	616,736	34,431	34,431	589,010	623,441	(6,705)
Day Training	51,775,916	6,407,627	6,407,627	45,931,206	52,338,833	(562,917)
Supported Employment & WAP	7,633,306	454,637	454,637	7,261,660	7,716,297	(82,991)
Day Programs	48,387,516	231,532	231,532	48,682,062	48,913,594	(526,078)
	108,413,474	7,128,227	7,128,227	102,463,938	109,592,165	(1,178,691)
Transportation						
Transportation	12,682,939	673,417	673,417	12,147,413	12,820,830	(137,891)
Transportation Contract	9,985,441	800,189	800,189	9,293,816	10,094,005	(108,564)
	22,668,380	1,473,607	1,473,607	21,441,228	22,914,835	(246,455)
Respite						
Respite In Home	87,590,616	493,641	493,641	88,049,276	88,542,917	(952,301)
Respite Out-of-Home	41,378	-	-	41,828	41,828	(450)
	87,631,994	493,641	493,641	88,091,104	88,584,745	(952,751)
Other Services						
Non-Medical Services Professior	20,217,117	1,137,617	1,137,617	19,299,304	20,436,921	(219,804)
Non-Medical Services Program*	37,061,005	3,383,255	3,383,255	34,080,684	37,463,939	(402,934)
Home Care	1,283,903	50,556	50,556	1,247,306	1,297,862	(13,959)
Prevention Services	7,641,598	496,194	496,194	7,228,485	7,724,679	(83,081)
Other Authorized Services	65,866,912	4,517,257	4,517,257	62,065,775	66,583,032	(716,120)
Personal Assistance	56,567,022	326,617	326,617	56,855,413	57,182,030	(615,008)
SLS	21,055,843	1,236,421	1,236,421	20,048,345	21,284,766	(228,923)
P&I Expense	213,081	16,688	16,688	198,709	215,397	(2,316)
Hospital Care	131,572	37,306	37,306	95,696	133,002	(1,430)
Medical Equipment	264,950	5,291	5,291	262,539	267,830	(2,880)
Medical Care Professional	9,091,609	264,713	264,713	8,925,741	9,190,454	(98,845)
Medical Care Program Services	8,156	763	763	7,482	8,245	(89)
Camps	368,108	110,518	110,518	261,592	372,110	(4,002)
	219,770,876	11,583,194	11,583,194	210,577,073	222,160,267	(2,389,391)
REGULAR POS EXPENDITURES	**600,917,920**	**33,248,710**	**33,248,710**	**574,202,502**	**607,451,212**	**(6,533,292)**
OTHER REVENUE						
ICF SPA Income	(2,461,831)	(134,740)	(134,740)	(2,327,091)	(2,461,831)	-
TOTAL REGULAR POS**	**598,456,089**	**33,113,969**	**33,113,969**	**571,875,412**	**604,989,381**	**(6,533,292)**
Community Placement & Program Development						
Start Up***	-	-	-	-	-	-
Placement/Assessment	110,000	-	-	110,000	110,000	-
TOTAL CPP/CDRP	**110,000**	**-**	**-**	**110,000**	**110,000**	**-**
HCBS Waiver Compliance	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL PURCHASE OF SERVICE	**$ 598,566,089**	**$ 33,113,969**	**$ 33,113,969**	**$ 571,985,412**	**$ 605,099,381**	**$ (6,533,292)**
% of Budget	100.00%	5.53%	5.53%	95.56%	101.09%	-1.09%
Month End Caseload			**21,367**			

* The projection for Regular POS is very preliminary, based on a 6% increase to the FY 2025-26 projected annual expense.

Generally the first Purchase of Service Expenditure Projection (PEP) is due to DDS on December 10th and is based on October actuals. For the last two fiscal years, the PEP was not required due to Rate Reform implementation. We are waiting for instructions from DDS regarding the current fiscal year PEP.

HARBOR REGIONAL CENTER
OPERATIONS
LINE ITEM REPORT
July-26

	FY 2025-26 C-2	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Salaries & Benefits						
Salaries and Wages	$ 43,575,820	$ 3,305,638	$ 3,305,638	$ 40,270,182	$ 43,575,820	$ -
Benefits	12,481,077	1,405,793	1,405,793	11,075,284	12,481,077	-
Subtotal Salaries & Benefits	56,056,897	4,711,431	4,711,431	51,345,466	56,056,897	-
Operating Expenses						
Equipment Maint	610,723	22,797	22,797	587,926	610,723	-
Facility Rental	6,723,639	1,100,859	1,100,859	5,622,780	6,723,639	-
Facility Maint	573,217	21,714	21,714	551,503	573,217	-
Communication	1,081,746	96,273	96,273	985,473	1,081,746	-
General Office Exp	223,485	17,921	17,921	205,564	223,485	-
Printing	148,159	7,820	7,820	140,339	148,159	-
Insurance	498,020	105,610	105,610	392,410	498,020	-
Utilities	54,310	2,755	2,755	51,555	54,310	-
Data Processing Maint	228,496	12,210	12,210	216,286	228,496	-
Interest/Bank Expense	31,042	471	471	30,571	31,042	-
Legal Fees	172,587	-	-	172,587	172,587	-
Board of Trustees Exp	32,763	646	646	32,117	32,763	-
Accounting Fees	69,500	-	-	69,500	69,500	-
Equipment Purchases	1,113,232	1,017	1,017	1,112,215	1,113,232	-
Contr/Consult Services	354,746	7,196	7,196	347,551	354,746	-
Clinical Services	310,106	-	-	310,106	310,106	-
Employee Conference	34,765	125	125	34,640	34,765	-
Travel	77,023	1,954	1,954	75,069	77,023	-
Staff Mileage	75,927	-	-	75,927	75,927	-
ARCA Dues	153,970	-	-	153,970	153,970	-
General Expenses	2,010,445	57,317	57,317	1,953,128	2,010,445	-
Subtotal Operating Expenses	14,577,901	1,456,684	1,456,684	13,121,217	14,577,901	-
Other Revenue						
Interest Income	(555,262)	(50,844)	(50,844)	(504,418)	(555,262)	-
Other Income	(1,516)	(1,200)	(1,200)	(316)	(1,516)	-
Other Income-Subleases	(59,331)	(9,815)	(9,815)	(49,516)	(59,331)	-
ICF SPA Admin Fee	(38,508)	(6,411)	(6,411)	(32,097)	(38,508)	-
Subtotal Other Revenue	(654,617)	(68,271)	(68,271)	(586,346)	(654,617)	-
TOTAL OPERATIONS	**$ 69,980,181**	**$ 6,099,844**	**$ 6,099,844**	**$ 63,880,337**	**$ 69,980,181**	**$ -**
% of Budget	100.00%	8.72%	8.72%	91.28%	100.00%	0.00%

Month End Staff			**472**			

EXECUTIVE REPORT

Patrick Ruppe,
Executive Director

State Budget
update

Strategic Plan
Executive Summary
Progress Report
Q3&4 Jan-Jun 2026

HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT
Fiscal Year 2025-26
Quarters 3 and 4: January 1 to June 30, 2026

EXECUTIVE SUMMARY

The Harbor Regional Center (Harbor) Board of Trustees approved a Strategic Plan on March 21, 2023 that identified the focus areas, goals and objectives Harbor has pursued over fiscal years (FY) 2023-24 through 2025-26. Progress toward achieving the strategic goals and objectives is reported to, and evaluated by, the Board of Trustees on a semi-annual basis. This represents the FY 2025-26 second semi-annual progress report to the Board of Trustees and the last progress report for this Strategic Plan. For purposes of this summary, progress is reported using the color coding defined in the key below. Details for each of the focus areas, goals and objectives are found in the full progress report.

The last two quarters of this fiscal year marks the final reporting period of Harbor's Strategic Plan. Overall, progress remained strong for eight (8) Strategic Plan goals and objectives, meaning they have been on track throughout the planning period. As a reminder, two goals in the resource development area were specific to FY 2023-24 and therefore were not carried over to FY 2024-25. This is why the Resource Development area on page 4 reflects only Objectives 3 and 4. In this reporting period, progress was a bit slower (within two to three months of target dates) in the area of evolving as a person-centered organization, especially related to getting staff certified as trainers and mentor trainers, but that work will continue in FY 2026-27. Harbor's Information and Communication Plan has made steady progress throughout the planning period; however, the plans were ambitious and progress has been slower than originally expected. This work will continue in the new Strategic Plan for FY 2026-27 through 2030-31. Progress within Harbor's Community Engagement Plan similarly made steady, but progress has also been slower than anticipated and so, work in this area will also continue in the new Strategic Plan.

The accompanying progress report details the activities, achievements and challenges of implementing the Strategic Plan from January 1 to June 30, 2026.

KEY

Green = Proceeding as expected or completed within one month of target date	On Track
Yellow = Work started within two to three months of target date	In Progress
Red = Work started 3+ months beyond target date or was intentionally delayed	Slow Progress

OVERALL PERFORMANCE

	On Track	In Progress	Slow Progress	Total
Progress on Goals/Objectives This Reporting Period	8	1	2	11

PROGRESS AT A GLANCE

Strategic Focus Area One: Improve Individual and Family Experience and Satisfaction

Goal 1: Increase availability of information and communications to be more responsive and accessible to individuals and families.	
Objective 1: Deliver high quality, responsive and accessible information to individuals and families through June 30, 2026.	
Year 3: Ongoing implementation of Information and Communication Plan and revisions made as needed.	Slow Progress
Objective 2: Increase the percentage of individuals and families reporting satisfaction with Harbor's delivery of information, including its accessibility and responsiveness, by June 30, 2026.	
Year 3: Continue conducting and evaluating surveys to gather information from individuals and families about their satisfaction with Harbor's information sharing and communication; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	On Track

Goal 2: Optimize individuals' and families' active engagement in the planning process to provide the best individualized services and supports.	
Objective 1: Build infrastructure for Harbor to become a more person-centered organization through June 30, 2026.	
Year 3: Ongoing implementation of the Person-Centered Organization Plan, including a Community of Practice on person-centered practices. Revisions made to plan as needed.	In Progress
Objective 2: Increase the percentage of individuals and families reporting whose feedback indicates Harbor's case management staff were skilled in developing their person-centered service plans, and agree their plans are person-centered and meet their needs, by June 30, 2026.	
Year 3: Continue conducting and evaluating surveys to gather information from individuals and families about Harbor's person-centered practices; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	On Track

Strategic Focus Area Two: Enhanced Service Coordination

Goal 1: Maintain customer-focused culture.	
Objective 1: Harbor staff will enhance and/or acquire new customer service skills through a formal customer service training program with a standard set of competencies through June 30, 2026.	
Year 3: Continue including customer service training as part of new staff onboarding; start biennial refresher training; evaluate feedback on training and revise as needed.	On Track
Objective 2: Increase the percentage of individuals and families reporting satisfaction with Harbor's customer service by June 30, 2026.	
Year 3: Continue conducting and evaluating surveys to gather information on the satisfaction of individuals and families with Harbor's customer service; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	On Track

Goal 2: Harbor will enhance its organizational knowledge and adopt new best practices as needed.	
Objective 1: Ensure ongoing learning opportunities for Harbor staff to increase their knowledge, skills and abilities and enhance their job performance through June 30, 2026.	
Year 3: Continue developing and offering new training opportunities; conduct biennial structured surveys with staff about other possible training topics; continue to monitor small work/discussion groups and modify topics and groups as desired by individual departments. Revise organizational training plan as needed.	On Track
Objective 2: Build a Community of Practice (CoP) for supporting individuals with developmental disabilities and their families, and incorporate new learning into the organization as appropriate through June 30, 2026.	
Year 3: Incorporate new learning into the organization (e.g., policies, procedures, trainings) to ensure adoption of best practices. Promote the spread of best practices within community (e.g., service providers, individuals and families, community partners). Review mission and goals of CoP and revise as needed.	On Track

Strategic Focus Area Three: Resource Development

Goal 1: Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic and geographic needs.	
Objective 3: Develop targeted resources that increase service delivery options to meet cultural, linguistic and geographic needs through June 30, 2026.	
Year 3: Develop a total of 10 services to increase capacity based on relevant needs assessments, gap analyses, and in alignment with DDS' Regional Center Performance Measures. The services to be developed include, but are not limited to, specialized residential homes, day programs, and early intervention services.	On Track
Objective 4: Increase the percentage of individuals and families reporting satisfaction with the cultural diversity of Harbor's service providers by June 30, 2026.	
Year 3: Continue conducting and evaluating surveys to gather information from individuals and families about their satisfaction with the cultural diversity of Harbor's service providers; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	On Track

Strategic Focus Area Four: Community Engagement

Goal 1: Facilitate individual and family collaboration and partnership with Harbor. **Goal 2**: Build trust with individuals, families, providers and the surrounding community. **Goal 3**: Develop and maintain meaningful partnerships and connections. **Goal 4**: Increase awareness of Harbor's unique value. **Goal 5**: Advocate for flexible and sustainable personalized services and supports.	
Objective 1: Develop, implement and evaluate a comprehensive community engagement plan through June 30, 2026.	
Year 3: Continue implementing the Community Engagement Plan, evaluating its success and revising as needed.	Slow Progress

Strategic Plan
Detailed Summary
Progress Report
Q3&4 Jan-Jun 2026

HARBOR REGIONAL CENTER
STRATEGIC PLAN PROGRESS REPORT
Fiscal Year 2025/26
Quarters 3 and 4: January 1 to June 30, 2026

DETAILED SUMMARY

STRATEGIC FOCUS AREA ONE
IMPROVE INDIVIDUAL AND FAMILY EXPERIENCE AND SATISFACTION

Goal 1: Increase availability of information and communications to be more responsive and accessible to individuals and families.				
Objective	**Year 3 Activities**	**Current Period Activities**	**Progress for Current Period**	**Status***
Objective 1: Deliver high quality, responsive and accessible information to individuals and families through June 30, 2026.	**Year 3**: Ongoing implementation of three-year plan and revisions made as needed.	• Review and update existing Purchase of Services Policies and Services Policies and Procedures as needed. • Ongoing review and updating of informational materials (e.g., brochures, public presentations, flyers, etc.). • Train staff on and implement Harbor's internal Information and Communicate Guide.	• Purchase of Service Policies are being reviewed and updated on an ongoing basis. • Many materials have been reviewed, updated and shared both internally and on the website (e.g. SDP Fact Sheet, Whistleblower Policy, Harbor Annual Report 2024-25). • Work on the Information and Communication Guide is a priority in the new strategic plan cycle.	Slow Progress

Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's delivery of information, including its accessibility and responsiveness, by June 30, 2026.	**Year 3**: Continue conducting and evaluating surveys to gather information from individuals and families about their satisfaction with Harbor's information sharing and communication; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	• Not applicable	• It was determined that the next individual and family survey will be distribution in FY 2026/27.	On Track

Goal 2: Optimize individuals' and families' active engagement in the planning process to provide the best individualized services and supports.

Objective	Year 3 Activities	Current Period Activities	Progress for Current Period	Status*
Objective 1: Build infrastructure for HRC to become a more person-centered organization through June 30, 2026.	**Year 3**: Ongoing implementation of three-year plan and revisions made to plan as needed.	• New employees to be trained in person-centered service plan PCSP) facilitation and person-centered thinking (PCT) within three months of employment. • PCT training to be offered quarterly. • Two additional PCT/PCSP trainers in process of being certified. • Harbor to have a certified mentor trainer.	• PCT and PCSP training was held for new staff in January, March, April, and July 2026. • Additional PCT/PCSP trainers are in the process of being identified for certification. • An existing Harbor PCT trainer has been identified to become a mentor trainer, but the certification process will extend into FY 2026/27.	In Progress

Objective 2: Increase the percentage of individuals and families reporting whose feedback indicates HRC's case management staff were skilled in developing their person-centered service plans, and agree their plans are person-centered and meet their needs, by June 30, 2026.	**Year 3**: Continue conducting and evaluating surveys to gather information from individuals and families about Harbor's person-centered practices; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	• Prepare for implementation of Year 3 Annual Survey. • Summarize and analyze the FY 2025/26 Quarters 1 & 2 results for the person-centered service planning Survey that is provided to individuals and families immediately after their Individual Program Plan (IPP) meeting.	• It was determined that the next individual and family survey will be distribution in FY 2026/27. • FY 2025/26 results from the survey provided to individuals and families immediately after their IPP were summarized, analyzed. Highlights included: o 6% return (n=1,006) o Results were positive with 89% to 94% strongly agreeing with statements.	On Track

***KEY**

Green – Proceeding as expected or completed within one month of target date	On Track
Yellow – Work started within two or three months of target date	In Progress
Red – Work started 3+ months beyond target date or was intentionally delayed	Slow Progress

FOCUS AREA ONE: SUMMARY AND NEXT STEPS

Communication and Information

Although this area has made slower progress than anticipated, Harbor continues to engage in many activities to ensure that information and communication is as effective as possible both internally and for our community. This work will continue in future fiscal years as part of Harbor's new Strategic Plan 2026-27 to 2031-31.

The development of all new materials (e.g., flyers, fact sheets, presentations) incorporates person-centered language, is translated into all threshold languages, and strives to be accessible and user-friendly. Harbor's website was updated multiple times this reporting period to meet ongoing requirements. For example, monthly ADA scans are completed to ensure Harbor is meeting RCPM requirements. We also engaged with several self-advocates to complete self-reviews on our website. In June, Harbor's website was 100% in compliance with Web Contents Accessibility Guidelines (WCAG) 2.1.

The following formal documents were updated, translated, and posted to Harbor's website during this reporting period:

- Records Retention and Destruction Policy (English, Spanish)
- SDP Fact Sheet (English, Spanish, Japanese, Korean, Khmer, Tagalog, Chinese, Vietnamese)
- SDP Steps to Transition Fact Sheet (English, Spanish, Japanese, Korean, Khmer, Tagalog, Chinese, Vietnamese)
- Whistleblower Policy (English, Spanish)
- Harbor Annual Report 2024-25 (English, Spanish)
- Strategic Plan 2026-2031 (English, Spanish, Japanese, Korean, Khmer, Tagalog, Chinese, Vietnamese)

During this reporting period Harbor's Training and Events resource was completed. A community-wide art campaign was also held January to March 2026 asking for art submissions from the community. Both a postcard and a list featuring the art of several artists were developed. These new resources highlight our commitment to including the creativity of the members of our community. These resources are available in all threshold languages. Additionally, a resource that outlines all the available communication devices was finalized and made available via our website during March 2026. A Deaf and Hard of Hearing (DHH) Resources Page was also made available internally to Harbor employees to enhance their knowledge in this area.

Information and communications also continue through a multitude of social media posts, electronic e-blasts to the community, flyers, newsletter, presentations, trainings and text message campaigns.

Person-Centered Organization

PCT trainings and person-centered service plan facilitation training continues to be offered ongoing and as part of new employee orientation. Harbor's internal PCT trainings were open to service providers as a way of supporting the provider community in its own efforts to implement person-centered practices. Harbor's PCT Coordinator continues to participate in the Statewide Training Information Group and also is in a subgroup dedicated to person-centered thinking across regional centers. During Quarter 4, "Developing a One-Page Description" workshops were held for families in May 2026 in English. More workshops are scheduled in FY26/27 in both English and Spanish. Regarding the certification of Harbor staff, the goal was to have an internal mentor training and two additional staff in the process of becoming certified by the end of this fiscal year. This is in progress, but a bit behind the original schedule. As of now, one person is in the process of becoming a mentor trainer, which means Harbor will have an internal resource to train new PCT Trainers in the future. Additional staff are also currently being identified to become certified PCT trainers in the upcoming fiscal year.

Surveys

Based on the Year 2 results being aligned with Year 1 results and in light of Harbor's approved Strategic Plan for FY 2026/27-2030/31, the Individual and Family Experience and Satisfaction Survey was not distributed this fiscal year. The current plan is to distribute the survey every other fiscal year opposite of when DDS distributes the National Core Indicators Family Surveys. Harbor plans to distribute the Individual and Family Experience and Satisfaction again in FY 2026/27.

Harbor continues to implement a Person-Centered Service Planning Survey that is given to individuals and their circles of support immediately after their IPP meeting. During FY 2025/26, 1,006 surveys were returned, which represents a 6% return rate. Responses to the seven questions on the survey were positive with between 89% and 94% of survey respondents saying they strongly agreed with statements regarding the IPP meeting. Comments were very positive, especially about service coordinators and how well they facilitated the IPP process.

STRATEGIC FOCUS AREA TWO: ENHANCED SERVICE COORDINATION

Goal 1: Maintain customer-focused culture.				
Objective	**Year 3 Activities**	**Current Period Activities**	**Progress for Current Period**	**Status***
Objective 1: HRC staff will enhance and/or acquire new customer service skills through a formal customer service training program with a standard set of competencies through June 30, 2026.	**Year 3**: Continue including customer service training as part of new staff onboarding; start biennial refresher training; evaluate feedback on training and revise as needed.	• New staff onboarding to include customer service training. • Ongoing evaluation of feedback on training. • Develop a plan for and implement customer service refresher trainings.	• Customer service training continues to be part of new staff onboarding. • Staff are asked to complete a survey immediately after the training to evaluate its effectiveness. Results continue to be positive. • Several mini modules were developed for refresher training and are in the process of being finalized with Moran Consulting.	On Track
Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's customer service by June 30, 2026.	**Year 3**: Continue conducting and evaluating surveys to gather information on the satisfaction of individuals and families with Harbor's customer service; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	• Ongoing implementation of the customer service survey that is available to anyone interacting with Harbor staff.	• In FY25/26, customer service survey results were as follows: o 175 responses were received o Between 71% and 78% rated the customer service components on the survey as exceeding or meeting their expectations o 79% said their overall experience with Harbor was "great".	On Track

Goal 2: HRC will enhance its organizational knowledge and adopt new best practices as needed.				
Objective	**Year 3 Activities**	**Current Period Activities**	**Progress for Current Period**	**Status***
Objective 1: Ensure ongoing learning opportunities for HRC staff to increase their knowledge, skills and abilities and enhance their job performance through June 30, 2026.	**Year 3**: Continue developing and offering new training opportunities, monitor small work/discussion groups and modify topics and groups as desired by individual departments. Revise organizational training plan as needed.	• Continue developing and offering new professional development opportunities. • Implement a professional development survey for Harbor staff.	• A range of professional opportunities were providing this reporting period, including those focused on person-centered practices and mental health awareness. • It was determined that results from the original professional development survey remain relevant as training opportunities are developed and offered so a new one was not implemented this fiscal year.	On Track
Objective 2: Build a Community of Practice (CoP) for supporting individuals with developmental disabilities and their families, and incorporate new learning into the organization as appropriate through June 30, 2026.	**Year 3**: Incorporate new learning into the organization (e.g., policies, procedures, trainings) to ensure adoption of best practices. Promote the spread of best practices within community (e.g., service providers, individuals and families, community partners). Review mission and goals of CoP and revise as needed.	• Incorporate new learning into the organization. • Harbor to continue promoting the spread of best practices within its community.	• Learning logs are being kept to track the CoP's work and determine next steps for sharing information with the greater Harbor community. • A PCT Newsletter was launched in January to share information about upcoming PCT events, which is a new way of promoting the spread of best practices. • The CoP Steering Committee has been	On Track

Goal 2: HRC will enhance its organizational knowledge and adopt new best practices as needed.				
Objective	**Year 3 Activities**	**Current Period Activities**	**Progress for Current Period**	**Status***
			meeting every other month. • A “Deep Dive” in person meeting was held in February. • Online coaching circles were held in April.	

***KEY**

Green – Proceeding as expected or completed within one month of target date	On Track
Yellow – Work started within two or three months of target date	In Progress
Red – Work started 3+ months beyond target date or was intentionally delayed	Slow Progress

FOCUS AREA TWO: SUMMARY AND NEXT STEPS

Customer Service

Training

A modified, shortened customer service training called “Customer Service and Expectations” continues to be included in onboarding new staff. After completing the training, new hires are asked to complete a quick survey and results continue to be very positive. Additionally, Harbor’s General Standards for Customer Service are infused into new employee orientation.

This fiscal year, several mini modules originally developed by Moran Consulting have been reviewed for refresher training series. Moran Consulting had several staffing changes this year so finalizing the mini modules has taken a bit longer than expected, but this objective is still on track. The modules include topics including, but not limited to: Showing Respect and Courtesy in Email Communication; Responding Promptly to Email; Identifying Customer Needs; Using Email with Care, Internal Customer Service; and Linking to your Organization’s Vision.

Surveys

Harbor continues to implement an ongoing Customer Service Survey that is available to anyone who interacts with Harbor staff. The survey is available on all Harbor staff email signature blocks, on Harbor's website and a QR Code and hard copies of the survey are also available in all our reception areas and Family Resource Centers. In FY 2025/26, 175 surveys were submitted. The results were moderately positive with between 71% and 78% rating the customer service they received as exceeding or meeting their expectations and 79% saying their overall customer service experience with Harbor staff was "great". It is important to note that this survey goes beyond the scope of the Strategic Plan in that anyone in our community can take the survey. That said, 66% of survey respondents were individuals and families served by Harbor and another 11% were part of people's circle of support.

Professional Development

In Quarters 3 and 4, several professional development opportunities were offered, including "Curious Conversations about the HCBS Final Rule", a PCT symposium, LGBTQ+ Cultural Humility Training, and four workshops presented as part of Mental Health Awareness Month.

The professional development survey that was distributed to staff in Year 1 of the Strategic Plan continued to be useful in identifying training opportunities in this fiscal year. It was determined that a follow-up survey would not be conducted this year. This will be revisited in FY 2026/27 to determine the timing of the next survey.

Community of Practice

Harbor's Community of Practice (CoP) has continued to meet in a variety of ways this fiscal year. The focus of the CoP, which is the Home and Community Based Services (HCBS) Final Rule and includes a focus on person-centered thinking and practices. Several types of meetings continue to be held on a quarterly basis. Deep Dive meetings are quarterly in person meetings that last 3 hours. Each Deep Dive focuses on 2 HCBS requirements and PCT skills that can help with those requirements. During these in person meetings, the community suggests topics for 5 Coaching Circles. Coaching Circles are 90 minutes each and happen across 2 days over Zoom. The topics covered in each coaching circles are determined based on what the community suggested during the Deep Dive and are led by a member of the community. These are meant to be smaller conversations. Finally, the CoP Steering Committee is a group of 17 members that meets remotely to guide the direction of the general CoP. The Steering Committee is made up of individuals served, service providers, and Harbor staff. All CoP events are open to any members of the Harbor community including individuals served, their circles of support, service providers, and Harbor Staff. Beginning in February 2026, the COP Steering Committee started meeting every other month rather than monthly. All other CoP activities have stayed on the same schedule.

A Learning Log continues to track what the CoP is learning through its activities so information can be shared with the Harbor Community and building partnerships with external organizations. A new PCT Newsletter was also launched in January 2026 to share best practices within the community.

Although meetings and other related activities continue as described above, a decrease in participation and attendance has been noted. In the next fiscal year, as part of the new Strategic Plan, the success of the CoP will be evaluated and strategies recommended for increasing interest and participation.

STRATEGIC FOCUS AREA THREE: RESOURCE DEVELOPMENT

Goal 1: Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic and geographic needs.				
Objective	**Year 3 Activities**	**Current Period Activities**	**Progress for Current Period**	**Status***
Objective 3: Develop targeted resources that increase service delivery options to meet cultural, linguistic and geographic needs through June 30, 2026.	**Year 3**: Develop a total of 10 services to increase capacity based on relevant needs assessments, gap analyses, and in alignment with DDS' Regional Center Performance Measures. The services to be developed include, but are not limited to, specialized residential homes, day programs, and early intervention services.	• All 10 targeted resources this fiscal year to be on line, including • specialized residential homes • supported living services • behavioral services and • early intervention services.	• Seven (7) targeted resources targeted were developed in Quarters 3 and 4 to expand early intervention services, behavioral services and residential services that increase options to meet cultural, linguistic and geographic needs.	On Track
Objective 4: Increase the percentage of individuals and families reporting satisfaction with the cultural diversity of HRC's service providers by June 30, 2026.	**Year 3**: Continue conducting and evaluating surveys to gather information from individuals and families about their satisfaction with the cultural diversity of Harbor's service providers; identify areas of low satisfaction, set targets and identify strategies for improving low satisfaction, as appropriate. Revise surveys as needed.	• Not applicable	• It was determined that the next individual and family survey will be distribution in FY 2026/27.	On Track

***KEY**

Green – Proceeding as expected or completed within one month of target date	On Track
Yellow – Work started within two or three months of target date	In Progress
Red – Work started 3+ months beyond target date or was intentionally delayed	Slow Progress

FOCUS AREA THREE: SUMMARY AND NEXT STEPS

Develop New Resources

This goal focuses on new development that expands the array of service option to meet the cultural, linguistic and geographic needs of our community. It does not include the development we do to increase service options or replace service options when existing providers close their businesses or retire.

During Quarters 3 & 4 of this fiscal year, seven (7) resources were developed in the areas targeted and all increase access to the geographic, linguistic and cultural needs of our community:

- Expand early intervention services (2) – two new infant development programs were vendored
- Expand behavior services (2) – two applied behavior analysis service expanded their services
- Expand residential services (2) – an Enhanced Behavior Support Home (EBSH) and (Adult Residential Facility for Persons with Special Health Needs (ARFPSHN) were vendored
- Expand day services (1) – one therapeutic and employment focused day program was vendored

Surveys

Based on the Year 2 results being aligned with Year 1 results and in light of Harbor's proposed Strategic Plan for FY 2026/27-2030/31, the Individual and Family Experience and Satisfaction Survey will not be distributed this fiscal year. The current plan is to distribute the survey every other fiscal year opposite of when DDS distributes the National Core Indicators Family Surveys. Harbor plans to distribute the Individual and Family Experience and Satisfaction again in FY 2026/27.

STRATEGIC FOCUS AREA FOUR: COMMUNITY ENGAGEMENT

Goal 1: Facilitate individual and family collaboration and partnership with HRC.
Goal 2: Build trust with individuals, families, providers and the surrounding community.
Goal 3: Develop and maintain meaningful partnerships and connections.
Goal 4: Increase awareness of HRC's unique value.
Goal 5: Advocate for flexible and sustainable personalized services and supports.

Objective	Year 3 Activities	Current Period Activities	Progress for Current Period	Status*
Objective 1: Develop, implement and evaluate a comprehensive community engagement plan through June 30, 2026.	**Year 3**: Ongoing implementation of the Community Engagement Plan and revisions made to plan as needed.	• Ongoing engagement activities with Harbor's community. • Enhance Harbor's Training and Events calendar. • Continue tracking new and existing community partners to measure effectiveness of partnerships. • Develop and implement a brief survey for existing community partners • Attend and/or host networking events and other engagement activities with local legislators.	• Harbor hosted more than 100 trainings, workshops and events in Quarters 3 and 4. • Harbor's Training and Events Calendar/Resource as completed. • Many community engagement activities, including those with state and local legislators continued in Quarters 3 and 4. • The master list for existing and new community partners continues to evolve, but progress has been slow. As a result, a survey has not yet been developed or implemented for existing community partners. • The Community Engagement Plan was very ambitious and work on several components will continue with Harbor's Strategic Plan 2026-27 to 2030-31.	Slow Progress

***KEY**

Green – Proceeding as expected or completed within one month of target date	On Track
Yellow – Work started within two or three months of target date	In Progress
Red – Work started 3+ months beyond target date or was intentionally delayed	Slow Progress

FOCUS AREA FOUR: SUMMARY AND NEXT STEPS

As noted in previous fiscal years, the Community Engagement Plan was ambitious and some activities have taken more time than originally anticipated. Even so, Harbor's overall community engagement efforts continue to thrive and our efforts to establish new and maintain existing partnerships within our community continue to be strong. This important work will continue with Harbor's new Strategic Plan.

In Quarters 3 & 4 of this fiscal year, more than 160 trainings, orientations, workshops, public meetings, and other community events were held for individuals and families across all departments of Harbor and with community partners. This included, but was not limited to, several outreach presentations, listening sessions and focus groups, parent mentor clinics in Norwalk and Long Beach, child-find activities, and several community events with numerous community partners who share our commitment to the individuals and families we serve.

Other special events included:

- Early Start Graduation
- Self-Determination Program Resource Fair
- Spring Transition Event
- A new Book Buddies (Story Time) monthly program in both Torrance and Long Beach for families with children aged 0-5, where Harbor staff will read various bilingual books and families leave with a copy of the book. This event was piloted in March 2026 and has continued monthly since. Engagement has been slow, but the potential growth is exciting.
- A Lunar New Year Cultural Celebration in February 2026 with over 250 attendees.

Harbor has also been busy with legislative advocacy. We continue to share Calls for Action with our community through e-news and social media. We continue to maintain communications with local elected officials. For example, in February 2026, we were invited to join Assembly member Jose Luis Solache at the City of Lynwood's "A Celebration of Children with Special Needs" event where we were able to share resources with attendees. Assembly member Solache also invited two families served by Harbor to be his honored guests and sit at his reserved table. In March 2026, Harbor staff participated in ARCA's Annual Grassroots Advocacy Day where we participated in nine legislative meetings, including five with legislative members from Harbor's catchment area. Lastly, Harbor's Legislative Advocacy 101 training was held in January 2026 with additional trainings already scheduled for August and September 2026.

BOARD APPROVAL: RESOLUTION Harbor Help Fund

HARBOR REGIONAL CENTER
BOARD OF TRUSTEES

HARBOR HELP FUND RESOLUTION

September 15, 2026

RESOLVED, that Harbor Regional Center is authorized to expend up to $50,000 in support of its 2026 Holiday assistance programs, allocated as follows:

- $35,000 for the purchase of Holiday gift cards to be distributed to individuals and families served by Harbor Regional Center; and
- $15,000 to support Harbor Regional Center's Hearts for the Holidays program.

FURTHER RESOLVED, that the Executive Director, or their designee, is authorized to take all actions necessary to administer and implement these Holiday assistance programs consistent with the allocations approved above.

CERTIFICATION

I, the undersigned, Fu-Tien Chiou of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the 15th day of September, 2026.

Signature: ______________________________ Date: September 15, 2026

BOARD APPROVAL:
Operations Contract
Public Pixel Media
(LACC Funding)

CONTRACT REQUIRING BOARD APPROVAL
Harbor Regional Center
Meeting of the Board of Trustees
September 15, 2026

OPERATIONS

Public Pixels Media, Inc.
29855 Harvester Road
Malibu, CA 90265

Description of Services: Professional Services

Description of Project: Development and production of four (4) to five (5) short, accessible videos illustrating regional center services and how those services may be provided and experienced in everyday settings. Specific services and topics to be featured will be identified by Harbor Regional Center.

Videos will be produced in English, Spanish and American Sign Language (ASL) with additional language translations to include Tagalog, Vietnamese, Mandarin, Japanese, Korean and Khmer. Completed videos will be designed for local and statewide distribution through regional center websites and other designated online platforms.

Project will be completed using Language Accessibility and Cultural Competency Funds.

Contract Period: September 1, 2026 to October 31, 2027

Project Annual Amount: $371,812.51

CERTIFICATION

I, the undersigned, Fu-Tien Chiou of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the 15th day of September, 2026.

Signature:______________________________ Date: September 15, 2026

BOARD APPROVAL: Purchase of Service Contract Columbus Medical Services

CONTRACT REQUIRING BOARD APPROVAL
Harbor Regional Center
Meeting of the Board of Trustees
September 15, 2026

PURCHASE OF SERVICE

Columbus Medical Services, LLC dba The Columbus Organization
350 Sentry Parkway
Building 620, Suite 120
Blue Bell, PA 19422

Description of Services: Professional Services

Rate of Payment: Hourly rate based on position
- Pricing includes salaries, taxes, benefits & indirect costs

Current Positions include (average bill rate):

• Nurses-R.N. (3-FTE)	$108.35
• Nurses-R.N.2 (1-FTE)	$119.18
• Psychologists (3-FTE, 1-0.4 FTE)	$112.91
• Bi-Lingual Psychologist (1-FTE)	$119.01
• Forensic Specialist (1-FTE)	$93.34
• Pharmacist (1-FTE)	$134.24
• Board Certified Behavior Analyst (3-FTE)	$107.25
• Speech & Language Pathologist (1-FTE)	$110.14

Contract Period: July 1, 2026 to June 30, 2027

Project Annual Amount: Not to exceed $3,075,646.68 (previously approved for $2,867,892.48)

CERTIFICATION

I, the undersigned, Fu-Tien Chiou of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the 15th day of September, 2026.

Signature:_______________________________ Date: September 15, 2026

BOARD APPROVAL:
HDDF Eighth Restatement of Bylaws

EIGHTH~~AMENDED SEVENTH~~ RESTATEMENT OF BYLAWS OF

HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION

dba Harbor Regional Center

ARTICLE I

NAME

The name of this Corporation is HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION ("Corporation".) For certain purposes, HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION shall do business as Harbor Regional Center.

ARTICLE II

OFFICES AND MEETINGS

SECTION 2.1 Principal Office

The principal office for the transaction of the business of the Corporation ("Principal Executive Office") shall be located in the County of Los Angeles, State of California. As of the date of execution of this Eighth~~Seventh~~ Restatement of Bylaws, the Corporation's Principal Executive Office is located at 21231 Hawthorne Blvd., Torrance, California 90503. Any change of this location shall be noted by the Secretary of the Board of Trustees on these Bylaws opposite this Section 2.1, or this Section 2.1 may be amended to state the new location.

SECTION 2.2 Other Offices

The Board of Trustees may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to do business~~, whether~~ within ~~or outside~~ the State of California.

SECTION 2.3 Place of Meetings

Any meeting of the Board of Trustees held pursuant to any provision of these Bylaws shall be held at any place within the State of California designated by the Board of Trustees (or by the President of the Board of Trustees, in the absence of such designation by the Board of Trustees). In the absence of any such designation, all meetings shall be held at the Principal Executive Office of the Corporation.

However, no meeting, conference or Board function shall be conducted in any facility that prohibits the admittance of any person, or persons, on the basis of race, national origin, ethnic group identification, religion, sex, sexual orientation, color, gender, gender identification, age, genetic information, ~~or~~ disability or any characteristic listed or defined in Government Code Section 11135 (or any successor statute thereto). Further, all in-person Board of Trustees meetings shall be held in facilities which are accessible to persons with physical disabilities.

ARTICLE III

BOARD OF TRUSTEES

SECTION 3.1 Composition

(a) The number of Trustees of the Corporation shall not be less than nine (9) nor more than seventeen~~twenty~~ (17~~20~~), with the exact number of Trustees to be fixed (within the limits hereinabove specified) by the approval of the Board of Trustees at a meeting thereof.

(b) The Board of Trustees shall conform to the following criteria:

(1) The Board of Trustees shall be composed of individuals with demonstrated interest in, or knowledge of, developmental disabilities.

(2) The membership of the Board of Trustees, as a whole, shall possess at least two years of experience in all of the following topics: (1) California law; (2) Management of a medium or large organization; (3) Board governance, as evidenced by experience serving on the board of an entity that is not a regional center; (4) Fiscal or financial subjects; and (5) Developmental disability programs, including program administration, service provision, or policy advocacy.~~shall include persons with legal, management or board governance, financial, and developmental disability program expertise. Board governance experience shall not be acquired solely by serving on a regional center board.~~

(3) The Board of Trustees shall include representatives of each of the various categories of disability to be served by the Corporation.

(4) The Board of Trustees shall reflect the geographic, disability, and ethnic characteristics of the area to be served by the Corporation.

(5) A minimum of fifty percent (50%) of the members of the Board of Trustees shall be persons with developmental disabilities or their ~~parents~~ family members or legal guardians. No less than twenty-five percent (25%) of the members of the Board of Trustees shall be persons with developmental disabilities who are receiving services from the Corporation.

(6) ~~The Corporation shall provide~~ All members of the Board of Trustees, prior to assuming or continuing their role, and annually thereafter to maintain their role, shall complete trainings provided by or approved by the Department of Developmental Services, and implemented following consultation with the community, including the State Council on Developmental Disabilities. The annual continuing training may be shorter than the initial training for new Board members, as determined by the Department of Developmental Services following consultation with the Corporation. Board members who do not meet the training requirements shall not participate in meetings and decisions of the Board until they complete the required training. The Corporation shall submit to the

Department of Developmental Services by December 15 of each year, a proposed comprehensive Board of Trustees' training plan for the next calendar year. The training plan shall detail training topics, including: frequency, length of each training session and, if known, the name, affiliation, and qualifications of the individual or entity who will provide training to the Board. The Corporation shall also submit to the Department of Developmental Services by December 15 of each year, a report on the actual trainings that were provided to its Board of Trustees in that calendar year. Furthermore, the Corporation shall post on its internet website information regarding the training provided to Board members. Training topics shall include, but are not limited to, the following:

(i) Board management and operations, including mission, bylaws, organization structure, roles and responsibilities, policies, including whistleblower policies and protections (and the Board's role in implementing the policies), fiduciary responsibilities, conflicts of interest, and Robert's Rules of Order or other comparable boardsmanship rules;

(ii) Ethics;

(iii) Corporation contract requirements;

(iv) Obligations of the Board of Trustees, including training, annual evaluation of the Executive Director, and review of the performance of the Corporation;

(v) Legal requirements for open meetings;

(vi) Catchment description and demographic information;

(vii) Service access and equity issues, including, but not limited to, purchase of service information and equity measures established by the Department of Developmental Services; and

(viii) Overviews of the programs and services under the Lanterman Developmental Disabilities Services Act, located at Welfare and Institutions Code section 4500 and following ("Lanterman Act") and early start program under Title 14 (commencing with Section 95000) of the Government Code.

~~necessary training and support, including on issues related to linguistic and cultural competency, to all members of the Board of Trustees to facilitate their understanding and participation. The Department of Developmental Services shall review and approve the method by which training and support are provided to the Board members to ensure maximum understanding and participation by Board members. The Corporation shall post information on its internet website regarding the training and support provided to its Board members.~~

(7) The Board of Trustees shall conform to such other membership criteria as are required by law. Documentation shall be submitted to the

Department of Developmental Services by August 15th of each year, demonstrating that the composition of the Board is in compliance with Welfare and Institutions Code section 4622, as outlined in this Section 3.1 of the Bylaws. If the composition of the Board is not in compliance with Welfare and Institutions Code section 4622, the Board shall submit a plan to the Department of Developmental Services with its Board composition documentation setting forth how and, as expeditiously as possible, when the Board will come into compliance, in part or in whole, with Welfare and Institutions Code section 4622. The Board shall also submit with the plan a completed Board Composition Survey.

(8) A vacancy in any one or more categories of Board membership identified in this Section shall not affect the ability of the Board to function.

(9) The Corporation shall provide individualized supports and reasonable accommodations to every member of the Board so each person can fully and effectively participate in Board discussions and decisions. The Corporation shall designate an employee responsible for both coordinating requested supports and accommodations, and providing accessible materials and meetings. Supports and accommodations may include, but are not limited to, pre-meeting preparation including a review of Board materials, communication supports, assistive technology, accessible formats, interpretations, facilitation, captioning, and other assistance or modifications as needed. ~~The Corporation shall provide necessary facilitation to its Board members to ensure maximum understanding and participation in carrying out their roles and responsibilities in accordance with Welfare and Institutions Code section 4622, subdivisions (g)(1) and (2).~~

(i) ~~Such f~~Facilitation shall be provided by other Board members to the extent that it can be. Facilitation may require seating individuals needing support next to Board members who can facilitate their understanding and participation, or otherwise accommodating communication between the facilitator and the person.

(ii) In circumstances in which Board members require training for appropriate facilitation, the Board shall retain a qualified individual/s to provide that training. In circumstances in which Board members require support beyond the abilities of then current Board members, even with additional training, appropriate facilitation shall be retained by the Board to supply the individual Board member with support necessary to ensure maximum understanding and participation and the proper functioning of the Board of Trustees.

(iii) Whenever possible, materials and information provided to Board members shall be in plain language so that a member can understand their responsibilities and exercise appropriate oversight as Board members of the Corporation.

(iv) If a Board member does not feel adequately supported to effectively participate in Board meetings, the Board member may contact the Department of Developmental Services liaison assigned to the Corporation and express those concerns.

~~(10) Facilitation may require seating individuals needing support next to Board members who can facilitate their understanding and participation, or otherwise accommodating communication between the facilitator and the person served and or meeting in advance of regular Board meetings to review Board materials.~~

(c) One member of the Board shall be designated by a Service Provider Advisory Committee of the Board, in accordance with the provisions of Welfare and Institutions Code section 4622, s~~S~~ubdivision (i), to serve as a member of the Board of Trustees. However, such person shall not do any of the following:

(1) Serve as an officer of the Board of Trustees;

(2) Vote on any fiscal matter affecting the purchase of services from any providers from which the Corporation purchases client services. As used herein, the term “fiscal matter” includes, but is not limited to, setting purchase of service priorities, transferring funds to the purchase of service budget, and establishing policies and procedures with respect to services; or

(3) Vote on any issue in which the Trustee has a “financial interest” as defined in Section 87103 of the California Government Code and as further determined by the Board.

Furthermore, any person whose membership on the Board of Trustees is pursuant to this Subsection (c) of this Section 3.1 shall provide the Board of Trustees with a list of any and all of his or her “~~"~~financial interests”~~"~~ as such interests are described in Section 87103 of the California Government Code.

(d) In accordance with the provisions of Welfare and Institutions Code section 4622, subdivision (h)(1):

(1) Two members of the Board shall be designated by an advisory committee composed of individuals served by the Corporation, from amongst its members; and

(2) One member of the Board, who shall be designated by the advisory committee composed of individuals served by the Corporation, shall be a family member or legal guardian of an advisory committee member.

SECTION 3.2 Qualifications

(a) No person shall serve as a Trustee for more than seven years in any eight-year period.

(b) No Trustee shall:

(1) Be an employee of the State Department of Developmental Services or any state or local agency which provides services to a Corporation client, if employed in a capacity which includes administrative or policy making responsibility, or responsibility for the regulation of the Corporation.

(2) Be an employee or a member of the State Council on Developmental Disabilities (State Council) or a State Council Regional Advisory Committee.

(3) Be an employee of the Corporation.

(4) Except as otherwise permitted under the law or as provided for the one member of the Board of Trustees selected by the Service Provider Advisory Committee, as described in Section 3.1, Subsection (c) hereof, be an employee or member of the governing board of any entity from which the Corporation purchases client services.

(5) Have a "financial interest", as defined in Section 87103 of the California Government Code or Title 17, sections 54522, subdivision (b) and 54523, subdivision (b)(1), of the California Code of Regulations,~~,~~ in the operations of the Corporation, except as a client of its services or as the Board Trustee designated by the Service Provider Advisory Committee.

(6) Otherwise be a person barred from serving on the Board of Trustees by any law or government regulation, including, but not limited to Title 17, section 54500 and following of the California Code of Regulations, relating to conflicts of interest.

(7) Have a conflict of interest with an entity that receives Corporation funding, including, but not limited to, a nonprofit housing organization and an organization qualified under Section 501(c)(3) of the Internal Revenue Code, that actively functions in a supporting relationship to the Corporation.

(c) Conflict of Interest Statements.

(1) Each member of the Board of Trustees and the Executive Director shall file annually (no later than August 1st), with the Board of Trustees, a statement declaring, under penalty of perjury, that such Trustee or such Executive Director has neither a conflict of interest nor a potential conflict of interest as defined in the Lanterman ~~Developmental Disabilities Services~~ Act~~, Welfare and Institutions Code, section 4500 and following ("the Lanterman Act")~~, or Title 17 of the California Code of Regulations, section 54500 and following. This annual conflict of interest statement shall be made on the form published by the Department of Developmental Services. The conflict of interest statements of all Board members and the Executive Director shall be submitted by the Board of

Trustees to the Department of Developmental Services within ten (10) days of receipt of the statements.

(2) In addition to submitting a conflict of interest statement, the member of the Board of Trustees designated by the Service Provider Advisory Committee as described in Section 3.1, Subsection (c) hereof shall file a list of “financial interests,” as defined in Section 87103 of the California Government Code, and be subject to the voting restrictions described in said Section 3.l, Subsection (c).

(3) Each new candidate for the Board of Trustees and for the position of Executive Director shall disclose any present or potential conflicts of interest to the Corporation’s Board of Trustees, prior to being appointed, elected, or approved for hire, by the Corporation or the Corporation’s Board. Further, any new Board Member shall prepare and file the required conflict of interest statement on a standard form published by the Department of Developmental Services with the Board of Trustees within 30 days of selection, election or appointment, and any new Executive Director shall prepare and file the required conflict of interest statement with the Board of Trustees within 30 days of hire.

(4) Every Board member and the Executive Director shall complete and file a subsequent conflict of interest statement upon any change in status that creates a potential or present conflict of interest. The term, “change in status” includes, but is not limited to, a change in financial interests, legal commitment, corporation or board duties, or both, or outside position or duties, whether compensated or not. The Board shall submit the completed conflict of interest statement of the affected Board member or Executive Director to the Department of Developmental Services within ten (10) days of its receipt of the form.

(d) The Board shall review the conflict of interest statements of all Board members and the Executive Director to ensure that no conflicts of interest exist. Except as otherwise provided in these Bylaws, in the Lanterman Act or in the Lanterman Act’s implementing regulations, if a present or potential conflict of interest is identified for the Executive Director or a Board member that cannot be eliminated, the person shall resign from their position or from the Board, or, alternatively, the Board shall, within 30 days of receipt of such conflict of interest statement, submit to the Department of Developmental Services and the State Council on Developmental Disabilities a copy of the conflict of interest statement and a plan that proposes mitigation measures, including time frames and actions the Board or the individual, or both, will and are taking to mitigate the conflict of interest. Any mitigation plan shall meet the requirements of Title 17, section 54533, of the California Code of Regulations.~~, including, but not limited to, posting the~~ Title 17, section 54533, of the California Code of Regulations requires that a conflict of interest statement be posted on the Corporation’s website until the conflict is eliminated. A mitigation plan approved by the Department of Developmental Services and the State Council on Developmental Disabilities does not eliminate a conflict; rather, it only mitigates it. The mitigation plan must be renewed annually with the Department of Developmental Services and the State Council on Developmental Disabilities. A conflict of interest statement posted to the Corporation's website shall not have a Board member's name or the Executive Director's name redacted. A family member's name, however, may be redacted.

SECTION 3.3 Good Faith, Standard of Care, Reliance on Information from Others; Freedom from Liability

(a) **Good Faith Requirement.** A Trustee shall perform the duties of a Trustee, including duties as a member of any committee of the Board upon which the Trustee may serve, in good faith, in a manner that the Trustee believes to be in the best interest of the Corporation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

(b) **Justified Reliance on Others**. In performing the duties of a Trustee, a Trustee shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by:

(1) One or more officers or employees of the Corporation whom the Trustee reasonably believes to be reliable and competent in the matters presented;

(2) Counsel, independent accountants or other persons as to matters which the Trustee believes to be within that person's professional or expert competence; or

(3) A committee upon which the Trustee does not serve that is composed exclusively of Trustees or any combination of Trustees and persons described in paragraph (1) above, or persons described in paragraph (2) above, as to matters within the committee's designated authority, which committee the Trustee believes to merit confidence, so long as, in any case, the Trustee acts in good faith, after reasonable inquiry when the need therefore is indicated by the circumstances and without knowledge that would cause that reliance to be unwarranted.

(c) **Freedom From Liability**. Except as provided in Corporations Code section 5233, relating to self-dealing transactions, a person who performs the duties of Trustee in accordance with Subsections (a) and (b), above, shall have no personal liability for the debts, liabilities, or obligations of the Corporation, nor shall they have any liability based upon any alleged failure to discharge their obligations as a Trustee.

SECTION 3.4 Terms of Office.

(a) Except as otherwise provided herein, the initial term of office of each Trustee (with the exception of ex-officio Trustees)~~,~~ the Trustee designated by the Service Provider Advisory Committee as described in Section 3.1, subsection (c) and Section 6.9, and the Trustees designated by the Client Advisory Committee as described in Section 3.1, subsection (d))~~ ~~shall be for one~~two~~ (1~~2~~) year~~s~~, commencing July 1, and shall expire one~~two~~ (1~~2~~) year~~s~~ from June 30 of the calendar year in which such Trustee's term commenced. Thereafter, each Trustee (with the exception of ex-officio Trustees, and the Trustee designated by the Service Provider Advisory Committee as described in Section 3.1, Subsection (c) and Section 6.9 and the Trustees designated by the Client Advisory Committee as described in Section 3.1, subsection (d) and Section 6.10), may be re-elected by the Board to three~~wo~~ (3~~2~~) additional two-year terms~~ followed by one (1) additional one-year term of office~~. A Trustee whose term of office has expired shall nevertheless continue in office until a successor has been duly elected and qualified, unless that Trustee has already served on the Board seven (7) out of the previous eight (8) years, in which case the Trustee shall immediately leave the Board and a new Trustee shall be elected to serve in his or her place. Notwithstanding the foregoing, the term of office of the Trustee designated by the Service Provider Advisory Committee as described in Section 3.1, Subsection (c) hereof may be sooner terminated pursuant to the provisions of Section 6.9, Subsection (c) hereof.

(b) The term of office of a Trustee elected to fill a vacancy in the Board of Trustees caused by the expiration of a prior term of a Trustee shall commence ~~i~~immediately upon the expiration of said prior term.

(c) The term of office of a Trustee elected to fill a vacancy in the Board of Trustees caused by death, resignation or removal shall commence immediately upon such new Trustee's election and coincide with the time when the term of office of the deceased, resigned or removed Trustee would have ended, unless that would require the succeeding Trustee to serve more than seven (7) years in any eight (8) year period prior to the expiration of that term of office.

SECTION 3.5 Elections.

Except for the trusteeships provided for in Section 3.1, s~~S~~ubsections (c) and (d) hereof, and except for election of Trustees to fill vacancies created by death, resignation or removal (which elections may take place at any meeting of the Board of Trustees), Trustees shall be elected at the following times:

(a) If a Trustee's term is due to expire and the Trustee has not already served as a Trustee for more than six (6) of the previous eight (8) years and is not otherwise disqualified from serving by the provisions of Section 3.2, Subsection (b) above, the Board shall vote on whether that person shall serve for an additional one or two-year term as a Trustee, depending on the number of years that they have already served. That vote shall be taken no later than the last regular meeting of the Board of Trustees prior to the annual meeting described in Section 3.11, Subsection (a)(1).

(b) Any and all new Trustees shall be elected by a roll call vote of existing Trustees or the equivalent at the annual meeting of the Board of Trustees, described in Section 3.11, Subsection (a)(1). No method of secret balloting, including by secret written ballot, private electronic survey or otherwise, is permitted. Nominations shall be received for each place on the Board of Trustees for which a Trustee is to be elected, and may be made either by the Board Development Committee or by nomination from the floor by a Trustee at the annual meeting. ~~-~~A majority of the votes cast for such seat shall elect the Trustee to fill that place. ~~In the event that more than one person is nominated for a given seat on the Board of Trustees, balloting for that seat shall be by secret ballot, private electronic survey or other secret means, and the nominee with the most votes shall be elected.~~Votes may only be cast by Trustees who are present in person at the meeting at which Trustees are to be elected, or by Trustees who are present through virtual participation at the meeting at which Trustees are to be elected, provided that, in the Board's sole discretion, virtual participation is permitted.

SECTION 3.6 Vacancies.

The Board of Trustees may choose to leave one (1) or more vacant seats temporarily unfilled if it is unable to find or to elect a qualified candidate, or in order to search for a candidate with specific qualifications to balance representation on the Board or to provide expertise needed on the Board.

SECTION 3.7 Powers.

Subject to the provisions imposed by law, by the Articles of Incorporation or by these Bylaws, the activities and affairs of the Corporation shall be conducted and controlled by, and all corporate powers shall be exercised by, or under, the direction of, the Board of Trustees. Without limiting the foregoing, the Board of Trustees shall have, among other things, the powers:

(a) To carry out the purposes of the Corporation as expressed in its Articles of Incorporation, and in these Bylaws and the Lanterman ~~Developmental Disabilities Services~~ Act.

(b) To adopt rules and regulations, consistent with law, the Articles of Incorporation and these Bylaws, for the guidance of and the management of the affairs of the Corporation.

(c) To appoint and remove all officers of the Corporation, and, except as otherwise provided in these Bylaws, to prescribe their duties.~~, and fix the compensation of the Executive Director.~~

(d) To establish the policies of the Corporation and to determine the method or plan under which the policie~~wer~~s of the Corporation shall be exercised in furtherance of the purposes stated in the Articles of Incorporation and these Bylaws. Among the policies that must be established is an anti-retaliation policy to protect Board members and Corporation employees from retaliation, in accordance with Welfare and Institutions Code section 4622, subdivision (m). For purposes of this section, "retaliation" means "any adverse action, threat, intimidation, coercion, or harassment because a person is acting within the scope of their responsibilities."

(e) To establish, in addition to the standing committees hereinafter provided for, ~~such~~ special committees as the Board of Trustees may deem necessary or desirable, and to fix the duties and powers of said special committees.

(f) To select, employ, and, if appropriate, remove the Executive Director of the Corporation, who shall have the executive and administrative responsibility for carrying out the purpose, program and activities of the Corporation in accordance with the policies formulated and adopted by the Board and as otherwise provided for in these Bylaws. The Board shall also review and approve the compensation of the Executive Director, including all benefits, to assure that it is just and reasonable. ~~-~~This review and approval shall occur upon the hiring of the Executive Director and whenever the term of his or her employment, if any, is renewed or extended. Separate review and approval shall not be required if a modification of compensation extends to substantially all employees.

(g~~f~~) To do, perform and transact all other business and acts which this Corporation by the laws of the State of California is permitted to do, transact and perform.

At no time shall the powers of the Board set forth in this Section be exercised by one Trustee, group of Trustees, or Board c~~C~~ommittee, unless, as stated in Section 6.11, the individual Trustee or group of Trustees or a c~~C~~ommittee, all of the members of which are also members of the Board, has been authorized to so act by the Board, or unless all of the actions proposed by such Trustee, group of Trustees or c~~C~~ommittee are ratified by the Board prior to their execution, as allowable by statute.

SECTION 3.8 Duties.

The Board of Trustees shall do the following:

(a) The Board of Trustees shall p~~P~~erform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation or by these Bylaws.

(b) The Board of Trustees shall c~~C~~ause to be kept open to inspection by any person entitled thereto and making proper demand therefore, among other things, a book of minutes of all meetings of the Board of Trustees of the Corporation, and adequate and correct books of account of the properties and business transactions of the Corporation, all in the form prescribed by law and showing the details required by law. ~~The Board of Trustees shall designate by resolution where such records shall be kept; in the absence of any such designation,~~S~~ s~~uch records shall be kept at the Principal Executive Office of the Corporation, as such Office is designated in Section 2.1 of these Bylaws.

(c) The Board of Trustees shall m~~M~~eet at such times and places as required by these Bylaws.

(d) The Board of Trustees shall annually contract with an independent accounting firm for an audited financial statement. The audit report and accompanying management letter shall be reviewed by the Audit Committee as set forth in Section 6.3, and recommended for approval or modification to the full Board of Trustees. The audit report and accompanying management letter shall be submitted to the State Department of Developmental Services within 60 days of completion and before April 1 of each year. Upon submission to the Department of Developmental Services, the audit report and any accompanying management letter shall be made available to the public by the Corporation. This audit report shall not be completed by the same accounting firm more than five (5) times in any ten (10) year period.

(e) The Board of Trustees shall annually review the performance of the Executive Director of the Corporation. The evaluations, which should provide clear future expectations to the Executive Director, should be based upon the Executive Director's leadership on, but not limited to, the following:

(1) The Corporation's compliance with the objectives of its contract with Department of Developmental Services.

(2) Compliance with required audits, and progress in addressing any findings identified in prior and most recent audits.

(3) Improving the Corporation's status on its performance measures.

(f) The Board of Trustees shall annually review the performance of the Corporation in providing services that are linguistically and culturally appropriate, and may provide recommendations to the Executive Director of the Corporation based on the results of that review. The Board of Trustees' review may include, but is not limited to, the factors set forth in Welfare and Institutions Code section 4622, subdivisions (j)(3)(A)-(E), such as the effectiveness of Corporation's efforts to address equity in access to and expenditures on services, the Corporation's data regarding the number of timely translations of individual program plans, assessment of the Corporation's website accessibility rating, relative to the federal requirements, the Corporation's responsiveness to a range of community needs and concerns, and other issues, as identified by the community during public meetings.

(g) The Board of Trustees shall exercise ~~All contractual agreements which would bind the Corporation should reflect~~ sound business practices, prudent fiduciary decision-making and attention to proper legal requirements in performing their duties as Trustees of the Corporation.

(h) The Executive Director and the Chief Financial Officer, and in the event of an emergency, as described in Section 3.11, Subsection (d)(1), the President and Vice President of the Board of Trustees, are empowered to execute, in the name of and on behalf of the Corporation, such business contracts as are necessary to carry out the daily business matters and affairs of the Corporation; provided, however, that, as detailed in Article VII, Section 7.3, no single contract may bind or obligate the Corporation for three hundred and fifty thousand dollars ($3~~2~~50,000) or more without prior authorization of the Board of Trustees. -As of July 1, 2030, contracts requiring approval by the Board of

Trustees shall have an identified monetary value of four hundred fifty thousand dollars ($450,000) or more, and every five years thereafter, that amount shall be increased by fifty thousand dollars ($50,000). Further, only the Board President, after obtaining Board approval, may execute agreements with the Department of Development Services for funding of the Corporation.

(i) No later than July 1, 2027, ~~The~~ the Board of Trustees shall~~may~~ retain or employ an attorney who has at least five (5) years of legal experience in representing a private or nonprofit public benefit corporation, government agency, or other public entity. The attorney shall ~~to~~ provide general legal advice and counsel ~~services~~ to the Corporation ~~, but~~ on the matters detailed in Welfare and Institutions Code section 4625.6, which include, but are not limited to, the Board's role, operations and governance, conduct of meetings, open meeting requirements, rules for closed sessions, Executive Director contract writing and compliance, assistance for members of the Board and conflict of interest procedures. The attorney shall be present at all Board meetings and Executive/Finance Committee meetings where final decisions are made. To ensure the delivery of independent legal advice, the~~at~~ attorney shall not be an employee of the Corporation. In the event of a vacancy in the attorney role of not more than six months, the Board and its Executive/Finance Committee shall be permitted to take final action in the absence of a retained attorney. The public meeting notice shall include a statement that the Board may take action at the meeting in the absence of the attorney.

SECTION 3.9 Limitations.

A person who is a Trustee of the Corporation shall not solicit services from the Corporation through any procedure or means which would not be available to such person were he or she not a Trustee; and the Corporation shall not, in providing services, give preferential treatment to any person by reason of the fact that such person is a Trustee, or a relative or acquaintance of a Trustee of the Corporation.

SECTION 3.10 Compensation.

The President, the Vice President, the Secretary, the Treasurer, and all of the Trustees of the Corporation shall serve without compensation for any services rendered by them to the Corporation as such officer or Trustee. However, the immediately preceding sentence of the within Section 3.10 shall not operate to preclude any corporate officer or Trustee from receiving reimbursement from the Corporation for reasonable expenses incurred by such officer or Trustee in his or her capacity as such officer or Trustee. There shall be no reimbursement for non-business-related travel companions. Neither shall there be loans to Trustees, nor officers, except as might be permitted for matters relating to indemnity under Article X of these Bylaws.

SECTION 3.11 Meetings.

(a) Regular Meetings.

The Board of Trustees shall hold regular meetings at least quarterly, at dates and times fixed by resolution of the Board or by written consent of a majority of the Board.

(1) Annual Meeting. The Board of Trustees shall hold a meeting on the third (3rd) Tuesday in May of each year if not a legal holiday (and if a legal holiday then on the next succeeding Tuesday which is not a legal holiday), which meeting shall be designated the annual meeting and at which meeting the Board of Trustees shall elect the Board's officers and any Trustees described in Section 3.5, Subsection (b). The President shall have the right to postpone any annual meeting to a date not more than forty-five (45) days from the third (3rd) Tuesday in May, by giving written notice of such postponement and the new date selected for the meeting to the Secretary not less than thirty (30) days before the third (3rd) Tuesday in May.

(b) Special Meetings.

Special meetings of the Board of Trustees may be called at any time by the President, or if the President is absent or is unable to act or refuses to act, then by the Vice President, or by any five (5) Trustees, which call shall be in writing and filed with the Secretary of the Corporation or the Secretary's designee before the meeting. If the Secretary cannot be located or is unavailable, then the notice may be timely filed with a Board officer in the following order of priority: President, Vice President, or Treasurer.

(c) Notice.

(1) Notice of the annual and each regular and special meeting of the Board of Trustees shall be given by the Secretary or the Secretary's designee to each Trustee by mail, postmarked not less than seven (7) days prior to the date of such meeting,~~ by mail~~ or by electronic transmission not less than seven (7) days prior to the date of such meeting, provided that ~~if~~ the Trustee provides the Corporation with the required written consent to utilize electronic communication. Such notices must include the date, time, the location of, and a specific agenda and Board packet for, the meeting, and the means of conference telephone or electronic video screen communication, if any, by which Trustees may participate in that meeting. The agenda shall identify all substantive topic areas to be discussed. No item shall be added to the agenda or Board packet subsequent to the provision of this notice except in emergency situations, as described in Subsection (d)(1) of this Section 3.11, or when items are brought before the Board at meetings by members of the public during the public comment period.

(d) Notice Pursuant to Written Request.

Notice of meetings of the Board of Trustees and of any Committee of the Board of Trustees which exercises authority delegated to it by the Board of Trustees, shall be provided to any person who requests notice in writing. Such notice shall be given by mail, postmarked at least seven (7) days in advance of each meeting,~~ by mail~~ or by electronic transmission at least seven (7) days in advance of each meeting, provided that~~if~~

the Trustee or individual requesting notice provides the Corporation with the required written consent to utilize electronic communication. Such notice shall include the date, time and location of, and a specific agenda for, the meeting. The agenda shall identify all substantive topic areas to be discussed, and no item shall be added to the agenda subsequent to the provision of this notice except as stated below in Subsection (d)(1), or when items are brought before the Board at meetings by members of the public during the public comment period.

(1) Emergency Meetings; Emergency Situations

The notice requirements contained in Subsections (c)(1) and (d) of this Section shall not preclude the Board of Trustees from taking action on any urgent request made by the Department of Developmental Services, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on any new items brought before the Board at meetings by members of the public. In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of Corporation services, an emergency meeting may be called without complying with the advance notice requirements outlined above in Subsections (c)(1) and (d). "Emergency situation" means any activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board of Trustees. In these situations, advance notice shall be provided if practicable. In addition, the State Council on Developmental Disabilities shall be notified by telephone prior to each emergency meeting. The minutes of an emergency meeting, including a description of any actions taken at the meeting, shall be mailed or emailed immediately to those persons who request notice of meetings in writing, with the exception of the minutes of any action taken in closed session as provided in this Section 3.11, Subsection (f).

(e) Open Meetings

All meetings of the Board of Trustees shall be open and public, and all persons shall be permitted to attend any meeting, except as otherwise provided in this Subsection (e) or in Subsection (f). Board meetings shall be open and public in accordance with all of the following provisions:

(1) A copy of Article 3 of Chapter 5 of Division 4.5 of the Welfare and Institutions Code (Welfare and Institutions Code Sections 4660-4669) shall be provided to each member of the Board of Trustees upon his or her assumption of Board membership.

(2) For purposes of this Section 3.11, Board meetings shall include meetings conducted by any C~~c~~ommittee of the Board of Trustees which exercises authority delegated to it by the Board of Trustees. However, Board meetings shall

not be deemed to include Board of Trustees retreats or training sessions planned solely for educational purposes.

(3) At each Board meeting and at each meeting of any Committee which exercises authority delegated to it by the Board of Trustees, time shall be allowed for public input on all properly noticed agenda items prior to Board action on that item. Time shall be allowed for public input on any issue not included in the agenda.

(4) Any person attending an open and public meeting of the Board of Trustees shall have the right to record the proceedings on a tape recorder, video recorder, or other sound, visual, or written transcription recording device, in the absence of a reasonable finding of the Board of Trustees that such recording constitutes, or would constitute, a disruption of the proceedings.

(5) The Corporation shall maintain all recordings and written comments submitted at open meetings as testimony on agenda items for no fewer than two~~hree~~ years. These materials shall be made available for review by any person, upon request. A reasonable fee may be charged for copies of recordings and written materials requested pursuant to this Subparagraph.

(f) Closed Meetings.

(1) The Board of Trustees may hold a closed meeting to discuss or consider one or more of the following:

(i) Real estate negotiations.

(ii) The appointment, employment, evaluation of performance, or dismissal of a Corporation employee.

(iii) Employee salaries and benefits.

(iv) Labor contract negotiations.

(v) Pending litigation.

(2) Any matter specifically dealing with a particular Corporation client must be conducted in a closed session, except where it is requested that the issue be discussed publicly by the client, the client's conservator, or the client's parent or guardian, when the client is a minor.

(3) Prior to and directly after holding any closed session, the Board of Trustees shall state the specific reason or reasons for the closed session. In the closed session, the Board may consider only those matters covered in its statement of reasons for the meeting.

(4) The Board of Trustees may hold a closed session regarding pending litigation when discussion in open session concerning those matters would

prejudice the position of the Corporation in litigation. Litigation shall be considered pending when any of the following circumstances exist:

(i) Any adjudicatory proceeding to which the Corporation is a party has been initiated formally.

(ii) A point has been reached where, based upon existing facts and circumstances and the advice of legal counsel, it is determined that there is a significant exposure to litigation against the Corporation.

(iii) Based upon existing facts and circumstances, the Corporation has decided to initiate or is deciding whether to initiate litigation.

(5) Prior to holding a closed session pursuant to subdivision (4) of this Subsection (f), the Board of Trustees shall state publicly in open session to which portion of said subdivision (4) it is pursuant (i.e., which of the three types of pending litigation will be discussed.)

(6) Minutes of closed sessions shall be kept by the designated officer or employee of the Corporation, but these minutes shall not be considered public records.

(7) All discussion had, and information acquired, at a closed session of the Board is confidential and may be protected by the attorney-client privilege. Board members are required to uphold their duty of confidentiality and shall not disclose the content of any discussion had, or information acquired, in a closed session of the Board. A violation of this confidentiality provision is grounds for removal from the Board of Trustees and any Board C~~c~~ommittee of which the Trustee is a member.

(g) Materials Distributed.

Agendas and other writings or materials distributed prior to or during a Board meeting for discussion or action at the meeting, shall be considered public records, except those materials distributed during and directly related to a closed session authorized under Subsection (f) of this Section 3.11. Writings which are distributed prior to commencement of an open Board meeting shall be made available for public inspection upon request prior to commencement of the meeting. Writings which are distributed during an open Board meeting shall be made available for public inspection at the time of their discussion at the meeting. A reasonable fee may be charged for a copy of the public record distributed pursuant to this Subsection. The Corporation shall maintain agendas and other writings distributed prior to or during a Board meeting for discussion or action at the meeting for no fewer than three years.

(h) Location of Meeting.

No meeting, conference, or other function shall be conducted by the Corporation in any facility that prohibits the admittance of any person, or persons, on the basis of race, religion, creed, ethnic group identification, color, national origin, ancestry, sex, sexual orientation, gender, gender identification, age, genetic information,~~ or~~ mental or physical disability, medical condition, marital status, language, or any characteristic listed or defined in Government Code Section 11135 (or any successor statute thereto). All in-person Board meetings shall be held in facilities accessible to persons with physical disabilities.

~~(1) Trustees may participate in Board meetings through use of conference telephone or through use of electronic video screen communication, as described below in Subsection (i), as long as all Trustees participating in the meeting are able to hear one another.~~

(i) Board Meetings Held By Virtual Participation. ~~Remote Electronic Communication.~~

At the discretion of the Board, Board meetings may be conducted, in whole or in part, by conference telephone or by electronic video screen communication, including by Zoom, Skype, Webex, and other video communication options, in order to promote easier access. Virtual p~~P~~articipation in a Board meeting ~~through use of electronic video screen communication~~ constitutes presence in person at that meeting as long as all Trustees and members of the public participating in the meeting are able to hear one another. Trustees participating ~~by video screen communication~~virtually must be given the opportunity to vote on matters submitted to the Board, and if a Trustee votes or takes other action at the meeting by means of conference telephone or electronic video screen communication, a record of that vote or action must be maintained by the Corporation.

(j) Inapplicability of ~~Subsections (c) through (i)~~Open and Closed Meeting Requirements to Corporate Affairs of the Board of Trustees~~Non-Regional Center Affairs~~.

The open and closed meeting requirements ~~provisions~~ set forth in ~~Subsections (c) through (i) of~~ this Section 3.11 shall not apply to the corporate affairs of the Board of Trustees which have no relationship to the role and responsibility of the Corporation as a regional center.

(k) Conduct of Meetings

Meetings of the Board of Trustees shall be presided over by the President of the Board, or in his or her absence by the Vice President or, in the absence of both of them, by the Treasurer. The Secretary of the Corporation shall act as Secretary of ~~the meetings of~~ the Board of Trustees. In the absence of the Secretary, the presiding officer shall appoint a person to act as Secretary for the meeting.

(l) Quorum; Voting

A quorum of the Board of Trustees shall consist of ~~seven (7) or~~ a majority of the number of Trustees then in office and entitled to vote~~., whichever is greater, present at the~~

~~meeting, whether held in-person or remotely~~. Every act or decision done or made by a majority of the Trustees present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is required by law or by these Bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the departure of directors, if any action taken is approved by at least a majority of the required quorum for that meeting, unless a greater number is required by law or by these Bylaws. Any and all votes taken at an open meeting of the Board must be done by a roll call vote or the equivalent. No method of secret balloting, including by secret written ballot, private electronic survey or otherwise, is permitted.

(m) Violation of Open Meeting Requirements

Any action taken by the Board in violation of the open and closed meeting requirements of ~~Subsections (c) through (i) of this~~ Section 3.11 is null and void. The Board is not prevented from curing or correcting any action challenged pursuant to this Section.

(n) Public Meetings Regarding Contract Performance Objectives

The Board of Trustees shall hold one or more public meeting/s annually regarding the Corporation's prior year's contract performance objectives and outcomes. The meeting/s may be held separately from regular meetings. The Corporation shall provide individuals attending such meeting/s with data and any associated information to facilitate discussion and community input. The Corporation shall inform the Department of Developmental Services that such a meeting has been scheduled at least 30 days prior to the meeting. Notice of the meeting/s shall also be posted on the Corporation's internet website at least 30 days prior to such a meeting and shall be sent to the individuals served by the Corporation and their families and individual stakeholders at least 30 days prior to the meeting. The Corporation shall ensure that the meeting/s and meeting materials provide language access, as required by state and federal law, and shall schedule the meeting/s at times and locations designed to promote attendance by the public. To encourage participation by diverse language, racial, and ethnic communities, the Corporation shall consider strategies to promote opportunities for public comment.

(1) The Board of Trustees~~Corporation~~ shall report to the Department of Developmental Services regarding the outcomes of each public meeting regarding contract performance within 90 days of the meeting. The report shall include, but shall not be limited to, both of the following:

i. Copies of minutes from each such meeting and comments obtained from other strategies utilized to provide opportunities for public comment from diverse language, racial, and ethnic communities.

ii. The Corporation's recommendations and a plan to address areas where improvement is needed.

(o) Public Meeting to Present Data and Findings Regarding the Satisfaction of Individuals Served by the Corporation and Their Families

Annually, at a public meeting of the Board of Trustees, the Corporation shall present data collected from, and the findings of, the quality assurance instrument, implemented by an independent agency under contract with the Department of Developmental Services. The quality assurance instrument assesses (1) the satisfaction of individuals served by the Corporation and their families, (2) provision of services in a linguistically and culturally competent manner, and (3) personal outcomes described in subdivision (b) of Section 4571 of the Welfare and Institutions Code, in order to assess the comparative performance of the Corporation and to identify needed improvements in services for individuals served by the Corporation, including, but not limited to, case management services. Notice of this meeting shall be posted on the Corporation's internet website at least 30 days prior to the meeting and shall be sent to the individuals served by the Corporation and their families and to individual stakeholders at least 30 days prior to the meeting. The Board shall provide a sufficient public comment period so that members of the public may provide comments. The Corporation shall ensure that the meeting and meeting materials provide language access, as required by state and federal law.

(1) Within 60 days following its annual presentation, the Corporation shall submit a report to the Department of Developmental Services which includes, but shall not be limited to, both of the following:

i. Copies of the presentation made to the Board, minutes from the Board meeting, and attendee comments.

ii. The Corporation's recommendations and plans to use the information to address Corporation priorities or strategic directions to improve specific areas of performance, or both.

(p) Meetings with the Department of Developmental Services

The Board shall meet with representatives of the Department of Developmental Services upon a request by the Director of the Department of Developmental Services, and, if requested, the Board shall exclude Corporation employees from the meeting. The Board shall meet with the Department of Developmental Services' representatives without preconditions for the meeting and at a time and date determined by the Department. Not infringing on the Department's authority otherwise provided in this section, at the Department's discretion, efforts shall be made to meet with the Board of Trustees at a mutually agreed-upon time, date, and place, with the goal of promoting attendance by Board members.

SECTION 3.12 Removal of Trustees.

(a) Any Trustee may be removed as a Trustee with or without cause at any time by resolution duly adopted by the Board of Trustees of the Corporation, provided that both of the following two conditions are satisfied:

(1) Notice of intention to offer a resolution for such removal is given to each Trustee of the Corporation by mail, return receipt requested, or by electronic transmission if the Trustee provides the Corporation with the required written consent to utilize electronic communication, not less than thirty (30) days prior to the date of the meeting at which a vote will be taken on whether or not the resolution should be adopted; and

(2) At least two-thirds (2/3) of the full number of persons who, at the time, are Trustees of the Corporation vote in favor of such removal.

(b) If any Trustee of the Corporation is absent from three (3) consecutive regular meetings of the Board of Trustees, or from five (5) regular meetings of the Board of Trustees in any one fiscal ~~calendar~~ year, such Trustee shall be automatically removed from office as a Trustee at the conclusion of the meeting of the Board of Trustees next succeeding the last of such absences.~~, unless the Board votes to reinstate the aforesaid Trustee and waive the provisions of this Subsection.~~ Such absences may be excused for good cause as determined by a majority vote of the Board. Notice of such absences and of the pending removal of any Trustee at the next meeting of the Board of Trustees~~the immediately preceding sentence of these Bylaws~~ shall be included by the Secretary in the notice of the next meeting of the Board of Trustees of the Corporation after such absences.

(c) Notwithstanding the foregoing provisions of this Subsection (b), the Board may, by majority vote, on written application by a Trustee setting forth good cause therefore, grant a leave of absence for a period not to exceed three (3) consecutive Board meetings, unless otherwise agreed to by a majority of the Board of Trustees, and not to extend beyond the end of the Trustee's term. The Trustee's legal standing with respect to the Board during the leave of absence shall be the same as if he or she had resigned, to be reappointed to the same position upon expiration of the leave. However, a leave of absence shall not be considered a break in service for purposes of determining the Trustee's eligibility for reappointment.

(d) Whenever a Trustee is removed from the Board, the Secretary shall give written notice of such removal to such Trustee. In the event that the removed Trustee is also a member of a Committee, he or she shall also be automatically removed from that Committee, unless the Board, for good cause, adopts a resolution providing otherwise.

SECTION 3.13 Vacancies.

(a) Occurrence.

Vacancies in the Board of Trustees (as opposed to vacancies in the position of an Office of the Board of Trustees detailed in Article IV, Section 4.2) shall exist (1) on the death, resignation, or removal of any Trustee; (2) whenever the size of the Board of Trustees is increased within statutory maximums; (3) on failure of the Trustees to elect the full number of Trustees authorized (i.e., less than 17 Trustees); and (4) upon the declaration by resolution of the Board of Trustees of a vacancy in the office of a Trustee who has been declared of unsound mind by a final order of any court, convicted of a felony or been found by final order of any court to have breached a duty arising under Article 3, Chapter 7, Part 2 of Division 2 of the California Corporations Code (Sections 5230 through 5239). For purposes of this Subsection (a), if a Trustee has been declared of unsound mind by a final order of any court, convicted of a felony or been found by final order of any court to have breached a duty arising under said Article 3 of the California Corporations Code, and the Board of Trustees does not declare a vacancy in the office of that Trustee within thirty (30) days after such order of court becomes final, then any Trustee may file a complaint with the superior court of the proper county to remove such Trustee from office.

(b) Filling Vacancies.

Vacancies caused by the death or resignation of a Trustee or Trustees, or by removal as provided in these Bylaws, or by an increase in the size of the Board of Trustees authorized and within statutory maximums, shall be filled by -the vote of a majority of the Trustees then in office, except that a vacancy in the trusteeship held by the member of the Service Provider Advisory Committee designated pursuant to Section 3.1, Subsection (c) hereof shall be filled by a new Trustee designated by said Committee in accordance with Section 6.9, Subsection (c). The person filling such a vacancy shall hold office as a Trustee until the expiration of the term of office of the Trustee whose vacancy he or she is selected to fill, unless completion of such term would cause the succeeding Trustee to be on the Board of Trustees more than seven (7) of the preceding eight (8) years; or if the office is created by amendment increasing the size of the Board of Trustees, the person filling such a vacancy shall hold office as a Trustee until the expiration of the term designated for such office, unless completion of such term would cause the Trustee to be on the Board of Trustees more than seven (7) of the preceding eight (8) years.

(c) Reduction of Number.

A reduction in the size of the Board of Trustees shall not remove any Trustee prior to the expiration of his or her term of office.

SECTION 3.14 No Members ~~Other Than Trustees~~.

The Corporation shall have no members, as that term is defined in California Corporations Code Section 5056. Any reference herein to a member of the Board of Trustees or to a member of one or more Committees established hereunder is not intended to be and shall not be construed as a reference to a member, as defined in California Corporations Code Section 5056. Any action which would otherwise require approval by the members shall require only approval of the Board of Trustees. -All rights which would otherwise vest in members shall vest in the Trustees. ~~The persons at the time serving as Trustees of the Corporation shall constitute the only members of the Corporation at that time, and there shall be no membership of the Corporation other than the members of the Board of Trustees. Any person who is elected as a Trustee shall automatically become a member of the Corporation upon the assumption of his or her office as a Trustee and shall automatically cease to be a member of the Corporation upon resignation or removal or the expiration of his or her term of office as a Trustee. A Trustee in good standing shall remain a member until a successor has been duly elected and qualified pursuant to Section 3.4 herein, so long as that does not require the Trustee to serve more than seven (7) of the preceding eight (8) years.~~

SECTION 3.15 Adviso~~e~~rs.

Nothing in this Article III shall be construed as limiting the right of the Corporation to refer to persons associated with it as “adviso~~e~~rs” even though such persons are not members of the Board of Trustees.

(a) Past President as Adviso~~e~~r

The immediate past President of the Board may serve as an adviso~~e~~r and consultant to the Board of Trustees, at the will of the Board; provided, however, that such past President shall not vote or otherwise exercise the authority of a Trustee unless he or she is otherwise a member of the Board of Trustees.

(b) Honorary Adviso~~e~~rs

The Corporation may confer, by a resolution adopted by the Board of Trustees, the honorary title of "Adviso~~e~~r to the Board of Trustees" upon any person deemed by the Board to be deserving of recognition for long and devoted service to the Corporation. Such person shall serve in such capacity at the will of the Board. Any person upon whom such honorary title is conferred may receive prior notice of and attend any open meeting of the Board of Trustees; provided, however, that the conferring of such honorary title shall not give any person upon whom such title has been conferred the right to vote or otherwise exercise any of the powers given by law or these Bylaws to a Trustee, officer, or professional staff member of the Corporation, and no person shall be deemed to be, or shall become, a Trustee, officer or member of the professional staff of the Corporation by reason of having such honorary title conferred upon him or her. However, nothing in this Section 3.15 shall prohibit the Board of Trustees from conferring such honorary title on any person who is otherwise a Trustee, officer, or professional staff member of the Corporation, or prohibit any Trustee, officer or professional staff member upon whom such honorary title is conferred from fully exercising his or her powers as such Trustee, officer, or professional staff member.

ARTICLE IV

OFFICERS

SECTION 4.1 Numbers and Titles.

The officers of the Corporation shall be a President, a Vice President, a Secretary and a Treasurer, and such other officers as the Board of Trustees by resolution shall determine. The same person may not serve concurrently as more than one Officer.

SECTION 4.2 Qualifications, Election, Term of Office, and Vacancies.

Officers of the Corporation shall be elected by the Board of Trustees at its annual meeting as specified in Section 3.11, Subsection (a)(1) hereof. Any and all new officers shall be elected by a roll call vote or the equivalent. No method of secret balloting, including by secret written ballot, private electronic survey or otherwise, is permitted. The term of office of each elected officer shall begin on July 1, unless the election is to fill a vacancy caused by resignation, incapacity, death or removal, in which case the term of office of the elected officer would begin immediately upon his/her election. In all cases, officers shall be elected from among any of the Trustees then serving other than the Trustee selected by the Service Provider Advisory Committee pursuant to Section 3.1, Subsection (c) hereof. Each officer shall serve for a two~~one~~ (2~~1~~) year term or until:

(1) his or her successor is elected, unless such service would require the Officer to be on the Board for more than seven (7) years out of any eight (8) year period,

(2) his or her resignation,

(3) his or her death,

(4) his or her removal, or

(5) the expiration of his or her term as Trustee, whichever occurs first.

No person shall serve more than two (2) full consecutive two~~one~~-year terms in the same office. Any vacancy among the officers caused by the resignation, removal or death of an officer shall be filled by the Board of Trustees for the unexpired term of the officer whose office has become vacant.

(a) A list of nominees for officers shall be provided to the Board of Trustees by the Board Development Committee a minimum of 30 days prior to the annual meeting. Opportunity for additional nominations by any Trustee shall be provided immediately prior to the commencement of balloting at the annual meeting. The public shall have no part in the nominating process, other than to make comment prior to the vote.

(b) Officers serve at the pleasure of the Board. An officer may be removed with or without cause from his or her office prior to the expiration of his or her term by a two-thirds (2/3) vote of the total membership of the Board of Trustees. Notice of this proposed action shall be delivered to the full Board by mail, postmarked not less than seven (7) days prior to the date of such meeting at which such vote will be taken, or by electronic transmission not less than seven (7) days prior to the date of such meeting at which such vote will be taken, provided that the Trustee provides the Corporation with the required written consent to utilize electronic communication. ~~no less than seven (7) days prior to the meeting at which such vote will be taken.~~

SECTION 4.3 President

The President shall preside at all meetings of the Board of Trustees and all meetings of the Executive/Finance Committee; shall, on behalf of the Corporation and with full Board approval, execute all agreements with the Department of Developmental Services for funding of the Corporation and all properly approved leases of real estate with full Board approval; shall appoint chairpersons of all Standing Committees except as otherwise provided in these Bylaws, and shall exercise such other powers and perform such other duties as may be prescribed by the Board of Trustees, by these Bylaws or by law.

SECTION 4.4 Vice President

The Vice President shall, in the absence or incapacity of the President, or if the President otherwise refuses to act, perform the duties of the President, exercise the powers of the President, and ~~shall~~ perform such other duties as may be prescribed from time to time by the Board of Trustees. The Vice President, by accepting that post, thereby signifies willingness to be nominated for the Presidency, and to serve as President, if elected.

SECTION 4.5 Secretary

The Secretary shall:

(a) Cause minutes of all meetings of the Trustees to be taken and kept in perpetuity in the form and manner required by law;

(b) Be the custodian of books of minutes of the Board and its committees, which shall be kept at the Principal Executive Office of the Corporation, or such other place as the Board of Trustees shall order;

(c) Be the custodian of all other books and records of the Corporation (excepting books of account) showing the information required by law, which books and records shall be kept at the Principal Executive Office of the Corporation;

(d) Cause to be kept at the Principal Executive Office, open to inspection by any Trustee at all reasonable times, the original or a certified copy of the Bylaws of the Corporation, as currently amended;

(e) Cause the corporate seal to be kept and affix it to all papers and documents requiring a seal;

(f) Cause all notices which are required by law or by these Bylaws to be given;

(g) Attend to such correspondence as may be assigned to him or her; and

(h) Generally, perform all duties incident to the office of Secretary and such other duties as may be required of him or her by law, by the Articles of Incorporation, by these Bylaws or from time to time by the Board of Trustees.

(i) Except as prohibited by law, the ministerial duties of the Secretary, including, but not limited to, providing notice and keeping records of the meetings, may be delegated by the Board of Trustees to the Executive Director, and, unless prohibited by the Board, may be delegated by the Executive Director to qualified staff.

SECTION 4.6 Treasurer

The Treasurer shall:

(a) In the absence of the President and the Vice-President, preside over the meetings of the Board of Trustees;

(b) Cause adequate and correct accounts of the properties and business transactions of the Corporation (which shall include all matters required by law and be in a form as required by law) to be kept and maintained;

(c) Make provision for the care and custody of the funds and valuables of the Corporation and make provision for the same to be deposited in the name of and to the credit of the Corporation with such depositories as the Board of Trustees may designate;

(d) Make such provision for the disbursement of the funds of the Corporation as may be ordered by the Board;

(e) Render to the President and Secretary and to the Board of Trustees, quarterly or whenever they may require it, a report and financial statement in the form satisfactory to them, showing the condition of the Corporation; and

(f) Shall in general perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Trustees.

(g) Except as prohibited by law, all or part of the above duties may be delegated to the Executive Director by the Board. Unless prohibited by the Board, the Executive Director may in turn delegate these duties to qualified staff.

ARTICLE V

EXECUTIVE DIRECTOR

(a) The Executive Director shall be the Chief Executive Officer of the Corporation, and, as such, shall have the authority and responsibility for the day-to-day management and administration of the policies, affairs, employees and resources of the

Corporation. The Executive Director shall, subject to the policies of the Corporation, employ, supervise, manage, control and discharge the employees of the Corporation. In the event that the Executive Director seeks the Board's assistance in making decisions regarding the employment, supervision, management, control and discharge of employees of the Corporation, the Board shall act only in a consultant and/or advisory role in providing such assistance, with the ultimate decision being solely that of the Executive Director. The Executive Director shall advise and counsel the Board of Trustees in matters of policy and shall act as a representative for the Corporation at community, state and national meetings. The Executive Director shall attend to such other business as may be assigned (and perform all other duties prescribed) by the Board of Trustees, by these Bylaws or by law.

(b) The performance of the Executive Director shall be reviewed annually by the Board of Trustees as detailed above in Section 3.8, subsection (e).

ARTICLE VI

COMMITTEES

SECTION 6.1 Standing Committees

The Corporation shall have the following committees:

(1) An Executive/Finance Committee;

(2) An Audit Committee;

(3) A Client Services Committee;

(4) A Board Development Committee;

(5) A Board Planning Committee;

(6) A Community Relations Committee;

(7) A Retirement Committee;

(8) A Service Provider Advisory Committee; ~~and~~

(9) A Client Advisory Committee; and

(10) Such other committees as the Board of Trustees may deem advisable to assist it.

(a) Except as otherwise provided in these Bylaws, the President of the Board of Trustees shall appoint all committee chairpersons from among the Trustees and specify their duties and reporting schedules. -Committee chairperson appointments require approval by a majority vote of the Board. Except for the Executive/Finance Committee and the Service Provider Advisory Committee, and as otherwise provided in these Bylaws, other committee members shall be selected by the committee chairperson in consultation with the Board President and taking into account both the Trustees' stated interests and knowledge and the goal of evenly distributing committee assignments. ~~-~~The selection of committee members will be tentative until approved by a majority vote of the Board. Each committee may~~shall~~ be composed of representatives from the Board and from client groups, and of other individuals interested in issues relating to persons with developmental disabilities, except the Executive/Finance Committee,~~ and~~ the Service Provider Advisory Committee and the Client Advisory Committee, and as otherwise provided in these Bylaws.

(b) Except as expressly delegated to any particular Committee by these Bylaws or by resolution of the Board of Trustees, no Committee shall have any authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board of Trustees. Further, no Committee may be delegated authority which would otherwise be exercised by the Board of Trustees unless all of the members of the Committee are also members of the Board of Trustees, or unless all of the actions proposed by such Committee are ratified by the Board of Trustees prior to their execution, as allowable by statute.

(c) Each committee shall cause minutes of its proceedings to be kept and promptly furnish copies of said minutes to the Secretary of the Board of Trustees.

(d) At the discretion of the Committee, Committee members may participate in C~~c~~ommittee meetings through use of conference telephone or through use of electronic video screen communication, such as Zoom, Skype, Webex, and other video communication options, in order to promote easier access. ~~as described below in Section 6.12, as long as all the members participating in the meeting are able to hear one another.~~ Participation in a meeting through the use of conference telephone or electronic video screen communication pursuant to this paragraph, shall constitute presence in person at such meeting as long as all members participating in such meeting can hear one another. Members participating by conference telephone or electronic video screen communication must be given the opportunity to vote on committee matters, and if a member votes or takes other action at the meeting by means of conference telephone or electronic video screen communication, a record of that vote or action must be maintained by the Corporation.

(e) In all Committee meetings where the Committee has been authorized to conduct business on behalf of the Board, such Committee meetings shall comply with all California open meeting laws including, but not limited to, Welfare and Institutions Code Section 4660.

(f) The Board shall retain the ability to consolidate or eliminate any of those C~~c~~ommittees listed in these Bylaws so long as permitted by law (e.g., The Board may not eliminate the Client Advisory Committee under Welfare and Institutions Code Section 4662, subdivision (h)).

SECTION 6.2 Executive/Finance Committee

(a) Composition

The Executive/Finance Committee shall consist of the President, the Vice President, the Secretary, the Treasurer, and the immediate past President of the Board (if he or she is still a Trustee). During such period of time (if any) that the immediate past President of the Board is no longer a Trustee, said immediate past President shall be a non-voting adviso~~e~~r to the Executive/Finance Committee and shall be entitled to attend all Executive/Finance Committee meetings. The President shall be the chairperson of the Executive/Finance Committee. The Committee may be supported by Executive staff, including the Corporation's CFO.

(b) Authority and Duties

The Executive/Finance Committee shall exercise the full powers of the Board of Trustees between regular Board meetings on matters of an urgent nature which call for action prior to the next scheduled Board meeting, except that the Executive/Finance Committee shall have no power to do the following~~for~~:

(1) The power to adopt, amend or repeal the Articles of Incorporation or these Bylaws;

(2) The power to act contrary to policies established by, or prior actions of, the Board of Trustees;

(3) The power to fill vacancies on the Board of Trustees or on the Executive/Finance Committee or any other Committee which has the authority of the Board;

(4) The power to approve any self-dealing transaction;

(5) The power to appoint or remove the Executive Director;

(6) The power to remove a Trustee;

(7) The power to appoint Committees of the Board of Trustees or the members thereof;

(8) The power to amend or repeal any resolution of the Board unless such resolution specifically permits the Executive/Finance Committee to do so; and

(9) Until July 1, 2030, t~~T~~he power to approve contracts of three~~wo~~ hundred and fifty thousand dollars ($3~~2~~50,000) or more, unless such contract requires immediate review and approval prior to the next regularly scheduled Board meeting, and the Executive/Finance Committee's approval of the contract is expressly ratified by resolution by the Board of Trustees in accordance with statute. As of July 1, 2030, Executive/Finance Committee shall not have the power to approve contracts of four hundred fifty thousand dollars ($450,000) or more, and

every five years thereafter, that amount shall be increased by fifty thousand dollars ($50,000).

(c) The full Board of Trustees has delegated to the Executive/Finance Committee the authority to review and revise the compensation of the Executive Director. -Also, the Executive/Finance Committee has the authority to review and approve changes proposed by the Executive Director to the compensation of ~~highly paid executives, including~~ the CFO.

(d) The Executive/Finance Committee shall be responsible for:

(1) Assisting the staff of the Corporation in maintaining up-to-date policies regarding fiscal integrity and the provision of cost-effective services to clients;

(2) Reviewing committee reports;

(3) Setting the agenda for the regular Board of Trustees meetings;

(4) Monitoring the budget of the Corporation and the expenditure of corporate funds. It shall receive, examine and approve for submission to the Board of Trustees all reports of expenditures made by the Corporation.

(5) Reviewing the Corporation's annual allocation and any subsequent amendments thereto presented by the Executive staff and presenting that annual allocation and any subsequent amendments thereto to the Board of Trustees for approval.

(6) Performing such other duties as the Board of Trustees may, from time to time, determine or delegate.

(e) Reporting

All actions taken by the Executive/Finance Committee shall be reported at the next meeting of the Board of Trustees.

(f) Meetings

Meetings of the Executive/Finance Committee shall be held at the call of the President or any two (2) members of said Committee. Except as provided in Section 3.11, Subsection (d)(1) of these Bylaws, notice of the meeting shall be given to each member of the Executive/Finance Committee either orally or in writing, by means of ~~telephone, telegraph, delivery in person,~~ delivery through the mail, postmarked not less than seven days (7) before the time at which the meeting is scheduled to take place, by means of telephone or delivery in person not less than seven days (7) before the time at which the meeting is scheduled to take place, or by means of delivery by electronic transmission not less than seven days (7) before the time at which the meeting is scheduled to take place provided that~~if~~ the Trustee provides the Corporation with the required written consent to utilize electronic communication~~, not less than seven days (7) before the time at which the meeting is scheduled to take place~~. Except as provided in Section 3.11, Subsection (d)(1) of these Bylaws, written notice shall be sent to anyone who requests notice of Executive/Finance Committee Meetings in writing in accordance with~~pursuant to~~ Section 3.11, Subsection (d). Before exercising the power of the Board of Trustees, the Executive/Finance Committee shall make a reasonable effort to contact all members of the Board of Trustees to inform them of the matter under consideration and of each meeting called to consider such matter. Members of the Board of Trustees are invited to express their opinions to the Executive/Finance Committee and to attend any meetings of the Executive/Finance Committee.

SECTION 6.3 Audit Committee

(a) The Corporation shall have an Audit Committee. -Each member of said C~~c~~ommittee shall be appointed by the chairperson of the Committee in consultation with the President of the Board of Trustees. The selection of Committee members will be tentative until approved by a majority of Trustees on the Board at the next regular Board meeting. Membership on the Committee shall be as follows:

(1) At least two of the members of the Audit Committee shall be Trustees, but no member of the Audit Committee shall be an officer of the Corporation~~ or a non-Trustee~~.

(2) No members of staff, including the Executive Director and CFO, may serve on the Audit Committee, but the Committee may be supported by the CFO.

(b) Subject to the supervision of the Board of Trustees, t~~T~~he Audit Committee shall be responsible for doing the following:

(1) Reviewing the skills and performance of the Corporation's independent auditing firm and recommending to the Board of Trustees the retention or termination of the independent auditing firm.

(2) Negotiating the independent auditor's compensation on the Board's behalf.

(3) Meeting with the auditor to (1) satisfy the Board of Trustees that the financial affairs of the Corporation are in order, and (2) review and determine whether to accept the audit report and accompanying management letter, if any, and recommend it to the full Board for approval or modification.

(4) Reviewing the annual IRS Form 990 prior to its being submitted.

(c) The Audit Committee may request that the Corporation hire the independent auditor to perform non-audit services for the Corporation; if the Audit Committee makes such a request, the Audit Committee shall then also be responsible for:

(1) Assuring that those services conform with standards for auditor independence in accordance with auditing standards generally accepted in the United States of America and the standards set forth in the Government Auditing Standards, issued by the Comptroller General of the United States; and

(2) Approving the performance by the independent auditor of the non-audit services.

(d) The Audit Committee may request that the Corporation hire outside expert consultants to assist the Audit Committee.

(e) The Audit Committee shall meet periodically throughout the year.

SECTION 6.4 Client Services Committee

The Corporation shall have a Client Services Committee. The membership of Client Services Committee shall be determined in accordance with Section 6.1, Subsection (a). Said Committee shall review matters related to client services to ensure that services are of high quality and shall propose and periodically review policies related to the provision of services for clients and their families. The Committee shall submit any recommended updates or changes to policies related to the provision of services to clients to the Board of Trustees for their input and approval. The Client Services Committee may conduct trainings on policies related to the provision of services for clients. The Client Services Committee shall meet periodically throughout the year.

SECTION 6.5 Board Development Committee

(a) The Corporation shall have a Board Development Committee, consisting of between four (4) and seven (7) members. The President of the Board of Trustees shall appoint the chairperson of the Board Development Committee from among the Trustees, which appointment shall require the approval of a majority of Trustees on the Board. -The Committee chairperson in consultation with the President, shall select the other members of the Board Development Committee. At least one (1) of the selected members must be an individual designated by the Client Advisory Committee to serve on the Board of Trustees, as detailed below in Section 6.10, Subsection (e). -The selection of Committee members will be tentative until approved by a majority of Trustees on the Board at the next regular Board meeting. The Board Development Committee shall consist exclusively of Trustees.

(b) The duties of the Committee shall be to assess the composition of the Board and the membership required to provide needed experience, skills and expertise. The Committee shall collect, categorize, screen and recommend to the Board of Trustees, qualified candidates for election as Trustees and officers of the Corporation. -The Committee shall nominate Trustees and officers in sufficient numbers to fill vacancies, both at the end of terms of office and caused by resignation, incapacity, death or removal.

It shall be the responsibility of this Committee to strive to keep the Board membership at not less than nine ~~tenhirteen~~ (9~~103~~) members~~-~~ who meet the criteria of Section 3.1, Subsection (b) of these Bylaws. The Board Development Committee's slate of candidates for election as Trustees shall, for informational purposes, be presented at a regular meeting of the Board of Trustees before the date of each annual meeting of the Board of Trustees of the Corporation. The Board Development Committee's slate of candidates for election as o~~O~~fficers shall, for informational purposes, be presented a minimum of 30 days prior to the date of each annual meeting of the Board of Trustees of the Corporation.

(c) This Committee shall also be responsible for the planning and implementation of orientation for new Board members and regular training programs for all Board members.

(d) This Committee also has the responsibility to seek out and select qualified candidates for presentation and election, pursuant to Section 6.9 of these Bylaws, as members of the Service Provider Advisory Committee. The slate of candidates for membership on the Service Provider Advisory Committee (whether for initial membership or to fill vacancies on said Committee) shall be presented to the Board of Trustees at such time as the Board shall designate, and in the absence of such designation, shall be presented at a regular meeting of the Board of Trustees held before appointments to said Committee are to be made.

(e) This Committee also has the responsibility to seek out and select candidates for presentation and election, pursuant to Section 6.10 of these Bylaws, as members of the Client Advisory Committee. The slate of candidates for membership on the Client Advisory Committee (whether for initial membership or to fill vacancies on said Committee) shall be presented to the Board of Trustees at such time as the Board shall designate, and in the absence of such designation, shall be presented at a regular meeting of the Board of Trustees held before appointments to said Committee are to be made.

(f) The Board Developmental Committee shall keep on file at the Principal Executive Office of the Corporation all applications and application-related materials submitted to the Corporation by candidates for Board and Committee positions. Such applications and application-related materials shall be kept confidential, with only the members of the Board Development Committee, the Executive Director, and the Board Secretary having access to them.

(g) The Board Development Committee shall meet periodically throughout the year to ensure that the Board of Trustees will have continuity of experienced leadership.

SECTION 6.6 Board Planning Committee

(a) The Corporation shall have a Board Planning Committee. The President of the Board of Trustees shall appoint the chairperson of the Board Planning Committee from among the Trustees, which appointment shall require the approval of a majority of Trustees on the Board. The Committee chairperson in consultation with the President shall select the other members of the Committee. The selection of Committee members will be tentative until approved by a majority of Trustees on the Board at the next regular Board meeting. The Board Planning Committee shall consist exclusively of Trustees.

(b) The Board Planning Committee shall develop a statement of the mission, vision, core values and key result areas for the Corporation for recommendation to the Board of Trustees. This statement shall be periodically reviewed, and, if necessary, revised, and revised statements shall be recommended to the Board of Trustees. The Committee shall also be responsible for the development, implementation, and regular progress review of the Annual Performance Plan for the Corporation.

(c) The Board Planning Committee shall meet periodically throughout the year.

SECTION 6.7 Community Relations Committee

The Corporation shall have a Community Relations Committee. The membership of the Community Relations Committee shall be determined in accordance with Section 6.1, Subsection (a). The role of this Committee is to promote, develop and maintain relationships with clients, families, service providers and community organizations. The Committee shall inform and educate the communities served by the Corporation as to the purposes, policies and operational procedures of the organization, and shall promote outreach to individuals who may be eligible for services based on a condition of developmental disability or delay. The Community Relations Committee shall meet periodically throughout the year.

Section 6.8 Retirement Committee

The Corporation shall have a Retirement Committee to administer the employee retirement plan. This Committee shall be comprised of a chairperson appointed by the President from among the Trustees, one (1) additional Board Trustee, who shall be selected in accordance with Section 6.1, Subsection (a), the Corporation's CFO, and two (2) staff members of the Corporation whose current position responsibilities include management of the retirement plan. The Corporation's CFO shall serve as the administrator of the retirement plan. The Retirement Committee shall have the authority to make such rules and regulations, and to take such actions, as may be necessary to carry out the provisions of the employee retirement plan, and will, subject to the provisions of the plan, decide any questions arising in the administration, interpretation, and application of the plan. Such decisions shall be ratified by the Board of Trustees. The Retirement Committee shall meet periodically throughout the year.

SECTION 6.9 Service Provider Advisory Committee

(a) The Corporation shall have a Service Provider Advisory Committee. The Service Provider Advisory Committee shall provide advice, guidance, recommendations and technical assistance to the Board of Trustees in order to assist the Corporation in carrying out the Corporation's mandated functions. The Service Provider Advisory Committee shall be comprised of a total of not less than five (5) nor more than eleven~~ten~~ (11~~0~~) persons represent~~ati~~ng~~ves of~~ the various categories of providers from which the

Corporation ~~Regional Center~~ purchases client services (hereinafter referred to as "service providers"). The exact number of members of said Committee shall, from time to time, be fixed by the Board of Trustees within the foregoing limits.

(b) The members of the Service Provider Advisory Committee shall be elected as such by the Board of Trustees from a slate of candidates presented by the Board Development Committee in accordance with Section 6.5 above.~~and~~ Members of the Service Provider Advisory Committee shall each serve for a two-year term or until the end~~termination~~ of the term of office as otherwise provided in these Bylaws. Members of the Service Provider Advisory Committee may serve additional two-year terms if re-elected by the Board. Vacancies on said Committee caused by death, resignation or removal shall be filled by the Board of Trustees for the balance of the term of the Committee member who died, resigned, or was removed. Each member of the Service Provider Advisory Committee shall be either an employee of, a member of the governing board of, a partner in, or a proprietor of, a service provider in good standing of the Corporation.

(c) The Service Provider Advisory Committee shall designate, from among its members, by majority vote, its own representative to sit on the Board of Trustees as described in Section 3.l, Subsection (c) hereof. The representative so designated as a Trustee shall also be the chairperson of the Service Provider Advisory Committee. Such representative shall serve as a Trustee and as chairperson of said Committee for a maximum of three (3) two (2) year terms or until the occurrence of one of the following events, whichever occurs first: (a) his or her successor is elected, (b) his or her resignation, (c) his or her removal at the pleasure of said Committee or the Board, (d) the expiration of his or her term as a member of said Committee, or (e) his or her service of seven (7) out of the previous eight (8) years on the Board of Trustees. A vacancy in the position of chairperson caused by death, resignation or removal shall be filled by said Committee for the balance of the unexpired term of the chairperson who died, resigned, or was removed.

(d) The Service Provider Advisory Committee shall meet quarterly or at such more frequent other intervals as may be designated by the Board or by said Committee.

SECTION 6.10 Client Advisory Committee

(a) The Corporation shall have a Client Advisory Committee composed of persons with lived experiences with intellectual and developmental disabilities representing the various categories of disability served by the Corporation. The Client Advisory Committee shall be composed of a total of not less than three (3)) nor more than seven (7) members. The exact number of members of said Committee shall, from time to time, be fixed by the Board of Trustees within the foregoing limits.

(b) The members of the Client Advisory Committee shall be appointed as such by the Board of Trustees in accordance with Sections -3.4 and 6.5 above. Members of the

Client Advisory Committee shall each serve for a two-year term or until the end~~termination~~ of the term of office as otherwise provided in these Bylaws. Members of the Client Advisory Committee may serve additional two-year terms if re-elected by the Board. Vacancies on said Committee caused by death, resignation or removal shall be filled by the Board of Trustees for the balance of the term of the Committee member who died, resigned, or was removed.

(c) The Client Advisory Committee shall designate, by majority vote, two (2) of its members to sit on the Board of Trustees as described in Section 3.l, subsection (d) above. The members so designated as ~~a~~ Trustees shall also be the chairpersons of the Client Advisory Committee. Such designated members shall serve as Trustees and as chairpersons of said Committee for a maximum of three (3) two (2) year terms and shall not serve more than seven (7) years in an eight (8) year period on the Board of Trustees. A vacancy in the position of chairperson caused by death, resignation or removal shall be filled by said Committee for the balance of the unexpired term of the chairperson who died, resigned, or was removed.

(d) The Client Advisory Committee shall designate, by majority vote, one (1) family member or legal guardian of a Committee member to serve on the Board of Trustees, as described in Section 3.l, subsection (d). Such designated member shall serve as a Trustee for a maximum of three (3) two (2) year terms and shall not serve more than seven (7) years in an eight (8) year period on the Board of Trustees.

(e) At least one (1) of the (3) individuals designated by the Client Advisory Committee to serve on the Board of Trustees, shall be appointed by the Board of Trustees to serve as a voting member of the Board Development Committee.

(f) The Client Advisory Committee shall meet quarterly or at such more frequent other intervals as may be designated by the Board or by said Committee.

SECTION 6.11~~0~~ Special Committees

The President of the Board, with the majority vote of the authorized number of Trustees of the Board, shall appoint such special C~~c~~ommittees as are deemed necessary by the Board of Trustees to accomplish specific functions or tasks. Such C~~c~~ommittees shall be structured in such fashion as the Board of Trustees deems appropriate and shall remain established only so long as the project or task exists. Further, no Committee may be delegated authority which would otherwise be exercised by the Board of Trustees unless all of the members of the Committee are also members of the Board of Trustees or unless all of the actions proposed by such Committee are ratified by the Board of Trustees prior to their execution, as allowable by statute.

SECTION 6.11 Limitation on Authority

Except as expressly delegated to any particular Committee by these Bylaws or by resolution of the Board of Trustees, no Committee shall have any authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board of Trustees. Further, no Committee may be delegated authority which would otherwise be exercised by the Board of Trustees unless all of the members of the Committee are also members of the Board of Trustees or unless all of the actions proposed by such Committee are ratified by the Board of Trustees prior to their execution in accordance with statute.

~~SECTION 6.12 Committee Meetings Held By Remote Electronic Communication.~~

~~Committee meetings may be conducted, in whole or in part, by electronic video screen communication, including by Zoom, Skype, Webex, and other video communication options. Participation in a committee meeting through use of electronic video screen communication constitutes presence in person at that meeting as long as all members participating in the meeting are able to hear one another. Members participating by video screen communication must be given the opportunity to vote on committee matters, and if a member votes or takes other action at the meeting by means of electronic video screen communication, a record of that vote or action must be maintained by the Corporation.~~

ARTICLE VII

MISCELLANEOUS PROVISIONS

SECTION 7.1 Fiscal Year

The fiscal year of the Corporation shall commence on July 1 and end on the next succeeding June 30.

SECTION 7.2 Execution of Checks, Drafts, Etc.

All checks, drafts or other orders for payment of money, notes or other evidence of indebtedness (other than contracts), issued in the name of, or payable to, the Corporation, shall be signed or endorsed by such person or persons, and in such manner as shall be determined, from time to time, by resolution of the Board of Trustees.

SECTION 7.3 Execution of Contracts and Other Documents

All contractual agreements which would bind the Corporation should reflect sound business practices, prudent fiduciary decision-making and attention to proper legal requirements.

As stated in Section 3.8, Subsection (h) above, the Executive Director and the Chief Financial Officer, and in the event of an emergency, as described in Section 3.11, Subsection (d)(1), the President and Vice President of the Board of Trustees, are empowered to execute, in the name of and on behalf of the Corporation, such business contracts as are necessary to carry out the daily business matters and affairs of the Corporation; provided, however, that no contract ~~may bind or obligate the Corporation for~~ with a stated monetary value of three hundred and fifty thousand dollars ($350,000)~~$250,000~~ or more may bind or obligate the Corporation without prior authorization of the Board of Trustees. In the event that a contract exceeding three~~wo~~ hundred fifty thousand dollars ($3~~2~~50,000)~~,~~ requires immediate review and approval prior to the next regularly scheduled Board meeting, the contract will be valid if the Executive/Finance Committee votes to approve the contract and the Executive/Finance Committee's approval is expressly ratified by resolution by the Board of Trustees in accordance with statute. As of July 1, 2030, this stated monetary value of three hundred and fifty thousand dollars ($350,000) shall increase to four hundred fifty thousand dollars ($450,000) or more for purposes of this Section, and every five years thereafter, that amount shall be increased by fifty thousand dollars ($50,000). For purposes of this section, contracts do not include (1) vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations, ~~and~~ (2) Purchase of Service authorizations for individuals served by the Corporation;~~, although Purchase of Service authorizations for transportation companies are considered contracts for purposes of this section~~ and (3) service provider contracts that may result in payment of amount of three hundred and fifty thousand dollars ($350,000) or more depending on the utilization of services. Multiple contracts with a single vendor in a series of related transactions for the purchase of goods or services in the aggregate amount of three~~wo~~ hundred and fifty thousand dollars ($3~~2~~50,000) or more shall be considered a single contract for purposes of the foregoing policy. Accordingly, all such related contracts shall not be valid unless approved by the Board of Trustees of the Corporation in compliance with the foregoing policy.

The Board President, after obtaining Board approval, may execute agreements with the Department of Development Services for funding of the Corporation.

SECTION 7.4 Parliamentary Procedure

The rules contained in Roberts Rules of Order (latest revision) shall govern meetings of the Board~~the Corporation~~ in all cases to which they are applicable and in which they are not inconsistent with law or with the Articles of Incorporation or Bylaws.

SECTION 7.5 Maintenance of Records

The Corporation shall maintain adequate and correct accounts, books, and records of its business and properties. All such books, records and accounts shall be kept at its Principal Executive Office.

SECTION 7.6 Inspection of Books and Records

All books and records shall be open to inspection by any Trustee, from time to time, and in the manner provided by law, at the Principle Executive Office.

SECTION 7.7 Seal

The Corporation shall have a seal consisting of a circle having on its circumference

"HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INCORPORATED MAY 3, 1977, CALIFORNIA."

The Secretary of the Corporation shall be the holder of the Seal.

SECTION 7.8 Service of Notice and Waiver of Notice

Whenever any notice is required by these Bylaws to be given, personal service is not meant unless expressly so stated and any notice so required shall be deemed to have been sufficient if given by deposit of the same in a post office box in a sealed postpaid wrapper with first class postage thereon prepaid, addressed to the person entitled thereto at his or her post office address last known to the Secretary of the Corporation. Notice of meetings of the Board of Trustees or of any Committee of the Board of Trustees must be sent seven (7) days prior to such meeting. Such notice shall be deemed to have been given on the day of such mailing. Notice may be by email, facsimile transmission or any other method which provides such actual notice if the recipient executes the necessary written consent to use electronic transmission.

SECTION 7.9 Gender and Number

As used within these Bylaws, the masculine gender shall include the masculine, feminine and neuter, the singular includes the plural, the plural includes the singular, and the term "person" includes both a legal entity and a natural person.

SECTION 7.10 Severability

If any provision of these Bylaws is determined by a court of competent jurisdiction or otherwise to be illegal or invalid, these Bylaws shall be interpreted as though such illegal or invalid provision was never made a part of these Bylaws.

ARTICLE VIII

AMENDMENT OR REVISION OF BYLAWS

These Bylaws, or any provision or provisions hereof, may be amended or repealed, or new Bylaws may be adopted, by the Board of Trustees provided that both of the following conditions have been met:

(a) Notice of the proposed amendment or change, and the place, date and time of the meeting at which such change will be voted on, has been given to each of the Trustees at least ten (10) days before, and no more than ninety (90) days before, said meeting;

(b) At least a majority of the Trustees then in office vote in favor of such change.

All such actions of the Board shall be subject to the limitations of the Corporations Code of the State of California.

ARTICLE IX

ENFORCEMENT

All persons becoming Trustees of the Corporation agree to abide by the provisions set forth in these Bylaws, and the rules, regulations and other orders of the Board made pursuant thereto and in accordance with law.

ARTICLE X

INDEMNIFICATION

SECTION 10.1 Right of Indemnity

To the fullest extent permitted by law, this Corporation shall indemnify its Trustees, officers, employees, and other persons described in Section 5238, subdivision (a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that S~~s~~ection. "Expenses," as used in this bylaw, shall have the same meaning as in S~~s~~ection 5238, subdivision (a) of the California Corporations Code.

SECTION 10.2 Approval of Indemnity

On written request to the Board of Trustees by any person seeking indemnification under Section 5238, subdivision (b) or Section 5238, subdivision (c) of the California Corporations Code, the Board shall promptly determine under Section 5238, subdivision (e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238, subdivision (b) or Section 5238, subdivision (c) has been met and, if so, the Board shall authorize indemnification.

SECTION 10.3 Advancement of Expenses

To the fullest extent permitted by law and except as otherwise determined by the Board of Trustees in a specific instance, expenses incurred by a person seeking indemnification under Section 10.1 and 10.2 of these Bylaws in defending any proceeding covered by those Sections, shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person in the amount advanced on that Trustee's behalf, reflecting that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

SECTION 10.4 Insurance

The Corporation shall have the right to purchase and maintain insurance to the fullest extent permitted by law on behalf of its officers, Trustees, employees, and other agents, against any liability asserted against or incurred by any officer, Trustee, employee, or agent in such capacity or arising out of the officer's, Trustee's, employee's, or agent's status as such. Such coverage shall include, but not be limited to indemnity for fiduciaries of any Corporation employee benefit plan or plans. Purchase of such coverage shall be limited to that which is reasonably prudent in light of the Corporation's budget considerations, as reviewed from time to time.

ARTICLE XI

Purposes and Limitations

Section 11.01 General Purposes

The specific and primary purposes for which this Corporation is formed are to develop, obtain resources for and administer programs for persons with developmental disabilities and the families of such persons exclusively for charitable purposes, including but not limited to programs of prevention, developmental service, public information and education, research and manpower and resource development and evaluation.

Section 11.02 Solicitation and Contribution

The Corporation may, in accordance with applicable laws, solicit and receive contributions and donations from the general public for charitable purposes, expressly including, but not limited to, the specific and primary purpose for which this Corporation is formed as more specifically described in Section 11.01. Such solicitation shall be in accordance with the requirements of the Supervision of Trustees and Fundraisers for Charitable Purposes Act, also known as the California Nonprofit Integrity Act of 2004, set forth at California Government Code Section 12580 and following, to the extent it may be applicable to the Corporation, from time to time.

Section 11.03 Limitations

The general purposes for which this Corporation is formed are to operate exclusively for charitable purposes.

Section 11.04 Dedication of Assets

This Corporation's assets are irrevocably dedicated to public/charitable purposes. No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any trustee or officer of the Corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, or Corporation that is organized and operated exclusively for charitable purposes and that has established its exempt status under Internal Revenue Code section 501(c)(3).

Section 11.05 Construction

Unless the Lanterman Act or the context requires otherwise, the general provisions, rules of construction, and definitions of the California Nonprofit Corporation Law shall govern the construction of these Bylaws.

CERTIFICATE OF SECRETARY

The undersigned, being the Secretary of the Corporation, hereby certifies:

1. That I am the duly elected and acting Secretary of the HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, a California non-profit public benefit corporation; and

2. That the attached ~~Amended Seventh~~ Eighth Restatement of said Corporation's Bylaws, consisting of forty-one ~~thirty-six~~ (41~~36~~) pages, was duly adopted by the Board of Trustees of said Corporation on ~~September 20, 2022~~ ____________________________ and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the seal of this Corporation hereto this ~~17~~----- day of September 2026~~24~~.

Submitted by:_____________________________________

~~Dr. James Flores, Secretary~~Fu-Tien Chiou

Harbor Developmental Disabilities Foundation

~~Foundation~~ Board of Trustees

Community Engagement

HARBOR

Community Engagement

Harbor Family Resource Center
Backpack Giveaway

August 5th & August 7th







PAUL
F·R·I·E·N·D·S

HCBS Final Rule Community Fair

August 26th


HCBS
Final Rule
COLORING BOOK
HCBS
Reglamento
LIBRO PARA COLOREAR

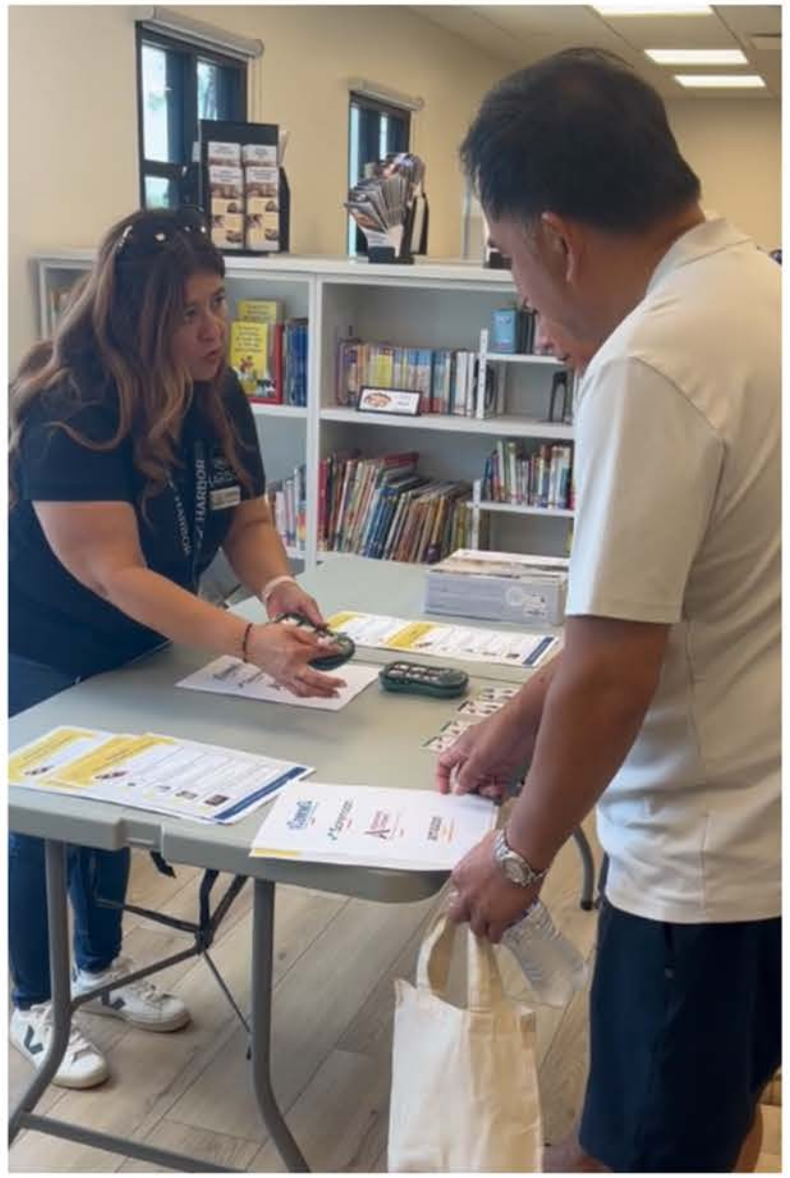
HARBOR
HCBS
Final Rule
COLORING BOOK
HCBS
Reglamento
LIBRO PARA COLOREAR

easterseals
disability services
FLEX
LEARNING

PRIME
WAYS
HARBOR


Deaf Plus Awareness Resource Fair

August 29th




Hearts for the Holidays

2026

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SOMEONE'S HOLIDAY.
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Presentation:

Cultural & Linguistic Competency

by

Cristina Mercado,
Manager of Rights &
Quality Assurance

HARBOR REGIONAL CENTER Board of Directors

Cultural & Linguistic Competence

Creating a more **Equitable** system

Cristina Mercado, PhD
Manager of Rights and Quality Assurance
September 15, 2026

Learning Goals

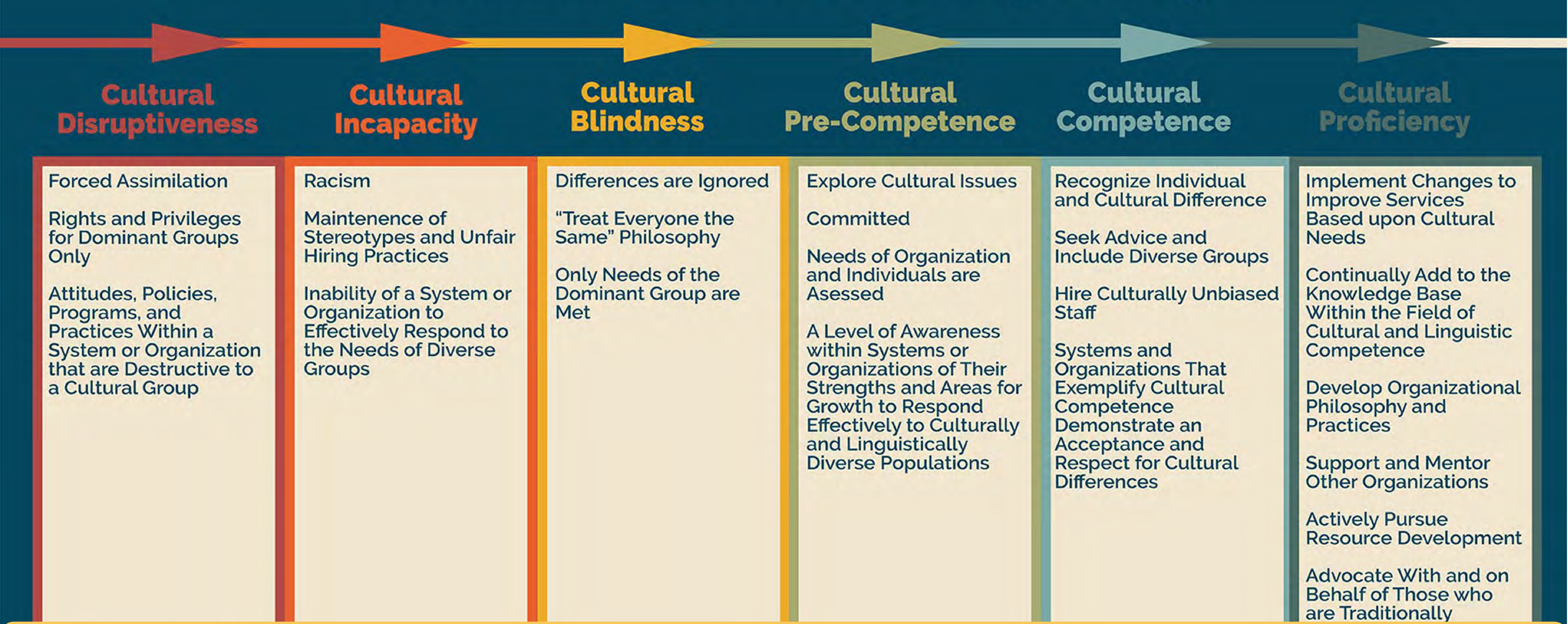
Defining Cultural & Linguistic Competence
Practicing Cultural Humility
Tackling our Implicit Biases
Striving Toward Equity

Cultural Competence

A set of congruent **behaviors**, **attitudes** and **policies** that come together at an agency wide level enabling us to work effectively in cross-cultural situations

The ability to engage knowledgeably with people across cultures

Cross et al, 1989



Continuum of Cultural Competence

Cross et al, 1989

Linguistic Competence

The capacity of an organization and its personnel to **communicate effectively** and convey information in a manner that is **easily understood** by diverse audiences including:

- Persons of limited English proficiency
- Thos with low literacy skills
- Those who are illiterate
- Individuals with disabilities.

Goode and Jones, 2009

Linguistic Competence

Language Accessibility is More Than Just Translation

How we structure our **meetings**
Questions we ask
Words we use to **describe services**
Documents we **translate**
Reports we write
Fonts and images we use in flyers

Critiques of Cultural Competence Models

Whiteness is understood to be the **norm**

Cultural incompetence is framed as being due to a **lack of knowledge about the "other"**

The goal of cultural competence becomes **to learn about the other** person's culture rather than **reflecting on one's own culture**

Improving the Model

Cultural Awareness → Cultural Competency → Cultural Humility

Cultural Awareness

Learned and shared **knowledge** that specific groups use to **generate behavior** and **interpret their experiences** of the world

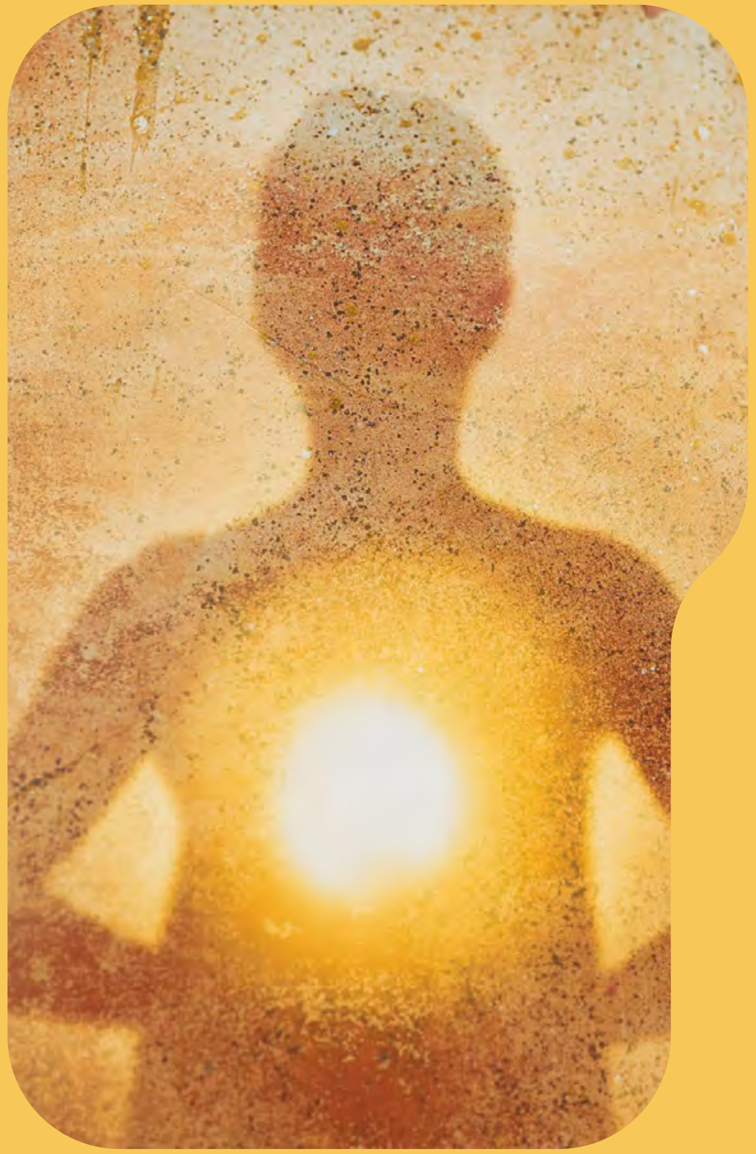
Cultural Identities include

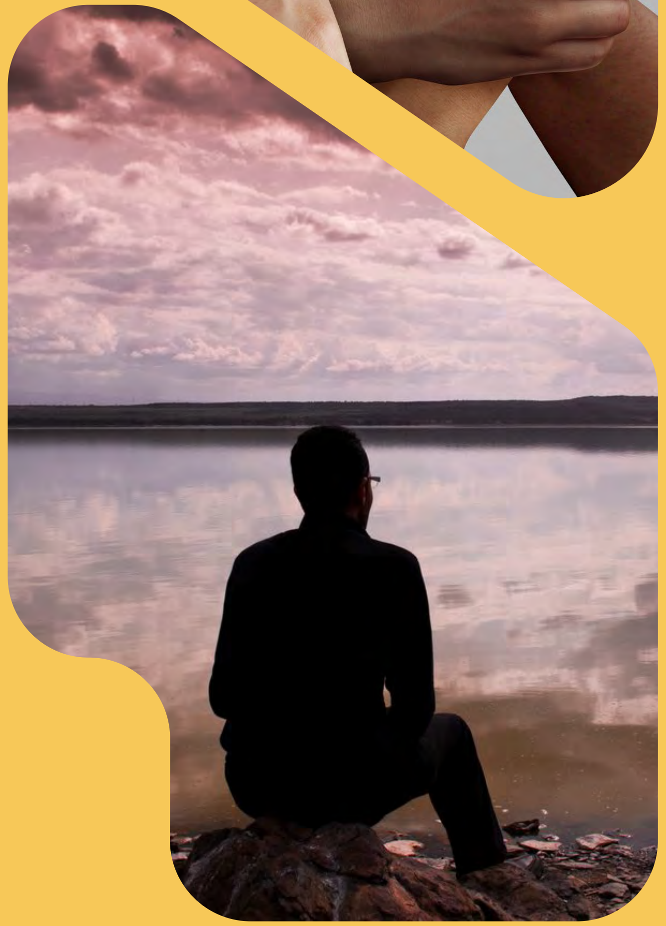
- Age
- Disability
- Ethnicity
- Race
- Gender Identity & Expression
- National Origin
- Religion
- Socio-Economic Status
- Level of Education

Implicit Bias

Attitudes or stereotypes we may hold toward people without our conscious knowledge

Culture gives us **unspoken rules** that guide our behavior
Culture can cause us to look at outsiders as different but **difference are not deficiencies**
Our cultural beliefs influence our **implicit biases**
These attitudes may affect our understanding, and decisions in an **unconscious way**
If we hold implicit biases based on **inaccurate stereotypes** about a group this **can create real world barriers to access and equity**





Cultural Humility

A **dynamic** and **lifelong process** focusing on **self - reflection and personal critique**

Acknowledging **one's own biases**

Being **open** to another person's identity

There is no **"endpoint"** where someone is fully an expert or competent in another person's experience

Practicing Cultural Humility

Recognize Power Imbalance

We are the expert in Harbor services but the person is the expert in their own life

Institutional Accountability

Developing meaningful partnerships

Ensuring everyone is getting the best care to meet their needs

Focusing on Positive Change

Acknowledge that Inequitable policies cannot be dismantled in a day.

But we can take ownership of our structural biases and change them

Shared Decision Making

Letting the individual lead the discussion

Listen to what is said and unsaid

Equally value quality of life and health and safety

Reflection	What did I learn from each person in that encounter?
Respect	Did I treat everyone involved in that encounter respectfully?
Regard	Did unconscious bias drive this interaction?
Relevance	How was cultural humility relevant in this interaction?
Resiliency	How was my personal resiliency affected by this interaction?

The **5 Rs** of Cultural Humility

The American Journal of Medicine, 2020

Cultural Competence & Cultural Humility

Utilizing one of these frameworks without the other **misses the mark**

Cultural Humility **builds upon** Cultural Competence

Thank You!

BOARD COMMITTEE MINUTES

HARBOR
REGIONAL CENTER

Community Relations Committee
Meeting Minutes

August 24, 2026

In Attendance:	Absent:
Angie Rodriguez, Chair, Board Member	Fu-Tien Chiou, Parent, Board Member
David Gauthier, Board Member	
Thao Mailloux, Director Strategic Communications & Engagement, Harbor Regional Center	
Ann Lee, Community Partner, Department of Mental Health	

The members of the committee met virtually on August 24th, 2026 at 1:30pm.

Discussion

Committee members completed introductions and reviewed planning responses for future meetings.

Members reviewed and discussed the progress of past committee meetings. The committee also discussed the committee's purpose and potential goals for this fiscal year, including how to support efforts on strategic plan focus areas, increasing engagement with families, having presence at Harbor-hosted events, and being active participants in legislative advocacy.

Committee members shared ideas on ways they can amplify Harbor's current engagement efforts.

Next Meeting

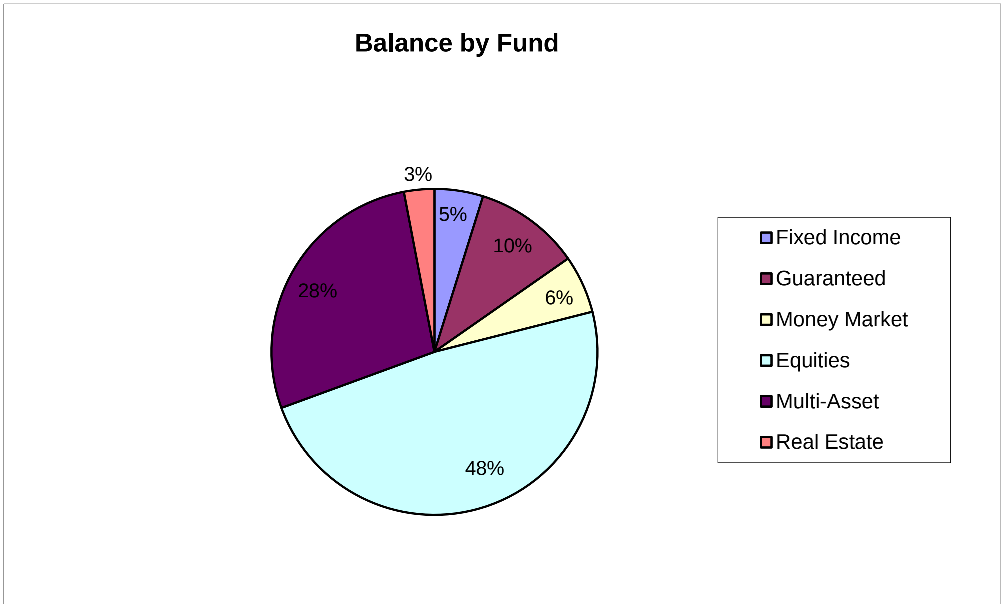
Committee members discussed and spent time building the agenda for next meeting scheduled to occur virtually on October 19th at 1:30pm.

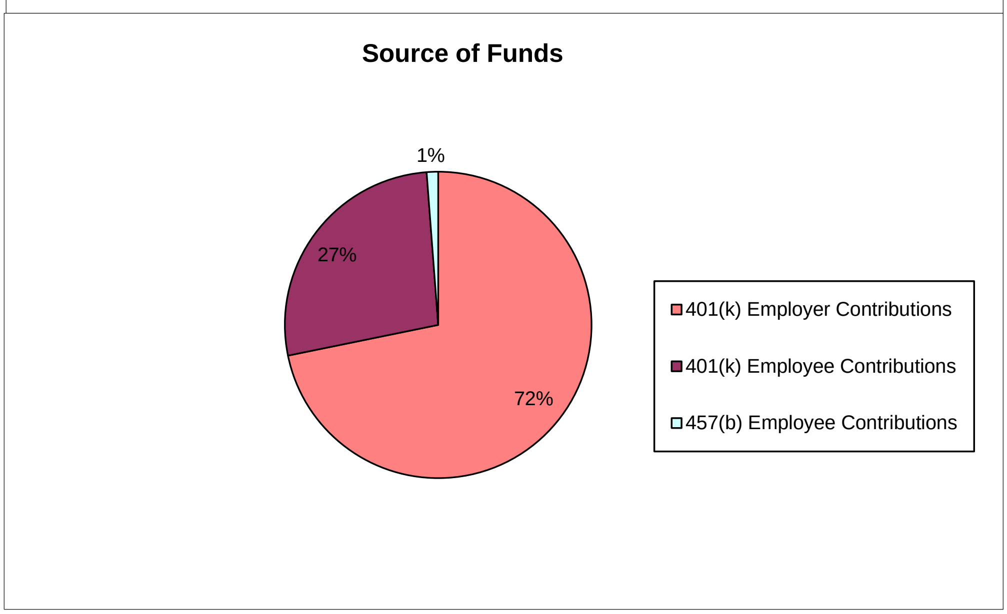
Topics include reviewing upcoming community and Harbor-hosted events; addressing any legislative-related issues, challenges or gaps with engagement that committee members can help support, outreach to service providers, and how to engage with military communities.

Harbor Regional Center
Retirement Plan Balances as of 6-30-2026

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	$3,495,313	$1,419,817	$79,926	$4,995,057
Guaranteed	$6,717,759	$3,570,825	$564,682	$10,853,266
Money Market	$4,832,748	$1,101,864	$11,259	$5,945,870
Equities	$35,695,164	$13,913,423	$496,036	$50,104,623
Multi-Asset	$21,548,268	$6,952,888	$63,961	$28,565,117
Real Estate	$2,067,575	$1,011,059	$34,641	$3,113,275
Total	$74,356,828	$27,969,876	$1,250,505	$103,577,209

* Plan Balances include active and terminated employees still in the Retirement Plan.
** Employee Contributions include **$3,134,799** in Rollover funds.





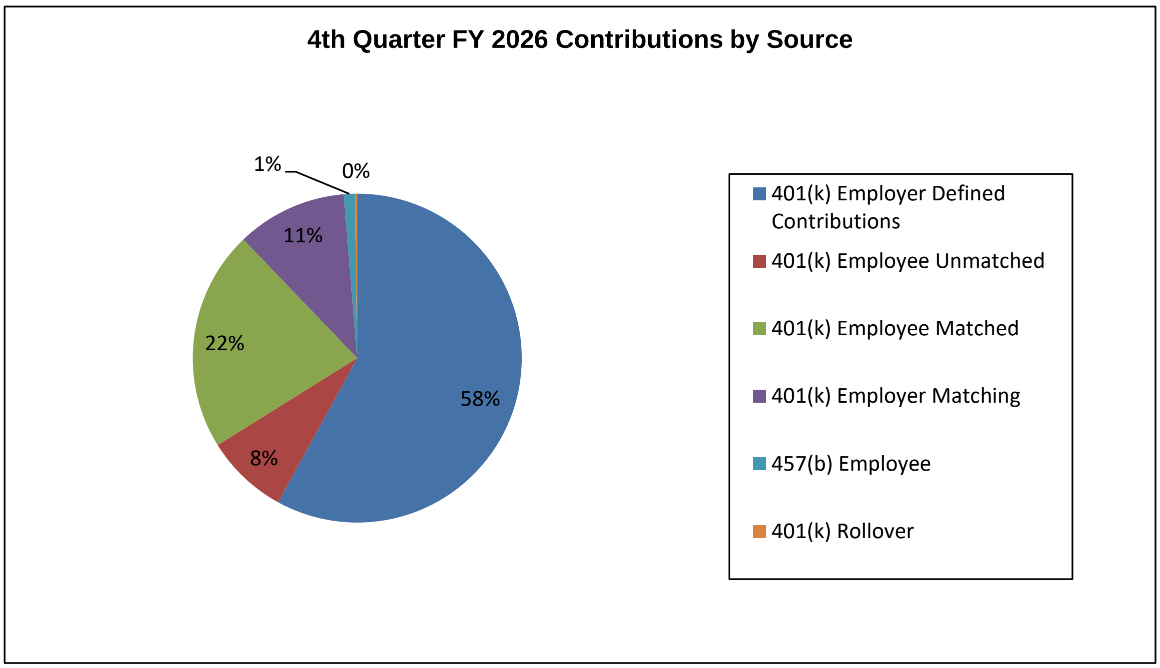
Harbor Regional Center
Retirement Plan Balances as of 6-30-2026

	401(k)	457(b)	
Fund Balance 3/31/26	**$92,081,033**	**$1,156,703**	
Activity 4/1/26 - 6/30/26			
Distributions	($885,300)	$0	
Contributions	$1,808,377	$20,334	
Net	$93,004,110	$1,177,037	
Fund Balance 6/30/26	**$102,326,705**	**$1,250,505**	
Gain/(Loss)	$9,322,595	$73,468	
% Gain/(Loss) for the Period	10.12%	6.35%	
Participants			
Active Employees in Retirement Plan	474	5	63%
Terminated Employees in Retirement Plan	281	4	37%
Active Employees Total Balance	$69,310,990	$708,949	68%
Terminated Employees Total Balance	$33,015,715	$541,556	32%

Loan Information	6/30/26
Employees with Loans	
Active Employees with Loans	54
Terminated Employees with Loans	5
Total	59
Average Balance Amount	$7,401
Loan Value	
Total Loan Value	$436,633

Harbor Regional Center
Retirement Plan Balances as of 6-30-2026

	401(k)	457(b)
Contributions		
Employer		
Defined (10%)	$1,060,443	$0
Matching (50% of Employee Matched)	$198,459	$0
Employee		
Matched (up to 6%)	$396,917	$0
Rollover	$3,715	$0
Unmatched	$148,843	$20,334
Total	$1,808,377	$20,334
Employees Contributing	344	
Average deferral percentage	6.33%	



Self-Determination Advisory Committee (SDAC)
August 5, 2026 Meeting Minutes

Committee Members Present:	**Visitors:**
Deaka McClain-Individual Served, Committee Chair Kathy Maye – Parent Maria Elena Walsh – Harbor Regional Center Resource Center Manager Shirlys Gruber – Parent Mayra Garcia – Parent Kyungshil Choi – Parent Marleni Pineda – Parent Tim'an Ford – Peer Advocate David Gauthier – Committee Member Courtney Mangus - OCRA **Harbor Staff Present:** Patrick Ruppe – Executive Director Antoinette Perez – Director LaWanna Blair – Director Wendy Velazquez – PCS Member Bryan Sanchez – CSM David Hernandez – CSM Jimmy Silvestre – CSM Johnny Granados – CSM Kelsey Machado – CSM	Lucy Paz – Interpreter Jane Sakurai – ASL Interpreter Aaron Mosley Albert Feliciano – SCDD Advocate Alicia Coleman-Clark Amy Canal Ana Davaa Austyn Perez – PPL FMS Candelaria Juarez Claudia Wenger Debra Jorgensen Della Fiaz Shah Irina Nemseva Ivon Muñiz Diaz KeAndra Okeke Linda Chan Rapp, IF Linda Wind Lisa Sorensen Lívier Pérez Lulú Aguilar Maria Lopez Preselah Seymore – GT Independence (FMS) Shelia Jones Sydnee Campbell Tracy Lambertucci Ty Johnson

Abbreviations:	
Harbor: Harbor Regional Center	DDS: Department of Developmental Services
IF: Independent Facilitator	RFP: Request for Proposal
PCP: Person-Centered Plan	SDAC: Self-Determination Local Advisory Committee
SCDD: State Council on Developmental Disabilities	OCRA: Office of Clients' Rights Advocacy
SDP: Self-Determination Program	ASLA: Autism Society of Los Angeles
DVU: Disability Voices United	CSM: Client Services Manager
FMS: Financial Management Service	

Call To Order:

- Harbor Self Determination Advisory Committee (SDAC) was called to order at 6:10 PM on Wednesday, August 5, 2026, via Zoom.

- Quorum was established.

HARBOR
REGIONAL CENTER

Self-Determination Advisory Committee (SDAC)
August 5, 2026 Meeting Minutes

Welcome: Introductions of committee members and guests via the chat. Present committee members have camera on and introduce themselves verbally.

Mission Statement: Read aloud by Maria Elena Walsh and Shirlys Gruber

	Committee Agreements (read aloud by Kathy Maye):
• attend meetings regularly and commit to being on time • be mindful of participants' time by helping keep meetings on track • listen attentively • maintain an open mind towards others • support the actions and efforts of the committee	• We agree to be respectful of each other • We agree to respect privacy by not sharing any personal information • During public comments, raise your hand and wait to speak until called • One comment per person, unless there is time for additional questions or comments • If your questions were not answered during the meeting, email your Harbor service coordinator or Harbor PCS team

Open Forum:

- Gavi Gershov (TrueCare FMS) - Courtesy vendor with Harbor and working for over a year and a half. They pay providers within 24 hours. They do not have budget caps. They are utilizing a new platform. They offer Spanish speaking employees, staff, and a Spanish platform option. https://app.truecarefms.com/interest
- Linda Chan Rapp (IF) - Offers support to individuals who are deaf and hard of hearing. BenisseTDL@gmail.com
- Ty Johnson (VIP) - Hosting an Open House on August 18 from 10am – 4pm. Contact Ty for more information, no registration is required. Phone: 310-420-2723. Address: 141311 Cerise ave #207, Hawthorne, CA. 90250. They offer services such as social skill enhancement, money management, conflict resolution, basic life skills in a form that is engaging through entertainment. Serve individuals 21 years and older, do not service individuals with behaviors.
- Preselah Seymore (GT Independence) - pseymore@gtindependence.com or 626-718-6733.
- Austyn Perez (PPL) - https://hubs.ly/Q042tLmm0

Public Comments:

- Irina Nemseva – Question in chat: Family should not sign contracts with the IF about services and supports that harbor will fund. How can they find an IF. The list was provided in the chat of how to search for and vet an IF.
- Shirlys Gruber – Question for VIP, Ty Johnson: Inquiry about whether or not VIP offers support to adolescents with money management.
- Ty informed they are not able to at the moment, looking into that in the future.

Committee Chair Statewide Updates:

- Deaka McClain reported on the SSDAC meeting where all regional center chairs attend at the state level for a statewide gathering. Deaka attended the meeting on May 5, 2026, she is pending her notes and will share them during the next SDAC meeting.
- Deaka shared the information can be shared on the DDS website.

- 2026 Trailer Bill and affect it will have on the LVAC and how the funds will be implemented. The DDS directive released July 14 stated the Department will issue guidance to the regional Centers and LVAC's, but they have not received an update. They do know the implementation funds for the previous year 2025 – 2026 funds will not be affected.
- The next SSDAC meeting where all the LVAC chairs attend will take place August 10, 2026, from 10:30 am – 12:00 pm. During this meeting updates will be provided on implementation funds. This meeting is also open to the public.
- Shirlys Gruber – will the previous years funds be affected and have they been assigned with no RFP. The 2025 – 2026 funds have been awarded. Those funds have been approved and will not be affected.
- 2024 – 2025 went to Guidelight and ASLA
- 2025 – 2026 went to Guidelight and LPN

Approval of Minutes:
- June 3, 2026, minutes were reviewed. Motion to approve the minutes made by Tim'an Ford seconded by Mayra Garcia.
- Miriam Kang – needs her name added to the minutes since she attended.
- Minutes were approved by all committee members in attendance.
- Courtney Mangus obstante from the minutes since she is a new member to the committee.

Harbor Regional Center Monthly Updates:
- Current SDP Participants
  - Early Childhood – 26 individuals
  - Children and Adolescents – 377 individuals
  - Adults – 255 individuals
  - Total at Harbor – 658 individuals

- Out of State Funding
  - Welfare and Institutes code (WIC) Section 4519:
    - Outlines that funding must remain within the state of California.
    - If an exception is requested and DDS approves an out of state service, services can be approved for 6 months at a time.
  - Subdivision D
    - Outlines that the decision to approve or deny out of state services can be made by the regional center's director, when the service is taking place in a bordering state of CA.
  - Bordering States
    - Welfare and Institutes code (WIC) Section 4519, clarification on subdivision D. Bordering State with CA.
    - DDS Directive: Purchase out of State Services (7/14/25)
  - Non-Bordering States
    - Welfare and Institutes code (WIC) Section 4519
    - Request for out-of-state providers must receive approval from the Department of Developmental Services (DDS).
  - What is needed for a request
    - Individual's needs and required services/supports

  - Requested service dates (maximum 6 months)
  - Payment breakdown, including family contribution
  - Provider name, location, services, and why they meet the individual's needs
  - Why services are unavailable in California and efforts made to find them
  - Confirmation the provider was informed about Special Incident Reports
  - Supporting documentation
  - When the approval timeline is up, a new request will need to be submitted

<u>Questions:</u>

Q1. Miriam Kang – Expressed concern with the timelines associated with requesting out of state funding. As well as the need to receive DDS Approval. Specifically for situations where the service is being delivered in CA but the billing address is out of state. Would like to see a change.

R1. Harbor shared that if they have a business license in CA there should not be an issue. Patrick will provide clarification as new information is received.

R2. Courtney (OCRA) shares FMS agencies also have out of state billing addresses and work in CA.

R3. Deaka will ask for clarification at the next SSDAC roundtable.

Q2. Shirlys Gruber would like to know if a service can follow someone outside of the state.

R2. Yes.

- SDP Timelines
  - ➢ Starting SDP
    - Inform Service Coordinator (SC) of interest in SDP
    - Attend both parts of SDP Orientation
    - Choose an Independent Facilitator (IF) – optional
    - Create a Person-Centered Plan (PCP) – optional
    - Choose a Financial Management Service (FMS) and target start date
    - Pre-plan with SC
    - Develop SDP Budget
    - Create Individual Spending Plan
    - Complete Harbor Spending Plan
    - Communicate with FMS
    - Go live in SDP
    - Timeline varies based on the individual/family's understanding of SDP

  - ➢ Spending Plan in SDP
    - Spending plans/modifications can take up to 3 weeks after Harbor receives them
    - Delays may occur if the following required information is missing: Provider name, Rate, Frequency, and Total
    - Delays may occur if Harbor needs additional consultation for: Physical Therapy (PT), Occupational Therapy (OT), ABA Therapy, Speech and Language
    - Out-of-state providers may cause delays
    - Spending plan must stay at or below the approved budget

- Updates
  - ➢ IF E-Billing Training

- September 1, 2026, from 9:30 am – 10:30 am on zoom. Email the PCS team PCSpecialists@harborrc.org for the zoom link and meeting ID.

- IF Roundtable
  - December 9, 2026, from 10 am – 11am on zoom. Email the PCS team PCSpecialists@harborrc.org for the zoom link and meeting ID.
  - Meetings will occur quarterly.
- Available IF's
  - Email the PCS team to be added to the list of available IF's
- Spending Plans
  - New Harbor spending plan template in development
  - Positive feedback received from IFs
  - August 2026 – Pilot with 5 Harbor teams
  - September 2026 – Internal Harbor Training
  - September 2026 – Community Training
  - October 2026 – Community rollout

Questions:

Q1. Deaka – Is the IF Roundtable open to the community?
R1. Only for practicing IF's.
Q2. Shirlys – How are we working with specialized services to ensure timelines allow services to be accessed in a timely manner?
R2. It is best to inform the service coordinator as soon as the family is aware they will be adding a new specialized service or provider. Meetings and documentation may be required before approval of the specialized service or provider.
Q3. Linda – Will the excel spending plan replace the word spending plan.
R3. Yes.
Q4. Kyungshil – Does the three weeks turnaround time apply to those who are already enrolled in SDP.
R4. Yes

Partner Updates:

1. OCRA | Courtney Magnus| https://www.disabilityrightsca.org/events
   - Courtney Mangus did not have any updates but introduced herself.

2. State Council (SCDD) | Albert Feliciano
   - Albert Feliciano shared SCDD has created a back-to-school resource guide bringing together trusted resources regarding special education. https://scdd.ca.gov/back-to-school-month/
   - SCDD New resource for types of regional center services that are offered. https://scdd.ca.gov/regionalcenterservices/
   - SDP Orientation is held through State Council and broken up into two parts (Part A and Part B) based on feedback from the community. Each part is two hours long. Will receive a certificate after each part is complete. https://scdd.ca.gov/sdp-orientation/

SDP Success Story:

- Harbor shared a participant success story highlighting the positive impact of the Self-Determination Program from a mother's perspective.

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Self-Determination Advisory Committee (SDAC)
August 5, 2026 Meeting Minutes

Topic Suggestions- Future Agenda Items:

- Deaka – request to change the title to Future Agenda Items
    - Committee agreed to the name change
- Shirlys – request coaching for the families who are transitioning into SDP.
- Deaka – explain who is on the committee and the number of people from each organization.

Additional Questions/Comments

Q1. Shirlys – Who prepares the SDAC Agenda?

R1. PCS creates the agenda based on requests made by the committee via email with at least a 2-week notice.

Q2. Albert – Does the committee approve the agenda?

R2. Yes, the minutes and agenda are shared 10 days before the SDAC meeting for committee members to review. Confirmed by committee member via chat.

Q3. Linda – What kind of support can the SC give to families who want to start SDP and are looking for an FMS.

R3. Harbor shared a presentation has been done on this in the past and will be something that can be done again.

Next SDAC Meeting:

- September 3, 2026, from 6:00 PM – 8:00 PM via Zoom.

Adjournment:

- Meeting adjourned at 7:59 PM.

Minutes submitted by Kelsey Machado (CSM) and translated by Wendy Velazquez (PCS).

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Service Provider Advisory Committee (SPAC)
August 4, 2026, Meeting Minutes

Committee Members Present:	
Angie Rodriguez | Social Vocational Services	
Paul Quiroz | Cambrian Homecare	
Lindsey Stone | ICAN Ca.	
Sharon Oh | Share Speech & Language	
Diane Sanka | Easter Seals	
Rafael Carbajal |Remarkable Centered Services	
Angie Gallon | Social Vocational Services	
Lesly Rovelo | Social Vocational Services	
Serafin Avila | Social Vocational Services	
Leo Vasquez | Social Vocational Services	
Gina Woodruff | AIM Living Services	
Bertha Martin | Mountain Top	
Angela Coleman | Mountain Top	
Verretta Boatner | CA Mentor	
Carla Lane | CA Mentor	
Ife James | CA Mentor	
Latasha Bellard | Easter Seals	
Angelica Real | Easter Seals	
Hector Carrasco | 24Hr Homecare	
Johanna Torres |David's Place	
Luis Astorga |David's Place	
Jesse Hansen | Dungarvin	
Tiki Thompson | Person Centered Options	
Monique Weatherspoon | Person Centered Options	
Tom Roderick | Heartwell Homecare	
Ryan Sakaguchi | Momentum Pediatric Therapy	
Judy Linares | Momentum Pediatric Therapy	
Nicole Bollinger | Envision Home Health	

Harbor Staff Present:
Patrick Ruppe, Executive Director
Elizabeth Garcia Moya, Director of Community Services
Judy Wada, CFO
Brian Carrillo, Provider Relations Specialist
Daniel Hoyos, Community Services Contracts Manager
Bing Tayag, Controller
Tes Castillo, Assistant Controller
Leticia Mendoza, Community Services Department Assistant
Maria Garibay, Community Services Team Assistant
Mary Hernandez, Director of Case Management Support Services
Total participants: 38

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Service Provider Advisory Committee (SPAC)
August 4, 2026, Meeting Minutes

Call to Order:

Angie called meeting at 10:00 a.m. Meeting began by introductions of SPAC committee. Encouraged attendees to participate in the Subcommittee meetings to share discussion topics for upcoming SPAC meetings.

Sub-Committee Updates:

Paul Quiroz- Support Services Chair provided an update on the following topics from their last meeting:

- Recruiting & Retention
- EVV compliance
- Investigation Documentation
- Software
- SIR Reporting
- Wages & Hour
- Grievance
- Next meeting 09/07/26

Rafael Carbajal of Supported Living Services Chair provided an update on the following topics from their last meeting:

- Last meeting 06/11/26
- AIM Living Services presented on services they provide.
- QIP Incentive program
- Financial Audit
- Remote Services
- Changes in MediCal
- Person Centered Planning
- Direct Support Professional University
- Next meeting 08/06/26

Diane Sanka of Day Program Chair provided an update on the following topics:

- Last Meeting 07/23/26
- Transportation concerns
- Suggested to have training for drivers.
- Provider highlights
- Next meeting TBD

Lindsey Stone of Supported Employment Services Chair provided an update on the following topics:

- Last meeting 06/04/26
- Job Development
- DOR Order of Selection
- Changes in the Provider Directory
- Next meeting 09/03/26

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Service Provider Advisory Committee (SPAC)
August 4, 2026, Meeting Minutes

Sharon Oh of Early Start Services Chair provided an update on the following topics:
- Last meeting on 05/07/26
- Discussed POS
- Testing at Harbor Regional Center
- Report Timelines
- Update on QIP
- Discussed Standardized Vendorization
- Next early start meeting providers on 08/06/26.

Vacant- Residential Services Chair
Vacant-Transportation Services Chair

Guest Speaker: All's Well-May Dhoj and Daisy Alvarez
Presented on the DSP Internship Program
- DDS State Partnership
- Paid Internship
- Mentorship and Training
- No Cost to Providers
- Retention Incentive
- Payroll and Compensation
- Onboarding and Clearance

HCBS Update:
Brian Carrillo, Provider Relations Specialist, provided an HCBS update. **Upcoming Trainings:**
Person Centered Thinking Training
- A two-day course will be held at Harbor Regional Center Torrance office from 9:00 a.m. -5:00 p.m.
- Dates 10/21/26 & 10/22/26 and 12/8/26 & 12/9/26
- Participants must attend the two-day course to receive certificate of completion.
- To register email: Training.Reservations@harborrc.org

1:1 ALO Consultations
- FREE 2-hour in-home consultation to support service providers ongoing efforts towards HCBS compliance.
- Dates 10/1/26,10/2/26,11/3/26 and 11/4/26
- To register email: kaitlin@aloconsultation.com

Vision Boarding and the IPP
- This event is to learn how to advocate for people's rights through the IPP process.
  - Date 09/3/26 from 9:30-11:30 at Sproul Reception Center Barn, Norwalk, Ca.
  - To register email: kaitlin@aloconsultation.com

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Service Provider Advisory Committee (SPAC)
August 4, 2026, Meeting Minutes

HCBS Fair:

- Wednesday, August 26, 2026, from 9:30 a.m.-1:00 p.m. at the Grand in Long Beach
  - Doors open at 9:00 a.m.
  - Keynote speaker from 9:30-11:00 a.m.
  - HCBS Fair from 11:00 a.m.-1:00 p.m.
  - For more information contact Brian Carrillo 310-792-4702 or brian.carrillo@harborrc.org

DSP Collaborative

- Job Fair at the Torrance Cultural Arts Center on 10/13/26, flyer will be sent out with exact times.
- Hosted by Harbor Regional Center, South Central Regional Center, and Westside Regional Center

Whistleblower Policy: Judy Wada presented on the Whistleblower Policy.

Whistleblowers may report to:

- Directors, supervisors, and managers,
- Whistleblower Compliance Officer, Executive Director, Board President, or
- Department of Developmental Services (DDS)

- Confidentiality of whistleblower
- Anonymous reports

Annual Notification

- Board Members, employees, contractors, service providers, individuals and families served.

Budget Update: Judy Wada presented the California Budget Cycle:

- Fiscal Year July 1st to June 30th
- Governor's Proposed Budget –January 10th
- Governor's May Revision –May 14th
- Enacted Budget –by June 30th
  - Current Fiscal Year 2025-2026
  - Budget Fiscal Year 2026-2027
- May Revision
  - Stay in place budget.
  - Caseload Growth & Utilization
  - Rate Model adjustments for center-based Early Intervention Programs
  - New Grievance process
  - Standardized intake process and a clinical needs assessment tool

- All Regional Centers (in $1,000s)

	May Revision FY 2025-26	Enacted FY 2026-27	Difference	Percentage
Operations	$1,672,105	$1,822,140	$$150,036	9%
Purchase of Service	$16,523,975	$19,263,657	$2,739,682	17%
Total	$18,196,079	$21,085,797	$2,889,718	16%

- Regional Center Caseload

	FY 2025-26	FY 2026-27	Difference	Percentage
Operations	$487,114	$526,848	$39,734	8%

- Harbor Regional Center FY 2025-26 (in $1,000s)

	B-5 FY2025-26	C-1 FY2026-27	Difference	Percentage
Operations	$64,529	$59,181	($5,348)	-8%
Purchase of Service	$561,016	$500,637	($60,379)	-11%
Total	$625,545	$559,818	($65,727)	-11%
Projected June 30th	$21,320	$22,632	$1,322	6%

POS Authorizations: Judy Wada presented on the POS Authorizations Process at Harbor

Client Services

- Service Coordinator submits Purchase of Service (POS) Request in Virtual Chart (Harbor's case management system).
- POS Request routed to Client Services Manager (CSM) or Director of Client Services for their approval.
- Once approved, the POS Request is routed to the assigned accounting staff based on service code.

Administration / Accounting

- Accounting staff review the POS Request and enter information in the Uniform Fiscal System (UFS, DDS's accounting system) which generates the Purchase Order and authorization number. UFS bridges to Virtual Chart so SC can see the authorization.
- New Purchase Orders are automatically emailed weekdays at approximately 4:00 PM. Sent encrypted from HarborAuth@harborrc.org.
- The software also generates an Excel report listing current open POS authorizations. The Excel report is emailed with the Purchase Orders

POS Payment Schedule:

eBilling

Regional Centers pay in arrears.

- Invoices for current service month
- Service Providers enter attendance/units into eBilling
- Invoices submitted by the 5th—generally paid by the 15th.
- Invoices submitted after the 5th– paid by the end of the month.
- hrcaccounting@harborrc.org

DSP Bi / Multi-Lingual Pay Differential Program:

- Monthly differential to DSPs who communicate in a language or medium other than English as part of their regular job duties:

- 1 Language $100
- 2 Languages $200

- Employer receives $125 for gross wages and employer-rated costs.
- Pilot started May 2024.
- DDS Workforce Initiative—Coming Summer 2026

Trailer Bill: Elizabeth Garcia-Moya presented on the latest update:

- Rate Reform/Quality Incentive Program Incentive Contract Exemption
  - Outlines the Rate Reform Process
  - Extends timelines for the Department to Finalize rate reform regulations from 6/30/28 to 12/31/2030.
- Quality Incentive Program
  - Training
  - Technical Assistance
- Remote Services
  - Individuals may choose to receive services remotely through 12/31/2028.
  - Starting on 03/2027 the Department must provide updates to the legislature.
    - How remote services are being used, including numbers and age of the individuals.
  - The Department must submit a report summarizing why remote services were authorized by 02/01/28.
  - Effective 01/1/27 the Department will start collecting information from regional centers and providers.
- Tailored Day Services
  - Services may be provided on the same day as Supported Employment Services as long as they do not overlap.
- Family Technical Model
  - Authorizes new service code and rate model.
- Supported Living Services
  - Clarifies that hourly employees that provide SLS services are subject to overtime at 1 ½ times their regular pay rate for any hours worked over 40 hours a week.
- Employment Services
  - Eliminates Commission on Accreditation of Rehabilitation Facilities (CARF) as of 07/14/26.
  - The Department needs to establish service standards by 09/1/27.
- Eliminates Courtesy Vendorization
  - Removing Courtesy vendorization by 03/1/28

Rate Reform: Elizabeth Garcia-Moya shared a presentation on Rate Reform status:

- 875 Transportation Services-New increased rates effective 08/1/26
- 896 SLS Services - DDS send out a survey to providers in regard to 24hr, 7days a week component, based on the information gathered they will evaluate if a rate adjustment is needed.
- 805-Currently evaluating the assumption for Centered Based Services

- ➢ 531,532 & 533- Day Services-DDS released a directive to transition to new sub codes that align with new rates with hours of services, transition to daily rate based on hours of service.

Quality Incentive Program (QIP) FY 26/27: Elizabeth Garcia Moya shared presentation on the QIP program:

- Next Provider QIP effective 07/01/2026
  - ➢ QIP FY 2027-28 will remain the same. Providers will need to comply with- Electronic Visit Verification (EVV) if applicable, Home and Community Based Services (HCBS) if applicable and Annual Independent Fiscal Audit or Review requirements, if applicable Audit.

QIP Surveys:

- Service Providers need to complete the Surveys if applicable-Provider Capacity (All Service Codes in Rate Reform) QIP Employment (Service Code 950 &952), and Prevention and Wellness Measure (Residential Services service codes: 113,904,905,910,915 and 896 added to this survey).

Data Collection-Informing FY 27/28 Rates

- In the fall of 2026 Data Collection will begin.
  - ➢ Trainings-Scheduled to be announced in Summer 2026
  - ➢ New resources will continue to be developed and posted on website.
  - ➢ Eligibility Requirements to participate in QIP will stay the same.
  - ➢ Provider Directory surveys and communication will continue to be send directly to providers based on information in the provider's directory.
  - ➢ Surveys will remain the same with two updates: Supported Living Services will be eligible to participate in the Prevention and Wellness Survey and provider Capacity survey to be conducted at vendor number level.
  - ➢ Data Collection Platform will continue to be conducted via Qualtrics.
  - ➢ Program Help desk to be introduced in summer 2026.

Timelines: QIP Informing FY 27/28 Rates

- Data Collection Begins 10/30/2026.
- Data & Compliance Review 2/1-2/28/2027
- Finalize QIP Vendor List 3/1-3/31/2027.
- Regional Center's Program Final list 4/1-6/30/2027

Future Measure Planning: Focus Groups-

- Day Programs
- ILS/SLS/Respite
- Behavioral Services

New Vendorizations -QIP Rate Component for FY 2026-27

- ➢ If applicable, comply with the following:
- ➢ Electronic Visit Verification (EVV)
- ➢ HCBS and Independent Audit or Review; AND
- ➢ Register and validate information in the Provider Directory
- ➢ Complete and submit the Initial QIP Provider Survey within 60 days of receipt.
- ➢ Service providers have 60 days after receiving them to complete the survey.

DSP University

- DSP University is offering trainings:

- ➢ Child Abuse & Neglect Mandated Reporting and Elder & Adult Abuse Mandated Reporting Training
- ➢ Training is Free and can be accessed on the website www.dds.ca.gov/dspu

Resource Development Survey

- ➢ Elizabeth asked that service providers go to Harbor Regional Center website to complete the Resource Development survey, which will help in guidelines and development in the resource development plan to identify the areas of need.

Service Provider Announcements:

- Diane Sanka –announced the Strides for Disabilities Walk that will take place at El Dorado Park on 11/7/26, it's a 5k run or a 3k family fun walk.
- Diane Sanka also shared the CADS Conference at Hilton in Long Beach on 10/27/26-10/29/26.
- Lindsey Stone- Announced the Social Recreational Fair taking place at ARC Long Beach on 9/19/26 and will have adult and children providers.
- Lindsey also shared the Halloween Festival at SCROC in Long Beach on 10/17/26, this event is open to everyone.
- Judy Wada announced the Deaf Plus Awareness Resource Fair taking place at Harbor Regional Center Torrance office on 08/29/26 event is open to everyone to register click on link: Deaf Plus Awareness Resource Fair Tickets, Saturday, August 29 • 12 PM - 3 PM | Eventbrite

Next Meeting:

- The next meeting is scheduled for October 6, 2026.

Adjournment:

- The meeting adjourned at 12:00 p.m.